## **PART I**

# Policies and Guidelines for Operating Under Our Mission Statement

"Parameters of Practice"

#### I. E-list - A communication vehicle for the Guild

A general membership E-list is used by the President for the purpose of guild communication:

The monthly President's message

Meeting agenda

Information deemed pertinent and appropriate for the Guild as based on our mission statement.

To maintain the privacy of our members, email messages will go out via "blind copy" including correspondence to general membership and from study groups.

## 2. Non-Guild Sponsored Events

The Guild does not sponsor, endorse nor share an affiliation with individual private business enterprises

# 3. Use of Guild Property

Guild equipment shall be used only for guild-sanctioned activities. Books, DVDs, tapes, small looms may be borrowed by members for personal use.

## 4. Representation of the Guild

No individual shall act as a spokesperson for nor make decisions on behalf of the Guild without prior Board approval.

## 5. Stash Sales

- a. <u>Member Stash Sale</u> all items shall be fiber related and priced by the member. The member is responsible for the collection of monies. All proceeds benefit the member.
- b. <u>Guild Fundraiser Sale</u> Fiber related items priced and donated by members with proceeds to benefit the Guild. All monies generated by the sale will be handled by the Guild Treasurer or an appointed assistant[s]. After the sale unsold items will be donated to an appropriate outside source

revised April 2011