

## SNCTF COMMITTEE Meeting

July 7, 2021

Zoom Meeting

Recorded By: Program Managers

The meeting was called to order at 6:07PM.

### Attendance:

Sherise Brown	Mary D. Gay	Sheronde Glover, PM
Jane H. Ridley	David Holder, Vice Chair	Natasha Harrison, PM
Elsie Lee Sullivan	Rick Hudson	Imani Bryant, APM

### Welcome, Call to Order, and Adoption of Agenda

- ❖ Meeting was called to order at 6:07PM.
- ❖ Motion by Jane Ridley to adopt the agenda with the amendment of adding Old/New Business
  - Seconded by Rick Hudson
  - Passed unanimously

### Review and Approval of Prior Meeting Minutes

- ❖ Motion by Sherise Brown to approve the prior minutes
  - Seconded by Mary Gay
  - Passed with 1 abstention
    - Jane Ridley abstained.

### Chair Report

- ❖ Nothing to Report

### Program Manager Report

- ❖ Next Grant Cycle
  - Recommending that there should be another grant cycle after this one
  - Approx. \$1.5 million left in the fund
    - Accounts for
      - Program manager fee
      - Committee stipends
      - Committee's budget items (food, training, etc.)
- ❖ Conflicts on Interest
  - Ensure there is a separate point of contact for any grantees that have board members on the committee

- Program Managers cannot answer questions about grants for any organization that has board members on the committee
  - Directive comes from the City Ethics Office, which will be shared with board members.
- Must maintain clear lines of communication and transparency
- Committee Members must disclose their affiliation and abstain from any conversations, decision making, or disclosure of confidential information about grantees with whom they are affiliated.
- ❖ DoorDash Overview and Instructions
  - Overview of [DoorDash Video](#) Instructions given by Program Managers

#### Committee Reports (Report out from last month's breakout)

- ❖ Governance: Ethics Agreements and Training Ideas
  - Proposals were sent to the committee about professional training per Sherise
    - The total cost of the training is \$12,000
    - Lee suggested a ToastMasters training
  - Voting was not done on these proposals
  - Budget was discussed. There is \$16,500 allotted for professional training for the committee this year (2021).
- ❖ Programs and Project Development: Legacy Projects
  - Development of a Legacy Project
  - All members are encouraged to suggest ideas
- ❖ Operations: Community Restaurants
  - Finding local restaurants to patronize instead of using DoorDash. This is now a mute point since DoorDash will continue to be used.

#### Old/New Business

- ❖ Mary: I am complete
- ❖ Sherise: Finding the resolution for the surplus properties
- ❖ Johnny Floyd: questions about grant distribution process
- ❖ Rick: nothing
- ❖ Imani: nothing
- ❖ Natasha: grateful to be back with everyone another month and appreciative of the continued work
- ❖ Sheronde: appreciate the committee's dedication
- ❖ Jane: questions about 555 Grantee
- ❖ Lee: questions about the budget and adding the training proposals to the August agenda

#### Adjourn Full Meeting

- ❖ The full meeting was adjourned at 7:21PM

Motions:

- ❖ Motion to adopt the agenda by with the amendment of adding Old/New Business
  - Seconded by Rick Hudson
  - Passed unanimously
- ❖ Motion to approve the prior meeting minutes by Sherise Brown.
  - Seconded by Mary Gay.
  - Passed with 1 abstention
    - Jane Ridley abstained
- ❖ Motion to adjourn the meeting by Jane Ridley
  - Meeting adjourned at 7:21PM