

Loring Greenway Association Board of Directors  
Meeting Minutes  
March 18, 2024, One Ten Grant Building

Directors Present: John VanHeel, Lee Frelich, Sue Jones, Laura Mattson, Judy Tucker, Gay Russell Dempsey, Richard Anderson, Mary Maier, Ron Fiscus (by phone). Directors Absent: Mary Keefe

Meeting called to order: 5:03pm.

Meeting agenda - Approved.

## **BOARD ELECTIONS**

### **Directors**

The following directors were re-elected for 2-year terms, ending 2026:

Gay Russell Dempsey, Sue Jones, Lee Frelich, Laura Mattson and Judy Tucker.

### **Officers - 1 year term**

- John VanHeel elected President.
- Laura Matson elected Treasurer .
- Gay Russell Dempsey and Sue Jones elected Vice-President/Secretary, serving jointly as needed.

## **BOARD ADMINISTRATION**

- December 13, 2023 meeting minutes-Accepted and approved.
- 2024 Budget info due to Laura by April 30, 2024.
- LGA Billing/Process-Laura Mattson,

Laura has developed and billing and payment system that better tracks invoices and maximizes usage of LGA's tax exempt status. A few final details have yet to be finalized before final roll-out.

- LGA Directors Roles and Responsibilities-Sue Jones

The work group, Mary Keefe, Laura Mattson and Sue Jones, developed a 2-page *LGA Director and Officer Position Descriptions and Responsibilities* handout that can be used as an educational and recruitment tool. To some degree, directors and officers specific roles and responsibilities are a work-in-progress, evolving around the skills and interest of sitting board directors. As such, it was agreed the document should be reviewed and updated annually.

## **PREVIEW LGA ACTIVITIES**

Financials/Fund raising - Laura Mattson

- 2023 Results: \$45,000 donations. \$51,000 in billing. \$80,000 in bank account which give us ability to make annual draws from that account to cover expenses as needed.
- Donor annual solicitation letter goes out in May.
- All purchases must be approved by specific Committee Chair.
- Laura developed a "thank you" card as an easy way to thank donors and to provide donors info for their tax-exempt donation.
- Laura will do a LGA Finances info session for interested Board members, hopefully in April or May

### **Google Workspace - Laura Matson**

Laura will do a follow-up session for interested Board directors.

### **LGA City Agreement**

Judy Tucker agreed to review this licensing agreement and make suggestions re. changes we might consider presenting to the City.

### **Gardening - Mary Maier**

- April 20, 2024 - Gardening Committee Meeting
- April 27, 2024 - Spring Cleanup Day
- MAY 17-18, 2024 - Plants delivery and planting (with the 18<sup>th</sup> being a back-up day if needed).
- Gardening Days - every 3<sup>rd</sup> Saturday of the month, post planting thru October.
- Never ending construction! - LGW, LGE, Loring Way and The Gables have some construction happening this spring/summer. Generally, Greenway impact should be minimal. Planting day may present the biggest challenge if we need to finish planting on May 18<sup>th</sup>. As always, Mary has a plan!

### **Events - Judy Tucker**

- Need to check insurance coverage for all events.
- May 18-19, 11am-2pm, Open Doors- with Greenway map handouts, Greenway tours and Greenway history presentation by Greg Gaut. Cost \$500
- June 1, Blue Grass concert on the Greenway. Cost \$150
- June 29-30, PRIDE event: Fun in the Playground
- July 24?, Gravel in the Mud cloggers
- Street Cello Musician?
- August 6, Night Out Popsicles

### **Trees - Lee Frelich**

- Greenway trees should be protected during LGW construction.
- Fertilization cost-\$10,442.

### **Infrastructure-John VanHeel**

- Walk thru scheduled with Dave Bower.
- More dog signs have been ordered.
- John is orking with Greg Gaut re Greenway timeline signage for kiosk.
- Berger Fountain build and Greenway re-design projects move along slowly.

### **Meeting adjourned- 6:52pm**

Respectively submitted,  
Sue Jones and Gay Russell Dempsey