



LGA Board of Directors Meeting
September 12, 2018
110 W. Grant, Community Room

Board Members Present – Richard Anderson, Pat Davies, Nick Deacon, Lee Frelich, Gillian Frothingham-Gordon, Merry Keefe, Mary Alyce Krohnke, Susan Lasoff, Linda Luksan, Karen Lund-Brust, Mary Maier, Laura Mattson, Claire Selkurt, Margy Troje-Meade, John Van Heel

Call to Order – Merry called the meeting to order at 5:00 PM.

Last Meeting's Minutes – It was MOVED and SECONDED that the minutes of the August meeting be approved. Motion CARRIED.

Business Since Last Meeting (Merry) – Merry announced the resignation of Steve Hillestad and thanked him for his service.

Approval of the LGA Records Management Policy (Merry) – A draft provided by our CPA was circulated via email for review. It was MOVED and SECONDED that the draft be adopted as policy, with the addition that the Executive Committee is empowered to approve any future modifications to it. Motion CARRIED.

Board 2019 Planning Session (Merry) – The Infrastructure and Gardening Committee chairs will circulate their 2019 budget proposals and work plans in advance of the November planning session, which is scheduled for Saturday, November 10, at 10 AM. The planning session will take the place of the Wednesday evening board meeting that month. Merry will organize a pre-planning meeting.

Communications (Laura) – Laura has engaged a graphic designer to create a high-resolution logo file for use on the volunteer identification apparel, which will likely not be complete until October. The new LGA Facebook page is live, with several posts already. The board thanked Laura for her efforts in creating it and complimented its appearance. Laura set the privacy setting so that only she can make updates to the page and reminded committee chairs to provide photos and other content to her on a regular basis.

Events (Karen) – Our fall celebration is at the Hyatt Regency Prairie Kitchen patio tomorrow, 9/13/18, beginning at 4 PM. Karen posted fliers in the neighboring buildings and kiosks; Linda sent the invitation to our email subscribers. We received one response to the invitation noting that it was difficult for someone who works daytime business hours to get there that early, so we will consider hosting a future event at a different time. Mary will speak briefly to thank volunteers and donors and to announce our next gardening day.

Morrison Installation (Pat) – The installation is approximately half-complete.

Finance (Pat) – Pat requested that we post the IRS 990 and MN Attorney General's reports on the LGA website; she will send the files to Linda. As of the end of August, our cash balance is \$49,372.

Long-Range Plan (Nick) – Our CPA recommended that the board formalize a policy related to any unallocated funds on hand. Non-profits are generally advised to establish an operating reserve fund to

insure a cushion against unexpected expenses or to save for long-range investments. Nick is drafting said policy for board review.

Fundraising (Pat) – Cash donations year-to-date are down approximately \$13,000 versus a year ago. Pat will send building reps a copy of a second fundraising letter to use in any follow-up appeals they wish to do immediately with their residents. Give to the Max Day this year is November 15. It was **MOVED** and **SECONDED** that we fund a mailing by Do-Good to all residents along the Loring Greenway for an end-of-the-year donation. Motion **CARRIED**. Building reps will work with Richard to complete the mailing by the end of November.

Shed Landscaping (Claire) – Claire presented a preliminary hardscaping and landscaping plan for the shed site. There may be an irrigation leak under the shed; John is working with Public Works to address the issue, possibly by rerouting the water line.

Gardening (Mary) – The monthly gardening day is this Saturday, 9/15.

Tree Planting (Lee) – Three donated trees are being planted Friday afternoon, 9/14. The accompanying memorial plaques will be installed in the next month or so.

Infrastructure (John) – The walk-through with Public Works will take place in October. Removal of the pergola benches was not part of the 2018 Public Works plan, but removal may still be possible this year. John will schedule a meeting in October to prepare the committee's 2019 proposed work plan and budget.

City Cleanup (Susan) – The city "Litter Be Gone" campaign is October 4 through 13. Rather than schedule an additional volunteer workday to participate in the city's program, we'll simply include cleanup in our regular gardening day on October 20.

Safety (Merry) – According to numerous recent news reports, scooters are a national safety issue, not unique to the Loring Greenway.

New Business – 1) The Minneapolis DID Greening Award voting concludes this Friday. 2) It was noted that the vines growing on the Greenway Gables masonry walls and siding were not planted by the LGA. Many are volunteer, invasive vines, while others were recently planted by a Greenway Gables resident whose unit abuts the Loring Greenway.

Adjournment – 6:30 PM

Next Board Meeting – Wednesday, October 10, 5:00 PM, 110 W. Grant, Community Room