

## Section 1 – Address Where Flood Protection Device(s) Installed

Street Number	Street Name	Postal Code
<p>Have the downspouts from your property's eavestrough been disconnected from the City's sewer system?          YES _____ NO _____ if no, have you applied for an exemption? YES _____ NO _____ or Exemption Granted _____</p>		
<p>Do you have a front yard paved parking area (parking pad) on your property? (The portion of the boulevard and/or front yard which has been approved, constructed and licensed by the City of Toronto for the purpose of parking a motor vehicle by the owner or occupant.)          YES _____ NO _____ if yes, does it comply with the City's zoning By-laws? YES _____ NO _____</p>		

## Section 2 – Property Owner Information

(as listed on your City of Toronto property tax bill for the property listed in Section 1)

First Name	Last Name	
Daytime Telephone Number	Alternate Telephone Number	
Email		
Mailing Address (if different from the property listed in Section 1)		
Street Number	Street Name	
City	Province	Postal Code

## Section 3 – Plumber/Contractor(s) Information

Contractor Name
City of Toronto Business License (9 Digits) T-
Sub-Contractor Name (if applicable)
City of Toronto Business License (9 Digits) T-

## Section 4 – Applicable Flood Protection Devices for Subsidy Consideration

Charges as itemized on your invoice (as applicable):\*

Backwater valve   
  Sump pump system   
  Pipe Severance and Capping of Foundation Drain (weeping tile)

\* Each applicable flood prevention device must be detailed and its installation cost must be itemized separately on the invoice(s) of the licensed contractor and sub-contractor(s), as applicable, who performed the work.

# Basement Flooding Protection Subsidy Program Application

## Section 5 – Terms and Conditions

To be eligible for consideration by the City for a subsidy under the Basement Flooding Protection Subsidy Program (the "Program"):

1. The property must not have exceeded the life-time maximum subsidy amount for each eligible installation. Submitting an application does not guarantee a subsidy. Subsidies are issued on a "first-come, first-serve" basis, and are subject to annual funding approved by City Council.
2. To be eligible for consideration for a subsidy under the Program:
  - You must be the registered owner of a single-family residential, duplex or triplex property within the City of Toronto.
  - The subsidy is available only to existing homes, not homes in the planning stages or currently under construction.
  - The downspouts from your property's eavestrough must be disconnected from the City's sewer system or you must have applied to the City for an exemption.
  - For properties with a parking pad, all front yard paved areas must comply with the City's Zoning By-law requirements, at the time of application.
  - You must submit your application within one year of completion of the installation of the flood protection device, as indicated on the invoice of the licensed contractor(s) or sub-contractor(s) who performed the installation.
  - For backwater valve installations, a building permit must be obtained from the City and an inspection passed by a City of Toronto building inspector prior to the application being made.

As the property owner, you must also agree to the following conditions at the time of a building inspection of the backwater valve installation or otherwise at the request of the City:

- a. to consent to provide the City and its personnel (including Toronto Building and/or Toronto Water personnel), concurrent with any Toronto Building inspection under the Building Code Act 1992, access to the flood protection device(s) to verify that the installation has been completed in accordance with the requirements and conditions of the BFP Subsidy Program and to otherwise verify eligibility for and entitlement to the subsidy under this Program; and
- b. to consent to the City and its personnel (including Toronto Building and/or Toronto Water personnel) taking photographs, video and digital images and collecting and recording other data or information in respect to the flood protection device(s) to which this subsidy under the BFP Subsidy Program applies (collectively "Records") and, where an application has been submitted by me to Toronto Water under the BFP Subsidy Program, the right of Toronto Water to use and make reproductions of such Records for the purposes of verifying compliance with the BFP Subsidy Program, including the right for Toronto Water personnel to access Toronto Building's Records for this purpose.

**Note:** The exercise of the access for the collection and use of the Records for the above purposes shall not be construed or deemed an inspection or approval of: the quality of the workmanship or installation of the flood protection device(s), the quality of the particular flood protection device installed or otherwise by the City of Toronto or without limitation, the Toronto Building or Toronto Water Divisions.

- Your contractor(s) and any sub-contractor(s) who performed the installation of flood prevention device(s) must possess a valid licence from the City of Toronto for the installation work, at the time of installation.
- Original invoices from the licensed contractor(s) and any sub-contractor(s) who performed the installation of the flood prevention device(s) must be provided with this application.
- You must not have any outstanding taxes or debts owed to the City of Toronto at any time from the date of application until such a time as a subsidy payment, if any, is issued by the City.

# Basement Flooding Protection Subsidy Program Application

3. In applying to the Program, and as a condition of eligibility for a subsidy, I understand and agree to the following:

- I am solely responsible for the work being done in my property.
- The City assumes no liability whatsoever relating to the work being undertaken to be eligible for the subsidy, and the work cannot be considered a guarantee that basement flooding will not occur.
- The City of Toronto does not:
  - endorse specific brands, products dealers or contractors
  - guarantee materials, workmanship or performance of the eligible flood protection devices
- The City of Toronto reserves the right, at any time, to cancel the Program or the payment of any subsidy under it, in the event that sufficient funding is no longer available under the Program, or the Program is cancelled by the City.
- By signing this application, the property owner agrees to assume all financial and other responsibility for all work whatsoever in respect to and related to installation, performance, maintenance, repair and use of the flood prevention device(s) which may be eligible for a subsidy under the Program, including, without limitation, the selection of the installers and any consequences arising from the installation of the works and the compliance with all laws in respect to such works.

The Applicant fully and completely, without qualification, agrees hereby to waive and release and shall be deemed to have waived and released the City of Toronto, its officials, officers, employees, agents and representatives (collectively, the "City") from and against any claims or liabilities whatsoever including, without limitation, any damages, costs and liability for any and all loss, injury or damage to any property or person, whether direct, special, consequential, indirect or of any other nature, in connection with or related to the installation of a flood prevention device or related to participation in this Program (collectively, "Claims").

- I will not make any Claims or take any action against the City and agree to indemnify the City against any Claims made or taken by someone else.
- If any incorrect or deceptive information, statement or representation is found in this application or the accompanying documents, the City is entitled to:
  - reject my application
  - demand full and immediate repayment of any subsidy money paid to me
  - prosecute me or take other legal action against me

Subject to any reserved rights of the City, no payment of a subsidy under this Program shall be made unless all terms and conditions of this application and Program have been met.

## Section 6 – Document Checklist

- |  |   |
|--|---|
| <input type="checkbox"/> I have completed and signed the application form.   | prevention device installed and its installation cost separately on the invoice(s) of the licensed contractor and sub-contractor(s), who performed the work                             |
| <input type="checkbox"/> I have applied for a subsidy for the flood protection device(s) set out in Section 4, up to the eligible amount for my property under the Program.            | <input type="checkbox"/> The total amount paid, clearly marked "paid in full"   |
| <input type="checkbox"/> I have attached the original invoice(s) for the flood protection device(s) from my licensed contractor(s) and any licensed sub-contractor(s), which includes: | <input type="checkbox"/> The installation date of the flood protection device(s)  |
| <input type="checkbox"/> The address where the flood protection device(s) installed  | <input type="checkbox"/> My contractor has a valid City of Toronto Business Licence for installation of the applicable flood protection device(s) – confirmed by contacting Toronto MLS |
| <input type="checkbox"/> The name and address of the licensed contractor(s) and sub-contractor(s), as applicable   | <input type="checkbox"/> A City of Toronto building inspector approved the backwater valve installation, if applicable  |
| <input type="checkbox"/> Detail and itemization of each applicable flood   |   |

**Note:** Please keep photocopies of all documents submitted for your personal records. Your original invoice(s) will be returned to you after your application is processed.

# Basement Flooding Protection Subsidy Program Application

If your application is incomplete, or you have not included the required documentation, your application will not be processed and will be returned with a request for the outstanding information.

I/We certify that the information, statements and representations given in this application and any accompanying materials are true, accurate and complete in all respects. I/We understand that any false or deceptive information, statement or representation given in this application and any accompanying materials may result in the rejection or revocation of this application and any approval thereof and immediate demand by the City for full repayment of any subsidy paid by the City. In addition to any other civil remedies available to the City, I/we agree that I/we shall immediately repay the City all subsidy monies paid to me/us and shall indemnify the City for any and all costs it may occur, by reason of the giving or making such false or deceptive information, statement or misrepresentation in this application and any accompanying materials.

\_\_\_\_\_  
Property Owner Signature\*

\_\_\_\_\_  
Date YYYY/MM/DD

\* In case of a corporation, I/we have the authority to bind the corporation.

Corporation Name: \_\_\_\_\_

Name of Corporate Officer: \_\_\_\_\_

Title: \_\_\_\_\_

**Mail completed application and all required original documents to:**

Basement Flooding Protection Subsidy Program  
City of Toronto  
PO Box 15266 STN B RM B  
Toronto, ON  
M7Y 2W1

**For more Information:**

Visit: [toronto.ca/basementflooding](http://toronto.ca/basementflooding)  
Phone: 311  
Email: [basementflooding@toronto.ca](mailto:basementflooding@toronto.ca)

**Notice of Collection**

Toronto Water collects personal information on this form under the legal authority of the City of Toronto Act, S.O. 2006, Chapter 11, Schedule A, s.136(c) and the City of Toronto By-law No. 603-2007. The information is used to assess your eligibility for the Basement Flooding Protection Subsidy Program, to process your payment where eligible, and for aggregate statistical reporting. Questions about this collection can be directed to Manager of Business and Customer Support, PO Box 15266, STN BRM B, Toronto, Ontario M7Y 2W1, or by telephone at 416-392-7000, or email at [basementflooding@toronto.ca](mailto:basementflooding@toronto.ca).