

Loaner Program Policy

1. The VFA Guild maintains a Loan List of guild equipment available
2. The Loan List will be posted on the website.
3. All guild members are eligible to use the items on the Loan List.
4. Loan will be made available for a mutually agreed upon time period.
5. An extension may be granted if the equipment is not in demand.
6. The member-borrower will complete a loaner form and sign an agreement to care for the equipment and return it in good condition at the end of the loan period.
7. To inquire about borrowing equipment, contact the designated board member.

Valley Fiber Art Guild

Loaner Program Check-out form

Item on Loan: _____

Date checked out _____ Date returned _____

Name: _____

Address: _____

Phone: _____ Email: _____

The loan period will be mutually agreed upon by the member-loaner and the coordinator, Sharon Laws: expressionsaz@cox.net, 520-404-4289

I agree to care for the equipment and return it in good condition at the end of the loan period. I understand that I may request an extension of loan if there is not a wait list / guild need for the equipment. If the equipment is damaged while in my care, I agree to pay for the cost of repair or replacement.

Signed _____ Date: _____