

Committee Meeting Minutes

At the scout hut

27/09/17

Present:

Dave Smith, Shelley Gamble, Sam Elliot, Alison Jervis, Peter Warrington, Karina Biggs, Andy Fale, Sharon Jones

Apologies:

Norman Macbeth, Becky Rodwell, Kirsty Gallop-Taylor

Chairman's Report:

Dave stated the painting has continued throughout the hut and that the kitchen is now completed. During the renovations a water meter has been installed however Dave feels this will not be problem in the future the only issue may be the urinals that automatically flush periodically, however the meter can be reversed at a later date if the need arises.

Alison queried if we have received anything in writing, no confirmation as yet, therefore Alison suggested to action this. Dave welcomed Norman Macbeth onto the committee, Dave will be working together with Norman with view to taking the role of Treasurer from Alison.

The minutes from the last meeting were agreed and Dave commented on the greater amount of people who attended the A.G.M.

Treasurer's Report:

Alison explained the balance to date is £9,563.32, the hiring of the hall and donations received totaled £7,070.38 and the subs from the 1st April totaled £1,648.35.

The kitchen costs totaled £4,342.00 which was agreed to be a good price and all comments of the kitchen were positive. The donations towards the kitchen totaled £1,946.17.

Alison asked if the insurance should be reviewed due to the new installed kitchen.

Peter asked if Gift Aid, which Sam said can be back dated for up to three years if necessary, could be applied for.

It was agreed that the online payment system which was recently set up has been very efficient.

Alison explained the tuck shop stock needs to be written in the stock book again, each shift must write in the takings for Shelley to total at the end of each week. It was discussed that a £5.00 float would be introduced and any receipts to be stored in the red tin.

Shelley stated the Explorers are up to date with the payment of the hut, although Slimming World has yet to pay, Shelley has actioned this and awaiting a response from Slimming World.

It was discussed that in the future the subs and capitation will be put in separate accounts so that spending can be overseen easier. Dave suggested to have one account for subs, if this needs boosting for capitation this could be done at a later date and a separate account for

maintenance and possibility another for anything else. Sam and Dave to discuss in their meeting.

Alison explained that leaders need to minimize their spending at present.

Group Scout Leader Report:

It was reported that there are 25 Beavers in Deer Park, 16 Beavers in Riversdale, 25 Cubs in Portman, 26 Cubs in the new Shottsford pack and there are 29 Scouts. All the waiting lists are presently cleared and there are now enough leaders and assistants throughout.

Peter asked about the training from district, Sam explained to the group that there is sufficient training and necessary support has been offered.

It was raised that district should be paying for the hiring of the hut, Dave to email district regarding a back payment.

Kitchen:

Shelley to look into a cleaner, Peter suggested this person must be self employed. It was suggested that toilet brushes and toilet cleaner be made accessible for hut users.

Future funding raising:

Sam explained that the woodhouse Community Chest application was unsuccessful however an application will be submitted again next year. Sam is waiting to hear from Yorkshire Building Society regarding a grant application.

Peter suggested that the Town Council could be approached for funding to help with equipment costs. It was also suggested that Sovereign

Housing and Waitrose could be approached. Dave agreed to approach Sovereign, Shelley suggested that Paramount windows could be asked and that it would be good to talk to someone who has more knowledge about applying for grants if anyone knows of someone.

It was agreed to apply for the Yuletide festival again this year with a bigger jam jar stall as this was very popular in previous years, Sam to action.

A.O.B:

Peter has submitted a tile to check for asbestos quantity after which we can obtain quotes from various roofers.

Peter suggested that he can source the chippings which will be distributed in the appropriate areas in the car park.

It was also discussed during the installation of the water meter that 200 weight of tarmac was left which was agreed to be used at the entrance of the scout grounds.

Peter asked about the signage at the front of the hut, Sam has taken this home to paint and will replace shortly.

Next meeting Monday 6th November

