

SNCTF COMMITTEE Meeting
March 4, 2020
Dunbar Recreation Center
Recorded By: Program Managers

The meeting was called to order at 6:15 p.m.

Attendance:

Ann Marie	Semaj Blaine	Sheronde Glover, PM
Sherise Brown	Travis Parks	Kysha Cameron, CBV
John Helton	Mary D. Gay	Operations Manager
Jane H. Ridley	Rick Hudson, via phone	
Elsie Lee Sullivan	David Holder	

Welcome, Call to Order and Adoption of Agenda

The meeting started with a review of the agenda. There was a motion with all in favor to approve the agenda. Review of February meeting minutes. Motion to approve by David. 2nd from Mary with one change. All approved.

Point of Information:

Sherise shared that Mika's referral is not a Peoplestown resident so cannot be considered as a committee candidate. John shared that community leaders should submit any potential candidates to Carla for consideration.

Chair Report

- Council Meeting Presentation of Grantees
 - Congratulations to the committee for completing the approval process for grant applications. John and Semaj were in attendance to present to the committee. One of the council committee members thanked the group for their work and believes that the grants will help the communities they represent. John confirmed with Carla that the grant selections went through full council and the mayor has 8 days to sign off. Once that happens Carla will forward the legislation.
 - Question: How will the committee roll everything out? When will formal announcements be made for those that were awarded and declined? This info will be shared in the PM report.
- Committee Celebrations
 - Sherise - Sheryl Bennet was at the community meeting and gave group credit.
 - Ann Marie - Pittsburgh thought the application process was great and that it was fair. Councilwoman Shephard liked the process and thought the committee did a good job.
 - John - Saturday there was the relighting of the torch in Summerhill. Had some great conversations with the community sharing memories of the Olympics.
 - PM shared an email that was sent thanking the committee for the work they've done.

- Suggestion from John - Invite grantees and give out certificates in conjunction with the April committee meeting, to do a press release, and have an official presentation of the grant award.

Program Manager Report

- Financial Report from AFCRA
 - The financial report was shared and reviewed by the committee. The report was through the end of 2019 and does not include the most recent grant award amount. There was one discrepancy on the date listed for the 555 fund disbursement, which was listed in December, but had to be distributed later due to an error. John also clarified that the committee has obligated money from the initial 7 grantee awards that have not yet been dispersed as well as the new grant awards.
- Proposed Budget
 - The budget was reviewed and approved with the change from 12 to 11 committee members under the training category.
- Current Grantee Updates
 - One grant report was due and received from Westcare Georgia. John shared that the grant reports trigger the next payment installment to be processed through AFCRA.
- Next Grantee Cycle(s) & Steps
 - Once PM's receive the resolution from Carla, both award and decline letters will be sent out.
 - Anyone that was declined can request feedback from the PM's. Committee members should direct inquiries to the PM's. Feedback will be forwarded based on compiled proposal reviews.
 - John reminded the committee the importance of consistency of message and that anyone declined can reapply.
 - Suggestion: For future cycles, have a blurb on the website regarding the timeline.
 - Question: Is there a process for anyone that wants to contest? Everyone can not be funded and there will be some that will not agree with the decision. Those that are declined can apply in the future. The job of the committee is to create a process and protect the integrity of the process with transparency.
 - The committee will consider placing a cap on how much can be funded, which has been suggested previously.
- **Committee Reports**
 - Programs and Project Development- When is the next grant cycle? The PM's have drafted the timeline for the next grant cycle. This information will be shared with Semaj for review and to co-present to the committee.
 - Governance - Was there a response back from Carla on staggering committee positions? David will follow-up with Carla to find out.
 - Sherise -The committee needs to refresh themselves on the by-laws. The committee should come up with a plan of what they want to do in terms of training.

- Operations - Since the committee will be focused on housing and workforce development, there needs to be some training and a plan on how the committee can educate themselves to make good decisions. Training has come up a few times. The next step is to identify potential opportunities that the committee is interested in.
 - Points of clarification - City sanctioned training (sunshine laws and ethics training) is required, but it has been suggested that the committee hold off on that training until after the new committee member is appointed.

New Business

- Ms. Jane - Some communities are experiencing high crime rates. Would like to see cameras for Peoplestowne and Mechanicsville. This request would fall under community development. John sees this scenario as a hard purchase that could be prioritized by the committee. The Atlanta Police Foundation has been contacted and have provided some cameras to the communities.
 - Suggestions:
 - Encourage communities that need cameras to come to the committee with a grant proposal.
 - Have another conversation with the Atlanta Police Foundation.
 - Have the police department/foundation come in and speak to the committee/community.
 - Sub-committee members should do some research and ground work to bring back information to the committee.
 - Be mindful of giving funding back to the city. There is more than one way to approach this need.
 - The committee should help bring focus to the needs in the community.
- Web Updates
 - Question: How often is the website updated and is it difficult to update? There was some outdated information that is confusing to the community. The website is updated at least monthly. PM's will correct errors and update as needed.
- Semaj shared that a real estate funder has approached him about partnering with the committee to offer matching grants to organizations. Would this be something that the committee is open to? The committee would be interested in learning more.

Committee Reflections - None

Motion & Votes

- The committee adopted the 2020 budget with the change from 12 committee members to 11. Travis motioned to adopt the budget. All in favor.

Meeting was adjourned at 7:26 p.m.

Action Items:

- Mary will reach out to the group and make a list of potential training options.
- Semaj will reach out to subject matter experts that he knows in workforce development and affordable housing to meet and gather information to share with the committee.

- Semaj will reach out to the real estate funder for more information and possibly a proposal to bring to the committee.
- PM's will review the grant cycle timeline with Semaj.