

	£
Insurance	800
Gardening	8,000
Pest control + preventative maintenance	3,000
Drains + gulleys upkeep	1,000
Water charges	1,000
Electricity	1,200
Audit and accountancy	3,600
Admin - Managing agents	5,000
Admin - Freeholder	5,000
Legal + professional	5,000
Expenses, office costs and IT charges	1,770
Central Fund Reserve addition	<u>4,500</u>
Total	<u>£39,870</u>

These are estimates and the payment on account is held in the service charge reserve fund until spent

The annual accounts which are audited will show the actual expenditure and will also show the actual amount added to the reserve fund (which will be the balance of the on account payments less the actual expenditure)