

THE MANITOBA CLINICAL NURSE SPECIALISTS' INTEREST GROUP  
TERMS OF REFERENCE

1.0 PURPOSE

- To ensure sustainability of the clinical nurse specialist role, scope of practice and academic job requirements
- To coordinate and develop strategies to support the practices of clinical nurse specialists in Manitoba.
- To provide a forum for clinical nurse specialists to network with each other in a supportive professional environment and discuss practice issues and role development.
- To influence nursing practices as it pertains to clinical nurse specialists within individual facilities, health regions, professional organizations and academic settings within Manitoba.

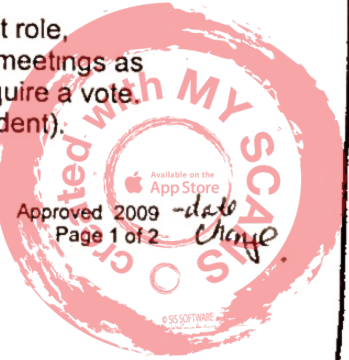
2.0 OBJECTIVES

- 2.1 To advance the clinical nurse specialist role within the health care system in accordance with the College of Registered Nurses of Manitoba (CRNM), Standards of Practice, and the Canadian Nurses Association (CNA) Code of Ethics.
- 2.2 To promote and facilitate evidence-based nursing practice through conducting and applying nursing research and standards.
- 2.3 To act as a resource for the CRNM, the University of Manitoba and other organizations with regard to practice issues and proposed changes affecting the practice of clinical nurse specialists.
- 2.4 To serve as a forum for clinical nurse specialist to bring forward professional practice concerns where patient care or nursing practice is affected.
- 2.5 To link with other advanced nursing practice organizations including the Canadian Council of Clinical Nurse Specialists, the provincial clinical nurse specialist groups, and the National Association of Clinical Nurse Specialists.
- 2.6 To act as a network for clinical nurse specialist to mentor and support each other through communication, continuing education and advocacy.

3.0 MEMBERSHIP

- 3.1 Membership will be open to RNs currently employed in a Clinical Nurse Specialist or a student/RN interested in pursuing a Clinical Nurse Specialist role.
- 3.2 Other registered nurses with an interest in the clinical nurse specialist role, including students enrolled in a graduate nursing degree can attend meetings as a guest, but will not be included in practice issue discussions that require a vote.
- 3.3 Annual membership fees: ~~\$30.00~~ (regular) and \$20.00 (graduate student).

*\$40.00*



Approved 2009 -date change  
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#### 4.0 CHAIR

The Chair/Co-Chair will be a clinical nurse specialist in Manitoba for a minimum term of two years. When possible, one co-chair will complete a three year term to ensure a smooth transition.

##### Responsibilities of the Chairperson:

- 4.1 Call and preside over meetings.
- 4.2 Coordinate the activities of the Clinical Nurse Specialist Special Interest Group of Manitoba and delegate tasks as appropriate.
- 4.3 Ensure an annual review of the Terms of Reference.
- 4.4 Maintain accurate financial reports of the Clinical Nurse Specialist Special Interest Group of Manitoba including depositing membership fees, preparing and recording bank documents, and paying honorarium fees to presenters.
- 4.5 Serve as a communication link and resource for this group with other organization and associations.

#### 5.0 SECRETARY

- 5.1 A secretary will be designated by the chair of this committee to record the minutes of the meeting.

#### 6.0 RESPONSIBILITIES OF MEMBERS

- 6.1 Prepare for and attend meetings as active participants.
- 6.2 Represent the views of clinical nurse specialists while looking at the broader picture of patient care and professional practice.
- 6.3 Seek input from colleagues and report back to the committee as required.
- 6.4 Time limited working groups will be established on an as needed basis.
- 6.5 Take any relevant information, issues, concerns or feedback back to their clinical practice areas as deemed appropriate for further discussion.

#### 7.0 MEETINGS

- 7.1 The Clinical Nurse Specialists Special Interest Group shall meet every second monthly from September to June, and on an ad-hoc basis if matters of urgency arise.

#### 8.0 QUORUM

- 8.1 When a vote is required, quorum will be reached with 50% of membership plus 1.