

Party! Planner



This form will assist you and EventOne plan for your Photo booth event. Here you can select from the many options available to make your event one of a kind.

1)Event Date _____ Event Venue / Location _____

2)Event Start /End Time _____ To _____ Day of event contact name _____ Phone# _____

3)Type of event _____ Guest of Honor's Name _____

4)What time will the event space be available for setup? _____ EventOne typically arrives 2 hours before

5)Name Of Event _____ Number Of Guests _____ Age Group of Guests _____ To _____

6)Where will the event be located? Indoor Location _____ Outdoor location _____ Indoor/Outdoor _____

7)What is the dress for the event? Formal _____ Semi-Formal _____ Casual _____ Costume _____ Other _____
If 'Other' selected please explain _____

8)Is this a Surprise Event? Yes _____ No _____ Song required for guest of honor entrance? Yes _____ No _____
If 'Yes' selected Song Title _____ Artist _____

9)Will food be served at your event? Yes _____ No _____ If "YES" selected please indicate the type of service
Hors D'oeuvres _____ Sit Down Service _____ Buffet Service _____ Dessert Only _____ Other _____

Would you like for your Emcee to invite your guests to the food service (Buffet Line/Etc)? Yes _____ No _____

10)Will there be any kind of presentation at your event? Yes _____ No _____ If "YES" please indicate below
Audio _____ Speeches/Speaker(s) _____ Video _____ Slideshow _____ Awards _____ Raffle _____

11)Please Indicate the music genres you prefer for your event (We will address specific songs on your request list)
PLEASE CHECK ALL THAT APPLY: Jazz _____ Big Band/Swing _____ 50s/60s _____ Classic Rock _____ Disco _____
Hair Band Rock _____ 80s Pop _____ 80s New Wave _____ 90s Pop _____ 90s Alternative _____ 90s Rock/Grunge _____
2000s _____ 2010s _____ Classic Rap & R&B _____ Today's Rap & R&B _____ Top 40 _____ Reggae _____ Latin _____
Classic Country _____ Today's Country _____ Line/Group Dances _____ EDM/CLUB _____ Motown _____ Funk _____

OTHER(S) (PLEASE DESCRIBE) _____

12) Any Types of music or specific songs you do not want to hear please list here _____

13)Will there be a specific final song selection? Yes _____ No _____ If "YES" please indicate below
Final Song Title _____ Artist _____

Any questions about any or all of the options available to you for your special event? Reach out to us today!
Your EventOne representative will be happy to help you decide what options are right for you and your special event.