



# **HUDSON TAYLOR UNIVERSITY CATALOG 2019-2020**

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## **AUTHORIZATION**

Hudson Taylor University is authorized to operate as a postsecondary educational institution under the Nonpublic Postsecondary Educational Institutions Act of 1990.

Hudson Taylor University is an applicant member of the Association for Biblical Higher Education (ABHE) and is pursuing candidacy for full accreditation status.

## WELCOME FROM THE PRESIDENT

Missionary James Hudson Taylor, from his youth to the grave, led his life with one vision: bringing of the Gospel to the people of China. Following his footsteps, Hudson Taylor University has established itself as a higher education institution focused on world evangelization. I am honored to take up the Hudson Taylor legacy as the president of HTU.

My vision is that our university become known as a powerhouse institution that is Christ-centered, Bible-centered, and people-centered, bringing people from different walks of life the opportunity to practice and learn missiology and transnational missions. Our curriculum, instruction, and practice are theologically grounded with a missiological perspective and foster students to become leaders in the mission field.

At HTU, you are not alone. As a community, we make our vision come alive as each student, staff, and faculty member works towards pursuing Godly wisdom and acting in righteousness, fairness, justice, and honesty (Proverbs 1:3). Our institution offers our students, staff, and faculty a rich faith-based education through up-to-date scholarship and best practices in the mission field. HTU is vibrant, with a diverse student body and faculty; opportunities to engage with churches, organizations, and ministries; and mission-minded theological experts actively committed to serving and guiding students towards success.

If you are ready to be a change maker for Christ, we invite you to reach out to us. We are excited to provide you with all the resources and information you need, but foremost we want to share with you our vision and invite you be a part of our community in Christ.

*Soli Deo Gloria!*

Kwang Soon Lee, PhD

# GENERAL INFORMATION

## **Mission Statement**

Hudson Taylor University shall strive to glorify and love God in all its endeavors. As a biblical higher education institution, it shall educate its students to serve Christ and fellow humankind toward the establishment of His Kingdom. It shall equip those called to His service with the most relevant, culturally diverse, and up-to-date scholarship in biblical and mission studies. Hudson Taylor University shall foster the development of leaders who will bring the Gospel to the far corners to the world.

## **Institutional Goals**

1. To produce selfless leaders with missional focus who will dedicate their careers and lives to further our Lord's Great Commission.
2. To provide a learning environment that is multilingual and culturally diverse.
3. To network, partner with and engage churches, citizens and institutions, local and global.
4. To be an efficiently managed and financially ethical institution.

## **Ethical Standards**

Hudson Taylor University shall always strive to glorify and love God in all its endeavors. In furtherance of our stated Mission and Institutional Goals, the Board of Directors of Hudson Taylor University has resolved to adopt the following Ethical Standards which shall be applicable and adhered to by all member of the University including all full and part-time employees, faculty, officers, administrators and the Board of Directors.

### Standard 1. Honesty

Hudson Taylor University recognizes that God is the ultimate judge of our intentions and actions. Worldly reputation and temporal recognition are mere derivatives of our earnest prayer to be judged by God with mercy and love. Therefore, as members of the University, we shall always be honest in our intentions and actions toward ourselves, students, and all those with whom we communicate. All records and data shall be created and maintained honestly and with the highest level of integrity and competence by the University.

### Standard 2. Mercy

Hudson Taylor University recognizes that we are all sinners whose lives are redeemed solely by God's Mercy and Christ's blood. Members of the University shall always look toward themselves and those around them with merciful demeanor and be spiritually prepared to forgive others as God has forgiven them.

### Standard 3. Financial Responsibility and Transparency

Hudson Taylor University recognizes that material and financial resources are given to us by God's Providence and Grace. Therefore, every member of the University shall always be transparent in handling matters of finance and in the use of University resources.

#### Standard 4. Avoidance of Conflict of Interest

Hudson Taylor University recognizes that our entire endeavor should lead solely to further building of His kingdom on Earth. Personal profit and individual gain must be avoided in all affairs of the University. All potential conflicts of interest and all issues that may violate this Standard must be fully disclosed to the Board of Directors. The Board must apply the strictest interpretation of the applicable State and Federal law in deciding matters involving conflict of interest.

#### Standard 5. Compliance with the Law

Hudson Taylor University recognizes that adherence to the above Standards should lead to full compliance with all Federal, State and local laws regarding the governance, operation and financial filing requirements promulgated by the government. Nonetheless, the University shall strive to continually update its knowledge of the law and maintain the highest level of compliance with the law.

#### Standard 6. Violation of Ethical Standards

Hudson Taylor University recognizes that we must be ever vigilant regarding violations of the Ethical Standards set above. All violations must be reported to the office of the President initially as a confidential communication and then reviewed and investigated by the Institutional/Legal Compliance Committee. All final adjudication on the violation shall be made by the Board of Directors upon recommendation by the Chair of the Institutional/Legal Compliance Committee.

# HISTORY

## Inspirational Origins

Hudson Taylor University was founded in 2013, inspired by its namesake and the preeminent missionary to China, James Hudson Taylor. Hudson Taylor was born in 1832, and in 1853 he took his first trip to China. He founded the China Inland Mission in England, responsible for training more than 800 missionaries and for the establishment of 125 schools in China. His mission was ground-breaking in its embrace of all Protestant denominations and worthy of emulation in its respect of Chinese culture and customs. Hudson Taylor was adamant that his missionaries should “fit in” as much as possible – while in China, he always wore Chinese clothes and spoke the language of the people.

Hudson Taylor University is a faithful manifestation of God’s calling to bring the Gospel of Christ to the ends of the earth (Acts 1:8). We are profoundly inspired by Hudson Taylor’s lifelong dedication to missions in China. We therefore seek to educate those who are called to carry on the missional work inaugurated by him wherever they are called to serve.

The institutional origin of Hudson Taylor University traces back to its sister institution, Underwood University. The creation of Underwood University was similarly inspired by the missional work of Horace Underwood. He was the preeminent missionary to Korea who transformed Korea into a prolific producer of missionaries and a beacon of Christianity in East Asia. Underwood University ceded its most important biblical programs to Hudson Taylor University upon HTU’s founding in 2013. The two universities continue to maintain agreements for sharing resources, financial and otherwise.

Almost contemporaneously with the creation of Hudson Taylor University, Hudson Taylor Chapel was founded as its chapel, a vehicle of its missional work, a center for ministerial development of its faculty and students, and the ecumenical arm of the University. Hudson Taylor Chapel changed its name to Hudson Taylor Mission Church in 2018. It holds worship services for University students and faculty and also serves the community as a local church.

Hudson Taylor University is a 501(c)(3) not-for-profit corporation. It is located in Suwanee, Georgia, convenient to the city of Atlanta. The campus is comprised of two buildings: the chapel, occupied by Hudson Taylor Mission Church, HTU Administrative offices, and the HTU student lounge; and 50,000 sq. ft. main building where classrooms, an auditorium and the library are located. Hudson Taylor University has been authorized by the Georgia Nonpublic Postsecondary Education Commission since November, 2014 to operate as a University in the State of Georgia.

## Location

Located on Interstate 85, the city of Suwanee is convenient to the North Georgia mountains, Lake Lanier, and Atlanta’s cultural amenities. Suwanee is 50 minutes north of Hartsfield-Jackson International Airport. Suwanee has both big-city vibrancy and a small-town feel. It is considered

one of the most desirable places to live in the Atlanta region and has been named by several national publications (Money, Family Circle, Kiplinger.com) as one of the best places to live and raise families. The city is located in Gwinnett County, whose school system is widely regarded as the best in the state. The district has twice won the National Board Prize, which rewards districts that improve achievement levels of disadvantaged students. Suwanee students are among the best of the best, as evidenced by high test scores and other school achievements.

### **Facilities**

The campus is housed in a two-building complex. The main building is 50,000 square feet, and it houses the auditorium, seminar/event space, music recital room, IT/computer lab, art studio, dance studio, library, and classrooms of varying sizes. The buildings are located on an 8.3- acre parcel of land, which provides the school with approximately 300 parking spaces and a large field with grass and trees.

### **LIBRARY SERVICES**

The Hudson Taylor University Library is an integral component of Hudson Taylor University and is guided by its mission statement:

*The Hudson Taylor University Library exists to provide a wide range of materials and services designed to enhance and advance faculty members' and students' personal Christian lives and equip them for ministry and service, as well as provide a good academic foundation in Biblical, professional, and general studies.*

The goal of library service is to help students achieve success while in college, and to foster mastery of research skills for lifelong learning. The library, by its nature, supports academic programs by partnering with them to enhance student learning, program development, faculty research, and other professional activities. The library is the cornerstone of a successful college, because it provides access to a wealth of information and offers support services that enable students, faculty, and staff to utilize and evaluate this information.

The library's collections and services have benefitted from advances in technology, including the addition of access to several online databases. The library's goals reflect continued and enhanced use of technology to improve the quality and scope of its collections and educational services, and to increase student access to these services whenever possible. The exponential growth in information available in the modern world, combined with rapidly changing technology, has resulted in an information environment that is extremely complex. The Library's goals focus on resources and services to help users in finding their way through this information maze.

### **Location and Hours of Operation**

The library is located in the Main Building of Hudson Taylor University, 2855 Rolling Pin Lane, Suwanee, GA 30024. At present, the hours of operation for the library are Monday through Friday, 9:00 AM through 5:00 PM. The hours of operation are reviewed by the Academic Affairs Committee and changed when necessary.

## **Library Resources**

The library contains many different kinds of resources available for use by all members of the Hudson Taylor University community. The library houses a collection of print books and journals, CD's, and DVD's. In addition to the print resources, the library subscribes to the Religion Collection of ATLA Serials and the Christian Periodical Index through EBSCO. The Logos Diamond electronic resource collection is also available for use in the computer lab. Other databases are available for research through HTU's partnership with Underwood University. Library materials are available for use by the Hudson Taylor University community subject to the guidelines outlined in the Library Handbook.

## **Online Catalog (OPAC)**

A catalog of Library holdings as well as a tutorial for library use is available through the Library page on the Hudson Taylor University website, [www.hudson-taylor-university.org](http://www.hudson-taylor-university.org).

## **Interlibrary Loans**

If a library user needs resources that are not available from the Hudson Taylor University Library, every effort will be made to secure the resource through interlibrary loans. All copyright laws of the United States government will be observed and obeyed. The user will be responsible for all costs incurred through the interlibrary loan process and will be responsible for any and all fines if applicable. To apply for an interlibrary loan, contact the Director of Library Services.

## **Other Libraries**

Geographically, Hudson Taylor University is located within easy driving distance of many prestigious university libraries and several public libraries. While most libraries will not allow check-out privileges, many will allow students to use their facilities. See the Director of Library Services for more information. Students are encouraged to obtain library cards for their local libraries, which will allow them access to quality databases and a broad range of curricular resources.

## **ACCREDITATION AND AFFILIATIONS**

Hudson Taylor University holds applicant status with the Association for Biblical Higher Education, 5850 T.G. Lee Blvd., Ste. 130, Orlando, FL 32822; 407.207.0808. Applicant status is a pre-membership status granted to those institutions that meet the ABHE Conditions of Eligibility and that possess such qualities as may provide a basis for achieving candidate status within five years.

Hudson Taylor University maintains a Joint Program Partnership with America Evangelical University in Los Angeles, California (an ABHE member).

HTU is authorized to operate in the state of Georgia by the Georgia Nonpublic Postsecondary Education Commission (GNPEC).

## ADMISSIONS INFORMATION

HTU has a vision to implement multi-language courses.

HTU has clear policies and procedures in recruiting, reviewing the applications, and making its decision in the admissions.

### General Admissions Policies

Hudson Taylor University admits those who meet its educational requirements.

For undergraduate programs, successful applicants must possess a diploma from an accredited high school or have successfully passed the General Education Development (GED) test.

For graduate programs, successful applicants must possess an earned undergraduate degree from a recognized postsecondary educational institution (or equivalent). Transcripts should reflect a Grade Point Average of at least 2.0 (on a 4.0 scale) from an undergraduate program. Admissions Packets are available on the HTU website.

In addition to the above criteria, HTU requires some standards regarding languages.

Along with our institutional goal, diverse language and culture, HTU provides two tracks in delivering method of language: Korean and English.

1. For Korean track applicants:  
Native Korean speaking students have no further language requirement. Non-native Korean students, who want to take Korean track courses, should show their Korean efficiency level through SAT Korean test (above 65%). For those who cannot reach that level, the admissions are to be considered according to the availability of interpreters in their course work. The interpreters can include the instructors of the course and the current students of HTU.
2. For English track applicants:  
Native English speaking students have no further language requirement. Non-native English speaking students, who want to take English track courses, should show their English efficiency level through TOEFL test (iBT 65% or 78 out of 120 points). SAT or ACT score is not required. If the students graduated a high school or undergraduate/graduate school which teach in English, the TOEFL requirement would be waved.

For those who cannot reach that level, the admissions are to be considered according to the availability of interpreters in their course work. The interpreters can include the instructors of the course and the current students of HTU.

Hudson Taylor University follows an open admissions policy for those who meet its educational requirements. Application decisions are made without regard to the applicant's race, color, gender, handicap or disability, or national/ethnic origin, according to our non-discrimination policy.

Applicants are assessed according to their academic background, moral character, and a religious autobiography. The Admissions Committee carefully reviews an applicant's records and reference letter(s), and after such review, makes a recommendation to allow or refuse admittance. The Admissions Committee or Admissions Office may choose to conduct an interview with the applicant. Once the Admissions Committee makes a decision, the applicant will be immediately notified of his or her status, usually within one business day. Approved applications are valid for a year from the date of approval. Hudson Taylor University reserves the right to refuse admission to any applicants who do not meet our standards and criteria.

### **Nonstandard Admissions**

#### **(Ability-to-Benefit, Concurrent Enrollment, Probationary Admission, etc.)**

HTU does not admit ability-to-benefit students. All applicants must possess the required educational background (high school diploma or equivalent, etc.). No credit is given for prior learning experience or for credit earned from non-degree programs.

All transfer credits must be earned post-secondary-level credits. See "Transfer Students and Transfer of Credit," below, for details. HTU does not accept applications for concurrent enrollment (i.e. high school students enrolling in undergraduate programs or undergraduate students enrolling in graduate programs), nor does it accept probationary enrollment of any kind. All applications for admission are subject to the requirements detailed in this section of the Catalog.

Other requirements for admission to Hudson Taylor University include both a definite knowledge of Jesus Christ as the applicant's personal savior, and a committed relationship with Him. Therefore, every applicant will be evaluated on the basis of:

- Academic records
- Assessment of references
- Personal salvation experience through faith in Jesus Christ
- Personal desire to attend Hudson Taylor University

### **Undergraduate Admissions Requirements**

- \$100.00 application fee (contact HTU administration office for payment options)
- Fully completed application form, including signed Lifestyle Commitment section. Application forms are available from the HTU Admissions Office.
- Two recent 2" x 2" photos (US passport size)
- Academic credentials (official, sealed transcripts from all previous educational institutions attended)
- A certified copy of a high school diploma or General Education Development (GED) certificate
- Official high school transcript or GED Score
- Two recommendation letters: one from a religious leader and the other from a community leader or businessperson NOT related to the applicant
- A personal essay (see Admissions Packet for details)

### **Graduate Admissions Requirements**

- \$100.00 application fee (contact HTU administration office for payment options)
- Fully completed application form, including signed Lifestyle Commitment section. Application forms are available from the HTU Admissions Office.
- Two recent 2" x 2" photos (US passport size)
- Official, sealed transcript(s) from all postsecondary educational institutions attended
- A certified copy of the applicant's undergraduate degree
- Two recommendation letters: one from a religious leader and the other from a community leader or businessperson NOT related to the applicant
- A personal essay (see Admissions Packet for details)

### **Postgraduate (PhD) Admissions Requirements**

See the PhD Program section of this Catalog for details.

**Please note that certain graduate and postgraduate programs may have additional admissions requirements. Contact the HTU Admissions Office for details.**

Hudson Taylor University reserves the right to refuse admission to any applicants who do not meet our standards and criteria.

### **DEFINITION OF A CREDIT HOUR**

Hudson Taylor University bases its definition of a credit hour on the standard "Carnegie Unit." A semester unit of credit is equal to a minimum of three hours of work per week for a semester. Carnegie definition is based upon a minimum semester length of 16 weeks. Thus, a "unit" of credit equates to three hours of student work per week (1 hour lecture plus 2 hours of homework or 3 hours of lab) for 16 weeks. For a lecture class, one unit is considered to be one hour of lecture class time and two hours per week of homework. For the typical three-unit class, a student spends three hours per week in class and should do six hours per week for homework.

### **STATEMENT OF NON-DISCRIMINATION**

Hudson Taylor University does not discriminate against anyone on the basis of race, color, sex, age, disability, or national or ethnic origin in administration of its educational policies, admissions policies, scholarship programs, employment procedures, or any other school-administered program. Hudson Taylor University is a Christ-centered and Bible-based educational community, and as such, in the furtherance of its stated Mission and Institutional Goals; and in order to maintain adherence to its Biblical Foundations Statement and Ethical Standards, requires applicants to be personally committed in faith to Jesus Christ.

### **Reasonable Accommodation Policy**

As part of its policy of nondiscrimination, and in accordance with Sections 503 and 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Hudson Taylor University will make reasonable accommodations to ensure equal opportunity and access for

qualified students to applicable programs, services, activities, and facilities. After acceptance and prior to entering classes, a student with a disability must submit written requests for modifications or auxiliary aids to HTU Administration. Documentation of a disability is required in order to receive the appropriate modifications. Service animals are permitted on the HTU campus if the appropriate documentation has been filed. Students with documented disabilities may use the marked parking spaces in the visitor parking lot.

Hudson Taylor University cannot make substantial adjustments in existing programs beyond those necessary to eliminate discrimination against otherwise qualified students, and will not modify existing programs to the extent that it places an undue financial or administrative burden on the University. Hudson Taylor University assumes no responsibility for personal care attendants, health-care providers, personal devices, individually prescribed devices, and readers for personal use or study, or private tutors. Please see Appendix 2: Academic Support for Students with Disabilities.

### **General Criteria for Transfers**

Accreditation status and faculty qualifications of the institution, as well as content correspondence and instructional level of courses are considered.

### **Criteria for Transfer from Unaccredited Institutions**

- Evaluation of catalog
- Authorization or official exemption of the institution by the state where it is located
- Evaluation of faculty credentials
- Assessment of course content and level of instruction

### **Policies of Transfer Credit:**

As of Fall 2019, HTU has established Articulation Agreements with Underwood University and America Evangelical University.

### **Details are below:**

Underwood University: BABS, BAIS, MDiv, MATS, MAIS

America Evangelical University: BABS, MDiv, MATS

Accordingly, mutual transfer credits between the schools are unlimited based on the one-on-one course exchange.

Those who wish to transfer their academic credits from the previous institutions should be met the following criteria.

### **TRANSFER STUDENTS AND TRANSFER OF CREDITS**

Students transferring from a recognized college or university must follow the general application policies and procedures.

### **General Criteria for Transfers**

Accreditation status and faculty qualifications of the institution, as well as content correspondence and instructional level of courses are considered.

### **Criteria for Transfer from Unaccredited Institutions**

- Evaluation of catalog
- Authorization or official exemption of the institution by the state where it is located
- Evaluation of faculty credentials
- Assessment of course content and level of instruction

Students should not assume that credits will automatically or equivocally transfer to or from any educational institution. Before enrolling as a student, prospective Hudson Taylor University students should familiarize themselves with the university's policy on the transfer of credits, including whether or not the university will accept any credits earned at another educational institution.

Undergraduate course credits with a minimum grade of "C" earned at other accredited colleges and universities will generally be accepted at full value to the extent that the courses are comparable to Hudson Taylor University's stated requirements.

Graduate course credits must reflect a grade of B- (2.7) or higher. An official transcript from the institution attended showing satisfactory course completion is required.

Transfer hours are not accepted into a non-degree program, or for courses that do not meet program requirements. Also, all discussions for the transferring credits should be done prior student's first semester ends.

### **Categorized Transferring Credits**

There are several restrictions in considering Transfer of Credits.

1. If the school runs a quarter system, two courses (six credit units) are calculated as one course (three credits).
2. The maximum transferring credits should not be exceeded 66 % of graduate programs and 75%of undergraduate programs.
3. Core courses of all programs are not transferred.
4. Ph. D. program does not allow any transferring credits from the previous doctoral program.

### **FINANCIAL INFORMATION**

No student is eligible to register for classes, or receive an official document, such as a diploma or transcript, until all outstanding balances with Hudson Taylor University are current or paid in full. In addition, any student who has an unresolved financial balance will not be recommended for placement until the matter has been resolved.

#### **General Fee**

A nonrefundable general fee is charged to students during each semester of attendance. This fee covers the student's library usage fee, Student Government Association fee, online and network access, campus use fee, and other administrative costs.

#### **Payment**

Students are required to pay their tuition and fees in full before they can register for classes. If they fail to make their payment promptly, a late fee will be assessed.

The following payment options are currently available:

- Cash: Please deliver cash payments in person to the Office of Business Affairs.
- Check: Personal checks or cashier's checks are accepted. Please make all checks payable to Hudson Taylor University.

### TUITION AND FEES

As of Spring semester 2019, the following tuition and fee scale is in effect. **Please note that all tuition and fee amounts are subject to change without notice.** The figures below are accurate as of this writing, but students should contact HTU Administration for the most up-to-date financial information.

<b>Undergraduate Degree Programs</b>	<b>\$180.00 per credit hour</b>
<b>Master's Degree Programs</b>	<b>\$250.00 per credit hour</b>
<b>PhD Degree Program*</b>	<b>\$600.00 per credit hour</b>
<b>Application fee (one-time; nonrefundable)</b>	<b>\$100.00</b>
<b>Technology fee</b>	<b>\$100.00 per semester</b>
<b>Graduation fee (one-time)</b>	<b>\$250.00 (PhD \$500.00)</b>
<b>Registration fee (nonrefundable)</b>	<b>\$100.00 per semester</b>
<b>Late Registration fee</b>	<b>\$200.00</b>
<b>Returned Check fee</b>	<b>\$35.00</b>
<b>Official Transcript fee</b>	<b>\$10.00</b>
<b>Other Documents</b>	<b>\$5.00 per item</b>
<b>Student ID Replacement fee</b>	<b>\$10.00</b>

**\*ADDITIONAL FEES MAY BE REQUIRED FOR PhD STUDENTS. SEE THE PhD PROGRAM SECTION OF THIS CATALOG**

### REFUNDS

HTU's refund policy is in compliance with the Amendments to Education Law Section 5002, passed in July, 1990 and with the current (2019) Minimum Standards and Criteria set by GNPEC.

#### Withdrawal from All Classes

If a student withdraws from all classes after the first day of the semester, he/she is entitled to a partial tuition refund depending on the percentage of the semester that has passed since the first day of the semester (see "Tuition Refund Schedule," below).

#### Refund Approval Contingencies

Students who withdraw before the beginning of a semester or on the first day of the semester will receive a refund of all monies paid, with the exception of the non-refundable application

fee. After the first day of a semester, students are liable for

- non-refundable registration fee
- the cost of any textbooks or supplies accepted
- tuition liability as of the student's last date of attendance at the university (see "Tuition Refund Schedule," below).

To be eligible for a refund, written notification of withdrawal must be submitted to the Office of Business Affairs.

In addition to the stated policy herein, Hudson Taylor University will review a student's extenuating circumstances (e.g. injury, prolonged illness, death, or other circumstances which prohibit completion of the semester or program of study), and, *at its sole discretion*, may grant a tuition refund beyond the amount prescribed in this section.

### **Tuition Refund Schedule**

The amount of a tuition refund is determined on a pro-rata basis up to 50% completion of the semester days to the student's withdrawal date or the last date of attendance by the student, whichever is later. If a student withdraws after completing 50% of the semester, no Tuition Refund shall be given. Hudson Taylor University shall pay the refund within thirty days of the date of withdrawal.

Here are the details:

Within one week: 75% of tuition refund.

Between one week to the completing 50% of the semester: 50 % of tuition refund.

After the 50% of completion: no refund.

All other fees are not refundable.

### **Scholarships**

Hudson Taylor University encourages and grants scholarships to students based upon their academic records, attendance records, service to the community, and commitment to the welfare of fellow students and Hudson Taylor community. Recipients of scholarships are selected either by a student's application, or recommendation by the faculty or administration. The Scholarship Committee is comprised of the President, Director of Academic Affairs, Director of Admissions and Director of Student Affairs. The decision to grant a scholarship is made by consensus or unanimous approval of all members of the Committee.

The Committee considers four factors in making a scholarship award decision:

- Academic record
- Attendance record
- Service to the community
- Personal attributes or leadership characteristics.

HTU does not currently participate in Title IV funding, nor are there any private endowments that fund scholarships. HTU does not offer hardship- or need-based scholarships. Scholarships

are not awarded as cash, but as credit toward tuition. Students may apply for these scholarships in the Office of the Registrar. Violation of the Attendance policy and/ or a negative change in Academic standing such as being placed on Warning or Probation status will result in the cancellation of a scholarship. Currently, there are two scholarships available to those who meet the criteria:

### **Academic Achievement Scholarship**

The recipient must be a full-time student with at least two semesters of academic record at HTU. The student's overall GPA must be at least 3.85 out of 4.0. A recommendation letter from a faculty member is required. The selection and granting of the scholarship is made per year and the recipients are awarded \$1,000.00 tuition credit per an academic year to full coverage of all costs of education while attending Hudson Taylor University.

- The application due date is June 30<sup>th</sup> to the Director of Student Affairs
- The decision announcement by the scholarship committee will be made no later than at the end of July.

### **President's Scholarship**

The recipient of the President's Scholarship must exhibit extraordinary commitment to leadership in his or her respective community and must demonstrate selfless dedication to the needs of the HTU community, and to society, nation, and world. The application for this Scholarship must be accompanied by a personal essay and recommendation letter from a member of HTU faculty or administration. The selection and granting of the Scholarship is made by the Committee with the final determination of the amount of the grant by the President. It can range from a \$1,000.00 tuition credit per an academic year to full coverage of all costs of education while attending Hudson Taylor University.

- The application due date is June 30<sup>th</sup> to the Director of Student Affairs
- The decision announcement by the scholarship committee will be made no later than at the end of July.

### **STUDENT GOVERNMENT ASSOCIATION**

All students are eligible for membership in the Student Government Association (SGA) of Hudson Taylor University. SGA is responsible for matters of general student concern. The President, Secretary, and Treasurer of SGA are elected through a general campus election. Under the supervision of the Office of Student Affairs, SGA coordinates the interactions between campus organizations, the student body, the faculty, and the administration.

### **SEXUAL HARASSMENT POLICY**

Sexual harassment is a form of sex discrimination that violates Title VII of the Civil Rights Act of 1964. Each student, staff, and faculty member should be able to work in an atmosphere free from discriminatory intimidation based on sex, as well as intimidation based on race, color, age, national origin, or disability. Sexual harassment of students, staff, or faculty by any member of the University community will not be tolerated. Sexual harassment includes any repeated or

unwanted verbal or sexual advances, sexually explicit derogatory remarks, or offensive statements made by someone in the workplace when

- Submission to the conduct is either explicitly or implicitly a condition of employment, grades, or good will;
- Submission to or rejection of the conduct is used as a basis for grading or relational decisions affecting any person; or
- The conduct has the purpose or effect of substantially interfering with student, staff, or faculty performance of duties, or of creating an intimidating, hostile, or offensive work or learning environment.

The above are examples of behavior that constitutes sexual harassment, but other behavior of a sexual nature may be considered harassment as well. Sexual harassment on HTU premises will not be tolerated under any circumstances, and will be severely punished, up to and including dismissal from the University and, if applicable, legal actions against the harasser. Anyone experiencing or observing sexual harassment as described in any of the above categories should report the incident immediately to the Director of Student Affairs or another member of HTU Administration. For complete details regarding harassment of any sort and the disciplinary actions that may be taken, please refer to the Hudson Taylor University Policies and Procedures Manual.

## **CAMPUS HEALTH AND SAFETY**

### **Drug- and Alcohol- Free Campus Policy**

Alcohol and drug consumption causes changes in behavior, ranging from impaired judgment and coordination to inhibiting a person's ability to learn and use higher mental functions. Repeated use may lead to dependence, and long-term use can cause permanent damage to the brain, liver, and other vital organs. This is inconsistent with HTU's desire for all its constituents to be healthy and sound as possible, in mind and body. As mandated by federal regulations (Drug-Free School and Community Act Amendments of 1989), and in line with the terms of its Lifestyle Commitment Agreement, Hudson Taylor University maintains certain policies regarding a drug- and alcohol-free campus. These policies are outlined below.

### **General Policy on Possession of Controlled Substances**

Unlawful manufacturing, distribution, dispensing, possession or use of controlled substances is prohibited by state law under the Georgia Controlled Substances Act. The unlawful possession, use, or distribution of controlled substances is prohibited on HTU property or as part of any University activity. Any HTU constituent who violates the above policy is therefore subject not only to disciplinary action under the HTU Code of Conduct, but to possible criminal prosecution. Employees or students found to be in violation of this drug- and alcohol-free environment policy will be subject to appropriate action, including but not limited to termination or dismissal. Any employee or student who becomes aware of a violation of this policy should report it immediately to the Director of Student Affairs, Director of Academic Affairs, or Administration Office so that the matter can be investigated. HTU will report any illegal

activities to relevant local, state, or federal authorities, and will cooperate to the best of its ability with such authorities in investigations of violations of this policy.

### **Legally Prescribed Medications**

The only exception to this policy is for medications that have been legally and properly prescribed by a physician. Those in possession of such medications and related paraphernalia (e.g. insulin needles) must keep these items on or near their persons at all times, and should only use or take such medication when necessary and as privately as possible. Used medical paraphernalia must be removed from campus and disposed of properly. HTU waste receptacles are not for medical waste, and disposal of medical waste in these receptacles constitutes a biohazard. This policy does not apply to legal, over-the-counter, non-controlled medications, such as aspirin, acetaminophen, cold remedies, etc., although such medications should also be used privately and only when necessary.

### **Alcohol**

Hudson Taylor University abides by all state and local laws regarding the possession, consumption, sale or distribution of alcoholic beverages. No alcoholic beverages of any kind are to be brought onto HTU campuses or properties without authorization. The legal drinking age in Georgia is 21. Any HTU student or employee under the age of 21 who purchases, attempts to purchase, or knowingly possesses an alcoholic beverage, on-campus or off-campus; or a student or employee over 21 who purchases, attempts to purchase, or otherwise furnishes alcoholic beverages for a person under the age of 21, is in violation of state law and of University policy, and subject to discipline under the HTU Code of Conduct and to possible criminal prosecution.

Additionally, students at HTU commit to living an alcohol-free life, having signed the Lifestyle Commitment upon admission.

### **Tobacco**

Tobacco use (including cigarettes, cigars, pipes, e-cigarettes or vaping devices, chewing tobacco, snuff, dip, snus, *gutka* and *paan*), is PROHIBITED on in all HTU buildings and on all HTU premises, except in designated outdoor areas. These areas contain fireproof ashcans for disposal of cigarette butts. Tobacco-related rubbish, such as cigarette butts, empty cigarette or tobacco packets, etc. must be disposed of properly so as to avoid litter and the risk of fire. Students or employees not properly disposing of used smoking or other tobacco materials are subject to disciplinary action. Additionally, students at HTU commit to living a tobacco-free life, having signed the Lifestyle Commitment upon admission.

### **Weapons**

Weapons of any kind or facsimiles thereof are prohibited on Hudson Taylor University property. This includes but is not limited to firearms, explosives, fireworks, incendiary devices, pellet guns, and non-utility knives or other sharp blades. Those found to be in possession of such items on HTU property are subject to disciplinary action up to and including dismissal from the University and legal action where appropriate.

### **Communicable Disease Policy**

Hudson Taylor University follows the health and safety guidelines set forth by the Georgia Department of Public Health and by the US Centers for Disease Control as they relate to communicable diseases. Communicable diseases prevalent in the US and Canada include influenza, infectious mononucleosis, hepatitis A and B, measles, meningitis, mumps, chickenpox, tuberculosis, acquired immune deficiency syndrome (AIDS; including ARC and HIV), other immunodeficiency-related viral infections such as Human T-cell lymphotropic virus types I and II (HTLV-I and II), and sexually transmitted diseases such as Chlamydia, herpes, syphilis, and gonorrhea. These diseases pose primary risks to the infected person and secondary risks to those who come in contact with the infected person. In addition, due to the provisions of the Lifestyle Commitment Agreement signed by all students, students found to be infected with a sexually-transmitted disease may be liable to disciplinary action, if they are found to have violated the terms of the Agreement.

Cases of communicable diseases at HTU will be handled with concern for the individual as well as for the University community. Any student, staff, or faculty member who is aware he or she has a communicable disease, either through diagnosis or because of obvious symptoms, should report this immediately to the Vice President and to the Director of Student Affairs. All information thus reported shall be strictly confidential. The individual's right to privacy shall be protected in all reported incidents. Only communicable diseases that are required by law to be reported to local health agencies shall be reported. Any disciplinary action taken against students who contract a sexually-transmitted disease will be kept strictly confidential.

In all cases of communicable disease, Hudson Taylor University reserves the right to impose restriction of campus activities on the infected individual, based on all available relevant information. Such decisions will generally be made by the Vice-President and the Director of Student Affairs.

### **Children on Campus**

Hudson Taylor University cannot be responsible for children on campus. Therefore, for reasons of safety and insurance, children are not allowed on the HTU campus (apart from those accompanying short-term visitors). Students may not bring their children to the campus while classes are in session. All children brought by visitors must be under adult supervision at all times.

### **Animals on Campus**

No pets or animals of any other kind are allowed on HTU property without prior authorization from HTU Administration. Service animals are permitted on the University campus with the prior authorization of HTU Administration. If you have a service animal, please contact the Main Office for details on obtaining authorization.

### **Hazardous Chemicals and Machinery**

Under no circumstances are students or unauthorized faculty and staff to handle or use any materials, such as cleaners, paints, etc. or any machinery such as vacuums, floor cleaners, etc.

or any machinery or devices not directly related to their job or work. Specific permission is required for students to handle chemicals in the arts studio, and no student or staff member without such permission is to handle these. Similarly, the kiln in the arts studio is for use by art students and instructors ONLY, and no unauthorized persons are to enter the firing room.

### **Visitors to the Campus**

Visitors are welcome to Hudson Taylor University. Visitors are responsible for any children that accompany them. All visitors (i.e. anyone who is not a student, faculty member, or staff member of HTU) must sign in at the front desk. Visitors who have not signed in may be asked to leave the premises. HTU is a private business, and therefore reserves the right to refuse entry to anyone for any reason.

### **Campus Emergency Plan**

The HTU Campus Emergency Plan is a comprehensive plan covering actions to be taken in most emergencies. Full text of the Plan may be found in Appendix 2 of this Catalog.

## **CHAPEL**

### **Chapel Services**

The administration and faculty strongly believe in the contribution and vital role of chapel and its ministry of encouragement, worship, and community development. Prayer needs, campus announcements, and items of general interest are shared during this community time of rest, relief, and renewal. During the fall and spring semesters chapel is held regularly. Days and times may differ each semester.

### **Chapel Attendance Requirements**

All Hudson Taylor University students (full-time or part-time) are required to attend weekly chapel services during the semester.

### **Attendance Policy Violations**

Failure to attend and report attendance is considered to be a violation of the chapel attendance policy. Repeated violations will result in a warning letter from the Director of Student Affairs that will be placed in the student's file.

### **Commencement Chapel and Ceremony**

The faculty believes the commencement events are a vital part of the academic calendar. All non-graduating students are encouraged to attend the commencement chapel and the ceremony to show support for the graduates.

## **CHRISTIAN SERVICE PROGRAM**

The Christian Service Program has three components: chapel attendance, practical ministry service, and an integrative seminar course (For Bachelor of Arts in Biblical Studies students), or Credo (For Master of Arts in Theological Studies students), or Supervised Ministries (For Master

of Divinity students). Chapel attendance (known as Institutional Requirement at HTU), is a non-credit course which requires students to attend chapel services once a week.

HTU's Ministry Formation program consists of two parts. The first is student participation at local church ministries, mission organization, and mission field every semester involving with at least twelve hours per semester. The chaplain's office will monitor the students' service and their progress at the end of the semester. The second part of the program is the Senior Integrative Seminar course, taken during the student's final semester of enrollment, which includes practical service accompanied by formal lecture and seminar discussions. For the Master's degree program, MATS students will write a thesis as the conclusion of the student's participation in Christian Service program and M Div. students will involve in actual church ministry settings, and their work and service will be evaluated by the designated faculty member and the supervisor of the professional ministry training.

The Program is supervised by the Director of Ministry Formation, who is a full-time faculty member. These courses require the student to be overseen by an approved supervisor in an approved service situation, which may range from actual ministry in a local church to evangelism, mission, or outreach work. The student submits a monthly report explaining their service duties, their reactions, lessons learned, etc. At the conclusion of the course, the supervisor submits a report detailing the student's abilities, and strengths. Based on these reports, the student is evaluated on his or her ministry skills and issued a final grade for the course.

## **CHRISTIAN SERVICE PROGRAM REQUIREMENTS**

### **Bachelor of Arts in Biblical Studies (BABS)**

Required enrollment:

1. PT406 Ministry Formation (3 credits)  
In Christian Service Program, students must serve in at least two of the ten approved ministry areas over the period of their second to seventh semesters of enrollment. At the accumulation of each semester's Christian service (PT401-405), the student's total grade will be reflected on PT406 course.
2. PT490 Senior Integrative Seminar (3 credits)  
Students must enroll in this course during the final semester of their enrollment. This course includes the last part of the practical ministry component.
3. IR: WS300 Institutional Requirement (Chapel)  
Students are required to attend chapel services once a week for the duration of their enrollment.

### **Master of Arts in Theological Studies (MATS)**

Required enrollment:

1. MA590 Credo (3 credits)

Students must serve in at least two of the ten approved ministry areas over the period of their first to fourth semesters of enrollment as Christian Service Program and their service will be evaluated and reflected on the students' final grade of the thesis as the conclusion of his participation in ministry.

2. IR: WS500 Institutional Requirement (Chapel)

Students are required to attend chapel services once a week for the duration of their enrollment.

**Master of Divinity (M Div)**

Required enrollment:

1. SM590/SM591 Supervised Ministry I and II (2 semesters = 6 credits)

Students must serve in at least three of the ten approved ministry areas over the period of their entire enrollment. During the period of training in local church ministries, the designated faculty member and the professional supervisor will evaluate and award credits including the results of the evaluation of the student's participation in Christian Service Program.

2. IR: WS500 Institutional Requirement (Chapel)

Students are required to attend chapel services once a week for the duration of their enrollment. Note that participation in this program is a mandatory part of enrollment at HTU, and no degree will be awarded until the service component is complete. Students transferring in to HTU from other institutions must also enroll in the requisite CSP courses; the necessary amount of coursework and credit will be determined on a case-by-case basis by the student's advisor in consultation with the Chaplain and the Director of Academic Affairs.

**Approved Ministry Fields**

- Evangelism
- Service
- Teaching / Bible Study
- Social Justice
- Missions / Outreach
- Children's Education
- Chaplaincy
- Music Ministry
- Parish Ministry
- Administrative

Evaluation

Credit for CSP participation is assessed as follows:

- I. Chapel: Chapel attendance is recorded weekly. Students missing a chapel service must speak to the Chaplain to be allowed some other way of fulfilling this portion of the

requirements.

- II. Ministry Formation and Senior Integrative Seminar, Credo or Supervised Ministry
  1. Lecture: Classroom attendance and participation required.
  2. During the period of enrollment in the CSP, these documents must be submitted by the student:
    - Form I: Approval of Student Ministry (by the first month of each semester)
    - Form II: Ministry supervisor's final evaluation (by the end of the semester)
    - Form III-a, b, c: Three separate Ministry Reports (one by the last week of every month of the semester of enrollment).

The supervisor at the site will provide the final evaluation, after which the instructor will assess a grade. Complete details of the Christian Service Program may be found in the Christian Service Program Handbook, available from the HTU main office.

## **CODE OF CONDUCT AND DISCIPLINE POLICIES**

Hudson Taylor University expects its students to be of high moral character, and to behave accordingly. The HTU Code of Conduct governs student behavior on- and off- campus, and its Academic Integrity policies govern classroom behavior and maintenance of grade point averages. Penalties for violation of academic integrity, academic discipline, and/or Code of Conduct policies range from warnings to permanent expulsion from HTU. All students are required to sign a document attesting to the fact that they have read, understood, and will abide by the Code of Conduct. Any questions regarding these policies should be directed to the Office of Academic Affairs. Detailed information regarding student conduct and discipline policies may be found in the Student Handbook.

### **Academic Standards, Integrity, and Discipline**

Students who fail to meet Hudson Taylor University's academic expectations and rules (including attendance) may be warned, placed on probation, suspended, or dismissed. The length of suspensions is subject to determination by the Director of Academic Affairs (in consultation with the student's academic advisor, if the DAA deems it necessary). Decisions regarding lengths of suspensions may not be appealed. Students on academic suspension or dismissal status are not eligible for refunds of tuition or fees.

In certain situations, withdrawal or dismissal shall be compulsory:

- Lengthy Illness, or illness requiring extensive hospitalization, that significantly impedes a student's ability to progress through a degree program
- Violations of certain school regulations
- Failure to meet all the requirements of classes and graduation
- Failure to register during the prescribed period.

### **Satisfactory Academic Progress (SAP)**

It is in the best interests of both student and institution that students maintain good academic standing at HTU. Students may do this demonstrating that they are making Satisfactory Academic Progress (SAP); in other words, that they are working to the standard expected of them as evidenced by their Grade Point Average (GPA). For undergraduate coursework at HTU, the minimum required cumulative (credits earned at HTU) GPA is 2.0; equivalent to a “C” average. Graduate students are required to maintain a minimum cumulative GPA of 3.0 (equivalent to a “B” average) to meet HTU standards of Satisfactory Academic Progress.

Undergraduate students who do not meet the SAP standard are subject to being placed on Academic Warning status, and will be required to raise their GPA to at least the required standard within one semester. Those who fail to do so will be placed on Academic Probation status, and risk being suspended from the University. A detailed explanation of these academic discipline policies may be found in the HTU Student Handbook, under “Academic Discipline Policies for Undergraduate Students.” The Student Handbook is available for download on the HTU website.

Graduate students who fail to meet SAP standards will be automatically placed on Academic Probation, and will be required to meet with their academic advisor, the Director of Academic Affairs, and/or their major professor in order to work out a plan of action to remedy the situation. Details of this policy may be found in the HTU Student Handbook, under “Academic Discipline Policies for Graduate Students.” The Student Handbook is available for download on the University website.

SAP for postgraduate (PhD) students is reviewed on a case-by-case basis. PhD students who do not meet SAP may be subject to certain other disciplinary actions, up to and including dismissal from the program. Please consult with the Director of the PhD program for complete details.

### **ACADEMIC INTEGRITY AND MISCONDUCT**

Hudson Taylor University considers certain types of academic misconduct to be serious enough for review of a student’s status at the university. Academic misconduct includes, but is not limited to the actions listed below. All Students are advised to refer to the Attendance Policy, Withdrawal Policy, and University Standards in the catalog.

#### **Plagiarism**

A student plagiarizes if he or she gives the impression that the ideas, words or work of another person are the ideas, words or work of the student. Plagiarism is to be distinguished from inadequate and/or inappropriate attempts to acknowledge the words, works or ideas of someone else. Plagiarism includes, but is not limited to:

- Failing to give credit via footnotes for ideas and concepts, date and information, statements and phrases, and/or interpretations and conclusions derived by another.
- Failing to use quotation marks when quoting directly from another, whether it be a paragraph, a sentence, or any part thereof.
- Minimally paraphrasing the expressions of thought by others without appropriate quotation

marks or attribution.

- Assembling parts from various works and submitting the synthesis or single paper as your own creation.
- Including references in the Bibliography that were not examined by the student. Including bogus references in the bibliography.
- Falsely citing bibliographic references in footnotes.
- Other similar activities.

### **Cheating**

A student is considered to have cheated if he or she does not abide by the conditions set by a particular learning experience, item of assessment or examination.

Cheating includes, but is not limited to:

- Falsifying data obtained from surveys or similar activities
- Copying the answers of another student in an examination or allowing other students to copy answers in an examination
- Taking unauthorized materials into an examination
- Sitting an examination for another student or having another person at an examination on behalf of a student
- Removing an examination question paper from an examination room where this is contrary to instruction
- Improperly obtaining and using information about an examination before the examination
- Making changes to an assignment that has been marked, then returning it for re-marking claiming that it was not correctly marked

If the institute finds that cheating and/or plagiarism did occur, the faculty member shall impose an academic sanction. The student will be informed in writing of the academic sanctions imposed. The instructor has the prerogative of lowering a grade, assigning a grade of "0" or "F" for the test/paper, assigning an "F" for the entire course, or assigning another penalty that seems appropriate.

### **Collusion**

A student commits collusion when he or she works with another person or persons without the permission of the instructor to produce work which is then presented as work completed independently by the student. Collusion includes, but is not limited to:

- Writing the whole or part of an assignment with another person
- Using the notes of another person to prepare an assignment
- Using another person's resource materials that have been previously annotated, highlighted or underlined
- Allowing another student, who has to submit an assignment on the same topic, access to one's own assignment under conditions which would give that other student an advantage in submitting his or her assignment

### **Other**

A student commits an act of academic misconduct when he or she inhibits or prevents other

people's legitimate learning or teaching. Such actions include but are not limited to:

- Any infringement of the library rules, including specifically
  - withholding books from the library in such a way that prevents other students from having access to the books at the time they may need them
  - defacing books from the library
  - stealing books from the library
- Any disruption of classes
- Any other conduct which unreasonably impairs the rights of other persons to pursue their work, studies or research.

## **ACADEMIC DISCIPLINE POLICIES**

### **Undergraduate Students**

Students who fail a course in any term will be issued an academic warning letter concerning their performance, with copies of the notification sent to the student's advisor, the director of Academic Affairs, and the Vice President. Students who fail the same course a second time will be automatically placed on academic probation for a period of not less than one full semester. Students who fail the same course a third time will be subject to academic dismissal. Details of Academic Warning and Academic probation statuses are given below.

#### Academic Warning

If a student's overall GPA falls below 2.0, the student will be sent a letter from the Office of Academic Affairs, informing the student of the problem and notifying them of an ad hoc Academic Discipline Committee, composed of the Director of Academic Affairs, the student's academic advisor, and such of the student's faculty instructors or other HTU personnel as the DAA and the academic advisor may deem necessary. The student will be required to appear before this Committee, and may at this time appeal the Committee's decision if and only if he or she can produce evidence of a legitimate reason for his or her inability to meet the minimum GPA (severe illness, etc.). The evidence presented by the student must be documented in some legitimate fashion (doctor's notes, etc.). Evidence not accompanied by legitimate documentation will not be accepted. If the student's evidence is accepted by the Committee, the student will be placed on Academic Warning status, and will be allowed to continue coursework, but will be advised to maintain close contact with his or her advisor and instructors. If, after the subsequent semester, the student's GPA has risen to or above the minimum standard, he or she will be removed from Academic Warning status, and enrollment and coursework will continue as usual. If, after the subsequent semester, the student's GPA does not meet the minimum, a second Academic Discipline Committee will be convened, and the student will be placed on Academic Probation.

#### Academic Probation

Academic probation status indicates that a student has failed a particular course twice in succession; or that his or her GPA has dropped below the required minimum. If the student does not or cannot produce satisfactory evidence as to why his or her GPA has fallen below the minimum standard, or fails to meet the minimum GPA after being on Academic Warning status

for one semester, the student will be placed on Academic Probation. The Academic Discipline Committee will review the student's record and will design an Academic Recovery Plan (ARP) to help the student raise his or her GPA. The terms of this plan will vary on a case-by-case basis subject to the decisions of the Director of Academic Affairs, but generally, the student will be allowed one semester to bring their GPA up to the minimum standard and to complete the tasks outlined in the ARP. These tasks may involve extra study, tutoring, additional work in research and writing, or other such work as the student's advisor and instructors deem suitable. All involved parties will sign the ARP, and the student will be placed on Academic Probation for the following semester. Regular checks throughout the semester, scheduled by the Academic Discipline Committee, will be performed to ensure student compliance with the ARP. If, at the end of the semester, the student has fulfilled all the requirements of the ARP and his or her GPA meets or exceeds the minimum requirement, the student will be taken off Academic Probation and placed on Academic Warning status, as noted above. Their program of study may proceed as normal, and if minimum GPA standards are met, no further action will be taken. If a student is taken off Academic Probation and placed on Academic Warning status and again fails to meet the minimum GPA, the process of Academic Warning and Probation will restart.

#### Academic Suspension

Academic suspension occurs when a student fails to earn the required minimum GPA for two consecutive semesters and following academic probation; or otherwise fails to meet the requirements of the ARP. The student will be suspended for a minimum of one semester, during which time they will be ineligible to enroll in, register for, or attend classes at HTU. At the end of the term of suspension, the student may re-enroll at HTU, but will be on academic probation for a term of at least one semester. A student applying for readmission under these circumstances must be interviewed by the Director of Academic Affairs before his or her readmission will be approved. If the student fails to earn the required minimum GPA during the probationary period after readmission, he or she will be dismissed from the University and will not be eligible for readmission.

#### Academic Dismissal

Academic dismissals may occur when a student has failed to meet the GPA requirement after a period of academic suspension, has failed the same course more than three times, or has failed ten or more courses in total while attending HTU. Academic dismissal means that the student completely loses his or her enrollment status at Hudson Taylor University. A student who has been so dismissed may reapply to HTU after a period of not less than one academic year (two consecutive semesters), but will be required to reapply as a new incoming student, and the application is subject to special approval by the Director of Academic Affairs. Students who do not obtain the approval of the DAA will not be readmitted. Academically dismissed students may also qualify for readmission to HTU as a degree student after submitting a GPA of a satisfactory level earned at another institution during the period of dismissal; or by successfully completing two consecutive semesters as a non-degree student at HTU, subject to the approval of the DAA.

If an academically-dismissed student is accepted for re-enrollment, he or she will be enrolled on

a probationary basis, and will be required to maintain the minimum GPA and to report their progress regularly to their academic advisor, or to meet any other requirements the DAA sees fit to impose. Any required classes failed by the student prior to re-enrollment must be retaken. Readmission after academic dismissal will be granted only once. Students academically dismissed a second time from HTU will not be eligible for readmission under any circumstances. Academic probations, and dismissals will be recorded on the student's official transcript.

### **Graduate Students**

It is, again, in the best interests of both HTU and its students that academic standards be maintained. This is especially true of graduate students, who are naturally held to a higher standard of academic excellence than undergraduates. The process for demonstrating Satisfactory Academic Progress for graduate students is both simpler and stricter than for undergraduates. Graduate students are expected to show a much higher level of academic autonomy and maturity than undergraduates, and to monitor their own academic progress. A graduate student whose grades are slipping is expected to be proactive in identifying the problem and seeking help. Please note that this policy is not intended to impede the student, but rather to encourage graduate students to take responsibility for their own academic progress and to demonstrate maturity, autonomy, and control over their own careers.

#### Satisfactory Academic Progress

A minimum GPA of 3.0 is required of students in HTU's graduate programs.

#### Academic Probation

There is no Academic Warning policy as such for graduate students, nor is there a formal process for developing an Academic Recovery Plan, as there is for undergraduates. An overall semester GPA of less than 3.0 will automatically place the student on Academic Probation status. The student will remain on probationary status until such time as her she has raised their GPA to at least the minimum, subject to the limitations below. The process for addressing graduate-level academic deficiency is begun and controlled by the student. A graduate student whose GPA drops below the minimum is expected to arrange meetings with their major professor, academic advisor, and/or the Director of Academic Affairs as soon as possible (generally within the same semester that the reduction in GPA occurs) in order to remedy the situation. Note that a student may not graduate or participate in commencement while under any probationary or disciplinary action, and that any and all documentation pertaining to academic disciplinary action will be kept permanently in the student's file at HTU, and probations, suspensions, and dismissals will be noted on the student's transcript.

If a graduate student on academic probation fails to meet SAP requirements or fails to meet with their advisor, major professor, or the DAA within the semester that the slipping GPA first occurs, the student may be subject to immediate dismissal from HTU, without appeal. Once so dismissed, no re-enrollment to Hudson Taylor University will be approved.

#### Academic Probation Review

After the student approaches their major professor, advisor, or the DAA for help with a slipping

GPA, an ad hoc Academic Discipline Committee will be convened by the Director of Academic Affairs, comprised of the DAA, the student's academic advisor or major professor, and such other members of HTU graduate faculty or administration as the DAA sees fit to emplace. The student will be allowed to present evidence of any special circumstances that may have affected their GPA at the first meeting of this Committee. Once any such evidence is presented, it will be reviewed by the Committee, along with the student's academic performance history, to determine further actions. The Committee may come to any of several decisions:

- They may accept the student's explanations as to special or extenuating circumstances, and elect to allow the student to continue their coursework contingent upon the student maintaining SAP from that point on.
- They may elect to keep the student in Academic Probation status for a period which may be limited or indefinite, subject to re-evaluation at a later date set by the Committee.
- They may elect to develop, with the student, an action plan by which the student can raise their GPA. This plan must be agreed upon by all parties, and signed to that effect. The plan will also include a time limit and an agreement as to subsequent steps to be taken if the student meets or fails to meet the plan requirements.
- They may elect to prohibit the student from enrolling in or registering for classes for the subsequent semester (Academic Suspension), and to be placed on Academic Probation status upon his or her return. The probationary period is subject to any such terms as the Committee sees fit to impose.
- In extreme circumstances, the Committee may decide to suspend the student indefinitely, or to dismiss the student from HTU.

Other decisions and subsequent actions may be made by the Committee, as circumstances warrant. In all events, the Committee's decision shall be final, and the student will not be allowed to appeal the decision. **For further regulations and policies regarding Academic Misconduct, including disciplinary policies, please refer to the Student Handbook.**

### **GRIEVANCE POLICY**

Hudson Taylor University hopes that student complaints can be resolved before serious problems develop. Students should therefore present a primary grievance to the relevant instructor or administrator and seek resolution. However, if a satisfactory resolution cannot be found, or if an issue persists, the student may bring a written and signed summary of the complaint to the Director of Student Affairs (for non-academic concerns) or the Director of Academic Affairs (for academic concerns). Either Director may choose to convene an ad hoc grievance committee meeting to attempt to resolve the issue. If the decision of the committee, the Director of Student Affairs, or the Director of Academic Affairs does not resolve the matter to the student's satisfaction; or if the student does not believe a discussion with either Director is appropriate, the student may proceed to the formal grievance stage by presenting a written grievance to the President for adjudication. All primary grievances must be filed within 30 days of the original issue that caused the grievance. University administration will respond to all grievance filings within 10 business days. All records regarding grievance proceedings will be

kept on file in the office of the President. If the student is not satisfied with the President's final decision, the student may then appeal to GNPEC by contacting them at the address below:

**Association for Biblical Higher Education**

5850 TG Lee Blvd, Suite 130

Orlando, FL 32822

407-207-0808 | info@abhe.org

<https://www.abhe.org/wpcontent/uploads/2017/08/Complaint-Form.docx>

**Georgia Nonpublic Postsecondary Education Commission**

2082 East Exchange Place, Suite 220

Tucker, Georgia 30084-53055

(770) 414-3300 Fax (770) 414-3309

<https://gnpec.georgia.gov/student-complaints>

**Please note that GNPEC regulations require that the University's internal grievance procedure must be followed COMPLETELY before they will entertain a complaint.**

## **ACADEMIC INFORMATION**

### **Orientation**

Orientation is required for all new students. Orientation is generally held one week prior to the start of classes each semester. Specific dates and times will be communicated to students each semester. At orientation, new students will be informed as to HTU policies and procedures, introduced to HTU personnel, and welcomed to the university. Students will also be shown where to obtain the Catalog and Student Handbook, and also will be shown the Student Information System.

### **Registration**

Hudson Taylor University attempts to make the registration process as efficient as possible for students. Student should register during the registration period assigned to them. Registration priority is given to students graduating within the upcoming academic year. A late registration fee is charged to students who register after the registration deadline. Those who register late run the risk of not getting into necessary courses if they are at capacity, or canceled due to lack of enrollment. Official registration must be completed before the student attends classes. The student's registration will become valid upon the payment of the tuition and fees.

During the first week of each semester, students may make schedule changes – dropping and adding courses. Courses cannot be added after the first week of classes without the approval of the Academic Office. If students do not pay tuition by the appropriate payment deadline, their registration will be voided. They will also lose registration priority. Students who enroll in

courses that are not required by the degree program to which they are admitted may be denied registration to those courses except if the course is a non-major elective.

### **Grading Scale**

Grade points are determined on the basis of hours attempted according to the following scale:

A	(94-100)	4.0
A-	(90-93)	3.7
B+	(87-89)	3.3
B	(84-86)	3.0
B-	(80-83)	2.7
C+	(77-79)	2.3
C	(74-76)	2.0
C-	(70-73)	1.7
D+	(67-69)	1.3
D	(64-66)	1.0
D-	(60-63)	0.7
F	Less than 60	0

### Academic Assessment System

#### Noncredit Grade Symbols:

AU – Audit  
I – Incomplete  
NC – No Credit  
TR – Transfer  
WD – Withdrew  
P – Pass

#### Grade Symbols:

A - work of excellent quality  
B - work of commendable quality  
C - work of acceptable quality  
D - work of minimal but passing quality  
F - failure to do minimal passing work;  
with no credit given

In order to receive credit for a failed course, the student must repeat the course if it is required for their program of study, but may either repeat it or take another elective course if the failed course is not required.

### **Permanent Academic Record**

All recorded grades become a permanent part of the student's academic history. If a student receives a failing grade, that grade will remain on the record. If such a course is re-taken, the new registration and grade will also be recorded on the student's permanent record. After two years, it is understood that both the professor and student have enough time to adjust any grade concerns; thus, the adjusted grade becomes permanent and cannot be changed.

### **Attendance Policy**

Academic credit for a course requires regular class attendance. Class attendance means being present in the classroom for the entire class meeting. The student's physical presence is crucial in any class meeting regardless of whether or not the student's assignments are completed. The maximum allowance for the unexcused absence is three (3) class sessions in a semester. Once a student reaches the limit of missed classes, the instructor is required to report the student's absence status to the Office of Academic Affairs for further evaluation.

All faculty members are required to maintain an accurate attendance record and begin class on time. When it becomes necessary for a student to miss a class for any reason, the student is encouraged to submit a class absence excusal form and to contact the instructor via email to make arrangements to complete missed assignments. For an excused absence, the student must provide documented proof (i.e. court documents, doctor's note, death certificate, birth certificate, flight itinerary, etc.). Excusable reasons for absence are medical appointments, surgery, religious activities, certain family activities such as weddings, military service, jury duty, court hearing, funeral, car accident, etc. In the event of an absence for any reason, the student is responsible for any information or class content missed. In some cases, additional work is required to make up for an absence. If not made up, this may result in a lower grade or even a failing grade for the course. Withdrawal Leave of Absence

### **Notification of Withdrawal**

Students who choose to withdraw from Hudson Taylor University must submit proper notification to the Registrar's Office. Withdrawing students who qualify and who appropriately notify the Registrar's Office will receive a tuition refund in accordance with Hudson Taylor University's refund policy.

### **Leave of Absence**

A leave of absence is a special category of withdrawal that may be requested by a student who intends to withdraw for a period not to exceed one year from the end of their last term of enrollment. Students who need a leave of absence must meet with their academic advisers and submit an application form with supporting documents to be allowed by the office of Academic Affairs.

### **Readmission Following Withdrawal**

Readmission after a period of absence exceeding one year requires reapplication through the Admissions Office. Readmission following a withdrawal or leave of absence of more than one year is subject to the approval of the Registrar and/or the Director of Admissions, and in certain cases the Director of Student Affairs. Students readmitted following a withdrawal are subject to the program requirements noted in the Catalog relevant to the semester when they re-enter.

## **GRADUATION POLICY**

### **Graduation Application**

All students expecting to complete their academic program in a given semester must apply for

graduation in the semester prior to their expected graduation by submitting a request for graduation to the office of Academic Affairs.

### **Graduation Procedures**

All graduation requirements must be met by the end of the semester for graduation. A student may not graduate or participate in commencement while under any probationary or disciplinary action. A minimum grade point average of 2.0 is required for graduation in the undergraduate program, while a minimum grade point average of 2.5 is required for graduation in all graduate programs. A minimum grade point average of 3.95 qualifies for highest honors, 3.85 for high honors, and 3.60 for honors.

Degrees are conferred in May, August, and January. The graduation ceremony is held each May. Students who satisfactorily complete their course work in the summer session will receive degree conferral in August. Students who complete their degree requirements in December will receive degree conferral in January, and may participate in the commencement ceremony the following May.

# UNDERGRADUATE PROGRAMS

## I. BACHELOR OF ARTS IN BIBLICAL STUDIES (BABS)

### **Purpose**

The Bachelor program in Biblical Studies prepares students to learn and embrace the message of the Bible, accurately interpret the Scriptures, and integrate faith into the world. The Biblical Studies degree program equips students with missional Christian worldviews for positions of lay leadership in church, society or a variety of Christian ministries. The degree meets the needs of individuals who wish to begin or to continue graduate theological education for their personal or vocational enrichment.

### **Program Objectives**

Graduates of the BABS program will

1. acquire a general understanding of biblical literature, history, interpretation, and biblical theologies (Institutional Goal 2)
2. form a balanced Christian worldview that is deeply rooted in the Bible and applicative to the intercultural and multi-religious world (Institutional Goal 2)
3. apply a deeper understanding of critical theological issues to a lifelong journey of spiritual growth and personal development (Institutional Goals 1, 4)
4. serve the local church and global community as selfless leaders with missional minds (Institutional Goals 1, 3)

### **Program Requirements**

The Bachelor of Arts in Biblical Studies degree program requires 120 semester hours for graduation. The curriculum includes 33 credit hours of general education coursework including 3 credits of university core course, 60 credit hours of major core course work (consisting of 30 credits of Biblical/Theological studies and 18 credits of professional /Practical studies), 12 credits of major electives, 27 department electives, and eight non-credit Institutional Requirements courses. A full-time student following the course sequencing provided will be able to complete the program in eight semesters, or four years.

### **1. GENERAL EDUCATION (33 Credit Hours)**

Hudson Taylor University has established a general education program that engages students in many different fields of learning. Its purpose is to introduce the students to the breadth of liberal arts learning and to provide the foundations (biblical, conceptual, and contextual) for all subsequent education and for learning across their lifespans. Each undergraduate student is required to complete 33 credit hours in these courses.

### **CORE (9 Credit hours required)**

University Core (3 Credits required)	Credit Hours
UC200 Life Journey in Faith	3

Writing and Communication (6 credits)	Credit Hours
ENG101 College English I	3
ENG101 College English II	3

**GENERAL EDUCATION ELECTIVES (24 Credit hours required)**

Choose at least one course from each category: Humanities and Fine Arts; Behavioral and Social Sciences; Natural Science and Math. BABS Majors are also required to take at least one course in Biblical Languages. See “Foreign Language,” below.

*Humanities and Fine Arts*

Communication	Credit Hours
COMM102 Public Presentation	3
COMM101 Introduction to Communication	3
ENG105 Business English	3
PT240 Storytelling as Communication	3

Fine Arts	Credit Hours
ART101 Fundamentals of Art and Design	3
ART108 Three-Dimensional Design	3
ART110 Basic Drawing	3
ART130 Western Art History & Impression	3
ART131 Theories of Design & Color	3
ART160 Two-Dimensional Design	3
DNC100 Introduction to Dance	3
DNC102 Appreciation of Dance	3
MUS100 Music Appreciation	3
MUS105 Fundamentals of Music	3
MUS106 University Chorus	3
MUS120 Introduction to Music	3
MUS120 Introduction to World Music	3
MUS210 Introduction to Church Music	3

Foreign Language	Credit Hours
FLS101 Spanish I	3
FLS102 Spanish II	3
FLC101 Chinese I	3
FLC102 Chinese II	3
FLJ101 Japanese I	3
FLJ102 Japanese II	3

FLK101 Korean I	3
FLK102 Korean II	3
FLG151 Elementary Biblical Greek I*	3
FLH141 Elementary Biblical Hebrew I*	3

\* Either FLH141 OR FLG151 is required for BABS majors.

History	Credit Hours
HIS130 History of America I	3
HIS131 History of America II	3
HIS140 History and Culture in Asia	3
HIS150 History of Modern Business	3
HPR105 History of Black Church	3
HPR120 World Civilization	3
RLA120 Civil Rights and Black Consciousness Movement	3

Law / Business / Leadership	Credit Hours
BS120 Dynamics in Biblical Leadership	3
ECON101 Principles of Economics I (Fundamentals and Micro)	3
LDS101 Developing the Healthy Leader	3
LDS102 Leadership and Interpersonal Relationship	3
LDS105 Life and Time Management of a Leader	3
POL101 Introduction to Political Science	3
POL102 American Government	3
RLA105 Justice among Nations	3
RLA110 American Public Policy and Religious Freedom	3

Philosophy	Credit Hours
PHIL101 Introduction to Philosophy	3
PHIL102 Critical Thinking	3
PHIL103 Ideas that Changed the World	3
PHIL104 A Life of Happiness and Fulfillment	3
PHIL120 Ethics and Film	3
PHIL121 Philosophy and Film	3
PHIL200 Ethics	3

Religion	Credit Hours
HPR150 Civilization and Religions	3
HPR201 Church and Race	3
ICS104 Survey of the World Religions	3
RPS110 Science and Religion	3
RPS115 Personality and Morality	3
SPT115 Religious Experience in Film	3

SPT120 Society and Moral Value	3
SPT201 Comparative Religions	3
SPT210 Gandhi/Marx/Niebuhr	3

*Behavioral and Social Sciences*

Social Science	Credit Hours
PSY101 Introduction to Psychology	3
PT203 Career Development	3
RCE103 Introduction to Learning Environment	3
RCE120 Theories of Faith Development	3
RCE125 Psychology in Education: Cognitive Development	3
RCE150 Parent-Child Relationships	3
RPS105 Marriage and Family	3
RPS112 Psychology of Religious Experience	3
RPS115 Personality and Morality	3
RPS120 Stress Management	3
RS105 Sociology of Religion	3
RS115 Race and Ethnic Relations	3
SOC101 Introduction to Sociology	3

Education	Credit Hours
RCE101 Introduction to Today's Education	3
RCE201 Survey of Christian Education	3

*Natural Science and Physical Education*

Mathematics/ Statistics	Credit Hours
MAT101 College Algebra I	3
MAT102 Probability	3
MAT103 Statistics	3
MAT104 College Algebra II	3
MAT151 Calculus I	3
BIO101 Topics in Biology	3
CHEM110 Contemporary Chemistry	3
CSI110 Basic Computer and Microsoft Applications	3
CSI130 Introduction to Social Media	3
PHY103 Survey of Physics	3
PHY191 Physics in Modern Technology	3

Physical Education	Credit Hours
PED101 Physical Education I	3

PED102 Physical Education II 3

## 2. MAJOR CORE (48 CREDIT HOURS REQUIRED)

<b>Biblical/Theological Studies Core (30 credit hours required)</b>	<b>Credit Hours</b>
OT200 Old Testament Survey	3
OT202 Pentateuch	3
OT204 Major Prophets	3
NT200 New Testament Survey	3
NT201 The Gospels	3
NT206 Acts and Pauline Epistles	3
BT320 Biblical Theology	3
BT400 Biblical Interpretation	3
HPR310 History of Christianity I	3
SPT300 Introduction to Systematic Theology I	3

<b>Professional and Practical Studies Core (18 credit hours required)</b>	<b>Credit Hours</b>
ISM250 Introduction to Christian Mission	3
PCC300 Pastoral Care and Listening	3
PT230 Public Speeches as Preaching	3
MIS310 Mission and Biblical Worldview	3
PT490 Senior Integrative Seminar	3
PT406 Ministry Formation (Includes PT401-405)	3

## 3. MAJOR ELECTIVES (12 CREDIT HOURS)

One asterisk marked course should be in the selections.

<b>Foundations of the Bible</b>	<b>Credit Hours</b>
BS120 Dynamics in Biblical Leadership	3
BS190 Survey of the General Epistles and Revelation	3
BS200 History of Ancient Israel*	3
BS210 Background of the New Testament World	3
BS220 Inter-Testamental Period History	3
BS230 Rise and Development of Early Christianity	3
BS300 Issues in Biblical Interpretation	3
BS350 Bible Land Geography and Biblical Archaeology	3
BS400 Biblical Hermeneutics	3
BS410 Apocalyptic Literature	3
BS450 Holy Land Project (Bible Lands Study Tour)	3
BT123 Bible Introduction	3
BT358 Biblical Backgrounds	3

<b>Old Testament</b>	<b>Credit Hours</b>
BSH250 Biblical Hebrew Basics	3
OT203 Historical Books	3
OT205 Minor Prophets	3
OT206 Wisdom Literature	3
OT301 Genesis	3
OT305 Nehemiah	3
OT306 Psalms as Literature & Spirituality	3
OT310 Historical and Poetic Books	3
OT400 Jeremiah	3
OT401 Old Testament Exegesis	3
OT420 Old Testament Theology	3

<b>New Testament</b>	<b>Credit Hours</b>
BSG250 Biblical Greek Basics	3
NT202 Synoptic Gospels	3
NT203 Gospel of John and Johannine Epistles	3
NT204 Pauline Literature	3
NT205 General Epistles	3
NT300 Romans	3
NT304 Acts of the Apostles	3
NT305 1 Corinthians	3
NT306 Letter of James	3
NT310 Parables of Jesus	3
NT320 Mark Story	3
NT350 Miracle Stories	3
NT360 Pauline Theology	3
NT400 Book of Revelation	3
NT401 New Testament Exegesis	3
NT405 Soteriology of St. Paul	3
NT410 Use of Old Testament in the New Testament	3
NT412 Christology in the New Testament	3
NT420 New Testament Theology	3

<b>Theological/Professional/Practical Studies</b>	<b>Credit Hours</b>
HPR300 History of Korean Christianity	3
HPR351 History of Christianity II	3
RS230 Jesus, Then and Now	3
SPT200 Christian Perspective and Philosophical Thought	3
SPT301 Introduction to Systematic Theology II	3
PT250 Discipleship and Evangelism	3
PT350 Foundations of Children's Ministry	3
PT410 Christian Worship and Liturgy	3

PT425 Cell and Church Planting	3
LDS300 Biblical Perspective on Leadership	3

**4. DEPARTMENTAL ELECTIVES (27 credit hours required)**

Select nine courses from the following credit hours or nine courses from other departmental electives. One asterisk marked courses should be included in the selections.

	<u>Credit Hours</u>
BS120 Dynamics in Biblical Leadership	3
ISM400 World Religions: Beliefs and Practices	3
ICS205 Intercultural Communications	3
ICS220 Introduction to Cross-Cultural Ministry	3
ICS305 Intercultural Communication for Christian Ministry	3
ICS410 Cultural Anthropology	3
LDS300 Biblical Perspective on Leadership	3
LDS310 Leadership in Cross-Cultural Context	3
MIS210 Mission Perspectives	3
MIS220 History of Mission	3
MIS330 Biblical Foundation of Mission	3
MIS350 Urban Mission	3
MUS210 Introduction to Church Music*	3
PT203 Career Development	3
PT270 Practical Issues in World Christianity	3
PT350 Foundations of Children's Ministry	3
PT410 Christian Worship and Liturgy	3
SPT200 Christian Perspective and Philosophical Thought	3
SPT230 Introduction to Christian Philosophy	3
SPT250 Christian Life and Health	3
SPT310 Christian Ethics	3
RS250 The Church and Social Concern	3
RCE210 Foundations of Christian Education	3
PEM200 Introduction to Sports Mission	3

**5. Institutional Requirement (IR): Required: 8 courses**

Students are required to complete one non-credit IR (WS300 Institutional Requirement) each semester of enrollment until graduation.

**Suggested Course Sequencing**

Students are required to consult with an advisor in planning their course of study, selecting courses each semester to meet the program and curriculum requirements, and meeting individual goals. The following suggested course sequencing is provided to guide students over eight semesters to meet the program requirements and complete the program within eight semesters of full-time enrollment. An individual student's course plan may differ if, in

consultation with the advisor, alternate courses are selected to complete the program requirements. These courses must be approved by the curriculum, as documented in this Catalog.

First Semester	Credit Hours
ENG101 College English I	3
FLG151 Elementary Biblical Greek I	
OR	
FLH141 Elementary Biblical Hebrew I	3
ISM250 Introduction to Christian Mission	3
Select two from General Education Electives	6
Select two General Education Electives	6
WS300 Institutional Requirement	
Total	15

Second Semester	Credit Hours
ENG102 College English II	3
Select Four from General Education Electives	12
WS300 Institutional Requirement	
Total	15

Third Semester	Credit Hours
OT200 Old Testament Survey	3
NT200 New Testament Survey	3
Select One from General Education Electives	3
UC200 Life Journey in Faith	3
Select one from Departmental Electives	3
WS300 Institutional Requirement	
Total	15

Fourth Semester	Credit Hours
OT202 Pentateuch	3
NT201 The Gospels	3
HPR310 History of Christianity I	3
SPT300 Introduction to Systematic Theology I	3
SPT310 Christian Ethics	3
WS300 Institutional Requirement	
Total	15

Fifth Semester	Credit Hours
BS200 History of Israel	3
NT206 Acts and Pauline Epistles	3

OT204 Major Prophets	3
BT400 Biblical Interpretation	3
MUS210 Introduction to Church Music	3
WS300 Institutional Requirement	
Total	15

Sixth Semester	Credit Hours
PCC300 Pastoral Care and Listening	3
BT320 Biblical Theology	3
Select two from Major Electives	6
Select one from Departmental Electives	3
WS300 Institutional Requirement	
Total	15

Seventh Semester	Credit Hours
Select Four from Departmental Electives	12
PT230 Public Speeches as Preaching	3
WS300 Institutional Requirement	
Total	15

Eighth Semester	Credit Hours
Select one from Major Electives	3
Select one from Departmental Electives	3
MIS310 Mission and Biblical Worldview	3
PT490 Senior Integrative Seminar	3
PT406 Ministry Formation	3
WS300 Institutional Requirement	
Total	15

## UNDERGRADUATE COURSE DESCRIPTIONS

### BIBLICAL STUDIES

#### **BS120 Dynamics in Biblical Leadership (3 credits)**

This study surveys some of the greatest Biblical characters, examining the strengths, weaknesses, victories, and defeats of each. Discover how their leadership allowed them to accomplish extraordinary things as ordinary people. Through the depth of character within the people of the Biblical stories, the student further explores the topic of leadership from a Biblical perspective. Essential Biblical principles bearing on the purpose and character of leadership will be examined.

**BS190 Survey of the General Epistles and Revelation (3 Credits)**

This course comprises the study of the New Testament Epistles of James, I & II Peter, I, II, & III John, Jude, and Revelation. The main focus of the course is the biblical theology of these books and its appropriate application to the life of the believer.

**BS200 History of Ancient Israel (3 credits)**

This study is a survey of the history of Israel from the Patriarchal Period to the Babylonian Captivity (circa 586 BC). Areas of study include the nomadic period and the covenant of Sinai, the settlement in Canaan, the tribal league, and the emergence of the monarchy. The study also includes the prophets and the religious conflict between Yahweh and Baal, and the fall of Samaria in 721 BC and the fall of Jerusalem in 587 BC.

**BS210 Background of the New Testament World (3 credits)**

The purpose of this course is to understand the historical, cultural, and religious background of the Bible at the time of the New Testament writings. This course focuses on the various circumstances emerging from Christianity in the context of Judaism, the Hellenistic religions, and the social history of the early Roman Empire. It will help students understand the context of the New Testament for appropriate interpretation.

**BS220 Inter-Testamental Period History (3 credits)**

This course overviews the politics, history, and society during the inter-testamental period from the close of the Old Testament canon in the fifth century BCE to the formation of the New Testament writings in the first century CE. In particular, it focuses on the literatures, religious thoughts, and theology that influenced the development of Judaism and Christianity.

Prerequisite: OT200

**BS230 Rise and Development of Early Christianity (3 credits)**

This is an introductory course in the development of Christianity in the first eight centuries of the Common Era, and its interaction with the social, cultural, and religious environment. This period is crucial to the development of Christian faith, as basic parameters of many of the key doctrines of the Church were worked out here, which have since become standard in Christian life and thought.

**BS300 Issues in Biblical Interpretation (3 credits)**

Foundational for all Biblical studies, this course will introduce students to the proper principles and methods for correctly interpreting Scripture. It will trace the history of Biblical interpretation since its writing, the need for appropriate presuppositions, the nature of pre-understanding, the goals for interpretation, essential methods to perform the task, and an introduction to the various genres of both testaments as the requisite basis for the practice of Biblical interpretation today.

Prerequisites: OT200 or NT200

**BS350 Bible Land Geography and Biblical Archaeology (3 credits)**

This course is a survey of the historical and physical geography of the lands associated with the

Bible. Emphasis is placed on the background of scriptural texts to enhance understanding of the Bible. It also acquaints students with archaeological findings and their significance in understanding the Bible. Prerequisites: OT200 or NT200

**BS400 Biblical Hermeneutics (3 credits)**

This course will survey criticisms of the New Testament, primarily from the late eighteenth century to the present. Particular emphasis is placed on the development of critical methodologies for the interpretation of the Bible. This course will help students explore the science of Biblical interpretation by examining the various systems of the disciplines. Prerequisites: OT200, NT200

**BS410 Apocalyptic Literature (3 credits)**

This course compares the books of Daniel and Revelation and analyzes their prophecies of the end- times, which reveal the awesome sovereign power of God to control all history. Prerequisites: OT200, NT200

**BS450 Holy Land Project (3 credits)**

This project studies the locations of Bible stories in the Holy Land itself. This study includes cultural, historical, geographical, and theological dimensions of the Old Testament, New Testament, and the Church through seminar lecture and travel to the Holy Land. It gives academic credit for a travel study tour with a Biblical Studies Instructor. (cost of travel is extra; please contact the Office of Academic Affairs for details).

**BSG250 Biblical Greek Basics (3 credits)**

This course is a study of the grammar and syntax of the Greek New Testament. The first semester covers the essentials of grammar and the development of a basic working vocabulary. In the second semester, students are introduced to the fundamental tasks of exegesis and textual criticism, and will translate selected New Testament texts, practice exegetical methods, and perform introductory grammatical layouts.

**BSH250 Biblical Hebrew Basics (3 credits)**

This course is a study of the basic principles of the phonology, morphology, and syntax of Biblical Hebrew. The course will include translation and analysis of selected portions of the Hebrew Bible.

**BT123 Bible Introduction (3 Credits)**

This course examines the structure of the Bible as well and its historical and literary context. This course will also introduce students to the fundamentals of biblical interpretation and will familiarize students with basic tools of biblical research, including various translations of the Bible and Bible commentaries and lexicons.

**BT320 Biblical Theology (3 Credits)**

This course offers students tools for interpreting scripture in light of theological themes that run throughout the Bible. The course begins by offering students different interpretive

frameworks for reading scripture, such as covenant, concern for the defenseless, Christ, the kingdom of God, etc.

**BT358 Biblical Backgrounds (3 Credits)**

This course is designed to introduce students to the historical background of the Old and New Testaments. Attention is given to the Ancient Near East (ANE), Ancient Israelite history, Roman culture and history, and first-century Judaism; and to the intertestamental period.

**BT400 Biblical Interpretation (3 Credits)**

This course surveys criticism of the New Testament primarily from the late eighteenth century to the present. Emphasis is given to the development of critical methodologies for the interpretation of the Bible. Students explore the science of biblical interpretation by examining various disciplinary systems. Prerequisites: OT200, NT200

**OT200 Old Testament Survey (3 credits)**

This is an introductory study of the Pentateuch, historical books, and the pre-exilic prophets. Special attention will be given to reading the Biblical text and to various methods used to explicate its meaning. The nature and use of scripture in ancient Israel and in the contemporary church is another primary concern. Students will also receive exposure to Biblical Hebrew as the all-important background for the worldview in the Old Testament.

**OT202 Pentateuch (3 credits)**

Within the context of modern scholarship, this course seeks to survey the Pentateuch with attention to its main theological and religious themes: exodus; covenant; wandering in the desert; Deuteronomy; Moses in the Pentateuch; Pentateuch and liberation; patriarchs; primeval history; and the Pentateuch as story and canon.

**OT203 Historical Books (3 credits)**

A consideration of the basic outline of Israelite history contained in the books of Joshua to 2 Kings, Ezra, Nehemiah, Esther, and 1 and 2 Chronicles. In addition to content and theology, emphasis is on the historiography of the Biblical authors and differing modern historical graphical approaches to these Old Testament books. Prerequisite: OT200.

**OT204 Major Prophets (3 credits)**

This course is a study of the historical setting and message of the Old Testament prophets. The course will survey all the major prophetic books briefly, and focus in some detail on Isaiah and Jeremiah. Selected passages will be exercised to interpret the meaning of the text. Prerequisite: OT200

**OT205 Minor Prophets (3 credits)**

This course is a study of the historical setting and message of the Twelve Prophets. The course will survey all twelve prophetic books briefly, and focus in some detail on historical-social backgrounds of the books. Selected passages will be exercised to interpret the meaning of the text. Prerequisite: OT200

**OT206 Wisdom Literature (3 credits)**

This course surveys the wisdom material of the Old Testament, seeing it as an attitude, a movement and a literature. Wisdom theology is looked at within the context of the Old Testament as well as in our modern theological and pastoral situation.

**OT301 Genesis (3 credits)**

This course is designed to help students become acquainted with the book of Genesis, its theological messages, and its implications for contemporary life. Students are required to read the whole book and provide an extensive analysis of some issues of the book. Prerequisites: OT200 and BS300 or BS400

**OT305 Nehemiah (3 credits)**

This course examines the history of Israel under Persian rule as described in the book of Nehemiah. Students will consider the significance of return from exile, the rebuilding of the Temple, the preservation of the covenant people, the social and religious reforms of the post-exilic community, and Biblical principles of leadership. Prerequisites: OT200 and BS300 or BS400

**OT306 Psalms as Literature & Spirituality (3 credits)**

This course will examine the typology and function of the lament psalms, which comprise half of the Psalter. Special attention will be given to the structure of these psalms, their theological significance, spiritual-psychological dimension, social function, and contemporary parallels.

**OT400 Jeremiah (3 credits)**

This course is an exegetical study of the book of Jeremiah. The place of Jeremiah within the prophetic movement, his relationship to the Deuteronomic reform, "wisdom" in Jeremiah, and other concerns will be dealt with in the course of textual study. Prerequisites: OT200 and BS300 or BS400

**OT401 Old Testament Exegesis (3 credits)**

This course is designed to give students with a basic understanding of the principles of Biblical interpretation as well as the primary tools of Biblical research and exegetical methods. Students will then apply these principles and tools to the exegesis of selected Old Testament texts. Prerequisites: OT200 and FLH141

**OT420 Old Testament Theology (3 credits)**

The course provides an examination of the message of the Old Testament, with special emphasis on Jesus in the Old Testament and topics such as law and grace, Israel and the church, promise and fulfillment, and covenant and faith. Prerequisite: OT200

**NT200 New Testament Survey (3 credits)**

This course is an introduction to the documents of the NT with special attention to their historical, social, political, and cultural settings. Students will examine the historical movements

and events to which the various documents responded and learn to use a variety of critical tools in their interpretation.

**NT201 The Gospels (3 Credits)**

This course is a study of the origin & literary relationships of the gospels of Mark, Matthew, and Luke, with special emphasis of the theology distinctive of each gospel, including synoptic problems

**NT202 Synoptic Gospels (3 credits)**

This course is a study of the origin and literary relationships of the gospels of Mark, Matthew, and Luke, with a special emphasis on the distinctive theology of each gospel, including synoptic problems.

**NT203 Gospel of John & Johannine Epistles (3 credits)**

This course exercises hermeneutical tools and interpretative methodologies for exegesis of the Fourth Gospel & the letters of John. Prerequisites: NT200 and BS300 or BS400

**NT205 General Epistles (3 credits)**

This course provides a study of the historical background and doctrinal emphases of the non-Pauline epistles. Attention is given to matters of introduction and their current application.

**NT206 Acts and Pauline Literature (3 credits)**

This course provides a study of the historical setting, structure, and doctrinal emphases of Acts and Paul's primary letters, including early Christian leaders' and Paul's life and theology.

**NT300 Romans (3 credits)**

This course will expose students to readings of the text of Paul's letter to Roman Christians, with particular attention to the historic and contemporary function of the letter in the life of the church. This course is a detailed exegesis of the entire book of Romans, examining the most commented-on book in the New Testament in light of its historical, rhetorical, sociological, theological, and ethical contexts. This study stresses the theology of Paul, with consideration of the distinctive emphases of the epistle: Paul's teaching on Judaism, salvation history, the power of sin, righteousness, the Holy Spirit, and the future of Israel.

Prerequisite: NT200

**NT304 Acts of the Apostles (3 credits)**

This course is an exegetical study of the entire narrative of Acts that explores Luke's perspective on God's aim for His people and their mission. This study will deal with the various textual, historical, rhetorical, exegetical, theological, and ethical concerns raised by the only canonical book about early Christian history. Emphasis will be placed upon the structure and the major themes found in the Book of Acts, with the Gospel of Luke employed for background purposes.

Prerequisite: NT200

**NT305 I Corinthians (3 credits)**

This course is a study of the structure, setting & purpose of 1 Corinthians, along with exegesis of selected passages in respect to the problems Paul was addressing in the community.

**NT306 Letter of James (3 credits)**

This course explores a close reading of the letter of James with special attention given to literary, socio-historical, and theological understandings of the epistle. This study also examines the relationships between faith and action in the life of a Christian. In this course, students will investigate and communicate with the theological disciplinary issue: “What is the relationship between Biblical exegesis, on the one hand, and the disciplines of theology and ethics on the other ” Prerequisites: NT200 and BS300 or BS400

**NT310 Parables of Jesus (3 credits)**

This course is an extensive study of selected portions of the Parables of Jesus through exegetical and interpretative methods to find its meaning and point of views from the Bible. Prerequisites: NT200 or BS300 or BS400

**NT320 Mark Story (3 credits)**

This course offers an exegetical study of the Gospel of Mark, with careful attention given to social, rhetorical, literary, and theological dimensions and implications of the text. This course provides students an opportunity to explore Mark’s parabolic presentation of the Jesus story and to engage literary and sociological interpretations while reading the text. The primary purpose of this course is to enable the students to begin developing an understanding of the whole gospel as a story of Jesus. Prerequisite: NT200

**NT350 Miracle Stories of Jesus (3 credits)**

This course is an extensive study of selected portions of the Miracle stories of Jesus through exegetical and interpretative methods to find their meaning and points of view from the Bible. Prerequisites: NT200 or BS300 or BS400

**NT360 Pauline Theology (3 credits)**

This course is an overview of Paul’s theology throughout his letters. This course explores the sense of calling and mission that compelled Paul. The study includes an exegetical study of selected portions of the Pauline letters, with attention to selected theological issues and their applications to contemporary church life. Prerequisite: NT 200

**NT400 Book of Revelation (3 credits)**

This course is an overview of the Book of Revelation, including its historical, cultural, social, and political contexts. This course includes consideration on the issues of criticism, interpretation, and theology. Although eschatology will be addressed as exegesis requires, primary emphasis is placed on questions of content and hermeneutics. Prerequisites: NT200 and BS300 or BS400

**NT401 New Testament Exegesis (3 credits)**

This course guides students on how to exegete the New Testament text. This exegetical study will cover various genres of New Testament writings. By applying exegetical methods and interpretative tools, students will interpret given passages or texts from the New Testament. Prerequisites: NT200 and FLG151

**NT420 New Testament Theology (3 credits)**

This course studies the general content and historical development of New Testament theology from respective books, and reflects on the perspective and methodology of the contemporary Biblical theology discipline. The emphasis of the course is on the distinctive contributions of the authors of the Bible and the issue of unity and diversity within the canon of the New Testament. Prerequisite: NT200

**EDUCATION AND HISTORY & PHENOMENOLOGY OF RELIGIONS**

**RCE101 Introduction to Today's Education (3 credits)**

This course is an introduction to the history, culture, and beliefs found in modern education. Students will reflect on current conditions and approaches to the educational system, as well as alternative strategies.

**RCE103 Introduction to Learning Environments (3 credits)**

This course will introduce qualities and characteristics of a highly effective learning environment in which determined by a wide variety of factors, school policies, governance structures, and other features.

**RCE120 Theories of Faith Development (3 credits)**

This course focuses on the development of Faith throughout a person's life. Students will study various theories from different perspectives in theology.

**RCE125 Psychology in Education: Cognitive Development (3 credits)**

This study is a survey of human cognitive development over the life-span, covering prenatal, infant, child, adolescent, and adult periods. This study will introduce the field of human cognition, surveying methods, concepts, findings, and problems in perception, learning, memory, thinking, problem solving, psycholinguistics, and development.

**RCE130 Development of Interpersonal Relationships**

This course is an exploration of the prevailing theories and empirical research on the nature of significant personal relationships and their interrelationships with individual cognitive, social, emotional, and behavioral development.

**RCE150 Parent- Child Relationships**

This course provides an overview and critical analysis of theory and research on the nature of parent-child relationships. Parenting practices are explored through discussion and case studies. Emphasis is placed on the bidirectional processes by which parents and children

socialize each other.

**RCE201 Survey of Christian Education (3 credits)**

This course is an introductory overview of the church's involvement in education, including the history, aims, methods, and principle agencies of Christian Education.

**RCE210 Foundations of Christian Education (3 credits)**

This course introduces the historic foundations of Christian education, including contemporary innovations, methods, and applications of ministry using the latest insights of social science and contemporary thought. The course emphasizes that Christian education is an all-encompassing endeavor and seeks to help students develop unique ways to minister to others in the wider body of Christ.

**HPR105 History of Black Church (3 credits)**

This course studies the Black Church in the African-American experience, concentrating on the history of the churches comprising the seven-major historic black denominations: the African Methodist Episcopal (AME) Church; the National Baptist Convention, USA Incorporated (NBC); the National Baptist Convention of America Unincorporated (NBCA); the Progressive National Baptist Convention (PNBC); and the Church of God in Christ (COGIC). The purpose of this study is social description, which provides historical overviews as well as statistical data and analysis.

**HPR120 World Civilization (3 credits)**

This course is a study of Western and non-Western cultures from antiquity through the Protestant Reformation. Emphasis is placed on the development of the classical and medieval west and an introduction to major world cultures and religions.

**HPR150 Civilization and Religions (3 credits)**

This course will survey the civilization history, beliefs, texts, and practices of the world's major religious traditions, including Christianity, Islam, Judaism, Buddhism, Hinduism, Taoism, and Confucianism. Special attention will be paid to the experience of these religions in contemporary societies.

**HPR201 Church and Race (3 credits)**

This course will examine the church's address to the problem of Racism. Looking at the church's historical activity, it will view points at which the church has been complicit with forces fostering Racism, and places where the church has been a voice for racial justice.

**HPR210 Christianity in America (3 credits)**

This course focuses on a study of the Christianity in America from its colonial beginnings to the current day, with emphasis on the numerous influences that have forged the current religious scene.

**HPR300 History of Korean Christianity (3 credits)**

This course introduces students to the history of the Korean church, including how evangelical

work began and developed and how the Korean church has grown. It explores the development of the church, evangelistic strategy, persecution, growth, and mission. It also critically reflects, in light of a missiology, on various aspects of Korean mission.

**HPR310 History of Christianity I (3 credits)**

This course is a survey of the history of the Christian church from the New Testament to the present. Approximately equal time is spent on the early, medieval, Reformation, and modern periods.

**HPR311 History of Christianity II (3 credits)**

This course is a survey of the history of the Christian church from the New Testament to the present. Approximately equal time is spent on the early, medieval, Reformation, and modern periods. The main focus of this course is a study of Christianity from the immediate Post-Reformation era to the present day.

Prerequisite: HPR310

**HPR320 History of Christian Thoughts (3 credits)**

This course examines the development of Christian thought and practice from the apostolic Fathers to the modern period, with an emphasis on the development of doctrines and theology. Especially important thinkers will be highlighted in the early church, Reformation, and the 17th through 18th centuries.

**FINE ARTS, MUSIC, AND PHYSICAL EDUCATION**

**ART101 Fundamentals of Art and Design (3 credits)**

This course investigates the elements and principles of design that underlie all the visual arts. Students will be introduced to the basic skills and techniques necessary for the creation of well-crafted designs.

**ART108 Three-Dimensional Design (3 credits)**

This studio option with a three-dimensional emphasis offers students the opportunity to study various 3D studio media. Studio classes are offered in ceramics and sculpture. Instruction in the studio processes is done with an emphasis on creativity, craftsmanship, application, and understanding of design principle and safety.

**ART110 Basic Drawing (3 credits)**

This course is designed to introduce students to the materials and techniques of drawing, focusing on the representation and interpretation of objects and natural forms. This course assumes no previous experience.

**ART130 Western Art History & Impression (3 credits)**

This course is designed to help students to understand the ideology and the flow of Western Art History. This course will also discuss the impact of the history of Western art on Modern Art History. Students will have opportunities to experience art pieces from different eras.

**ART131 Theories of Design & Color (3 credits)**

With an introduction to design, this course focuses on the history and theories of modern design. Furthermore, the course discusses the importance of color in modern design as a primary factor of consideration. Throughout this course, students will be encouraged to apply their learning in the modern world.

**ART160 Two-Dimensional Design (3 credits)**

This studio option with a two-dimensional emphasis offers students the opportunity to study various 2D studio media. Studio classes are offered in drawing, painting, and printmaking. Instruction in the studio processes is done with an emphasis on creativity, craftsmanship, application, and understanding of design principle and safety.

**DNC100 Introduction to Dance (3 credits)**

This course is an introduction to the theory and practice of dance as an expressive art form, a symbolic language, and an integral aspect of world cultures. The course is designed to help students grasp a range of cultural, aesthetic, and bodily worlds from which dance is born.

**DNC110 Elements of Performing (2 credits)**

This course is a study designed to develop the performer's powers of projection. The course emphasizes the differences between simply displaying movement and communicating it to an audience. The building of concentration, awareness of stylistic differences, and the establishment of professional rehearsal behavior are developed.

**MUS100 Music Appreciation (3 credits)**

This course is an introduction to music as an art. It acquaints students with musical masterpieces as well as their styles and periods. Class sessions include lectures, listening to music, and a variety of participatory activities.

**MUS105 Fundamentals of Music (3 credits)**

This course is an introduction to the building materials of music and is intended for students with little or no musical background. Principal topics include staff notation, scales and keys, rhythm and meter, and intervals and triads.

**MUS106 University Chorus (3 credits)**

This course involves a choral ensemble that includes the study, rehearsal, and concert performance of choral literature of various periods and styles. In addition, the group participates in in-school and off-campus performances, as well as appearances in the weekly on-campus chapel services.

**MUS120 Introduction to Music (3 credits)**

As an introductory course in the music of Western culture for non-music majors, this course is designed to develop music reading and related aural skills through practice and application of sight reading techniques and ear training procedures.

**MUS210 Introduction to Church Music (3 credits)**

This course is intended to provide a broad overview of church music. It includes studies on the Biblical basis for the use of music in the church, and principles and practice for such use. This course is designed to provide a foundational understanding of music ministry for Christians preparing for vocational and lay ministry.

**PED101/102 Physical Education I, II (3 credits)**

This course introduces concepts for personal development in health-related fitness and physical skills; these include cardiovascular exercise, body composition, strength, endurance, and flexibility. Students will develop physical and health-related fitness skills through participation in individual and field activities.

**INTERCULTURAL STUDIES****ICS104 Survey of the World Religions (3 credits)**

This course is a survey of the living tradition of the four major religions of the world: Islam, Buddhism, Hinduism, and a Chinese religion other than Christianity.

**ICS205 Intercultural Communication (3 credits)**

This course focuses on the foundational principles of intercultural communication from the fields of social psychology, cultural anthropology, and communication theory.

**ICS220 Introduction to Intercultural Ministries (3 credits)**

This course is an introduction to the challenging opportunities and possibilities of involvement in intercultural ministries, with specific emphasis placed on Christian missionary endeavors from historical, theological, and cultural perspectives. Students will be challenged to consider their individual roles in the global community.

**ICS305 Intercultural Communication for Christian Ministry (3 credits)**

This course focuses on the foundational principles of intercultural communication from the fields of social psychology, cultural anthropology, and communication theory, integrated with selected areas of personal encounter in cross-cultural settings.

**ICS310 Contextualization (3 credits)**

This course is a study of contextualization from theoretical and practical perspectives, including an examination of the meanings and methods of contextualization as proposed in recent literature, an analysis of the proposals of prominent contextualizers, and the development of limited contextualized materials for selected target cultures.

Prerequisite: MIS210

**ICS320 Introduction to Social Work (3 credits)**

This course is a study of social casework principles, procedures, philosophy, welfare history, and

administration in relation to a Biblical view of humanity and the helping process.

**ICS350 Urban Life and the Mission of the Church (3 credits)**

This course is a study of the impact of the inner city's demographics, race relations, and social and economic problems on the church's ministry, with emphasis on the evangelical church's effectiveness in the inner city. It examines mission as a modern science and surveys resources for understanding the ethos of the city, the international urbanization milieu, and the scriptural and social roles of the church. The students will also evaluate models of ministry in urban settings.

**ICS400 Theology of Cross-Cultural Ministry (3 credits)**

This course is based on the teaching of the Scriptures for an understanding of how Christ intended the church to do mission work today. The Biblical models of early mission work, along with Biblical precepts, are used to construct a theological framework for developing a missionary congregation and for planting indigenous churches that will in turn carry out the Great Commission. Prerequisite: ICS220

**ICS410 Cultural Anthropology (3 credits)**

This course is an introduction to the principles of cultural anthropology, including cross-cultural analyses of such topics as religion, language, family, economics, and political systems. This course is also an introduction to culture and personality studies, structural functional analysis, and cultural ecology. Prerequisite: ICS205

**PEM200 Introduction to Sports Mission (3 credits)**

This is an introductory study to promote athletic programs or sports to become effective tools for a mission. The study will briefly survey the roles of sports and athletic programs in the history of missions. The main goal of this study is to develop student athletes into mission leaders.

**MIS210 Mission Perspectives (3 credits)**

This course surveys the history, theology, and strategy of the global advance of the gospel. Specific instances of the growth of the Christian movement in selected areas of the world are examined.

**MIS220 History of Christian Mission (3 credits)**

This course is a study of the expansion of Christianity from the Pentecost to the present. Particular attention is given to examining the modern Protestant mission movement.

**MIS250 Foundation of Evangelism (3 credits)**

This course develops in students a Biblical and theological understanding of evangelism and a life-style of evangelism related to mission. Students will learn communicating principles in order to reach the unreached.

**MIS300 Survey of New Religious Movements (3 credits)**

This course is a historical and sociological survey of the origin and growth of new religious movements, with particular attention given to Mormonism, Jehovah's Witnesses, Modern Paganism, and New Age. Special attention is given to comparing and contrasting new religious movements with the historical Christian faith.

**MIS310 Mission and Biblical Worldview (3 credits)**

This course studies the Biblical basis of missions and its principles; examines God's purpose in missions in the life of the local church and students; and a panorama of the history of missions. Through this study, students will understand and develop Biblical world perspectives and life styles, including how to examine major world views.

**MIS320 Holy Spirit and Mission (3 credits)**

The purpose of this course is to explore the dynamics of the work of the Holy Spirit and mission in through the following dimensions: personal, Biblical, historical, contextual, and functional. Students are encouraged to explore their ministry/mission philosophy regarding the role of the Spirit of God for their mission context.

**MIS330 Biblical Foundation of Mission (3 credits)**

This course reviews perspectives in both Old and New Testaments on the mission of God that touches the nations under the rubric of the Kingdom of God.

**MIS350 Urban Mission (3 credits)**

This course is a study of the nature and methods of the Christian mission as they apply to the development and implementation of a mission strategy for the urban church, as well as the training of individuals for outreach in the urban community.

**MIS400 Mission in Postmodern World (3 credits)**

This course is an in-depth examination of the effects of cultural change in five key areas that directly affect Christian mission and theology, including postindustrial technology, post-literate communication, postmodern philosophies, post-colonial politics, and post-orthodox spiritualities. Prerequisite: ISM250

**ISM250 Introduction to the Christian Mission (3 credits)**

This is an introductory course to the mission of the church, with attention given to the Biblical foundations of mission, its historical developments, socio-cultural context, and methodological implementation. This course also identifies current issues confronting the church in mission, and the growth in ecumenism.

**ISM320 Leadership and Community Development (3 credits)**

Students will learn key features of developing leaders and ministry teams within the church. This course will also explore the theology and ideology of community organizing, offer training in community organizing techniques, and provide the opportunity to visit community organizing

**ISM400 World Religions: Belief and Practices (3 credits)**

This course is a study of religious perspectives in human experience and their bearing on the advocacy of the acceptance or rejection of the Gospel. It focuses on Christian evangelism in relation to religious beliefs and practices.

**ISM450 Independent Study (3 credits)**

This course provides a way for well-motivated students to pursue a topic of interest that does not necessarily fit into a traditional academic setting for learning.

**ISM451/452 Practicum I, II (Mission Project I, II) (6 credits)**

This course is a directed and practical study in a selected mission field. Students will participate in the mission project of the selected mission field, including identifying and evaluating ethnic groups, exploring how to contact them, how they make decisions, how to disciple them, and to nationalize the ministry for evangelizing to the world.

**LANGUAGE/WRITING/COMMUNICATION****COMM101 Introduction to Communication (3 credits)**

This course surveys the theories of communication relevant to all contexts. It introduces students to essential concepts and fundamental theories that describe the process, function, natures, and effects of communication.

**COMM102 Public Presentations (3 credits)**

An introduction to the preparation, presentation, and evaluation of basic speech experiences for small groups, meetings, and mass audiences. The integration of content, physical performance and presentation technology is stressed. This course employs peer and, ultimately, instructor evaluations that are based on organization of ideas, development and support of a thesis, verbal and visual aesthetics, and performance.

**ENG101 College English I (3 credits)**

This course reviews the fundamentals of English grammar and composition, including parts of speech, spelling and punctuation, and sentence structure. This is not an ESL class; although students with a lower level of English ability are welcome, they should be aware that basic English speaking and reading skills are required.

**ENG102 College English II (3 credits)**

This course provides instruction in the more advanced English grammar and essay-writing techniques necessary for college-level reading and writing.

Prerequisite: ENG101

**ENG103 Theological English I (3 credits)**

This course is designed so students can familiarize themselves with the original theological books in English. While the students will review Basic English grammar and composition, they

will be able to comprehend the deep structure of complicated sentences found in these texts.

**ENG104 Theological English II (3 credits)**

This course sequence builds upon ENG103 and is designed to improve skills relating to oral and written communication, theme organization, and reading comprehension, including skills related to public speaking, effective writing, and academic research in theological settings. Prerequisite: ENG103

**ENG105 Business English (3 credits)**

Students learn how English is used in business and corporate environments. Correct use of grammar that is appropriately formal for these environments is stressed. This course includes study of presentation and public speaking skills; the writing of business emails, memos, reports, and business letters; telephone etiquette; and other necessities of business life in an English-speaking context. Prerequisite: ENG101 and/or ENG102

**FLC101/102 Chinese I, II (6 credits)**

This is an overview course that provides coordinated practice in the four skills of listening, speaking, reading, and writing, as well as additional insight into Chinese culture and society. Throughout this course, integrated Chinese builds on the three modes of communication interactive, interpersonal, and presentational - to establish proficiency in the use of the Chinese language in real-life situations. FLC101 is a prerequisite for FLC102

**FLG151/152 Elementary Biblical Greek I, II (6 credits)**

This course is a study of the grammar and syntax of the Greek New Testament. The first semester covers the essentials of grammar and the development of a basic working vocabulary. In the second semester, the students are introduced to the fundamental tasks of exegesis and textual criticism and will translate selected New Testament texts, practice exegetical methods, and perform introductory grammatical layouts. FLG151 is a prerequisite for FLG152

**FLH141/142 Elementary Biblical Hebrew I, II (6 credits)**

This course is a study of the basic principles of phonology, morphology, and syntax of Biblical Hebrew. The course will include translation and analysis of selected portions of the Hebrew Bible. FLH141 is a prerequisite for FLH142

**FLJ101/102 Japanese I, II (6 credits)**

This course is an introductory course in modern Japanese with emphases on speaking, listening, reading, and writing. It focuses on developing skills in producing and comprehending modern Japanese. The goal of the course is to master fundamental linguistic forms and function of Japanese. Evaluation is based on a student's performance in class, homework assignments, quizzes, and tests. There are daily homework assignments and frequent quizzes. FLJ101 is a prerequisite for FLJ102

**FLK101/102 Korean I, II (6 credits)**

This is an overview course that provides coordinated practice in the four skills of listening,

speaking, reading, and writing, as well as additional insight into Korean culture and society. Throughout this course, integrated Korean builds on the three modes of communication interactive, interpersonal, and presentational - to establish proficiency in the use of the Korean language in real-life situations. FLK151 is a prerequisite for FLK152

**FLS101/102 Spanish I, II (6 credits)**

Focusing on the fundamental skills of listening, speaking, reading and writing, today's Spanish speaking countries are introduced in context. From the first day of class, the emphasis is on communication in Spanish, both in speaking and in writing. At the end of this two-semester sequence, actively-participating students will have a firm grounding in the principles of Spanish grammar and a basic oral proficiency in the language. FLS101 is a prerequisite for FLS102

**LAW, POLITICS, ECONOMICS, AND LEADERSHIP**

**POL101 Introduction to Political Science (3 credits)**

This course is a survey of concepts and theories of politics and government, including an examination of some of the enduring questions of conflict and cooperation within and between nation states.

**POL102 American Government (3 credits)**

This course will explore the origins, development, structure, and functions of the American national government. Topics include the Declaration of Independence, the United States Constitution, the three branches of government, and the processes of the American governmental system.

**RLA105 Justice among Nations (3 credits)**

This course looks at theoretical & practical issues in international economic justice. Students will examine the applicability of theories of justice to a world of sovereign states and explore the relation of justice to national security and world order. Special topics include: New International Economic Order, Development Assistance, Human Rights and Basic Needs, and Technology Transfer.

**RLA110 American Public Policy and Religious Freedom (3 credits)**

This course studies U.S. domestic policy, with special attention to religious freedom and the politics of national policy in economy, social welfare, and the environment. The study also includes the stages of the policy process: agenda-building, formation, budgeting, implementation, and evaluation.

**RLA120 Civil Rights and Black Consciousness Movements (3 credits)**

This course is a social and religious history of the African-American struggle for citizenship rights and freedom from World War II to the present.

**ECON101 Principles of Economics (Fundamentals and Micro) (3 credits)**

This course focuses on basic economic problems leading to labor divisions in societal and economic systems; mechanisms, concepts, and theories of micro and macroeconomics in consumption, production, savings, and investment of government and private sectors; analysis of the relationships and equilibrium of various markets of both closed and open economies; and general guidelines for dealing with basic economic problems.

**LDS101 Developing the Healthy Leader (3 credits)**

The students will analyze issues of the soul (mind, emotions, and will). This analysis will be accomplished by examining their emotions, their perceptions, their beliefs, the scriptures, and scientific studies. Additionally, the students will study how a healthy leader's thoughts and actions are manifested in practical principles.

**LDS102 Leadership and Interpersonal Relationship (3 credits)**

This course is an introduction to the fundamental concepts of leadership. Emphasis is placed on the understanding of individual and group behavior in organizations, with special emphases on typical interpersonal and leadership relationships.

**LDS105 Life and Time Management of a Leader (3 credits)**

The objective of this course is to learn how to manage time effectively by improving personal organization skills and planning and prioritizing tasks in line with achieving leadership qualities.

**LDS300 Biblical Perspective on Leadership (3 credits)**

In this survey course, students explore both historical and contemporary leadership theories and models. A particular emphasis is placed on evaluating leadership theories from a Biblical perspective. Students are also introduced to the concepts of worldview, culture, paradigms, and the effects that such concepts have on leadership practices.

**LDS310 Leadership in Cross-Cultural Context (3 credits)**

The course explores the integration of the principles and practices of Christian leadership for cross-cultural ministry. Major issues in leadership will be examined from the lives of Biblical characters such as Joseph, Moses, Ruth, Esther, Ezra and Daniel, in a cross-cultural context to determine appropriate types of action for contemporary Christian leaders.

**MATHEMATICS AND SCIENCES**

**BIO101 Topics in Biology (3 credits)**

This course is designed to introduce the non-science major to the major principles in biology and then to utilize these principles to discuss science-related concerns in today's society.

**CHEM110 Contemporary Chemistry (3 credits)**

This course is a study of the fundamental principles of chemistry, the chemical activity of elements and compounds, principles of organic chemistry, and principles of biochemistry. Materials to be studied include problems of the environment, energy, population, air pollution,

water pollution, solid wastes, pesticides, food additives, and drugs. Consideration is given to the moral, ethical, and political implications in making decisions concerning these problems.

**CSI110 Basic Computers and Microsoft Applications (3 credits)**

This course is an introduction to computers, highlighting their use in management and the concepts of computer software, hardware, and systems analysis. Applications will include electronic spreadsheets, database management software, and other special purpose tools. Word processing tools will be used for most graded assignments. Programming will be studied in the context of spreadsheet macros.

**MAT101 College Algebra I (3 credits)**

This is an introductory course studying the nature of mathematics as a logical system. The structure of the number system is developed and extended by logical reasoning to cover essential algebraic topics such as algebraic expression, functions, and the theory of equations.

**MAT102 Probability (3 credits)**

This course focuses on the theory of probability. Topics include sample spaces, combinatorics, axioms and rules of probability, conditional probability and independence, discrete and continuous random variables, mathematical expectation, and the moment generating function. Prerequisite: MAT101

**MAT103 Statistics (3 credits)**

This course covers the basic topics of applied statistics, including the sample mean and variance, random variables, elementary finite probability, the binomial and normal distributions, sampling, point and interval estimation, control charts, and hypothesis testing as they apply in business situations. Prerequisites: MAT101

**MAT104 College Algebra II (3 credits)**

This is an introductory course to the nature of mathematics as a logical system. The structure of the number system is developed and extended by logical reasoning to cover essential algebraic topics: circle and ellipse, sequence, matrix, geometry, trigonometry, and differentiation.

**MAT151 Calculus I (3 credits)**

This course provides students with expanded functions with applications, and an introduction to differential calculus, with a laboratory component. Topics include a review of algebra and functions, mathematical modeling with elementary functions, rates of changes, inverse functions, logarithms and exponential functions, the derivative, and differential equations. Prerequisite: MAT101

**PHY103 Survey of Physics (3 credits)**

This course is concerned with an introduction to the fundamental laws underlying physics and has general application in other areas of science. Mechanics and thermodynamics are treated quantitatively with a special emphasis on problem solving.

**PHY191 Physics in Modern Technology (3 credits)**

This purpose of this course is to expose students to the history of physics, starting with the ancient Greeks up to today. Major contributions of scientists through the years and an exploration of how they contributed to the evolution of physics are discussed.

### **PRACTICAL THEOLOGY AND MINISTRY**

#### **PCC300 Pastoral Care and Listening (3 credits)**

This is an introductory course in which special attention is given to psychological and theological aspects of the basic human need to be understood as well as perspectives on pastoral care with empathic listening. While this course integrates the theoretical aspects of listening, the practice of pastoral care, verbatim writing, presentation, peer evaluation, and group dynamics, the course is designed to help participants to grow in the area of self-awareness. In addition, it fosters his/her capacity to contribute to caring ministries and relationships in general. The primary goal of the course is to help pastors or pastoral care givers who want to grow in the area of listening; however, the course can also be useful for lay people who want to establish better relationships with their family members, friends, and neighbors with an increased capacity to listen.

#### **PT230 Public Speech as Preaching (3 credits)**

This course is an introductory study of speech and communication, including various methods of sermon development which expounds a Biblical text in an accurate and effective manner. One of the goals of this course is the development of basic oral communication skills to give the student confidence in extemporaneous speaking while giving their testimony, presenting a devotional message, delivering a sermon, etc. It is designed to equip the student in the preparation of the development and delivery of public speech and sermons.

#### **PT240 Story Telling as Communication (3 credits)**

This course is an analysis of the structures and methods used to prepare Biblical, "Big Idea" narrative messages from the Gospels. It includes a study of the unique features of Biblical narrative as well as the exegetical, hermeneutical, and theological principles learned in New Testament Exposition and interpretation. Special emphasis is placed on the method of narrative preaching and its delivery. This study includes various practice scenarios and workshops in order for students to develop their preaching styles as narrative preachers.

#### **PT250 Discipleship and Evangelism (3 credits)**

This course is a practicum with attention given to the way Christian disciples are developed. It includes practical guidelines for implementing discipleship and evangelism, both as a personal lifestyle and within the context of the local church.

#### **PT350 Foundations of Children's Ministry (3 credits)**

This course is a study of the elements involved in building effective children and family ministries. In giving attention to the development of skills in curriculum evaluation, creative programming, and ministry training, students will be exposed to and will interact with a variety

of local children's ministry models.

**PT400 Women in the Bible (3 credits)**

This course examines the roles and images of women in the Bible. It is designed to aid students in a critical reflection on and academic study of Biblical literature, as well as challenge students to reflect upon the ways the Bible has impacted modern understandings of women and women's roles. Students also develop their own views of the subject matter through reading primary and secondary sources, in-class discussion, and independent research.

**PT410 Christian Worship and Liturgy (3 credits)**

This course is designed to introduce students to the history, theology, and practice of Christian worship and its Liturgy. This involves the Sunday gatherings, sacraments, weddings, funerals, and daily prayers.

**PT406 Ministry Formation (3 Credits)**

The Ministry Formation program is designed based on our philosophy of Christian service. While classroom theology and academic knowledge are crucial to learning, practical application of learned information and of ministry skills is essential as well. Through practical experience, students can utilize their theological knowledge in a real-world ministry field, and discover their strengths, weaknesses, and gifts. Full credit for this course requires enrollment for six semesters, followed by enrollment in PT490 Senior Integrative Seminar as the culmination of the student's practical ministry experience.

**PT425 Cell and Church Planting (3 credits)**

This course investigates the biblical and theological basis for church planting, as well as the practical aspects of starting a new church.

**TS450/TS451 Practicum I, II (Ministry Project I, II) (6 credits)**

This course provides an opportunity for on-the-job training. Students should be involved in various areas of ministry, including the pulpit, education, church school ministry, instruction, discipleship training, and campaign evangelism with supervision by a faculty member and a leader of the ministry field.

**PT490 Senior Integrative Seminar (3 Credits)**

This course allows the student to complete and reflect upon their ministry experiences, fulfilling the mission and purpose of HTU. Students will contemplate their future direction and confirm their competencies in field ministry. Students will complete their practical ministry work during the period of this course. This course may only be enrolled in during the final semester before a student graduates. Prerequisite: Successful completion of six semesters of PT406.

**SOCIETY AND PERSONALITY SCIENCES**

**PSY101 Introduction to Psychology (3 credits)**

This entry-level course studies the contributions of modern psychology to the Christian perspective of man. The course will focus on the pastor's responsibility in counseling. It covers the psychological principles that underlay human behavior and students will develop skills in understanding people.

**SOC101 Introduction to Sociology (3 credits)**

This course explains the social organization, institutions, and social forces within our society. It evaluates the problems of society, including social deviance, urban growth, drug addiction, and adjustment to social changes.

**RS105 Sociology of Religion (3 credits)**

With an introduction to sociology, this course will examine the meaning of religion as a dimension of social life: religion, myth, and symbolic reality; churches as organizations and institutions; the social identity of the faithful; and secularization and revival.

**RS115 Race and Ethnic Relations (3 credits)**

This course provides a sociological perspective on intergroup relations between different ethnic groups. Culturally-based differences regarding communication styles, lifestyles, and ideology are explored, as well as mechanisms of discrimination as they influence power structures and inhibit equality. The history and current experiences of some of the ethnic groups represented in the United States are examined.

**RS230 Jesus, Then and Now (3 credits)**

Students will learn Jesus' moral teaching concerning the Kingdom of God in comparison to social ethics in a postmodern world. Students will also learn about Jesus' self-declaration of his role and duty towards secular society in the 1st century. The course will methodologically examine Jesus' spirit of God and human life, and how Christians realize Jesus' teaching of ethics effectively in society through a soteriological point of view. Various types of Jesus' spiritual criteria of the 1st century, including modern society, will be used to provide an easier understanding of the movement of the Kingdom of God.

**RS250 the Church and Social Concern (3 credits)**

This course is a Biblical, theological, and historical survey of the church's response to social problems. Specific emphasis will be given to assessing the nature and extent of the church's responsibility for addressing the varied dimensions of social problems. The course will include a strongly practical dimension where students, as members of Christ's body, will identify specific approaches to personal application.

**RPS105 Marriage and Family (3 credits)**

This course focuses on the characteristics of problem areas and their solutions in courtship and marriage. It covers the social and economic problems of the American family, the relations between parents and children, and the relations between home and church. The course uses a case study approach to exploring and examining content.

**RPS110 Science and Religion (3 credits)**

An interdisciplinary investigation of the inter-relations and cross-influences of religion and science in history. This course will examine the ambiguous relationship of religion and science, not only in Western culture but in other cultures surrounded by diverse religions. It seeks to introduce the historical/ intellectual conflict of religion and science in the modern period, as well as to propose possible resolutions to that conflict.

**RPS112 Psychology of Religious Experience (3 credits)**

This is an introductory course designed to help students understand the many forms of religious experience with a survey of various theoretical, empirical, and clinical literatures on religion.

**RPS115 Personality and Morality (3 credits)**

This course is designed to explore human personality and its characteristics in human nature. Furthermore, this course tries to find a methodology that can help society respect diverse cultural and social circumstances with specific ethological identities. In this course, students will learn about the development of human nature and personality through scholars' various ethical, psychological, and sociological theories, which includes socio-scientific traditions in postmodernism. Ultimately, students will be exposed to a wide range of theories in this course that will inform their understandings of human nature.

**RPS120 Stress Management (3credits)**

This course is designed to provide basic information and knowledge about human stress as well as diverse ways of coping with it. This course will help students to learn how to identify stressors and cope with them effectively, even in the midst of demanding life tasks, problems, and ongoing challenges.

**HIS130 History of America I (3 credits)**

This course is a survey on the historical development of the United States of America, starting with the thirteen colonies and Movement West. The course surveys the relationship of ideas, geography, borders, immigration, culture, economies, and the military to the expression of the US in the world.

**HIS131 History of America II (3 credits)**

This course is an introductory survey of the historical developments of the United States from the aftermath of the Civil War to the presidency of Barack Obama. The course seeks to encompass the ideological, political, and philosophical framework that served as the foundation for the establishment of the world superpower.

**HIS140 History and Culture of Asia (3 credits)**

This course provides a general overview of the history and cultures of Eastern Asia, including Korea, China, and Japan. Students will explore the social, historic, and political cultures of these nations in context with the Western world.

**HIS150 History of Modern Business (3 credits)**

The modern corporation has emerged as the dominant form doing business throughout the world. This course looks at the history of the international corporation from the industrial revolution to the present to consider how corporations have evolved, and the varying ways in which they have influenced the history of modern times. Much of the course will involve an examination of case studies of individual companies, industries, or issues to understand how corporations have functioned in specific instances.

**CSI130 Introduction to Social Media (3 credits)**

This course will introduce students to the contexts and forms of social media. What are social media, who uses them, who gains from them, and how are they transforming the media landscape and the way we inhabit the world? Students will become familiar with a range of social media tools, analyze and discuss their uses and implications, and develop their participatory skills. They will have the opportunity to explore both the theory and practice of social media through writing assignments, applied tasks, and a course project. Students will also discover other types of social media they may not have been aware of and how to use them for their benefit personally, academically, and, eventually, professionally.

**PT203 Career Development (3 credit)**

This course seeks to develop an understanding of HR/employment practices as students develop practical skills to facilitate their individual success, including: writing effective resumes, preparing job search correspondence, improving interview skills, networking and job prospecting, and using Internet resources to land internships and jobs. This course is also designed to help students in the process of exploring and defining their career goals. This course explores personal interests, values, and abilities; examines methods of researching information on careers; and applies decision-making models.

**SYSTEMATIC AND PHILOSOPHICAL THEOLOGY****PHIL101 Introduction to Philosophy (3 credits)**

This is an introductory course to the meaning and purpose of philosophy, including its methodology and goals. It also examines its relation to science, poetry, and other human endeavors.

**PHIL102 Critical Thinking (3 credits)**

This course will provide an introduction on how to think critically and make a well-thought-out judgment. In addition, the course will help students understand various kinds of arguments and methods of logical thinking, with an emphasis on analyzing and constructing both inductive and deductive arguments. It also seeks to provide an alternative or inclusive understanding of critical thinking by giving attention to the importance of non-cognitive structures of thinking. A new and holistic sense of critical reasoning will be applied to a variety of situations that involve making sound decisions, evaluating claims and assertions, understanding life phenomena, and avoiding misleading judgments.

**PHIL103 Ideas that Changed the World (3 credits)**

This course is designed to introduce students to some of the major ideas from philosophy that have shaped the course of Western thought, focusing on four major areas of thought: scientific, technological, social, and religious.

**PHIL104 A Life of Happiness and Fulfillment (3 credits)**

This course introduces students to the major themes of and names behind Western moral philosophy in order to them think critically about the choices that lead to a happy and fulfilling life.

**PHIL120 Ethics and Film (3 credits)**

This course is an introduction to ethical thought and to some of the most important ethical subjects in the postmodern era. Students will study not only the historical theory of ethics, but also the methodology of its application to human society. Through this course, students will learn why human beings have to be concerned with ethics, and how human beings are related to ethics. During this course, students will study visual media, such as movies and dramas, on ethical issues.

**PHIL200 Ethics (3 credits)**

The classical question of ethics or moral philosophy is: “What is the good ” This course will study answers to the question provided by great moral philosophers of history such as Plato, Aristotle, and Kant, and it will examine how these answers can be applied to moral issues relevant today.

**PT310 Christian Ethics: Contemporary Issues (3 credits)**

This course is a study introducing the student to the history of Christian ethical thought and to some of the most important ethical questions facing the church today.

Prerequisite: SPT300

**SPT115 Religious Experience in Film (3 credits)**

This interdisciplinary course is designed to make an academic/cultural link between Christian theological issues and contemporary cultures by means of public cultural codes in film. How to read and find or communicate Biblical ideas within contemporary thought has been a challenge for Christians of all time periods. This course seeks to make a creative link between audio-tuned Biblical narratives and revolutionary audio-visual films to help Christians find their *Sitz im Leben* and to express their faith.

**SPT120 Society and Moral Values (3 credits)**

This course examines the moral values of various societies, focusing on the origins of morality and the function and application of values in a society.

**SPT200 Christian Perspective and Philosophical Thought (3 credits)**

This course is an introductory study in the comparison of Christian perspectives and

philosophical thought. The study focuses on the different perspectives and thoughts in order to help students develop their own Christian perspective on the value of life and the world.

**SPT201 Comparative Religion: Traditions (3 credits)**

This course is an introductory survey of the world's religious traditions, with emphases on cultural context and historical development.

**SPT210 Gandhi/Marx/Niebuhr (3 credits)**

This course provides an introduction to the social ethics of Mahatma Gandhi as compared with those of Karl Marx & Reinhold Niebuhr. Emphases are on cultural contents and concepts of human nature, social change, utopian vision, and lifestyles. Students will analyze current situations of personal, social, and political conflict as case studies.

**SPT300 Introduction to Systematic Theology I (3 credits)**

This course is an introductory study to the fundamental Biblical doctrines of Christian faith, primarily aiming to help students to understand the meaning and Biblical evidence for doctrines, and secondarily attempting to provide a rationale for how Biblical narratives are formulated into the present form of historic/evangelical doctrines. Attention will be given to the contents, resources, and methods of systematic theology, Christian worldview, theological hermeneutics, revelation, the doctrine of God, creation, humanity and sins.

**SPT301 Introduction to Systematic Theology II (3 credits)**

This course is an introductory study to the fundamental Biblical doctrines of Christian faith. The primary aim of this study is to help students to understand the meaning and Biblical evidence for doctrines and to provide a rationale for how Biblical narratives are formulated into the historic/evangelical doctrines. The Doctrine of Christ, the Holy Spirit, Salvation, the Church, the fulfillment of the Kingdom will be covered. Prerequisite: SPT300

**SPT310 Survey of Christian Ethics (3 credits)**

This course is a study introducing students to the history of Christian ethical thought and to some of the most important ethical questions facing the church today.  
Prerequisite: SPT300

**SPT330 Christology (3 credits)**

This course is an introduction to the contents, methods, and resources of Christian theology with regard to the doctrine of Christ. Attention will be given to the understanding of its traditional and contemporary formulations of doctrine of Christ.

**SPT350 Doctrine of the Holy Spirit (3 credits)**

This course is a study of the person and work of God the Holy Spirit. Prerequisite: SPT300

**SPT380 Theology and Practice of the Sacraments (3 credits)**

This course reviews significant developments in the theology of the sacraments in the Reformed tradition, both classic and contemporary. Attention is given to ways of enhancing

congregational participation in and appreciation of Baptism and the Lord's Supper. The course provides the opportunity for students to practice presiding at both sacraments.

**SPT400 Topics in Contemporary Theology (3 credits)**

This course provides a consideration of specific theologians and theological movements within 20th-century Christian thought. The course may include studies in neo-orthodoxy, third world theologies, process theology, theologies of hope, as well as considerations of the current evangelical spectrum of thought and practice.

Prerequisite: SPT300

**SPT410 Survey of Christian Apologetics (3 credits)**

This course is an introductory study of the modern conception of Christian apologetics, giving a brief presentation of the development of apologetics from the early church to the present postmodern time. This study examines the most important issues addressed by Christian apologists and surveys the major apologetic methodologies, such as classical apologetics, evidentialism, pre-suppositionalism, and seeks to find a more holistic apologetic framework.

Prerequisite: SPT300

**SPT420 Theology of Reformation (3 credits)**

This course is a study of Christian doctrine and practice in the various branches of the church at the time of the Protestant Reformation, with an emphasis on reading the primary sources.

Prerequisite: SPT300

**UNIVERSITY CORE**

**UC200 Life Journey in Faith (3 credits)**

This course presents spiritual formation as an intentional emphasis of the Church, whereby we seek to facilitate and cooperate with the work of the Spirit of God. This is accomplished primarily through cultivating a climate of discipleship, encouraging spiritual practices that make us more open and responsive to the Spirit's activity, and developing resources that address the varying needs of persons at different places in their faith pilgrimage.

# GRADUATE PROGRAMS

## **Mission**

The mission of HTU's Graduate Programs, by being entirely consistent with the University's Mission Statement, is to educate and train students for ministerial, educational, missional, and evangelistic leadership for the sake of Christ and the furtherance of His Kingdom. This mission is achieved through rigorous programs of theological and Biblical studies. HTU also provides the means for students to maintain their personal, practical, spiritual, communal, and ecclesiastical disciplines.

## **Degree Programs**

HTU's Master's degree programs are designed to extend undergraduate training by providing academic and professional skills for both church-related and non-church-related ministries, including mission work in intercultural ministries. HTU offers two Master's degrees: Master of Arts in Theological Studies (MATS) and Master of Divinity (MDiv).

## **I. MASTER OF ARTS IN THEOLOGICAL STUDIES (MATS)**

### **Purpose**

The Master of Arts in Theological Studies is an academic degree that provides Biblical/theological foundations of and insights into contemporary theological issues. It is designed to deepen understanding of the Bible, and of theological issues arising from multi-ethnic, multi-religious and intercultural contexts.

### **Program Overview**

The Master's Degree in Theological Studies program is for those who want to deepen their understanding of and engagement with the Bible; to examine theological issues in a multilingual, multi-ethnic and cross-cultural context; to gain leadership and ministry skills in various contexts of ministry; and to develop an analytical approach to historical and contemporary issues in mission. The program challenges students to think critically by examining historical, philosophical, ethical, and practical theology.

The program is designed for students who seek a terminal degree for teaching theology in Bible institutes, local churches, or para-church organizations; pastors who perceive the need to update and enrich their theological education to keep abreast of the ever-changing theological issues and movements in the contemporary world; and lay persons who desire to be more effective in their local churches through an increased understanding of theology. Selfless leadership in Christian ministry requires encountering the challenges of a changing world in the manifold issues derived from cultural, socioeconomic, political, and spiritual realities and relationships with Jesus of Nazareth. Hudson Taylor's Masters of Theological Studies provides students with opportunities to be formed into non-ordained leaders in church, society, and any religious organization through academic excellence, critical reflection, and faithful witness.

## **Objectives**

1. To develop students' understanding of the profundity of Christian truths through course work in foundational disciplines, Bible, philosophy/theology, and history (Institutional Goal 2).
2. To instill a solid theological foundation in order for students to pursue a terminal degree in the fields of theology, Biblical, and/or intercultural studies (Institutional Goals 2, 3).
3. To provide students with opportunities to excel as selfless leaders in church, society, and any religious organization through academic competency, critical reflection, sound ethics, and faithful witness (Institutional Goals 3, 4).
4. To equip students with missional focus for the advancement of the Kingdom of God through the Word of Jesus Christ (Institutional Goal 1).

## **Program Requirements**

Students are required to successfully complete 48 credit hours including one 3-credit University Core course. The total hours include 21 credit hours in theological studies core coursework; 9 credit hours in theological studies electives; and 15 credits in general core coursework. In addition, students must complete one non-credit IR (WS500 Institutional Requirement) per semester until graduation. The MATS degree program requires the students to write a Credo as a culminating project for their degree program. This is a self-study course (MA590); supervised by a faculty advisor that requires independent research on the part of the student. It can be completed in two years of full-time study, and must be completed within four years of matriculation into the program. Students will plan their courses of study with an advisor.

MATS students may elect to write a thesis or to complete a project as part of the MATS program rather than taking a 3-credit hour course (MA595). These students will select a topic in consultation with their advisor and then compose a thesis or project, which demonstrates skill in research, exposition, and interpretation. The thesis or project presents the results of graduate-level research in a publishable form. The thesis is presented in a traditional written format, while the project may include non-written, performance, or other non-traditional formats. Both the thesis and the project demonstrate graduate-level abilities to conduct research with skill in investigation, assessment, and expression. Information on the MATS Thesis and Project Guidelines is available upon request.

## **Requirements for Graduation**

The Master of Arts in Theological Studies Degree is conferred upon students who complete 48 credit hours in the program with a minimum cumulative 2.7 grade point average, have met requirements for graduation. Including receiving pass grades on the Bible Entrance and Exit Exams and four non-credit hours of Institutional Requirements (IR), have been recommended by the faculty and approved by the graduation committee.

### **1. Theological Studies Core: Required 21 Credit Hours (7 courses)**

The students in this degree program must participate in Christian Service Program by involving in local church mission and ministries.

<b>Required Core Courses (Seven courses, 21 credits)</b>	<b>Credit Hours</b>
SPT550 Systematic Theology I	3
SPT555 Christian Ethics	3
OT500 Introduction to the Old Testament	3
NT500 Introduction to the New Testament	3
HPR500 Church History I	3
SPT552 Systematic Theology II	3
MA590 Credo	3

## **2. Theological Studies Electives: Required 9 Credit Hours (3 courses)**

Select three courses from the areas of Theology, Religion, Ethics, and Intercultural Studies and Mission.

<b>Theology/Religion/Ethics/Mission (Select Three, 9 credits)</b>	<b>Credit Hours</b>
HPR502 Church History II (Reformation to Modern)	3
RS510 Society and Religion	3
RS530 Jesus and Contemporary Society	3
RS535 Christ and Culture	3
RS545 Philosophy of Christian Religion	3
SPT520 Philosophy and Theology	3
SPT560 Topics in Philosophy of Religion	3
SPT580 History of Christian Doctrine	3
SPT582 Christian Apologetics	3
SPT585 Theology of Martin Luther	3
SPT590 The Theology of Augustine	3
SPT592 Perspectives on Social Ethics	3
SPT594 The Doctrine of the Holy Spirit	3
PT590 Worship and Culture	3
ICS590 Postmodern Issues for Mission	3

## **3. General Core: Required 15 Credit Hours (5 courses)**

The asterisk marked course must be in the selections.

<b>General Core (Select Five, 15 credits)</b>	<b>Credit Hours</b>
MIS500 Perspectives in Mission	3
MIS510 Fundamentals in Evangelism and Contextualization	3
MIS515 Biblical Theology of Mission	3
MIS530 Christianity and Worldviews	3
ICS510 Intercultural Communication in Multi-Ethnic Context	3
ICS580 Cross-Cultural Church Planting and Church Growth	3
ICS590 Postmodern Issues for Mission	3
RS550 Psychology of Religion	3

PCC500 Introduction to Pastoral Care and Listening	3
PCC540 Introduction to Marriage and Family Counseling	3
PT520 Introduction to Preaching and Communication	3
PT530 Christian Worship and Sacraments	3
PT550 Women in Ministry	3
PT560 Developing Children's Ministry	3
PT580 Introduction to Church Planting	3
RCE500 Fundamentals of Christian Education	3
RCE550 Human Development and Educational Ministry	3
RCE560 Teaching/Learning Methods	3
RS510 Society and Religion	3
SPT580 History of Christian Doctrine	3
SPT582 Christian Apologetics	3
BS540 Biblical Hermeneutics	3
BS550 Holy Land Project	3
LDS500 Leadership and Inter-Relationship	3
LDS510 Leadership Development for Ministry	3
LDS550 Diversity and Cultural Leadership	3
MA595 Thesis/Project (Optional)	3

#### 4. University Core

<b>University Core (Required, 3 credits)</b>	<b>Credit hours</b>
UC501 Life Journey in Faith	3

#### 5. Institutional Requirement (IR): Required 4

Students are required to complete one non-credit IR courses (Chapel) each semester until graduation. Four semester IR courses are required for graduation.

#### Suggested Course Sequencing

Students are required to consult with an advisor in planning their course of study, selecting courses each semester to meet the program and curriculum requirements, and meeting individual goals. The following suggested course sequencing is provided as a recommendation of courses to take over eight semesters to meet the program requirements and complete the program within eight semesters of full time enrollment. An individual student's course plan may differ if, in consultation with the advisor, alternate courses are selected to complete the program requirements. Those courses must be approved for the curriculum, as documented in the Catalog.

<b>First Semester</b>	<b>Credit Hours</b>
SPT550 Systematic Theology I	3
SPT555 Christian Ethics	3

OT500 Introduction to the Old Testament	3
Select One from General Core	3
WS500 Institutional Requirement	
Total	12
<b>Second Semester</b>	<b>Credit Hours</b>
<hr/>	
HPR500 Church History I	3
NT500 Introduction to the New Testament	3
SPT552 Systematic Theology II	3
MIS530 Christianity and Worldview	3
WS500 Institutional Requirement	
Total	12
<b>Third Semester</b>	<b>Credit Hours</b>
<hr/>	
Select One from Theological Studies Electives	3
Select Two from General Core	6
UC501 Life Journey in Faith	3
WS500 Institutional Requirement	
Total	12
<b>Fourth Semester</b>	<b>Credit Hours</b>
<hr/>	
Select Two from Theological Studies Electives	6
Select One from General Core	3
MA590 Credo	3
WS500 Institutional Requirement	
Total	12

## **II. MASTER OF DIVINITY (MDIV)**

### **Purpose**

The Master of Divinity degree at Hudson Taylor University is a foundational professional degree program for various forms of ministries and missions. It aims to prepare those called to Bible ministry with the theological insight, spirituality, professional skills, social responsibilities and exemplary selfless leadership models that are required of the intercultural, multilingual, and multi-religious ministry/mission setting.

### **Objectives**

1. To enable comprehensive understanding of the foundational disciplines of Christianity (Institutional Goals 1, 2, 4).
2. To enable students to focus on shaping a Christ-like character through the Bible (Institutional Goal 1).
3. To help students to serve the church and the community of faith, both local and global, with Bible- based principles of selfless leadership and ethical management skills (Institutional Goal 3).
4. To give students the ability to participate in the expansion of the Kingdom of God through global evangelism and missions (Institutional Goals 1, 3).

### **Program Requirements**

Students are required to successfully complete 90 credit hours, including two supervised ministry project courses devoted to work at a local church, and one University Core course. In addition, students must complete one non-credit IR (WS500 Institutional Requirement) per semester until graduation. This requirement entails mandatory weekly chapel attendance. This degree program is designed to be completed in three years of full-time study, or in four or more years of part-time study. It must be, however, completed within six years of matriculation into the program. Students will plan their courses of study with an advisor.

The curriculum of the Master of Divinity program provides a balanced focus on traditional and interrelated disciplines. Thus, MDiv students will receive broad preparation for and a comprehensive understanding of effective Christian ministry in a variety of settings.

Those students seeking ordination are required to have an established working relationship with the appropriate ecclesiastical body in order to be certified as ministerial candidates, or they should go through the process through the responsible governing bodies of their denominations. They should also plan to meet ordination requirements as well as service in chaplaincy programs (military, hospital, and others) according to the policy of their denomination. In order to be granted three credits for a unit of CPE, students should complete the Clinical Pastoral Education (CPE) in an appropriate setting approved by the MDiv director in an intensive ministry experience, and transfer the credits to Hudson Taylor University.

General standards for admission to Hudson Taylor University may be found elsewhere in this Catalog. To be admitted to the MDiv program, students must meet the standards for a graduate

program. As an essential part of the admission process, an applicant must furnish a letter of endorsement from a pastor of one's home church. In addition, the candidate must submit one additional letter of reference from persons in a position to assess his or her qualifications for the MDiv program.

One part of the admission processes is the administration of a Bible content exam. The successful applicant must pass it either before admission (70% or above), or later by taking it again before graduation.

Supervised Ministry practicum courses (SM590/591) are designed for the student to have an opportunity to hone ministry skills in his or her area of specific interest and to build a ministerial leadership. Thus, students will complete one-year of supervised ministry rounds to increase their self-awareness, skill sets, a life of leadership and service, and competence based on a healthy theological self-identity. Students will serve at least 50 clock hours per semester with a local mission organization. This will provide them the opportunity to experience culturally diverse settings and to use the ministry insights that they have learned throughout the program. Students are required to submit a 10-to-15-page paper at the end of each semester practicum (two papers total).

An emphasis on spiritual training is integrated throughout the curriculum by faculty who seek to live their faith and theology. The university core course is a model for this purpose and to build the community of faith as one body. The MDiv program provides the opportunity for personal and professional transformation as leaders who serve the triune God and the church to change the world with a servant leadership. MDiv students may elect to write a thesis or to complete a project as part of the MDiv program rather than take a 3-credit hour course (MA595). These students will select a topic in consultation with their advisor and then compose a thesis or project, which demonstrates skill in research, exposition, and interpretation. The thesis or project presents the results of graduate level research, presented in a publishable form. The thesis is traditionally presented in written format, while the project may be presented to include non-written, performance, or other non-traditional formats. Both the thesis and the project will demonstrate graduate level abilities to conduct research, with skill in investigation, assessment, and expression. Information on the MA Thesis and Project Guidelines are available upon request.

### **Requirements for Graduation**

The School of Divinity will confer the Master of Divinity degree on students who complete 90 credit hours in the program with a minimum cumulative 2.7 grade point average, have met the requirements for graduation, including receiving a pass grade on the Bible entrance and Exit Exams and six non-credit hours of Institutional Requirement (IR), have been recommended by the faculty, and are approved by the Graduation Committee.

#### **1. Major Core (60 credit hours required)**

<b>A. Biblical/Theological Studies (Required 39 Credit Hours)</b>	<b>Credit Hours</b>
BSL581 Biblical Hebrew	3
BSL585 Biblical Greek	3
BT520 Biblical Theology	3
BS540 Biblical Hermeneutics	3
OT500 Introduction to the Old Testament	3
OT540 Old Testament Reading and Exegesis	3
NT500 Introduction to the New Testament	3
NT545 New Testament Reading and Exegesis	3
SPT550 Systematic Theology I	3
SPT552 Systematic Theology II	3
SPT555 Christian Ethics	3
HPR500 Church History I	3
HPR502 Church History II	3

### **B. Practical Ministry**

The students in this degree program must take two ministry projects with six credit hours as supervised ministry practice.

<b>Practical Ministry Courses (21 credits required)</b>	<b>Credit Hours</b>
SM590 Supervised Ministry I	3
SM591 Supervised Ministry II	3
PCC500 Intro to Pastoral Care and Counseling	3
PT520 Intro to Preaching and Communication	3
PT530 Christian Worship and Sacraments	3
OR	
PT585 Worship and Culture	
PT580 Intro to Church Planting	3
MIS530 Christianity and Worldview	3

### **2. MAJOR ELECTIVES (27 credits required)**

Select nine courses from below. The asterisk marked courses require being in the selections.

<b>Foundations of the Bible</b>	<b>Credit Hours</b>
BS510 History of Israel*	3
BS520 Background of the New Testament World	3
BS530 Bible Land Geography and Biblical Archaeology	3
BS535 The Bible and Roman Empire	3
BS550 Holy Land Project	3
BS560 Issues in Biblical Interpretation	3
BS580 Inter-Testamental Period and Rise of Early Christianity	3
BS590 General Epistles and Revelation	3
BS592 Apocalyptic Literature: Daniel, Enoch, etc.	3

BS595 Biblical Characters and Leadership\* 3

**Old Testament** **Credit Hours**

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OT502 Pentateuch	3
OT503 Historical Books	3
OT504 Major Prophets	3
OT505 Minor Prophets	3
OT506 Wisdom Literature	3
OT550 Theology of the Old Testament	3
OT581 Genesis	3
OT585 Nehemiah and Ezra	3
OT586 Psalms as Literature & Spirituality	3
OT587 Reading of Prophets: Jeremiah, Isaiah, etc.	3

**New Testament** **Credit Hours**

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NT502 Synoptic Gospels	3
NT503 Gospel of John and Johannine Epistles	3
NT504 Pauline Literature	3
NT505 General Epistles	3
NT540 Jesus and the Kingdom of God	3
NT550 Theology of the New Testament	3
NT560 Use of Old Testament in the New Testament	3
NT570 Christology in the New Testament	3
NT581 Romans	3
NT584 Luke and Acts of the Apostles	3
NT585 I & II Corinthians	3
NT586 Letter of James and Jude	3
NT590 Parables of Jesus	3
NT592 Gospel as a Story (Mark, Matthew, Luke, and John)	3
NT593 Miracle Stories	3
NT594 Book of Revelation	3
NT595 Pauline Theology	3
NT596 Soteriology of St. Paul	3

**Theology and Church History** **Credit Hours**

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HPR510 History of Korean Evangelical Church	3
RS510 Society and Religion	3
RS530 Jesus and Contemporary Society	3
RS535 Christ and Culture	3
RS545 Philosophy of Christian Religion	3
RS550 Psychology of Religion	3
SPT520 Philosophy and Theology	3
SPT560 Topics in Philosophy of Religion	3

SPT580 Christian Doctrine	3
SPT582 Christian Apologetics	3
SPT585 Theology of Martin Luther	3
SPT590 The Theology of Augustine	3
SPT592 Perspectives on Social Ethics	3
SPT594 The Doctrine of the Holy Spirit	3

<b>Practical Theology and Ministry</b>	<b>Credit Hours</b>
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PCC520 Pastoral Counseling with Couples and Families	3
PCC550 Clinical Pastoral Education, Unit I	3
PT525 Narrative Preaching	3
PT535 Church Administration	3
PT540 Church Polity	3
PT545 Liturgy and Dynamics in Worship	3
PT550 Women in Ministry	3
PT560 Developing Children's Ministry	3
PT580 Introduction to Church Planting	3

<b>Christian Education &amp; Leadership</b>	<b>Credit Hours</b>
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RCE500 Foundation of Christian Education*	3
RCE510 Philosophy of Christian Education	3
RCE520 Church's Educational Ministry	3
RCE550 The Bible and Christian Education	3
RCE560 Teaching/Learning Methods	3
RCE570 Christian Education in Multi-Cultural Context	3
RCE580 Christian Education and Psychology	3
RCE585 Human Development and Educational Ministry	3
LDS500 Leadership and Inter-Relationship	3
LDS510 Leadership Development for Ministry	3
LDS520 Biblical Leadership and Characters*	3
LDS550 Diversity and Cultural Leadership	3
LDS560 Time Management and Ministry	3
LDS570 Pastoral Coaching	3

<b>Intercultural Studies and Mission</b>	<b>Credit Hours</b>
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MIS500 Perspectives in Mission*	3
OR	
MIS525 Introduction to Mission*	
MIS505 History of Korean Mission Movement	3
MIS508 Dynamics in Sports Mission	3
MIS510 Fundamentals in Evangelism and Contextualization	3
MIS515 Biblical Theology of Mission	3
ICS510 Intercultural Communication in Multi-Ethnic Context	3

ICS580 Cross-Cultural Church Planting and Church Growth	3
ICS590 Postmodern Issues for Mission	3

<b>Thesis/Project</b>	<b>Credit Hours</b>
MA595 Thesis/Project (Optional)	3

<b>3. University Core Course: Required 3 Credit Hours (1 course)</b>	<b>Credit Hours</b>
UC501 Life Journey in Faith	3

#### **4. Institutional Requirement (IR): Required 6**

Students are required to complete one non-credit IR (WS500 Institutional Requirement) course each semester until graduation. Six semester IR courses are required for graduation.

#### **Suggested Course Sequencing**

Students are required to meet with an advisor to plan their course of study and select courses each semester in order to meet the program and curriculum requirements, as well as to meet individual goals. The following suggested course sequencing allows for all requirements to be met and the program to be completed within eight semesters of full-time enrollment. An individual student's course plan may vary. In consultation with the advisor, alternate courses outlined in the curriculum and the university catalog may be selected to complete the program requirements.

<b>First Semester</b>	<b>Credit Hours</b>
SPT550 Systematic Theology I	3
OT500 Introduction to the Old Testament	3
NT500 Introduction to the New Testament	3
BSL605 Biblical Greek	3
HPR500 Church History I	
WS500 Institutional Requirement	3
Total	15

<b>Second Semester</b>	<b>Credit Hours</b>
BSL601 Biblical Hebrew	3
HPR502 Church History II	3
PCC500 Introduction to Pastoral Care and Counseling	3
SPT552 Systematic Theology II	3
BT520 Biblical Theology	3
WS500 Institutional Requirement	
Total	15

<b>Third Semester</b>	<b>Credit Hours</b>
BS510 History of Israel	3
MIS500 Perspectives in Mission	

OR	
MIS525 Introduction to Mission BS540 Biblical Hermeneutics	3
SPT555 Christian Ethics	3
PT520 Introduction to Preaching and Communication	3
WS500 Institutional Requirement	
Total	15

<b>Fourth Semester</b>	<b>Credit Hours</b>
BS595 Biblical Characters and Leadership	3
RCE500 Fundamentals of Christian Education	3
OT540 Old Testament Reading and Exegesis	3
NT545 New Testament Reading and Exegesis	3
PT530 Christian Worship and Sacraments	
OR	
PT585 Worship and Culture WS500 Institutional Requirement	3
Total	15

<b>Fifth Semester</b>	<b>Credit Hours</b>
UC501 Life Journey in Faith	3
Select Two from Major Electives	6
PT580 Introduction to Church Planting	3
SM701 Supervised Ministry Practicum I	3
WS500 Institutional Requirement	
Total	15

<b>Sixth Semester</b>	<b>Credit Hours</b>
Select Three from Major Electives	9
MIS530 Christianity and Worldview	3
SM591 Supervised Ministry Practicum II	3
WS500 Institutional Requirement	
Total	15

# GRADUATE COURSE DESCRIPTIONS

## BIBLICAL STUDIES

### Foundations of the Bible

#### **BS501 Bible Survey (3 credits)**

This is a brief survey of all of the books in the Bible. This introductory course offers the background and content of each of the writings in the Old and New Testaments, including a chronological overview, and theological interpretation and application.

#### **BS510 History of Israel (3 credits)**

This course surveys the history and literature of Israel, from Abraham through the end of the Divided Kingdom, and studies the socio-political-religious culture which shapes the literature of this period. This study includes Ancient Near Eastern history, literature, and culture, which begin with the emergence of culture in the Fertile Crescent. It also deals with important issues such as the early formation of the canon and the authority of the Old Testament scriptures, and provides insights from related geographical, historical, and archaeological perspectives.

#### **BS520 Background of the New Testament World (3 credits)**

Knowledge of historical context is crucial to understanding the New Testament. This course investigates politics, society, culture, philosophies, and religions of the Greco-Roman world of the time of Christ. Attention is given to backgrounds of early Christianity, history, and archeology from the 2nd century B.C. to the 2nd century A.D.

#### **BS530 Bible Land Geography and Biblical Archaeology (3 credits)**

This is a study of the physical and historical geography of Palestine as a necessary background to the interpretation of the Old Testament. Slides will be used to illustrate the terrain and topography.

#### **BS540 Biblical Hermeneutics (3 credits)**

A study of basic principles and specific guidelines of interpretation, some attention is given to the historical schools of interpretation, but the focus of this course is on the historical-grammatical interpretation of the Biblical narrative itself and the legitimate application of the Scriptures. General principles, such as reliance on the Holy Spirit, Biblical context, ancient culture, and different literary genres are studied in this course. Prerequisite: OT500 or NT500

#### **BS550 Holy Land Project (3 credits)**

This project studies the locations of Bible stories in the Holy Land itself. This study includes cultural, historical, geographical, and theological dimensions of the Old Testament, New Testament, and the Church through seminar lecture and travel to the Holy Land. It gives academic credit for a travel study tour with a Biblical Studies Instructor. (The cost of the travel is extra.)

**BS560 Issues in Biblical Interpretation (3 credits)**

This course surveys the practice of interpretation from the first century to the present, examines the methods of interpretation for the different genres of the Old Testament and the New Testament, and applies the results of interpretation to worship, theology, teaching, and spiritual formation.

**BS580 Inter-Testamental Period and Rise of Early Christianity (3 credits)**

This course is an overview the politics, history, and society during the inter-testamental period, from the close of the Old Testament canon in the fifth century B.C. to the first century AD, until the formation of the New Testament Writings. In particular, it focuses on the literatures, religious thoughts, and theology that influenced the development of Judaism and Christianity.

**BS590 Apocalyptic Literature (3 credits)**

The purpose of this course is to introduce students to that genre of literature found in early Judaism and early Christianity which scholars call apocalyptic (Daniel, Enoch, etc.). The main objective of this course is to investigate the conceptual world of Jewish apocalypticism and its formative value for early Christian theology. It includes any influence of Jewish apocalyptic thought and a major theological paradigm of the Second Temple period on early Christian authors.

**BS595 Biblical Characters and Leadership (3 credits)**

This study surveys some of God's greatest Biblical characters, examining the strengths, weaknesses, victories, and defeats of each. Discover proof of God's use of ordinary people to accomplish extraordinary things. Through the depth of character within the people of the Biblical stories, students will further explore the topic of leadership from a Biblical and theological perspective. Essential Biblical principles bearing on the purpose and character of leadership will be examined.

Instances of leadership in the Old and New Testaments will be analyzed within their Biblical contexts and in terms of contemporary understandings of leadership, with a special focus on the leadership of Jesus Christ as seen in the New Testament. This course helps participants build a theological, theoretical, and practical foundation in order to become effective leaders within an organization. Motivational theory and its application to individual and group productivity are explored. The course will enable the student to evaluate and develop leadership styles and skills. This course is same as LDS520.

**BSL581/582 Biblical Hebrew I, II (3 credits)**

This is an intermediate course designed for students who have completed the basic Biblical Hebrew course. However, for beginners, this study goes over the elements of Hebrew vocabulary, morphology, and grammar in review. It then goes further to work in the areas of Hebrew grammar, syntax, vocabulary, criticism, and the reading of the Hebrew Bible/Old Testament. Prerequisite: FLH141 or equivalent course

**BSL585/586 Biblical Greek I, II (3 credits)**

This is an intermediate course designed for students who have completed the basic Biblical Greek course. However, for the beginners this study goes over the elements of New Testament Greek vocabulary, morphology and grammar in review. It goes further their vocabulary, grammar, and syntactical Koine Greek skills, along with concentrated experience in reading from the Greek New Testament. Selected readings in Biblical Greek designed to enable students to read extended passages with facility. Prerequisite: FLG151 or equivalent course

### **BT520 Biblical Theology (3 credits)**

This course serves as a brief survey of introductory Biblical Theology. It offers students tools for interpreting scripture in light of theological themes that run throughout the Bible. The course begins by offering students different interpretive frameworks for reading scripture, such as covenant, concern for the defenseless, Christ, the kingdom of God, God, etc. The course then focuses on specific theological themes in Old Testament and New Testament.

### **Old Testament**

#### **OT500 Introduction to the Old Testament (3 credits)**

This course is an introduction to the background and content of the Old Testament. This introductory course provides a chronological overview of the Old Testament with an emphasis on theological interpretation and application, covering the background, major themes, and issues in the Pentateuch, historical books, poetry, wisdom literature, and prophets. The course introduces study of the Old Testament as the Word of God, a work of literature, a work emerging out of Israel's history, and a work that needs to be studied critically to grasp its significance.

#### **OT502 Pentateuch (3 credits)**

This course studies the contents and theology of the first five books of the Old Testament. Primary attention will be given to the literary nature and structure of the Pentateuch and its theological message. Theories of origin and genetic development will also be covered. Prerequisites: OT500 and BS540

#### **OT503 Historical Books (3 credits)**

This course is a careful study of the major teachings of the books of Joshua through Esther. The study includes the major characters and events, with special attention given to the nation of Israel from its origin to its return from exile, and how Israel's history relates to God's plan for the ages. Prerequisite: OT500

#### **OT504 Major Prophets (3 credits)**

This course investigates the content and literary qualities of the Major Prophets in light of their historical background and their developing theological content. The study also includes the interpretation and nature of the prophetic books. Prerequisite: OT500

#### **OT505 Minor Prophets (3 credits)**

This course examines the content and literary qualities of the Minor Prophets in light of their

historical background and their developing theological content. The study also includes interpretation and nature of the prophetic books. Prerequisite: OT500

**OT506 Wisdom Literature (3 credits)**

This course is a survey of Job, Psalms, Proverbs, Ecclesiastes, and Song of Solomon. This material will be explored in relation to its ancient Near East historical and cultural setting, and involves a study of the nature of Hebrew poetry. The main themes of each book will be evaluated in the theological light of the New Testament. Prerequisite: OT500

**OT540 Old Testament Reading and Exegesis (3 credits)**

This course is designed to exegete passages or portions from the books of the Old Testament by using the tools of exegesis for proper translation, interpretation and application of the texts. The study is focused on reading of the texts in the writings of the Old Testament. Particular attention will be given to the historical background, composition, structure, particular themes, motifs, and meaning of the texts. Prerequisites: OT500 and BSL581 or BS540

**OT550 Theology of the Old Testament (3 credits)**

This course is an introductory study to the various approaches to the problematic nature of Old Testament theology. Emphasis is given to representative theological themes and their historical development in the Old Testament, employing methodologies of the contemporary Biblical theology discipline. Prerequisite: OT500

**OT581 Genesis (3 credits)**

This course examines the structure of the book of Genesis, its theological message, and the implications of its message today. Students will be led through an analysis of this foundational book of the Hebrew canon, including an intensive look at the first four narratives. Prerequisites: OT500 and BS540

**OT585 Nehemiah and Ezra (3 credits)**

This course examines the history of Israel under Persian exile as described in the book of Nehemiah and Ezra. Students will consider the significance of return from exile, the rebuilding of the Temple, the preservation of the covenant people, the social and religious reforms of the post-exilic community, and Biblical principles of leadership. Prerequisites: OT500 and BS540

**OT586 Psalms as Literature & Spirituality (3 credits)**

This course gives special attention to examples of the various types of Psalms, which have made significant contributions to the Judeo-Christian tradition. Psalms are particularly analyzed for their theological meaning in relation to Christian preaching, teaching, and other aspects of Christian life. Particular attention is given to formation of spirituality illuminated in Psalms. Prerequisites: OT500 and BS540

**OT587 Reading of Prophets: Jeremiah, Isaiah, etc.(3 credits)**

This course will be an exposition, emphasizing the background issues, purpose, structure, and interpretation of prophetic literature and theological contributions of Jeremiah, Isaiah, or other

prophetic books. Prerequisites: OT500 and BS540

## **New Testament**

### **NT500 Introduction to the New Testament (3 credits)**

An introductory course to the New Testament, this study identifies the occasion, content, and structure of the books of the New Testament with an emphasis on theological interpretation and application. It also covers the important events, individuals, and ideas which constituted the environment in which the New Testament was written. This course orients students to the literature of the New Testament in its various literary, historical, and theological contexts, and to the interpretation of the New Testament in service of Christian practice.

### **NT502 Synoptic Gospels (3 credits)**

This course is an exegetical examination of the Synoptic Gospels with a concentration on exegetical method in narrative materials, Synoptic comparisons, identification of theology, and interpretive problems of each gospel. Prerequisites: NT500 and BS540

### **NT503 Gospel of John and Johannine Epistles (3 credits)**

This course is designed to help students examine the relationship of the Fourth Gospel's style and theology to the Synoptic Gospels; and a portrait of Jesus as presented in the text. Particular attention will be given to authorship, purpose, and the writer's doctrine of spirituality. Special attention will be given to the relationship of the letters' style and vocabulary to that of the Gospel, the situation presupposed in the letters, particularly 2nd and 3rd John, the eschatology of the letters, and their place within the context of the Johannine community.

Prerequisites: NT500

### **NT504 Pauline Literature (3 credits)**

This course is designed as a basic study of the background and message of the Pauline epistles. Particular attention will be paid to the application of specific truths within each book. Lecture, discussion, and questioning will be included in the class sessions. Homework will include the reading, analyzing, and synthesizing of each book.

Prerequisites: NT500

### **NT505 General Epistles (3 credits)**

This course is an analytical survey of the interpretation and meaning of Hebrews, James, I and II, Peter, I, II, & III John, and Jude. Special attention will be given to the historical circumstances, structure, interpretation, and distinctive themes and meanings of these books. It further includes the exegesis of the text of the Scripture, as well as appropriate application to the life of the believer. Prerequisites: NT500

### **NT540 Jesus and the Kingdom of God (3 credits)**

This course is a study of the central message of Jesus. His proclamation of the Kingdom of God is examined together with his actualization of it in his ministry. His Kingdom parables receive a special treatment, but his attitude to the law and the Temple is also examined. The course is

focused on the question of Jesus' self-understanding and his aim expressed in his Kingdom preaching, and it climaxes with an exploration of the relationship between Jesus' Kingdom preaching and the apostolic gospel. Prerequisite: NT500

### **NT545 New Testament Reading and Exegesis (3 credits)**

This is a study of the basic principles and practice of exegesis in the Greek New Testament and in a modern language, with attention to methodological and bibliographical resources. It is designed to help students read and interpret the New Testament. In particular, using the tools of Biblical exegesis and various criticisms, students will examine historical and background issues, as well as theological approaches in the texts. Special attention will be given to theological implications and how they apply to contemporary issues of today's church and daily lives. Prerequisites: OT500 and BSL605 or BS540

### **NT550 Theology of the New Testament (3 credits)**

This course is a study of the theology of the New Testament in its own historical setting, categories, general content, and thought forms, and on its own terms from the perspective and methodology of the contemporary Biblical theology discipline. The course describes what the New Testament's major authors (Matthew, Mark, Luke, John, and Paul) said about God, Jesus Christ, the Holy Spirit, the Church, the last times, and other subjects. Prerequisite: NT500

### **NT560 Use of Old Testament in the New Testament (3 credits)**

This course is an investigation into the various ways in which the New Testament writers employed the Scriptures of Israel as witnesses to Jesus and to the church's calling to live faithfully as the people of God. Students will assess NT writers' uses of scripture and explore possible ramifications for how contemporary Christians should read the Old Testament. Prerequisite: NT500

### **NT570 Christology in the New Testament (3 credits)**

This course is a topical study of theological perspectives on Jesus attested in the earliest Christian texts, with some attention to Jewish precedents and later Christian developments, covering questions such as: Why was Jesus identified by his followers as the Jewish messiah? Where did the idea of an antichrist come from? How did Jesus come to be thought of as God. Prerequisite: NT500

### **NT581 Romans (3 credits)**

This course will be an exposition, emphasizing the background issues, purpose, structure, and interpretation of prophetic literature and theological contributions of Romans. In particular, it is a study of the doctrinal, spiritual, and ethical values in Romans designed to give the students an understanding of the divine plan of salvation. Prerequisites: NT500 and BS540

### **NT584 Luke and Acts of the Apostles (3 credits)**

The book of Acts is the intended sequel to the gospel of Luke, showing how the new community of faith applied Christ's teachings to life and how they proclaimed His message throughout the world. This course is a study of the Lukan narrative in the continuing story of the ministry of

Jesus to the apostles and the church. Close attention will focus on the authorship, history, literary style, and theological implications of the texts. In this course, students complete an exegetical study of both Luke and Acts by focusing on the Biblical theology of the book, the historical background of events, and the theological emphasis of the speeches and teachings. The goal of the course is to enable learners to employ the various critical methods utilized by scholars in their study of the New Testament to study and exegete this two-volume book and to articulate the message of Luke-Acts. Prerequisites: NT500 and BS540

### **NT585 I and II Corinthians (3 credits)**

This course will explore the historical background and principal theological emphases of the two letters addressed to a first-century Gentile church. This study seeks to discover the situation of the early Corinthian church and to discern Paul's pastoral and theological responses in Corinthian correspondences. Prerequisites: NT500 and BS540

### **NT586 Letter of James and Jude (3 credits)**

This course explores a close reading of the letter of James and Jude with special attention given to literary, socio- historical, and theological understandings of the epistle. This study also examines the relationships between faith and action in the life of Christian. In particular, the students will investigate and communicate with the theological disciplinary issue in the question: "What is the relationship between Biblical exegesis, on the one hand, and the disciplines of theology and ethics on the other" Prerequisites: NT500 and BS540

### **NT590 Parables of Jesus (3 credits)**

The main objective of this class is to introduce students to principles for interpreting the parables of Jesus as found in the Synoptic Gospels. Attention will be given to the history of interpretation of the parables, the strengths and weaknesses of different hermeneutical principles used to interpret the parables, and how to teach or preach from the parables. Prerequisites: NT500 and BS540

### **NT592 Gospel as a Story: Mark, Matthew, Luke, and John (3 credits)**

This course offers an exegetical study of the Gospels, emphasizing the background issues, purpose, and structure, with careful attention given to social, rhetorical, literary, and theological dimensions, implications, and contributions of the text in the Gospels. This study will provide students the opportunity to explore each Gospel writer's parabolic presentation of the Jesus story and to engage literary and sociological interpretations while reading the text. The primary purpose of this course is to enable students to begin developing an understanding the whole gospel as a story of Jesus. This investigation delves into the purpose and meaning of these supernatural acts in the miracle stories. Prerequisites: NT500 and BS540

### **NT593 Miracle Stories (3 credits)**

This course investigates the miracle stories of the New Testament, including their occasions, categories, and specific literary characters. The study examines a variety of texts in Biblical miracle stories, inquiring into literary treatments of the theme. It also treats significant differences from and formal similarities to the others. This investigation delves into the purpose

and meaning of these supernatural acts in the miracle stories.

Prerequisite: NT500

**NT594 Book of Revelation (3 credits)**

In this course, students will study the nature of apocalyptic literature in the New Testament era and examine the structure and message of the Book of Revelation against its historical background. Emphasis will be placed upon the significance of this book for church in the world today. This study includes an analysis of the book of Revelation in its historical context, an exploration of the ways in which it has been interpreted in church and culture throughout the centuries (with special emphasis on contemporary fundamentalism), and a consideration of its message for our own day. Prerequisite: NT500

**NT595 Pauline Theology (3 credits)**

This study focuses on Paul's theology against his Jewish and Hellenistic background and in light of his life and missionary situations. The course concentrates on a systematic exposition of Christology, soteriology, eschatology, and other leading themes. Yet Paul's relationship to the Jesus tradition and the pre-Pauline tradition, his use of Scripture, and his response to the needs in his mission fields are also examined in order to delineate the development of his theology and to understand his method of theologizing. Prerequisite: NT500

**NT596 Soteriology of St. Paul (3 credits)**

This course investigates Paul's view and his theology on the doctrine of salvation: the work of Christ in bringing lost humanity into fellowship with God. The study carefully analyzes in Paul's teaching concerning salvation in relation to the resurrection of Jesus Christ. It also discusses how Paul develops and uses his theology of resurrection in connection with the doctrines of adoption, justification, sanctification, and glorification in his writings.

Prerequisite: NT500

**EDUCATION AND HISTORY & PHENOMENOLOGY OF RELIGIONS**

**HPR500 Church History I (3 credits)**

This course is a study of the major movements within the church and how they have influenced current church practices, with a focus on the development of theology. This survey of the major figures and events in church history from the church's birth at Pentecost to the present day covers materials from Church History to the Reformation.

**HPR502 Church History II (3 credits)**

This study is an introduction to the development of Christianity from the Reformation to the modern period. Emphasis is placed on central historical figures, movements, and theological issues, with attention given to their importance for Christian ministry today. Major texts and interpretive studies are read. Prerequisite: HPR500

**HPR510 History and Tradition of American Christianity (3 credits)**

This course explores the history and tradition of Christianity in America, traced from New

England Puritanism to modern evangelicalism, with a detailed examination and understanding of specific topics, doctrines, theologians, or movements of American Christianity.

**HPR520 History of Korean Evangelical Church (3 credits)**

The main focus of this course is to trace the history of the Korean Evangelical Church that stems from the Holiness movement. During each class session, the study will focus on a specific topic, doctrine, or theologian of the Holiness movement.

**RCE500 Fundamentals of Christian Education (3 credits)**

This course provides a general overview of the purposes, principles, and practices of Christian education within the local church, which includes historical, theological, and philosophical aspects, underlying dynamics of the teaching-learning process. In this course, students will examine the foundation of Christian teaching, patterns, and processes of Christian teaching, as well as crucial roles in and varieties within Christian teaching.

**RCE510 Philosophy of Christian Education (3 credits)**

This course is a study of both the history and development of a variety of educational philosophies within Christian Education. The content includes an examination of fundamental theological issues underlying education, including the relationship of revelation to other disciplines, the Christian conception of persons and knowing, and the relationship of the Church to culture. Emphasis is on a comparison of philosophical ideas in education and on the development of a personal philosophy of education.

**RCE520 Church's Educational Ministry (3 credits)**

This course covers the organization, development, and maintenance of educational ministries for children, youth, and adults within the context of the local church and its outreach. The establishment and operation of Christian day schools and camps will also be dealt with. This course is foundational to more specialized ministry courses to be taken in various programs of study. It also teaches how to discover, recruit, and train teachers. Curriculum design is presented, support services are explored, and methods of publicity are considered.

**RCE550 Human Development and Educational Ministry (3 credits)**

This course explores the application of human development, other social science theory, and research to Christian Education. Spiritual development through the lifespan is highlighted, as well as the importance of understanding social context and organizational dynamics for effective ministry.

**RCE560 Teaching/Learning Methods (3 credits)**

This course provides graduate students with an understanding of the teaching/learning process. It is designed to explore the philosophy of education with pedagogy for the task of teaching the Bible in another culture. The course will be useful for students who desire to teach the Bible in any cultural setting as well as a local church setting. Students will consider paradigm shifts in the roles of teacher, learner, and technology. Students will compare and contrast the effectiveness of various technology types and how they impact the teaching/ learning process.

Students will develop technology-enhanced learning experiences while developing technology skills reflective of the best practices and applications.

**RCE570 Christian Education in Multi-Cultural Context (3 credits)**

This course is designed to help Christian educators understand their own culture of teaching and learning, to equip them to become effective learners and teachers in other cultural contexts, and to help them reflect on cultural differences and conflicts using the perspective of the Bible and faith in Jesus Christ.

**RCE580 Christian Education and Psychology (3 credits)**

This course provides a comprehensive study of the psychology of Christian education. It is designed to introduce Christian psychological principles, theories, and methodologies to issues of teaching and learning in schools and different settings. The study also includes an examination of the social role of education in postindustrial societies. Christian perspectives on education, learning, and schools are emphasized.

**RCE585 Bible and Christian Education (3 credits)**

This course is a survey of the Biblical foundations of a dynamic and effective personal philosophy of Christian education. It includes a study of the history of religious education from the times of the Old Testament to the present, various theories of religious education, and of related philosophical, psychological, theological, and denominational issues. The focus will be on gaining a Biblical perspective about God's purpose for the Church and about how He designed it to function, with a view to helping students become strong contributors to their church bodies.

**INTERCULTURAL STUDIES AND MISSION**

**ICS510 Intercultural Communication in Multi-Ethnic Context (3 credits)**

This course presents foundational principles of intercultural communication from the fields of social psychology, cultural anthropology, and communication theory integrated with selected areas of personal encounter in cross-cultural settings. This study introduces students to the mosaic of languages, cultural traditions, and values in today's diverse world. Participants explore cultural issues and resources for ministry, especially in a Multi-Ethnic context.

**ICS520 Evangelism, Church Growth, and Contextualization (3 credits)**

This is a study of the planting, nurturing, and developing of new churches in contemporary culture with an evaluation of the modern church growth movement.

**ICS530 Intercultural Ministry and Strategy (3 credits)**

This course introduces students to contemporary types of cross-cultural ministry and solutions to fundraising, networking, and partnerships. It also explores entry approaches, learning methods, and processes for developing strategies for successful intercultural mission work.

**ICS550 Christian Mission and Cultural Anthropology (3 credits)**

This course is an overview of the principles of cultural anthropology. The study includes both the cross-cultural analysis of such topics as religion, language, family, economics, and political systems, along with an introduction to culture and personality studies, structural functional analysis, and cultural ecology. Prerequisite: ICS510

**ICS580 Cross-Cultural Church Planting and Church Growth (3 credits)**

In order to truly fulfill the Great Commission, new churches must be planted in every group of people throughout the world. In order to plant churches in these diverse cultural settings, we must understand multiple issues that are unique to cross-cultural settings and then use the appropriate strategies that will cause those churches to grow, flourish, and reproduce. This course focuses on how and why we must plant in cultures churches that are self-governing, self-supporting, self-propagating, and indigenous.

Prerequisite: ICS520

**ICS590 Postmodern Issues for Mission (3 credits)**

This course is an in-depth examination of the effects of cultural change in five key areas that directly affect Christian mission and theology, including postindustrial technology, post-literate communication, postmodern philosophies, post-colonial politics, and post-orthodox spiritualities. Prerequisite: MIS515

**MIS500 Perspectives in Mission (3 credits)**

This class will lead students in an understanding of world missions as defined and mandated in the Bible; the history and expansion of the World Christian Movement; the understanding of cross-cultural missions and mission's terminology; and the strategy in mission's development.

**MIS505 History of Korean Mission Movement (3 credits)**

This course presents a survey of the history of the Korean church, focusing on mission movement, missions to Korea, and Korean missions to other parts of world. The course will review the problems of mission in Korea as well as other Korean missionary activities, including the diaspora of mission movement.

**MIS508 Dynamics in Sports Mission (3 credits)**

This course focuses on athletic program or sports to make them effective tools for a mission. The course will briefly survey the roles of sports and athletic programs in the mission field history.

**MIS510 Fundamentals in Evangelism and Contextualization (3 credits)**

This course is designed to equip students for evangelism by emphasizing the Biblical basis for outreach. The study provides an overview of the Gospel, the Great Commission, and the Great Commandment. Principles and practices of evangelism will be included as well as opportunities for practical experience. Emphasis is given to surveying tools needed for the task of world evangelism with special focus on personal preparation for one-to-one evangelism within a variety of contexts.

**MIS515 Biblical Theology of Mission (3 credits)**

This course is the study of the theological foundations of mission. It examines both the Old and New Testaments, including Israel's responsibility to the nations, the mandates of Jesus Christ, and Pauline missiology. The course also considers the contemporary issues of ecumenism, syncretism, and universalism, as well as the emerging theologies of indigenous churches in diverse cultures.

**MIS520 History of Global Christian Mission (3 credits)**

This course is an overview of the history of Christian missions. It explores the history of Christianity from both an ecumenical and missiological perspective. Theological, multi-cultural, and contextual perspectives are presented within an overall historical framework selectively chosen to represent key themes in the expansion of Christianity. The course emphasizes the history of Christianity in Africa, Asia, Latin America, and Oceania, and explores alternate histories of Christianity that are not told from the standpoint of the "victors."

**MIS525 Introduction to Mission (3 credits)**

This course explores the meaning and practice of God's call for His people to participate in His mission to the world. It explains the concept of mission theologically, delves into the biblical narrative in light of God's ultimate vision for the world, and surveys the global expansion of the church historically. In addition, this course describes the relationship between the gospel and culture, explains specific methods for studying culture, and explores the major ways of Christian mission. Finally, this course helps students integrate biblical, theological, historical and practical insights into how Christian communities should missionally engage with the world in particular contexts.

**MIS530 Christianity and Worldviews (3 credits)**

An introduction to the history, development, and function of the Christian Worldview, which includes an examination of the philosophical and theological foundations and applications of a Christian view of reality, knowledge, ethics, aesthetics. This course compares and contrasts the Christian Worldview with those of naturalism, humanism, transcendentalism, postmodernism, and other religions and diverse cultures.

**MIS580 Urban Mission Development (3 credits)**

This course presents a study of the nature and methods of Christian mission as they apply to the development and implementation of a mission strategy for urban areas as well as the training of individuals for outreach in the urban community.

**MIS585 Indigenous Principle in Missions (3 credits)**

This course constitutes a comprehensive survey of the theological and sociological factors that promote the growth, maturity, and reproduction of local congregations and indigenous movements. Special emphasis is placed on intercultural ministry and emerging churches. Approaches to church growth theory and practice, developmental models, local leadership, church-mission relations, and contextualization are examined and evaluated.

Prerequisites: ICS510 or MIS500

## **LAW, BUSINESS MANAGEMENT, AND LEADERSHIP**

### **LDS500 Leadership and Inter-Relationship (3 credits)**

This course presents an introduction to skills utilized in developing helping relationships. Special emphasis is placed upon person-to-person, day-to-day relationships. This course provides students with an overview of family systems theory as a basis for understanding core interpersonal dynamics. The class will be conducted through both a cognitive and experiential approach.

### **LDS505 Effective Leadership and Dynamics (3 credits)**

In this course, students will analyze issues of the soul (mind, emotions, and will). This analysis will be accomplished by examining their emotions, their perceptions, their beliefs, the scriptures, and scientific studies. Additionally, students will study how a healthy leader's thoughts and actions are manifested in practical principles.

### **LDS510 Leadership Development for Ministry (3 credits)**

This course provides direct leadership experience to promote reflection and evaluation of one's own leadership abilities with the goal of developing those qualities for future application. Biblical principles of leading others in a ministry context will be integrated with thinking and practice.

### **LDS520 Biblical Leadership and Characters (3 credits)**

This study surveys some of the greatest Biblical characters, examining the strengths, weaknesses, victories and defeats of each, and exploring the topic of leadership from a biblical and theological perspective. Essential biblical principles bearing on the purpose and character of leadership will be examined. Instances of leadership in the Old and New Testaments will be analyzed within their biblical context, and in terms of contemporary understanding of leadership. This course helps students build a theological, theoretical and practical foundation for becoming effective leaders within an organization are explored. The course will enable the student to evaluate and develop leadership style and skills.

### **LDS550 Diversity and Cultural Leadership (3 credits)**

This course is designed to examine and bring to consciousness the social, cultural, and historical influences on leadership in a multicultural democracy. This will be done by investigating and making visible aspects of the social forces, cultural dynamics, and historical contexts that influence human experience. Discoveries to leadership roles and practices will also be applied and used to question the ends or purposes of our leadership practices. The course involves both theory and practice with an emphasis on practitioner research.

### **LDS560 Time Management and Ministry (3 credits)**

This course provides leaders with spiritual and practical tools to assist with effectively managing an organization or ministry. It is intended to help students explore God's expectations for

leaders in relation to personal discipline, integrity, relationships, and financial prudence. Special emphasis is laid on time management for an effective ministry and self-discipline and self-control for a faithful ministry leader with servant-ship. Students will be given opportunities to evaluate themselves and to develop plans for personal character development and time management in ministry.

### **LDS570 Pastoral Coaching (3 credits)**

This course provides that safe, listening ear and trained supportive person to determine the next best steps on their journey. It examines the methodology of the pastoral ministry including practical pastoral roles and disciplines; as well as support, structure, accountability and possible assessment tools. Students will learn how to achieve what they want and how to set benchmarks for performance along the way, and help them strategize in serving pastoral ministry.

## **PRACTICAL THEOLOGY AND MINISTRY**

### **PCC500 Introduction to Pastoral Care and Listening (3 credits)**

This is an introductory course where special attention is given to psychological and theological aspects of basic human needs of having a deep yearning to be understood as well as perspectives on pastoral care with empathic listening. The course invites students to the practice of actual visitation with people with different levels of distress including grief, loss, anger, fear, anxiety, guilt, shame, and other forms of human suffering.

### **PCC520 Pastoral Counseling with Couples and Families (3 credits)**

This course introduces students to a range of theological and theoretical resources and approaches related to marriage and family care and counseling. Students are encouraged to give attention to the areas of pre-marital counseling and marriage enrichment and navigate their own marriage and family experiences. Furthermore, students will learn how careful navigation of these experiences can impact the overall health and stability of family life.

### **PCC540 Introduction to Marriage and Family Counseling (3 credits)**

This course focuses on the characteristics of problem areas and their solutions in courtship and marriage. It covers the social and economic problems of the American family, the relations between parents and children, and the relations between home and church. The course uses a case study approach.

### **PCC700 Clinical Pastoral Education, Unit I (3 credits)**

This course is a supervised clinical training related to ministry in human crises. Students serve as chaplains at hospitals and other institutions, while learning through didactic seminars, self-awareness groups, case conferences, and individual supervision. This is ten-week courses during the summer, fourteen-week courses during semesters, and in extended units from October to April.

Prerequisites: Acceptance into a basic unit of CPE in a program accredited by the Associate of

Clinical Pastoral Education, and departmental approval.

**PT520 Introduction to Preaching and Communication (3 credits)**

This course is an introductory study of preaching and communication, including various methods of sermon development that expounds a Biblical text in an accurate and effective manner. It is designed to equip the student in the preparation of the development and delivery of sermons. To develop proficiency as a preacher, the student will learn the process of moving from analysis of the text, through exegesis, to a sermon structure that communicates truth to contemporary minds. The ability to communicate effectively is important in all areas of life. One of the goals of this course is the development of basic oral communication skills to give the student confidence in extemporaneous speaking, giving their testimony, presenting a devotional message, delivering a sermon, and other skills.

**PT525 Narrative Preaching (3 credits)**

This course is an analysis of the structures and methods used to prepare Biblical, “Big Idea” narrative messages from the Gospels. It includes a study of the unique features of Biblical narrative as well as the exegetical, hermeneutical, and theological principles learned in New Testament Exposition and interpretation. Special emphasis is placed on the method and delivery of narrative preaching. This study includes various practices and workshop, so students can develop their preaching style as a narrative preacher.

**PT530 Christian Worship and Sacraments (3 credits)**

This study is an examination of worship in the Bible, both Old and New Testaments, with a view to developing a theology of ministry and worship that is consistent with the teachings of Scripture. Special attention will be paid to the appropriate application of this theology for the church today. Students will explore the concept of worship in Scripture. The class will explore various contexts in which worship takes place: private worship, corporate worship, and the role of music in worship. The study also includes an in-depth study of the theology of Christian sacraments and the symbolization of divine grace.

**PT535 Church Administration (3 credits)**

One of the purposes in this study is to acquire and improve administration skills for utilization in the local church. This course provides the students to improve management skills and to increase the productivity with their organization, church, committee, department, or ministry within the Body of Christ. The students will examine the principle role of the church administrator. Special attention will be paid on the issues of ministry leadership, including organizational theory, ethics, conflict management, and personal concerns for integrity and spiritual health.

**PT540 Church Polity (3 credits)**

Each student should take this course as a process for an ordination. The student must learn church polity; the nature and importance of the ordinances and regulations of his/her denomination that he/she belongs to. This course is designed to help students understand denominational life and polity as it relates to local congregational ministry. We will also look at

some of the practical “nuts and bolts” of how to lead and manage complex church organizations. This will include understanding the traits of a healthy congregation, the influence of size, age, and makeup on the life of the congregation, congregational lifecycles and redevelopment, ways to help your church grow, and other organizational and administrative issues that are important for Christian leaders to understand today.

**PT545 Liturgy and Dynamics in Worship (3 credits)**

This study is an introduction to the phenomenon and power of ritual and symbolic activity with particular emphasis on how these provide a foundation for understanding Christian rituals and sacraments including a study of Christian worship examining the historical development of worship in its interaction with various cultures from ancient to modern. This course is an investigation and evaluation of the contemporary ministry of worship in Christian churches from the biblical, historical, and pastoral perspectives.

**PT550 Women in Ministry (3 credits)**

Consideration is given to both the impact of the Church on women and the impact of women on the Church from Biblical times to the present. The course is interdisciplinary in its structure, investigating the topic of women in ministry from Biblical, historical, theological, psychological, sociological, anthropological, and pastoral perspectives.

**PT560 Developing Children’s Ministry (3 credits)**

This course examines how to involve preschool and elementary children in ministry in the local church, the community, and missions. Attention will be given to how children learn to serve and how teachers can recognize and cultivate the God-given talents of each of their students. How to motivate children and how to avoid obstacles that discourage their involvement will also be discussed. Also included are resources that encourage children to be active in ministry at their age-level. Emphasis is on a specialized method of developing and evaluating children’s ministries and resources as it pertains to specific programs, such as Bible clubs, Kids’ crusades, children’s church, music, drama, and other children’s activities.

**PT580 Introduction to Church Planting (3 credits)**

How do you start a new church; What is a church What is a healthy church What is a church planter What are the stages of a church plant This course will investigate the Biblical and theological basis for church plants, as well as the practical aspects of starting a new work. This course is designed for students who are interested in church planting or have a call to plant a church. It is also ideal for those who have recently started a church plant.

**PT590 Worship and Culture (3 credits)**

This class will explore the relationship of cultures, their values, symbols, and rituals to Christian worship. It will explore national and ethnic cultures, as well as generational, class, artistic, and technological cultures. The course will also focus on gaining an understanding that will lead to an application of theories of culture and worship.

**UC501 Life Journey in Faith (3 credits)**

This course presents spiritual formation as an intentional emphasis of the Church, whereby we seek to facilitate and cooperate with the work of the Spirit of God, primarily through cultivating a climate of discipleship, encouraging spiritual practices that make us more open and responsive to the Spirit's activity, and developing resources that address the varying needs of persons at different places in their faith pilgrimage. This course provides for the self-evaluation of personal faith and character, in addition to opportunities for expressing a greater commitment to life in Christ. A challenging wilderness expedition or camp experience is combined with reading assignments, Scripture studies, and group discussions.

## **RESEARCH AND WRITING**

### **MA595 Thesis/Project (Optional) (3 credits)**

This option is offered to those students who want to write a thesis or a research paper, working out the implications and possibilities of professional ministry for mission and life-enrichment.

## **SOCIETY AND PERSONALITY SCIENCES**

### **RS510 Society and Religion (3 credits)**

Mission study is not possible without learning the relations between society and religion because human life is always related to these two structures. This course will study the influence between society and religion and how the gospel could impact these structures of human life.

### **RS530 Jesus and Contemporary Society (3 credits)**

This course analyzes the topics of moral issues in our society in the context of the morality that is outlined in the Bible. It compares ethical perspectives of the 1st century and the contemporary world, examining Jesus' moral spirit in historical and ethical traditions in the context of mixed cultural and social diversity of the postmodern era

### **RS535 Christ and Culture (3 credits)**

This course is a historical and contemporary survey of various models for understanding the relationship between the church and culture. Special attention will be given to modern controversial issues with an attempt to critique them from a Christian perspective. Students will understand the challenges of dealing with the new and different, and develop skills to make cultural adjustments necessary for ministering within the context of another culture.

### **RS545 Philosophy of the Christian Religion (3 credits)**

This course is a philosophical study of essential Christian concepts and beliefs aimed at assessing their rational coherence and explanatory power. This course explores and evaluates various Christian positions on key topics, while also engaging with important religious and secular positions. Topics include: the relation of faith and reason, the divine attributes, arguments for the existence of God, the problem of evil, providence and free will, miracles,

religious language, and the relation of science and religion. Prerequisite: RS510

**RS550 Psychology of Religion (3 credits)**

This course is an introductory study of the psychological phenomena of religion in individuals and groups. Attention is given to psychological sources of religion, problems of faith and doubt, worship, mysticism, education, and other basic aspects of religious life.

**SYSTEMATIC AND PHILOSOPHICAL THEOLOGY**

**SPT520 Philosophy and Theology (3 credits)**

This course is an introductory study in the comparison of the Christian perspective and philosophical thought. The study focuses on different perspective and thoughts in order to develop students' own Christian perspectives on the value of life and the world.

**SPT550 Systematic Theology I (3 credits)**

This course gives a general introduction to the nature, history, and methodology of systematic theology, as well as insight into the relationship of systematic theology to other disciplines. This course explores the Biblical foundations of the Christian doctrines.

**SPT552 Systematic Theology II (3 credits)**

This course provides a general introduction to the nature, history, and methodology of systematic theology, as well as insight into the relationship of systematic theology to other disciplines. Graduate level systematic theology courses are designed to provide two things: faithfulness to the Biblical thoughts and a critical standpoint of one's own position. Accordingly, the dual focus of this study, is one the one hand, to provide Biblical/historical/theological justification of fundamental doctrines, and, on the other, to offer doctrinal self-criticism with contemporary insights. Subjects covered in this course are Christology, Pneumatology, Soteriology, Ecclesiology, and Eschatology. Prerequisite: SPT550

**SPT555 Christian Ethics (3 Credits)**

This course challenges the believer to integrate an understanding of Scripture, movements in church history, and ethical principles into one's personal Christian life, work, and ministry. Emphasis is placed on Biblical perspectives on contemporary ethical issues facing the church and the minister. These issues include divorce, abortion, euthanasia, genetic control, sex, war, racism, ecology, personal lifestyle, and the church's responsibility.

**SPT560 Topics in Philosophy of Religion (3 credits)**

This course is an examination of three major areas in philosophy of religion: (1) faith and reason (including epistemology, the justification of religious belief, theological method); (2) the relation between Christianity and science (including historical issues, evolution and creation, the apologetic value of science); and (3) the nature of the human person (dualist and physicalist accounts, religious experience, life after death).

**SPT580 Christian Doctrine (3 credits)**

An advanced course that bases the theological formation of students upon Biblical data as well as upon the classical Christian tradition, contemporary theology, and Calvin and Wesleyan theological distinctiveness with a view to helping students grasp the importance of theology for the practice of ministry. Prerequisite: SPT550

**SPT582 Christian Apologetics (3 credits)**

This course seeks to show the reasonableness of Christian theism, giving answers to the objections raised by secularism, atheism, scientific naturalism, and other religions. This course presents the Biblical foundation of apologetics, Christian epistemology and ontology, classical methodologies and contemporary methodologies, and the insufficiency of competing worldviews.

**SPT585 Theology of Martin Luther (3 credits)**

This study is a critical analysis of the theology of Martin Luther, with attention to his essential writings in the areas of the task of theology, the Word of God and Scripture, the Righteousness of God and salvation, the church, the sacraments, the two kingdoms, and the Christian life. Prerequisite: SPT550

**SPT590 Theology of Augustine (3 credits)**

This study is an examination and analysis of the major theological ideas of Augustine as seen in his major writings. Prerequisite: SPT550 or HPR500

**SPT592 Perspectives on Social Ethics (3 credits)**

This course is an exploration of the sociopolitical implications of Biblical faith, with reference to such topics as political authority, the task of the state, and the ground of Christian political involvement. Differing Christian perspectives will be examined.

**SPT594 The Doctrine of the Holy Spirit (3 credits)**

This study deals with Biblical, historical, and experiential aspects of the Holy Spirit. Special attention is given to spiritual gifts, current renewal movements, and the relationship of the Holy Spirit with contemporary signs and wonders. In consultation with the professor, each student researches a Biblical, historical, or theological theme related to the Holy Spirit. Prerequisite: SPT550

**SUMMATIVE AND CAPSTONE PROJECTS FOR GRADUATE PROGRAMS****MA590 Credo (3 credits)**

This option is offered to those students who want to write a thesis or a research paper, working out the implications and possibilities of professional ministry for mission and life-enrichment, instead of taking a course.

**MIS590/591 Practicum I, II (Mission Project I, II) (3 credits each)**

This course offers the opportunity to experience and practice in mission fields in culturally diverse settings. After participating in a mission project, students are required to submit a report, including self-evaluation and assessment for future mission work.

**SM590 Supervised Ministry I (3 credits)**

Supervised Ministry is a practical training course that combines real hands-on ministry experience under the mentorship of a ministry professional. This course is done through a non-traditional format in that it is measured based on the supervised time spent under a ministry mentor's direction.

**SM591 Supervised Ministry II (3 credits)**

This course allows the MDiv student to complete and reflect upon their ministry experiences, fulfilling the mission and purpose of HTU. Students will contemplate their readiness for their callings and acquire skills to add to their curricula vitae. Students will complete their practical ministry work during the period of this course. This course may only be enrolled in during the final semester before a student graduates. Prerequisite: Successful completion of SM590.

# DOCTOR OF PHILOSOPHY IN INTERCULTURAL STUDIES

## A. HTU MISSION AND OBJECTIVES

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Hudson Taylor University shall strive to glorify and love God in all its endeavors. As an institution of biblical higher education, it shall educate its students to serve Christ and fellow humankind in furtherance of His Kingdom. It shall equip those called to His service with the most relevant, culturally diverse, and up-to-date scholarship in biblical and mission studies. Hudson Taylor University shall foster the development of leaders who will bring the Gospel to the far corners of the world.

### **Hudson Taylor University seeks (Institutional Objectives):**

1. To foster the development of Christian leaders who will deliver the Gospel of Christ throughout the world as ministers and missionaries.
2. To provide a high quality, Christ-centered learning experience led by a dedicated, talented faculty, and enhanced by a culturally diverse student body.
3. To network, partner with, and engage churches, citizens and institutions which are local or global to cooperate in the building of His Kingdom.
4. To become a model for an efficiently-managed and financially-ethical Christ-centered University where students grow to love and serve God, fellow men and women in furtherance of His Kingdom.

### **Purpose**

The Doctor of Philosophy in Intercultural Studies (PHDIS) program is designed to provide scholars with the terminal academic degree necessary for leadership in a wide variety of transnational, intercultural, and educational ministries. The program focuses on research that deepens understanding of human diversity, current contextual realities, and cultural change in ways that inform redemptive, gospel-centered ministry for the glory of God.

### **Program Objectives**

1. To demonstrate skill in appropriate research methods and knowledge of theories in the field of Intercultural Studies (Institutional Objectives: 1, 2, 3).
2. To show a comprehensive interdisciplinary knowledge of intercultural relations and issues; and the practical skills to deal with these issues (Institutional Objective: 1,2, 3).
3. To produce a research dissertation appropriate to the level of a Ph.D degree (Institutional Objective: 1,2).
4. To practice selfless leadership in a wide variety of transnational, intercultural, and educational ministries (Institutional Objectives:1, 3, 4).

## Admission Criteria

1. Degrees and Transcripts Applicants must:
  - a. Hold a bachelor's degree.
  - b. Hold a master's degree from an accredited university or seminary in a related field (e.g. MAIS, MDiv, or ThM).
  - c. Submit official transcript(s) from all previous degree-awarding institutions, in English or in a notarized translation.
  - d. Present evidence of a minimum 3.3 GPA at the master's level.
2. Applicants must submit two letters of recommendation: one from a pastoral leader and one from an academic professional.
3. Applicants must have at least two years of intercultural or ministerial work experience.
4. Applicants must submit a two-page statement of academic purpose.
5. Leveling Evaluation:

Applicants who do not meet the above requirements MAY be admitted on condition of completion of leveling work prior to or during matriculation in the program. Admittance under these terms is not guaranteed, and is subject to approval by the PhD Committee.

## Tuition and Fees

1. Tuition  
48credits (\$600/ credit hour) = \$28,800.00
2. Fees  
Application Fee - \$100.00 (one-time)  
Registrations Fee - \$100.00 (per semester)  
Student Services Fee / Technology Fee - \$100 (per semester)  
Continuation Fee - \$1,000.00 (per semester after complete of course work, comprehensive exam, and proposal hearing until the completion of the degree program)  
Graduation Fee - \$500.00 (one-time)

## Degree Requirements

The PHDIS requires 48 credit hours of study: 12 courses (36 credits) and dissertation writing; along with comprehensive exams (pass/fail: 6 credits); dissertation proposal (6 credits). The program is designed to be completed within four years. All the exams should be passed before the dissertation proposal is submitted. Petitions for extension beyond four years of study will be considered on a case-by-case basis.

Students must maintain a minimum cumulative GPA of 3.0 on a 4.0-point scale. Students must be continuously enrolled in every semester until graduation. Approved leaves of absence are the only exception to this requirement. Students who fail to register in any given semester without an approved leave of absence will be dropped from the doctoral program.

## Program Design

The PHDIS degree is offered in two formats: a semester program and an intensive program.

### 1. Semester Program

This program is based on sixteen-week-long courses of study: one day per week during the regular semester. International students who want to maintain student visa status are required to enroll in this program.

### 2. Intensive Program

This program is a three-week session, two times per academic year, chiefly at the Atlanta campus, but also in various locations across the country and in selected locations outside the United States.

## Detailed Program Requirements (48 Credit Hours)

The program is designed to be completed within four years. Petitions for extension beyond four years of study will be considered on a case-by-case basis. The program operates on a year-round basis, with full-load enrollment available in Fall, Spring and Summer semesters. Full-time enrollment is nine credits or more per semester. International students who have F-1 status must enroll full-time in the doctoral program. Part-time students will need considerably longer to complete the program.

### 1. Core Courses (6 Courses, 18 Credits) \*\*

Course Numbers and Names	Credits
ICS810 Intercultural Leadership in Life Journey ***	3
ICS836 Research Seminar I (Critical Thinking and Academic Writing) ***	3
ICS816 Research Design: Missiological Research Methods ***	3
ICS815 Christian Mission and Cultural Anthropology	3
ICS811 Theology of Mission (Biblical Theological of Mission)	3
ICS812 History of Christian Mission	3
ICE826 Teaching and Learning in Cross-Cultural Context	3
ICS839 Christian Encounters with Other Religions	3
ICS815 Christianity and Mission in Asia	3
ICS816 Mission in the Political and Economic Context of Asia	3
ICS840 Biblical Exegesis and Contextual Application	3
ICS829 Church and Mission	3

\*\* Required to complete 6 courses of the 10 core courses listed above.

\*\*\* Required for the completion of course work.

## 2. Elective Courses (6 Courses, 18 Credits)

Course Numbers and Names	Credits
ICS828 Culture and Transformation	3
ICS825 Holistic Mission	3
ICS833 World Christianity	3
ICE825 Human Development: Cross-cultural Perspective	3
ICS818 Biblical Principles for Transforming the Church	3
ICS819 Systematic Theology for Mission	3
ICS823 Ministry in Postmodern Era	3
ICS827 Cross-Cultural Counseling	3
ICS830 Trends of World Missions	3
ICS831 Christian Mission and Social Transformation	3
ICS833 World Christianity	3
ICS834 Theology of Evangelism	3
ICS839 Christian Encounters with Other Religions	3
ICS822 Research Seminar II	3
ICS837 Research Seminar III	3
ICS813 Contemporary Mission and Technology	3
ICS814 Intercultural Communication	3
ICS841 Tutorial 1	3
ICS842 Tutorial 2	3
ICS820 Biblical Mission and Strategies	3
ICS821 Mission and Diaspora Studies	3
ICS824 Indigenous Church Planting and Growth	3
ICS827 Cross-Cultural Counseling	3
ICS828 Culture and Transformation	3
ICS832 Faith, Work and Economics	3
ICS838 Postmodern Issues for Mission	3

## 3. Post-Coursework Requirements (12 Credits)

Requirements	Credits
Comprehensive Exam	6
Dissertation Proposal Writing and Hearing	6
Dissertation Writing and Defense	0

## Recommended Sequencing

Year	1 <sup>st</sup> Semester of the Year	2 <sup>nd</sup> Semester of the Year
1 <sup>st</sup> Year	Course Work (12 courses, 36 credits)	
2 <sup>nd</sup> Year	Choosing a Dissertation Mentor (by the 2 <sup>nd</sup> Semester of the 2 <sup>nd</sup> Year)	
3 <sup>rd</sup> Year	Comprehensive Exam (6 credits)	Making a Dissertation Committee Dissertation Proposal (6 credits)
4 <sup>th</sup> Year	Dissertation (Writing & Defense)	
5 <sup>th</sup> Yr+	Continuation if necessary (by dissertation committee approval)	

### **1<sup>st</sup> Year** (6 Core Courses)

#### **1<sup>st</sup> Semester**

- ICS810 Intercultural Leadership in Life Journey
- ICS811 Theology of Mission
- ICS836 Research Seminar I: Critical Thinking and Academic Writing

#### **2<sup>nd</sup> Semester**

- ICS816 Research Design: Missiological Research Methods
- Two other core courses

### **2<sup>nd</sup> Year** (6 Electives)

#### **1<sup>st</sup> Semester**

- Three elective courses

#### **2<sup>nd</sup> Semester**

- Three elective courses
- Choose a dissertation mentor

### **3<sup>rd</sup> Year** (Comprehensive Exam + Dissertation Proposal)

#### **1<sup>st</sup> Semester**

- Complete Comprehensive Examination

#### **2<sup>nd</sup> Semester**

- Create a dissertation committee
- Write Dissertation Proposal Hearing
- Complete Dissertation Proposal Hearing

### **4<sup>th</sup> Year+** (Dissertation)

- Register for PHD900 (PhDIS Continuation Course Code)

- Write Dissertation
- Complete Dissertation Defense

## **PHD COURSE DESCRIPTIONS**

### **ICS811 Theology of Mission (3 Credits)**

This course is designed as a holistic observation of God's redemptive purpose for humankind, from sin throughout the OT and NT, and on to the final fulfillment of God's redemptive plan through Jesus Christ, and His obedience in the crucifixion. Through systematically examining the teachings of the Bible on mission, this course leads students through the theology of mission, and opens the eyes of students to their part in the fulfillment of the unfinished task before us.

### **ICS812 History of Christian Mission (3 Credits)**

This course is an overview of the history of Christian mission from the early church to the present. It concerns the Christian religion, Christendom, and the church. Students will investigate the socio-historical and cultural mechanisms that engender theological ideas, statements, and systems. The course will focus on the historical development through the missional perspective.

### **ICS713 Contemporary Mission and Technology (3 Credits)**

This course focuses on how Christians can utilize technology such as computers, social media, Internet, etc., as powerful tools in the transnational environment of modern mission fields. It explores the feasibility of using technology for sharing the Gospel of Christ and building the kingdom of God.

### **ICS814 Intercultural Communication (3 Credits)**

This course is about the sending and receiving of messages across languages and cultures. It explores the wide range of communication processes and problems that exist within any society or social context made up of people from diverse religious, social, ethnic, and educational background.

### **ICS815 Christian Mission and Anthropology (3 Credits)**

This course is a study of cultural anthropology from a Christian perspective. It focuses on the description, interpretation, and analysis of similarities and differences in human cultures (race, primitive religions, etc.). Students will learn cultural anthropology as a tool in developing a mission strategy.

### **ICS816 Research Design (3 Credits)**

This course is a blueprint for dissertations. It examines the guiding principles of dissertation writing using practical exercises. It is a total guide, from research methods, analysis of data and interpretation of samples and completion of dissertation research.

**ICS817 Research Proposal Defense (3 Credits)**

This course is designed to ensure that students are on track in terms of their plan of research. Students are required to submit a dissertation proposal that includes a clear formulation of the problem under consideration with research questions, an overview of current literature on the subject, a clearly stated methodology, and sources that the student will use in addressing the problem. Students will work with their supervisory committee to make sure that their research proposal is complete and that it has academic merit.

**ICS818 Biblical Principles for Transforming the Church (3 Credits)**

This course focuses on interpretation, analysis and prescriptions of the church for mission, and on the restoration of the biblical church according to the Gospel of Jesus.

**ICS819 Systemic Theology for Mission (3 Credits)**

This course is an introduction to the contents, methods, and resources of Christian theology. Students gain an understanding of the traditional and contemporary formations of Christian doctrines of God, Christ, and the Holy Spirit, and of Churches; with a view to the clearest possible understanding of the Christian faith.

**ICS820 Biblical Mission and Strategies (3 Credits)**

This course focuses on God's mission and the redemption of fallen men. The entire Bible, particularly the Pauline epistles, is a rich source for redemption strategies, including vision statements, dedication, human and financial resource management, as well as for the leadership performances that every cross-cultural work must bear in mind.

**ICS821 Mission and Diaspora Studies (3 Credits)**

This course explores an academic field established in the late twentieth century to study dispersed ethnic populations, which are often termed diaspora peoples. The usage of the term diaspora carries the connotation of God's covenants – God's judgment and salvation and mission; in the lens of interdisciplinary perspectives, including global movement and forced resettlement due to expulsion, coercion, slavery, racism, or war, especially nationalist conflicts.

**ICS822 Seminar on Cultural Issues (3 Credits)**

This course surveys the development of methodologies for interpretation of cultural issues to create maximum understanding of their meaning and relevance to the context. Contextualization theory will be explored to clarify Biblical content through cultural filters.

**ICS823 Methodology of Ministry in Postmodern Era (3 Credits)**

This course explores effective ministerial methods in a postmodern world. Contemporary society often denies the absolute truth that Christianity espouses. Christian leaders need a discreet approach to ministry in a secular and humanistic postmodern society. In this course, students will learn creative ways of ministering while identifying Christian doctrine based on Biblical teaching.

**ICS824 Indigenous Church Planting and Growth (3 Credits)**

This course focuses on how and why we must plant indigenous churches that are self-governing, self-supporting and self-propagating. To truly fulfill the Great Commission, new churches must be planted in every group of people throughout the world. To plant churches in these diverse cultural settings, we must understand issues that are unique to cross-cultural settings and then use appropriate strategies to cause those churches to grow, flourish, and reproduce.

**ICS825 Intercultural Leadership (3 Credits)**

This course investigates the interrelationship of intercultural leadership and followership, i.e., how leaders lead followers, how followers follow leaders, and the interconnection between the two. Since different social settings place specific constraints upon, and require specific procedures of leaders and followers, several theoretical and experiential tools from the Bible, social sciences, and political anthropology are used to illustrate contextual variations.

**ICS826 Christian Education in Cultural Context (3 Credits)**

This course is concerned with exploring Christian education, particularly the meaning and function of inclusive education in the intercultural context of a world characterized by social, economic and political change. Christian education in cultural context is concerned with issues of equity, social justice and participation.

**ICS827 Cross-Cultural Counseling (3 Credits)**

This course examines the relationship between culture and empathy in cross-cultural counseling. It explores the ability to communicate and demonstrate empathic understanding, crucial for effective counseling among ethnically and culturally diverse populations. In the course, students will explore their own ethnicity and how it influences their interactions with other cultural groups.

**ICS828 Culture and Transformation (3 Credits)**

This course examines culture change that emphasizes the influence of cultural capital on individual and community behavior. “Cultural capital” refers to non-financial assets that promote social mobility beyond economic means. Students examine the social and cultural capital determinants of decision-making and the dynamics in which these interact with other factors, such as the availability of information or financial incentives, that drive behavior.

**ICS829 Church and Mission (3 Credits)**

This course reviews the Biblical mandate of the World Mission, and provides strategic models for effective fulfillment of the Great Commission. Students explore the strategic models to be found in the Biblical texts of the Acts of the Apostles and the Pauline corpus.

**ICS830 Trends of World Missions (3 Credits)**

This course presents the “big picture” of what God is doing around the world, and offers new strategies and methods of missionary work for our radically-changing world. It examines the historical issues of missions, paradigm shifts, people groups, and emerging forces of missions

on different continents.

**ICS831 Christian Mission and Social Transformation (3 Credits)**

This course is an overview of the perspective of evangelical missiology in the contemporary church. Its basic intention is to enable pastors to operate more effectively by giving them a theological frame of reference through which to make choices and to decide when they should become involved in missionary service, especially as such service relates to social transformation.

**ICS832 Business as a Mission (3 Credits)**

This course covers mission enterprise as a task of laity, that is, using business as a means of mission outreach to the world. The course provides tools for and examples of the “Business as a Mission” principle, a popular strategy of mission enterprise.

**ICS833 Studies on Ecumenical Involvement in Mission (3 Credits)**

An introductory course on the mission of the church with attention to historical developments, socio-cultural contexts, methodological implementations, identification of current issues confronting the church in mission, and the growth of biblically-based ecumenism.

**ICS834 Mission and Biblical Worldview (3 Credits)**

This course explores the biblical basis of mission and its principles and examines God’s purpose in mission in the life of both the local church and the students in the course. Students are given a panoramic view of the history of mission. Students will understand and develop their own biblical world perspectives and lifestyles through examination of major worldviews.

**ICS835 Seminar on Missional History and Theology (3 Credits)**

This seminar helps students to develop their own focuses of study through discussion of historical-theological concentrations. It provides students with knowledge and research related to this specific area of study.

**ICS836 Global Contextual Studies Seminar (3 Credits)**

This seminar helps students to develop their own focuses of study through discussion of global contextual studies. It provides students with knowledge and research related to this specific area of study.

**ICS837 Ministerial Development and Leadership Studies Seminar (3 Credits)**

This seminar helps students to develop their own focuses of study through discussion Ministerial Development & Leadership Studies. It provides students with knowledge and research related to this specific area of study.

**ICS838 Postmodern Issues for Mission (3 Credits)**

This course deals with postmodern challenges to Christianity, in which postmodernism is characterized by ideological mandates such as “openness” (without the restraint of reason) and “tolerance” that rejects all moral absolutes; and offers methods of facing these unique

challenges in order to communicate the gospel in a compelling way.

**ICS839 Christian Encounters with Other Religions (3 Credits)**

This course explores the religious perspective in human experience, and its bearing on the advocacy, acceptance, or rejection of the Gospel. It examines methods of confronting different religions with Christian evangelism, in relation to religious beliefs and practices.

**ICS840 Independent Study (3 Credits)**

An independent study course allowing students to delve deeper into an area of study, relying primarily on their own research and writing. Students will work closely with faculty mentors to identify areas of academic interest relevant to their concentrations and to develop plans of study. Students will submit a thirty-page paper at the conclusion of the study, reflecting the research they have completed on the topic.

**ICS870 Dissertation Writing (9 Credits)**

This course provides the opportunity for dissertation research and writing. Students will stay in contact with their faculty mentors and receive their guidance throughout the process.

## **PHD PROGRAM FACULTY**

### **FULL TIME**

**Kwang Soon Lee**

**President**

PhD in Intercultural Studies, Fuller Theological Seminary

MA in Missiology, Reformed Theological Seminary

MDiv, Fuller Theological Seminary

**Ban Seok Cho**

Director of PhD in Intercultural Studies

PhD in Intercultural Studies, Asbury Theological Seminary

**David Brewer**

PhD in Philosophy & Theology, Fuller Theological Seminary

**Byong Kie Choi**

PhD in New Testament, Drew University

**Suk Min Jang**

PhD in Ethics, Chicago Theological Seminary

**Yong Soo Jo**

PhD in Systematic Theology, Southern Baptist Theological Seminary

**Soo J. Kim**

PhD in Religion (Hebrew Bible and Jewish Studies), Claremont School of Theology

**PART TIME**

**Chaneung Jung**

PhD in Intercultural Studies, Asbury Theological Seminary

**Hye Jin Lee**

PhD in Christian History (abd), Boston University

**Christy Yu**

DCE in Christian Education, Faith Theological Seminary and Christian College

# HUDSON TAYLOR UNIVERSITY ADMINISTRATION

## **BOARD OF DIRECTORS**

### **Chair**

Richard S. Yoon, Esq. JD

### **Secretary**

Charles Wrinkle, Esq. JD

### **Members**

Rev. David Mansoo Shim

Rev. Nam Ju Kook, DMin Mr. Jesse Sligh, Esq. JD

## **ADMINISTRATIVE PERSONNEL**

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Rev. Dr. Kwang Soon Lee

### **Vice President /Chaplain**

Dr. Byong Kie Choi

### **Chief Financial Officer**

LaKeiya Keese

### **Director of Academic Affairs**

### **Director of Institutional Effectiveness and Development**

Dr. Soo J. Kim

### **Director of Student Affairs**

### **Director of Ph. D. Studies**

Dr. Ban Seok Cho

### **Faculty Organization Chair**

### **Director of Public Relations**

Dr. Suk Min Jang

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Dr. Soo J. Kim

Director of Assessment

Dr. David Brewer

**Director of Planning and ABHE Liaison**

Matthew Lewis

**Director of Educational Technology**

Mr. Harry Makwana

**Registrar**

Ms. Kyoungmi Oh

**Director of Financial Affairs / CFO Ms.**

Lakeiya Keese

**Director of Library Services**

Ms. Debra Giannone

**Facilities and Maintenance**

Mr. Johnny Park

**HUDSON TAYLOR UNIVERSITY FACULTY**

**FULL TIME**

**Cho, Ban Seok**

PhD, Asbury Theological Seminary MA, Fuller Theological Seminary  
ThM, Liberty Baptist Theological Seminary MDiv, Seoul Theological Seminary  
BA, Handong Global University (Korea)

**Choi, Byong Kie**

PhD, Drew University  
ThM, Princeton Theological Seminary MDiv, McCormick Theological Seminary BS, Sogang  
University

**Giannone, Debra**

MLS, Long Island University BA, Concordia College

**Jang, Suk Min**

STM, Chicago Theological Seminary ThM, Harvard University  
MDiv, Emory University  
BA, Northeastern Bible College

**Kim, Soo Jung**

PhD, Claremont School of Theology MTS, Calvin Theological Seminary MDiv, Evangelia  
University

BA, Seoul National University

**Lee, Kwang Soon**

PhD, Fuller Theological Seminary

MDiv, Fuller Theological Seminary

MMiss, Reformed Theological Seminary MCE, Reformed Theological Seminary BA, Southeastern Bible College

BA, Presbyterian College and Theological Seminary, Seoul

**PART TIME**

**Brewer, Ayo**

MDiv, Oral Roberts University MS, South Bank University BS, North London University

**Brewer, David**

PhD, Fuller Theological Seminary MDiv, Wake Forest University BA, Carson-Newman University

**Jo, Yong Soo**

PhD, Southern Baptist Theological Seminary

MDiv, Korea Baptist Theological University/Seminary BS, Busan National University

**Jung, Chaneung**

PhD, Asbury Theological Seminary MDiv, Asbury Theological Seminary

MA, Korean Methodist Theological Seminary BA, Korean Methodist Theological Seminary

**Kim, Dae Kee**

PhD, University of Minnesota MA, University of Minnesota

MEd, Sook Myung Women's University BS, Yonsei University

**Lewis, Matthew**

MA & BA, University of Georgia

**Nguyen, Tuan N.**

MBA, Mercer University BBA, Mercer University

## APPENDIX 1

# CAMPUS EMERGENCY PLAN

## IN CASE OF FIRE OR EMERGENCY, CALL 911 IMMEDIATELY

HTU has an emergency plan that gives procedures to follow in case of fire, weather, earthquake, or lockdown emergencies. Faculty members have this plan explained at Faculty Orientation. They should subsequently review the emergency information with all students at the beginning of each semester (emergency plan/handout discussed at orientation). The student should be made aware of the building layout chart of the classroom, residence hall, and other buildings. In the event of a medical emergency, the situation should be reported immediately to the University business office. The office will call 911 to report and secure the professional attention that is needed. Only trained personnel should provide any type of medical care. A first aid kit is kept in the business office for minor needs.

In an emergency, you should:

- Upon discovering an emergency, or potential emergency, immediately leave the area and go to the nearest telephone; call the HTU Office, 770-831-9500;
- Give the HTU Office as much information as possible regarding the emergency.
- The HTU office will:
  - Identify the nature and scope of the emergency;
  - Establish priorities and coordinate crisis response efforts;
  - Interact with outside agencies including, but not limited to, the American Red Cross, law enforcement, fire department, and the Federal Emergency Management Agency
- Determine the times and means to report efforts and progress to the campus community.

HTU's emergency procedures are outlined below. These policies detail procedures to be followed in case of fire, weather, earthquake, lockdown, or other emergencies. Faculty will have this plan explained by the Director of Facilities. Faculty should review emergency information with students at the beginning of each semester (students will have the emergency plan explained to them at orientation). In the event of a medical emergency, the situation should be reported immediately to University administration. The office will call 911 to report and secure the professional attention that is needed. Only trained personnel should provide any type of medical care. A first aid kit is kept in the business office for minor needs.

### **Gwinnett Medical Center Lawrenceville**

24-Hour Emergency Room	678-312-4357
Gwinnett Extended Care Center	678-312-3000
Counseling & Psychiatry of Gwinnett	770-978-9393

### **Emory University Hospital**

Emergency services	404-712-2000
	404-712-7100

Toll Free Information	800-75-Emory
<b>Gwinnett County Police</b>	
Non-emergency	770-513-5700
<b>Suwanee City Police</b>	
Non-emergency	770-945-8995
<b>Other Important Numbers</b>	
Georgia State Patrol	404-624-7700
Poison Information Center (Statewide)	800-222-1222
Road Conditions (Statewide)	877-694-2511

## **EMERGENCY PLAN AND CRISIS PROCEDURES**

Every effort is made to ensure a safe and hazard-free work and study place. Unforeseen circumstances may occur, however, and every contingency cannot be anticipated. HTU Campus Emergency Policy, outlined below, gives information as to what to do in the event of an emergency, crime, or natural disaster.

On request and insofar as it is able, HTU Administration will provide on-campus escorts to and from buildings and vehicles. Security cameras are emplaced in all public areas and classrooms, which record all activity 24/7, and are equipped with infrared capability for recording in the dark. UU reserves the right to use these cameras in the investigation of any incident on campus, and will provide recordings to relevant authorities when necessary.

### **IN AN EMERGENCY, DISABLED PERSONS ARE TO BE GIVEN PRIORITY IN THE USE OF ELEVATORS.**

The following procedures should be followed in the event of emergencies:

#### **Fire**

In all cases of fire, HTU Administration must be notified as soon as possible. Fire alarm pulls are throughout the building; pull the alarm and then call 911. During a fire alarm in any building, you are required to evacuate immediately.

- If you become trapped in the public area of a building during a fire, find a room, preferably with a window (keep window closed as much as possible), place an article of clothing (shirt, coat, etc.) outside the window as a marker for rescue crews. If there are no windows, stay near the floor where the air will be less toxic. Shout at regular intervals to alert emergency crews of your location.
- If you are in a room when a fire alarm sounds, feel the door. If it is hot, do not open it. Seal the cracks around the door with a wet towel or other cloth fabric; place an article of clothing or a sheet outside the window or try to use the telephone for help. If you can safely leave your room, do so and proceed to the nearest exit. Shout and pound on doors to alert

others as you leave.

- Know the locations of fire extinguishers, fire exits, and alarm systems in your area. Know how to use them in case of an emergency.
- If a minor fire appears controllable, use one of the fire extinguishers located throughout the building. Pull the pin, aim, squeeze, and sweep the fire extinguisher toward the base of the flame.
- If an emergency exists, notify HTU Administration and activate the building alarm. Call 911 and report the fire.
- If a large fire or one that appears uncontrollable is present, evacuate all rooms, closing all doors to confine the fires and reduce oxygen. Do not lock doors or open windows.
- When the building evacuation alarm is sounded to signal that an emergency exists, follow the evacuation maps posted throughout the building. Walk quickly to the nearest marked exit and alert others to do the same.
- Assist the disabled in exiting the building. Do not use the elevators during a fire. Smoke is the greatest danger in a fire, so stay near the floor where the air will be less toxic.
- Once outside, move to a clear area at least 500 feet away from the affected building. Keep streets, fire lanes, hydrants, and walkways clear for emergency vehicles and crews.
- If requested, assist emergency crews as necessary. A campus emergency command post may be set up near the emergency site. Do not return to an evacuated building until instructed to do so by a University official.

### **Illness or Injury**

In the event of a serious injury or illness:

- Immediately dial 911 for assistance. Give your name, the campus location of the victim, and describe the nature and severity of the medical problem. Only trained personnel should provide advanced first aid treatment or CPR.
- Keep the victim still and as comfortable as possible.
- Ask the victim, “Are you ok?” and “What is wrong?”
- Check breathing and give CPR if necessary and ONLY if you are properly trained.
- Control serious bleeding by direct pressure on the wound.
- Continue to assist the victim until help arrives.
- Look for emergency medical ID, question witnesses, and give all information to the paramedics. In case of minor injuries, such as small cuts and scrapes, a first aid kit is located in the Office of Academic Affairs.

### **Gas Leak**

In the event of a gas leak:

- Call 911 and notify HTU Administration.
- Evacuate the building if the safety of faculty, staff, and students is threatened.
- Open doors to promote cross-ventilation.
- Emergency services will establish a safe perimeter. Do not return to an evacuated

building until instructed to do so by a University official.

### **Severe Weather**

The Atlanta area is not prone to a high number of tornadoes. However, it is necessary to have an organized method by which to provide ample warning of the possibility of a tornado and to respond in the event a tornado has been spotted or the campus is struck. In the event Gwinnett County comes under a tornado warning (meaning a tornado has been spotted in the Atlanta area) and the tornado is heading toward the campus, the Director of Campus Security and Facilities will immediately notify the Vice President and/or the President. The Director of Academic Affairs will be notified and all classes will be immediately informed.

### **General Precautions**

- Remain indoors.
- Go to the safest area in your building (see list below).
- Stay away from windows.
- Close and vacate all offices with outside windows.
- Windows need not be opened.
- If your building is hit, lay flat on the floor and cover your head with your arms and hands.
- After the tornado hits, do not leave your building until word is given by proper authorities, unless your life is threatened by remaining in the damaged building.

### **Safest Areas**

- Stairwells
- Hallways on the first floor

If a tornado watch (meaning that weather conditions are right for a tornado, but no tornado has yet been spotted) is issued for the metro Atlanta area, the Director of Campus Security and Facilities will notify the Vice President and/or the President, who will determine if further action should be taken.

### **In the event of severe weather:**

- Shut down all computers and electrical equipment that might be damaged by a lightning strike.
- The decision to evacuate a building will be announced by HTU Administration. Evacuate the building if the safety of persons inside is threatened.
- Meet at a predetermined location away from the building.
- Check all areas to ensure that everyone is evacuated.

### **Ice and Snow**

Occasionally during the winter months, inclement weather such as snow and/or ice make road

and highway conditions hazardous. If weather conditions become hazardous during normal business hours, a decision to close the campus early will be shared via e-mail announcement, telephone calls to each department, and posting on the University website. If weather conditions deteriorate overnight, then the administration will make a decision either to close the campus for the day or open later in the day. Announcements will be made via the University website, the main campus telephone number, and broadcast over major television and radio stations.

If ice/snow conditions arise while classes are in session, remember to be extremely careful when exiting the building. Do not drive if there is ice or snow on the road.

### **Chemical Spill or Radiation Release**

Hudson Taylor University is located near Interstate 85, a major traffic route into and out of Atlanta. Dangerous substances are transported daily on this highway, and are susceptible to accidental release in the aftermath of collisions or fire. An example of this would be a release of anhydrous ammonia from tanks or chlorine being transported along the interstate. These toxic substances can be carried in cloud form and, depending upon variable winds, could threaten the HTU campus.

#### **In the event of a chemical spill or radiation release:**

- Immediately call 911 and give the location, material(s) involved, and the extent of any injuries, if known.
  - Report the incident to HTU Administration.
  - Activate the building alarm.
  - Evacuate the affected building or area and leave clear access for arriving emergency personnel.
  - Always move uphill, upstream, or upwind to avoid contamination.
  - Assist the disabled in exiting the building. Remember that elevators are reserved for the disabled person's use. Do not use elevators in case of fire.
  - If requested, assist emergency crews as necessary.
  - Do not return to an evacuated building until instructed to do so.
- 
- In case of a spill of potentially hazardous chemicals in or near campus buildings, notify HTU administration immediately. Do not touch or approach any potentially hazardous substance.

### **BOMB THREAT**

In the event of a bomb threat:

- **DO NOT HANDLE ANY SUSPICIOUS OBJECT OR PACKAGE!**
- Do not open drawers or cabinets, turn lights on or off, or utilize 2-way radios or cell phones until safely out of the building.

- Clear the area, assisting disabled person(s) in exiting the building. Immediately call 911, and contact HTU Administration. Once outside, move to a clear area at least 500 feet away from the affected building.
- Keep streets, fire lanes, hydrants, and walkways clear for emergency vehicles and crews.
- Do not return to an evacuated building until permitted to do so by HTU Administration or other proper authority.

If a bomb threat is received by phone, the recipient should ask:

- When is the bomb going to explode?
- Where is the bomb located?
- What kind of bomb is it?
- What does it look like?

If possible, keep talking to the caller and take note of the following for the authorities:

- Time of call.
- Gender and likely age of the caller.
- Speech patterns, accent, possible nationality, etc.
- Emotional state of the caller.

### **Violent or Criminal Behavior**

In the event of violent or criminal acts, immediately dial 911 and report the following to the dispatch operator:

- Nature of the incident
- Location of the incident
- Description of person(s) involved
- Description of property involved
- Weapons involved, if any
- Welfare of the victim

HTU students and employees who witness a crime are expected to assist authorities insofar as they are able. Should gunfire or discharged explosives threaten the campus, move to a place of safety immediately using all available cover and concealment. After the disturbance, seek emergency first aid, if necessary. If an emergency text of a shooting is received, turn out all lights and lock the door. Please immediately report suspicious situations or persons to HTU Administration.

### **Active shooter situations**

In the extremely unlikely event of an active shooter on the HTU campus, take all precautions to ensure your safety and that of others. Try to remain calm. If possible, move to a room that can be locked and lock yourself and others in. If the room has windows, keep on the floor so as not to be seen from outside. Call 911 as soon as possible and report the situation.

**DO NOT LEAVE A SAFE SPACE UNTIL YOU ARE INSTRUCTED TO DO SO BY THE POLICE OR A CAMPUS ADMINISTRATOR.**

If a shooter enters your classroom or office, try to remain calm. If it is possible to dial 911, do so, and leave the line open so the dispatcher can hear what is being said in the room. It may be possible to negotiate with the shooter, but direct confrontation should be avoided, and attempts to overpower the shooter should be made only as a last resort. If the shooter gives instructions, try to do exactly as they say. If the shooter leaves, move as quickly as possible to a safe area. Do not touch anything the shooter has handled or that was in the shooter's vicinity.

If you decide to flee, make certain you have an escape plan and route in mind. **DO NOT TAKE ANYTHING WITH YOU, AND KEEP YOUR HANDS IN VIEW AT ALL TIMES.** If you encounter a police officer, immediately follow their instructions, without question or hesitation. Do not attempt to move injured persons, but notify authorities as to their location as soon as possible.

Understand that police officers are trained to react as quickly as possible to such situations. They may be dressed in protective gear and may be armed with automatic or other heavy weaponry. Regardless of how the police officers appear, remember that they are there to stop the shooter and ensure your safety. Do not be afraid of them, but follow their instructions instantly and to the letter. Keep your hands visible at all times. The police may handcuff or otherwise detain you – remember that they may not know who the shooter is, and must take every possible precaution. Do not argue with or question the police in such a situation. **DO EXACTLY AS THEY SAY.**

Bear in mind that the entire campus will be designated as a crime scene, and you will likely not be allowed to leave the area. Do not attempt to do so until given the go-ahead by the police. The police will establish a safe zone, and will generally order you to stay within it. Again, **DO EXACTLY AS THE POLICE SAY**, without argument or hesitation.

### **Hostage Situations**

Hostage situations are extremely rare, but nonetheless, preparation is wise. If you are taken hostage:

- Be patient! Time is on your side. Avoid drastic action. The initial 45 minutes are the most dangerous.
- Follow instructions.
- Do not speak unless spoken to and then only when necessary (e.g., medications, first aid, or restroom use).
- Do not speak confrontationally to the captor, who may be in an agitated state. Maintain eye contact with the captor at all times if possible, but do not stare.
- Be observant. You may be released or have the opportunity to escape. The personal safety of others may depend on your memory
- Be prepared to answer questions from the police on the phone.

**Evacuation Routes**

Evacuation routes are posted around the campus buildings in various places. Each room has an evacuation map posted on the wall.

**Fire Extinguishers**

Fire extinguishers are located throughout the building. They are regularly inspected and maintained. Do not operate or handle a fire extinguisher except in an emergency.

**Campus Closings**

Campus closings will be reported via email, SMS, the HTU website, and on local radio, TV and internet. If there is any doubt regarding a school closing, **DO NOT COME TO SCHOOL** until you have checked and verified that HTU is open and operating.

## **APPENDIX 2**

### **PLACEMENT SERVICES AND CAREER DEVELOPMENT**

HTU provides general career development and placement services as and when appropriate or possible. Career development services exist to help students identify, understand and clarify their educational and career goals throughout their students experience at the University. Services provided include career counseling and planning, coaching on interview skills, resume writing skills, effective Job search, networking, internships and volunteering. The Career center also offers several placement related services for students.

#### **Career Counseling and Planning**

The University provides professional advisors that help students with academic and career counseling. Advisors help students identify and understand career paths open to their general education and degree paths. Students are equipped with tools that help them manage their career development effectively. Students are given opportunities for individual career assistance and equipped with the necessary tools that help them discover and choose their career paths. Career development workshops are conducted quarterly covering essential job search skills, resume review and cover letters, interview skills, networking skills, business etiquette and dressing for success.

#### **Resume Writing Skills**

Students are trained through resume writing workshops on how to write effective targeted resumes that communicates their skills and provide employers with an overall view of their potentials and experience. Resume and cover letter writing help are offered to equip students with skills that help make a lasting impression on their potential employers. The resume writing skills workshops culminate in a walk-through of students' resumes and a cover letter toolkit, which includes a sample resume, a resume template, resume tips, and action words for resumes, a sample cover letter, a cover letter resume and guideline, a sample reference list and how to prepare a list of professional and personal references.

#### **Effective Job Search and Networking Skills**

Students are coached on effective job search skills. This includes encouraging students to conduct self-assessments of their skills set and interests. A comprehensive overview of the variety of careers, and functional areas corresponding to the student's area of interest are explored. Students are trained on job searching through the use of networking, on-ground and the current major online job sites. The effective job search skills training culminates in the creation of a personalized job search toolkit. The job search toolkit contains: a professional targeted resume and cover letter, an employer contact log, a networking worksheet, salary negotiation strategies and successful interview tips. Access to job sites with current job openings are provided to student in order to apply to prospective employers. j

**Coaching on interview skills**

Students are coached in successful interview skills that equip them to effectively research prospective employers, analyse job requirements and obtain useful job searching information for their interviews. Interview skill workshops are designed to prepare students on how to articulate their skills and talents to potential employers. The interview skills workshops allow students to review interview tips, practice answers for common interview questions and master successful behavioral interview questions. Students are supplied with an interview toolkit that includes: frequently asked interview questions, dressing for success, how to make good first time impressions and questions to ask your interviewer.

**Internships and volunteering opportunities**

The Christian Service Program, described elsewhere in this Catalog, provides opportunities for internships and volunteer service in local churches and mission venues. This program, which is required of all HTU students, gives real-world experience designed to not only increase faith and biblical knowledge, but to put faith and knowledge into practical action, as part of a student's preparation to take the Word into the world.

## APPENDIX 3

### ACADEMIC SUPPORT FOR STUDENTS WITH DISABILITIES

As part of its commitment to student's well-being and academic success, Hudson Taylor University will provide reasonable academic support for students with documented learning or other disabilities. Hudson Taylor University follows the guidelines of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973, wherein "disabled persons" are defined as

*[p]ersons with a physical or mental impairment which substantially limits one or more major life activities. People who have a history of, or who are regarded as having a physical or mental impairment that substantially limits one or more major life activities, are also covered. Major life activities include caring for one's self, walking, seeing, hearing, speaking, breathing, working, performing manual tasks, and learning.*

Hudson Taylor University will provide all reasonable accommodations to meet the needs of such persons. "Reasonable accommodation" is here defined as a modification or adjustment to a course, program, service, job, activity, or facility that enables a qualified student with a disability to have an equal educational opportunity but does not lower or modify essential requirements, fundamentally alter the nature of a service, program or activity, or result in undue financial or administrative burdens. To be eligible for such accommodation, a student must be substantially limited (i.e. unable to perform a major life activity due to impairment or disability; or significantly restricted in performing such an activity, as compared with an average person in the general population. Such a disability need not be permanent; a student who is, for example, in a wheelchair while recuperating from surgery may request accommodation, and then simply not renew the accommodation once they have recovered.

The Office of the Director of Student Affairs will review the request and any associated documentation. After reviewing and approving the request, the ODS will work with the student and his or her facilitators (if any) to develop an accommodation plan. Such a plan might include such items as increased time for tests or assignments, classroom accommodation of learning assistance devices, personal facilitators, service animals, use of handicapped parking, special building access, priority use of elevators, etc. Accommodations may be made insofar as they do not impair other students' learning experiences or violate current HTU policy on such accommodation. Disabilities for which accommodation may be requested are not limited to learning disabilities, but may include other handicaps or impairments, physical or mental, which would potentially affect academic progress.

**IT IS THE RESPONSIBILITY OF A STUDENT WITH A DISABILITY TO ALERT HTU ADMINISTRATION TO THEIR NEEDS.** Students who wish accommodation for a disability should obtain a Disability Accommodation Request from the Office of the Director of Student Affairs and submit it with their application (if a new student) or as early as possible before registration for a new

semester (if a returning student), along with official RECENT (i.e. within the last three years) medical documentation of the disability, such as medical records, a doctor's letter, etc. Students who have been previously approved for a disability accommodation must request reapproval on an annual basis. Students whose disability is no longer documented after their first approval may be denied further accommodation. Hudson Taylor University reserves the right to refuse accommodation, academic or otherwise, to those whose disabilities are not sufficiently documented or who cannot provide documentation; for those whose disabilities do not meet the above definition, or for such requests as would necessitate major and or/unreasonable changes to the curriculum, policy, etc. of Hudson Taylor University.

All submitted forms and documentation regarding student disabilities and accommodation will be treated as confidential, as provided for in the Family Educational Rights and Privacy Act of 1974 (FERPA), and no such information will be released from the student's file without the express prior written permission of the student.

Disability Accommodation Request forms may be obtained in the Office of the Director of Student Affairs.

# 2019-2020 ACADEMIC CALENDAR

4 [Independence Day](#)  
(Office closed)

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## JANUARY 2020

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 New Year's Day  
(Office closed)  
3 Student Orientation Day  
6 Spring Semester Begins  
8-9 Drop/Add course  
20 [M.L. King Day](#)  
(No Class/ Office Closed)

2 Student Orientation Day  
5 Fall Semester Begins  
21-22 Drop/ Add Course

AUGUST 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## FEBRUARY 2020

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

17 [President Day](#)  
(No Class/ Office Closed)  
24 Mid-term Exams

2 [Labor Day](#)  
(No Class/ Office Closed)  
23 Mid Term Exams

SEPTEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## MARCH 2020

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

3/30-4/3 Spring Break  
(No class)

14 [Columbus Day](#)  
(No Class/Office Closed)  
28- Nov. 15 Registration for  
Spring Semester

OCTOBER 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## APRIL 2020

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

8-26 Registration for Fall 2020

20-24 Final Exams  
Spring Semester Ends  
29 Spring Semester Academic  
Records Due  
30 Graduation Committee  
Meeting

4 Daylight Savings  
Time Ends  
28 [Thanksgiving Day](#)  
(No Class, Office closed)

NOVEMBER 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## MAY 2020

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

2 Commencement  
Ceremony  
26-29 Registration for Summer  
2020  
25 [Memorial Day](#)  
(Office Closed)  
1-29 Transfer Out Period

2-6 Final Exams/Fall Semester Ends

16 Academic Records Due

2-20 Transfer Out Period

25 **Christmas Day**  
(Office closed)

DECEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2020						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

5 Student Orientation Day  
8 Summer Session Begins  
30 Summer Session Ends