

# Winterborne Whitechurch Scout Group

## Executive Officer and Leader Meeting

Tuesday 6<sup>th</sup> March 2018

### Minutes

<p><b>1. Present:</b> Simon Young (SY) , Tina Hayward (TH), Peter Haines (PH), Karen King (KK), Paul Andrews (PA), Sam Elliot (SE), Anna Way (AW) Pam Thornton (PT)</p>	
<p><b>2. Apologies:</b> Lynne Rainford, Richard Wilson, Tiffany Brown</p>	
<p><b>3. Correspondence:</b> SY and AW had no correspondence to share at this meeting.</p>	
<p><b>4. Matters arising from previous meeting:</b></p> <ul style="list-style-type: none"> <li>- AW has approached Piers Chichester re storage and a potential site for the container has been agreed with PA and Mr Chichester. PA to check legalities of ground rent etc.</li> <li>- PA and KK are currently formalising an agreement for the Scouts to use the Village Hall</li> <li>- TH handed over the new first aid kit for the School Hall. It will be labelled and kept in the kitchen, so both the Beavers and Cubs will have access to it.</li> <li>- SY and TH have both identified potential suppliers and will liaise over the ordering Action: SY to send TH the details of his suppliers</li> <li>- SE has completed the badge sheets with the Beavers. These now need to be completed by Cubs and Scouts asap</li> <li>- SY stated that District will subsidise the new badges that are needed and Joe Merefield has a stock that can be accessed.</li> <li>- PA has completed bank paperwork to be a signatory on the account. AW still needs to do this.</li> <li>- TH has checked with Alan Whale and he has stated that he has no more former receipts.</li> <li>- AW has emailed the Winterborne Stickland Solar Fund regarding a potential source of funding but had not yet received a response.</li> </ul>	<p><b>PA</b></p> <p><b>SY</b></p> <p><b>PH, PA</b></p> <p><b>AW</b></p>
<p><b>5. Matters Arising from Previous Minutes:</b></p> <ul style="list-style-type: none"> <li>- <b>Fees for children of Leaders-</b> AW stated that , as a parent, she felt it was an excellent way of showing an appreciation of the work that the Leaders do. It was unanimously agreed that this should be for the children of Leaders only, not Executive Officers as well. From April 2018 (Summer Term) Leaders will pay £25 per term for their children. (A discount of £10 per term)</li> <li>- <b>Appointment of Chairman</b> - Lynne Rainford has decided that, due to family commitments, the time is not right for her to take on the role of Chair at the moment.</li> </ul>	

<p>AW reported how supportive Sue Litchfield had been during the difficulties with the leadership of the Cubs over Christmas. She also has a lot of experience within the scouting movement. PT offered to approach SL .</p>	<p><b>PT</b></p>
<p><b>6. Potential new Scout Hut:</b> Piers Chichester has offered the use of one of his outbuildings as a potential new Scout Hut. It was agreed that the Group should enthusiastically investigate this very kind offer, and PA offered to email Mr Chichester to discuss a site visit; the legalities and ground rent etc.</p>	<p><b>PA</b></p>
<p><b>7. Group Section Leader's Report: Simon Young</b></p> <ul style="list-style-type: none"> <li>- <b>SY congratulated all Section Leaders on their hard work</b> – there are great programmes in place.</li> <li>- <b>January 31<sup>st</sup> Census</b> registered: 10 Beavers 11 Cubs 13 Scouts</li> </ul> <p>Last year, a total of 26 adults were registered by the Winterborne Whitechurch Scout Group. This has significantly reduced this year. The whole district is up by 20 people from January 2017. The total registered was 809 (including adults)</p> <ul style="list-style-type: none"> <li>- <b>Gift Aid</b> was discussed. It can be claimed on fees (25%) if the Scout Group is registered as a charity. It was agreed that this should be investigated.</li> <li>- Saturday 10<sup>th</sup> March: <b>Dorset Scout Conference</b> for GSLs and DSLs</li> <li>- <b>Online Scout Manager</b> will be online for everyone from 1<sup>st</sup> April 2018. Passwords will be allocated.</li> <li>- <b>Capitation 2018-2019.</b> This has been set at £41.50, made up as follows: £26.50 from HQ £9.50 from County £5.50 from District. The amount charged for subs was discussed. <b>It was agreed that subs should remain the same.</b> We will discuss fundraising at our next meeting.</li> <li>- <b>District News:</b> A Youth Commissioner is shortly to be appointed. This will be a young person aged between 18 to 25 who will be the contact point between the Young sections and the District Executive Committee.</li> <li>- <b>Training:</b> SY reminded the Committee that all adults should be up-to-date with their training. Safeguarding needs to be done by all the Exec Committee. This can be done online.</li> </ul>	<p><b>AW</b></p> <p><b>AW</b></p>
<p><b>8. Scouts' Report: Paul Andrews, Karen King</b></p> <ul style="list-style-type: none"> <li>- Currently 14 scouts;</li> <li>- 2 Leaders</li> <li>- 3 Young Leaders attend every week (but George will be leaving in September);</li> <li>- <b>Activities this term :</b> Building towards TRIG. This will be held on the weekend of 11<sup>th</sup> March at Sturminster Newton. It is hoped that 2 teams will attend. Big Custard Event- held at Winterborne Whitechurch Village hall. It was well-attended and was organised by the Scouts to help raise funds for the Jurassic</li> </ul>	

<p>Jamboree. However...they did not win it! Fortunately Piers Chichester kindly donated £500 which has been a tremendous help.</p> <p><b>Action: Letter now needs to be sent to parents</b>  <b>Thank you letter to Piers Chichester</b></p> <ul style="list-style-type: none"> <li>- <b>Forthcoming events:</b> Jurassic Jamboree  KK and TH to keep track of finances ( the event will cost at least £170 per scout + food)</li> <li>- <b>Support needed:</b>  PA would like to complete his camping training module asap. It is Module 38 and there is a course in June. PA needs someone who already has a permit to camp with.</li> </ul>	<b>PA, AW AW</b>
<p><b>9. Cubs' Report: Peter Haines</b></p> <ul style="list-style-type: none"> <li>- Currently 10 cubs;</li> <li>- 2 Young Leaders, but one is planning to go to university in September;</li> <li>- Activities this term are planned around Teamwork Challenge Badge, and Pioneer, Hikes Away Activity Badges.</li> <li>- <b>Support needed:</b>  Publicity was discussed and AW agreed to write an article for the Valley News and BVM.</li> </ul>	<b>AW</b>
<p><b>10. Beavers' Report: Sam Elliot</b></p> <ul style="list-style-type: none"> <li>- Currently 10 beavers;</li> <li>- 2 Lodges (Frogs and Rabbits) and two Lodge Leaders;</li> <li>- Events: Torch Hike, Living Classroom, made pancakes over night lights.</li> <li>- <b>Forthcoming Events</b>  District; Longleat  Beaver Sleepover planned for May  A visit from the RNLI is planned  Kayaking evening with Explorer Leader.</li> </ul>	
<p><b>11. Treasurer's Report:</b></p> <ul style="list-style-type: none"> <li>- £3, 446. 67 in the bank on January 30<sup>th</sup> 2018.</li> <li>- Mr Evely, a certified accountant, has agreed to audit the Section's accounts.</li> <li>- TH alerted the committee to an outstanding bill of £155 for neckers that cannot be tracked down. SY asked for a copy of the invoice to be forwarded to him so he can follow it up.</li> <li>- TH has asked Alan Whale about the whereabouts of maps and compasses. He has stated that they were given to him personally, not the Scout Group.</li> <li>- The committee clarified what uniform leaders were entitled to claim:</li> </ul> <p style="margin-left: 20px;">A group scarf;  One shirt;  One pair of trousers <b>or</b> a skirt;  One official scout belt.</p> <p>These items need to be purchased by the Leaders themselves. Tina will reimburse once she has approved the receipt.It was agreed that additional items such as fleeces should be paid for personally.</p> <ul style="list-style-type: none"> <li>- Cash boxes were distributed and signed for by each Group Leader.. Each box contains £50 in cash and will be handed back to TH at the end of every term.</li> </ul>	<b>TH, SY</b>

<p><b>12. General Business:</b></p> <ul style="list-style-type: none"> <li>- PH explained that <b>cost price items</b>, such as balloons, could be obtained from his party planning business.</li> <li>- <b>Sectional Flags:</b>  The Scouts' Flag is with KK  The Cubs' Flag is with Clive  The Beavers' flag is with SE</li> <li>- <b>St George's Day Celebrations: Sunday 22<sup>nd</sup> April 2018</b>  This year the District is parading in Sherborne with Groups from Dorchester and West. It is expected that 1000+ people will attend.  The Parade will start at Digby Hall and will be accompanied by Shaftesbury Town Silver Band as well as, possibly, the Gillingham Pipes.  At Sherborne Community Centre the traditional awards will be given out  Afterwards, refreshments and entertainment will be provided (from donations received from the Groups)</li> <li>- SE asked for the Badge Design Sheets to be completed as quickly as possible.  Once the ideas are in, the Executive Committee will compile a shortlist of 12.  The children will make the final decision.</li> </ul>	
<p><b>13. Date and venue of next meeting:</b></p> <p>Tuesday 17<sup>th</sup> April 2018 at 7:15pm.  The Old Schoolroom, Winterborne Whitechurch.</p> <p>Friday 18<sup>th</sup> May: AGM (TBC)</p>	

**Meeting closed at 9:00 pm**