



## **ATTORNEY-CLIENT AGREEMENT**

### **Scope of Representation**

The scope of the attorney-client relationship is limited to the issues we both agree upon, however, it shall not include any bankruptcy, tax implications, or appellate matters. You should rely on your CPA, appellate attorney or bankruptcy attorney for those subjects.

### **Refundable Initial Retainer**

The initial retainer/deposit required for representation shall be established after the initial consultation, however, a standard family law matter retainer starts at **\$7,500.00, however, the specific retainer for your case will be established at the consultation.**

10% of your initial retainer is non-refundable.

All remaining unused portions are **refundable** at the conclusion of the case/representation. If you no longer need our representation and the case has not been completed yet, this will require our office to file a motion to withdraw and have that approved by the court before the refund of the retainer can be completed. The retainer will be used to pay for our time to officially withdraw or dismiss the lawsuit. The court requires that an official motion be filed to withdraw and there is also a short hearing that may be required to get the order signed. This typically involves about two hours of additional time that would be deducted from the retainer.

### **Ever-Green Provision**

All clients will receive a regular invoice for services and expenses rendered. The goal of the retainer is to maintain a full deposit at all times. All clients are required to replenish the retainer back to the same level as set forth above as the “Initial Retainer Deposit” upon receipt of each invoice. However, if a lengthy trial is expected, a higher retainer may be necessary.

### **Hourly Rates/Fees-**

Attorney Terence Davis- \$450.00 per hour.  
Paralegal time is charged at \$200.00 per hour.

All charges are in minimum 6-minute increments.

We do charge for any and all time spent reviewing, organizing, preparing and responding to emails and phone calls.

Printed Name of Client \_\_\_\_\_

Client's Signature \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ DL# \_\_\_\_\_

**HOW DID YOU LEARN ABOUT OUR LAW FIRM:**

\_\_\_\_\_

**APPROVED BY ATTORNEY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**NOTICE TO CLIENTS:**

**The State Bar of Texas investigates and prosecutes professional misconduct committed by Texas attorneys. Although not every complaint against or dispute with a lawyer involves professional misconduct, the State Bar's Office of General Counsel will provide you with information about how to file a complaint. Please call 1-800-932-1900 toll-free for more information.**