

TheHOAmanagers.com – Please email this form to [Tom@theHOAmanagers.com](mailto:Tom@theHOAmanagers.com) or submit through the portal.

## Architectural Review Application Form

Please complete the application form and forward it, with requested information, to the Association's Community Manager for processing. Please do not commence work until you receive approval of your application from the Architectural Review Board.

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Information: \_\_\_\_\_

### Proposed Project Details

Contractor Name: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Proposed Completion of Project: \_\_\_\_\_

As it applies, please include: 1. A written project description. 2. Lot surveys showing the location of addition or installation (if applicable). 3. Paint or color sample, 4. Any other descriptive photos, brochures, sketches, etc.

### Type of Proposed Property Improvement:

☐ Exterior Painting

☐ Driveway

☐ Pool/Spa

☐ Landscaping

☐ Roof Replacement

☐ Satellite/Antenna

☐ Construction

☐ Deck/Patio

☐ Shed/Greenhouse

(Remodeling)

☐ Construction

☐ Play Equipment

☐ Arbor/Overhang

(Additions)

☐ Others: \_\_\_\_\_

### Materials to be Used:

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### Paint Colors to be Used:

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Please include a brief description of the proposed project:

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All the documentation related to the proposed project is attached. The site plan should include all measurements, materials, colors, etc. Applicants who fail to submit all the required documents will be disapproved.

\_\_\_\_\_  
Applicant Name and Signature

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

For the association Use Only:

☐ Approved    ☐ Conditionally Approved    ☐ Disapproved

Comments:

\_\_\_\_\_  
Name and Signature of  
Architectural Review Committee Head

\_\_\_\_\_  
Date

The property owner is responsible for ensuring that all requests conform to applicable zoning and building regulations and that approved projects are adequately permitted by all city, state, and municipal requirements.

PLEASE UPLOAD THROUGH THE PORTAL / EMAIL A COPY TO [TOM@THEHOAMANAGERS.COM](mailto:TOM@THEHOAMANAGERS.COM)