

# Summer Internship Program Packet

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LESWEE LLC  
(973) 433-6165  
[info@leswee.us](mailto:info@leswee.us)  
[www.leswee.us](http://www.leswee.us)  
Montclair, NJ 07042

As a leading management consulting company, we are committed to creating a diverse, inclusive, and supportive workplace that empowers our employees to thrive. Our team of experts includes seasoned professionals with extensive experience in diverse industries, who deliver innovative solutions to the most complex business and government challenges. With over 15 years of combined experience serving public and private sectors, we offer a range of exciting career and internship opportunities in the fields of cybersecurity, healthcare, finance, and environmental consulting.

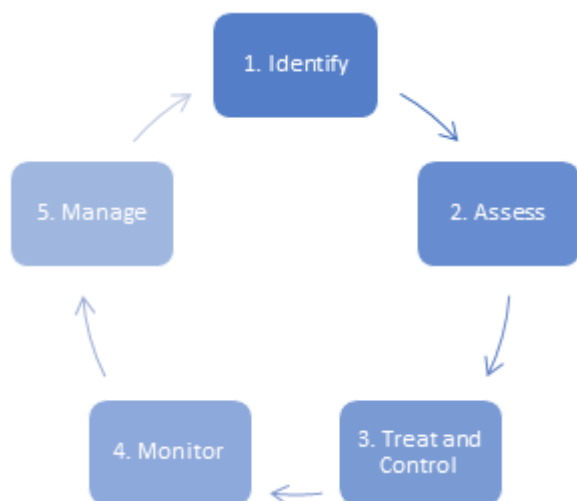
Leswee LLC is committed to providing students with valuable learning opportunities through our internship program. Our program is designed to help students gain practical experience in their chosen field while working with a dynamic and supportive team of professionals. Interns can join one of our business functions (Enterprise Risk Management, Regulatory Compliance, Grant Writing), and the internship may result in a full-time offer.

Our summer internship program provides undergraduate and graduate students with an opportunity to gain hands-on experience in their chosen field while working with a dynamic and supportive team of professionals. The program is designed to provide comprehensive training and development, challenging projects, regular feedback and coaching, and professional networking opportunities. We believe that our internship program provides a valuable learning experience for students interested in business functions and can serve as a launching pad for a successful career at Leswee LLC.

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# Internship Areas

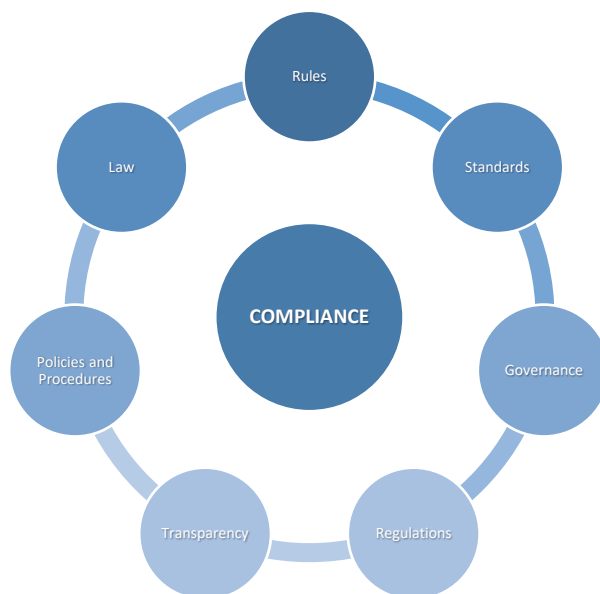


## Enterprise Risk Management

Join our team where you'll work alongside experts in identifying, analyzing, and prioritizing risks that could potentially impact our clients' organizations. This internship program will provide you with a comprehensive understanding of the various risk domains, including but not limited to cybersecurity, environmental, financial, and healthcare. Interns will have the opportunity to contribute to real-world projects, develop your analytical skills, and learn how to effectively communicate risk insights to stakeholders.

## Regulatory Compliance

This internship allows you to work alongside our regulatory compliance team, with experienced consultants to help our clients navigate complex regulatory requirements and ensure they comply with applicable laws and regulations. Interns will have the opportunity to learn about different regulatory domains, including environmental, healthcare, financial, and cybersecurity, and gain hands-on experience in conducting compliance assessments and developing compliance programs.



## Contracts and Grants

Join our contract and grant writing team alongside experienced consultants to help clients secure funding and develop high-quality proposals. You'll have the opportunity to learn about several types of funding opportunities, including government grants and contracts, private foundation grants, and corporate philanthropy, and gain hands-on experience in developing winning proposals.

# Program Details

Internship Program Dates: June 1- August 30

Leswee LLC's summer internship program offers a **10-week** or more opportunity for undergraduate and graduate students to gain practical experience in business functions. Interns can join one of our three business functions, including enterprise risk management, regulatory compliance, or grant writing. The program is designed to provide a comprehensive onboarding and training process, assigned projects alongside experienced consultants, regular feedback and coaching from supervisors, and professional development activities.

The program runs from **June to August** and can result in a full-time offer. Applicants must be currently enrolled in an undergraduate or graduate program, with a major in business, finance, accounting, economics, or a related field. Strong analytical skills, attention to detail, and excellent communication skills are required. Leswee LLC's summer internship program provides a valuable learning experience and a potential career path for students interested in business functions.

## The goal of every Leswee LLC internship is to:

- Provide interns with practical work experience in their chosen field
- Offer professional development opportunities through mentoring and training
- Allow interns to contribute to the growth and success of Leswee LLC
- Encourage interns to develop new skills and knowledge
- Promote diversity, equity, and inclusion within our workplace

## Eligibility

- Applicants must be enrolled in an accredited college or university program in New Jersey
- Applicants must have a minimum GPA of 3.0
- Applicants must have excellent communication and interpersonal skills
- Applicants must be able to commit to a minimum of 10 weeks during the summer
- Applicants must be authorized to work in the United States

## Application Process:

1. Interested applicants should submit a resume and cover letter on our Career page on our website.
2. Selected candidates will be invited to participate in a preliminary introduction interview.
3. Selected candidates will be invited to participate in a final interview.
4. Final decisions will be made based on the candidate's qualifications, goals, degree, and fit with the program objectives.

# Program Components

The program components include the objectives each intern will experience throughout their internship.

## Orientation

Interns will receive an introduction to Leswee LLC and our policies and procedures.

## Professional Development

Interns will participate in training sessions on various topics, including communication skills, project management, and networking.

- Interns will have the opportunity to participate in professional development activities, including training sessions, workshops, and networking events.
- Interns will spend time shadowing different departments to gain an understanding of our operations and processes.

## Project Work

Interns will be assigned a project that aligns with their area of interest and will work under the guidance of a mentor to complete the project(s).

- Interns will be assigned to one of our business functions, including enterprise risk management, regulatory compliance, or grant writing, based on their interests and qualifications.
- Interns will receive a comprehensive onboarding and training process to help them get started and ensure they have the necessary tools and knowledge to contribute effectively.
- Interns will work on assigned projects alongside experienced consultants and will have the opportunity to participate in client meetings, presentations, and other team activities.

## Evaluation

Interns will receive feedback on their performance and progress throughout the program via email and through their internship dashboards.

- Interns will receive regular feedback and coaching from their supervisors, who will provide guidance and support throughout the program.

## Compensation:

- Interns will receive a competitive hourly rate
- Interns may be eligible for academic credit, depending on their college or university's requirements