

# Winterborne Whitechurch & Milborne St Andrew Group Executive Committee/Leaders' Meeting.

## Executive Officer and Leader Meeting

Tuesday 25<sup>th</sup> February 2020

### Minutes

<b>1. Present:</b> John Kerley (JK) Sam Elliott (SE) Paul Andrews (PA) Karen King (KK) Denise Saunders (DS) Anna Way (AW) Nicky Lindley (NL) Richard Wilson (RW) Neil Wilson (NW)	
<b>2. Apologies:</b> Simon Young, Peter Haines <b>Simon Young will be left off the distribution list from now on</b>	<b>AW</b>
<b>3. Correspondence:</b> None received	
<b>4. Minutes of previous meeting:</b> Minutes were approved and signed by JK	
<b>5. Group Section Leader's Report : Sam Elliott</b> Please see attached. An order of 200 necker badges totalling £158 was agreed	
<b>6. Financial Report - NK:</b> <ul style="list-style-type: none"> <li>- NK shared a breakdown of sub payments for the Autumn and Spring terms.</li> <li>- <b>Current balance : £2 365</b></li> <li>- The census payment for this year will be £1395</li> <li>- £105 proceeds from Christmas raffle need to be paid in</li> <li>- Once these two payments have been reconciled there will be <b>£868</b> remaining.</li> </ul> Therefore , the group will not need to ask for a loan to make the census payment.	
<b>7. Beaver Section Report - SE:</b> <ul style="list-style-type: none"> <li>- Jo Mullett's First Aid training has been completed</li> <li>- 5 definite members , with potentially another two to join after "Bring-a-Friend" event</li> <li>- Currently working on the International and Cook Activity Badges</li> </ul>	
<b>8. Scouts' Report: Paul Andrews, Karen King</b> Currently: 9 Scouts 2 Leaders 2 Young Leaders <b>This term's plans include:</b> <ul style="list-style-type: none"> <li>- First Aid, including CPR using models</li> <li>- Making and lighting Swedish candles</li> <li>- Building ballisters and setting fire to arrows</li> <li>- Shooting at Sturminster Newton</li> <li>- Climbing</li> <li>- Cookery Activity badges. The scouts are working towards the 2021 County Cookery Competition. They are compiling menus and recipes.</li> </ul> SE asked if the programme could be shared on OSM.	

<p><b>9. Cubs' Report: Denise Saunders</b>  Currently : 16 cubs.  1 leader  The International Badge has just been completed.  <b>Forthcoming Events:</b></p> <ul style="list-style-type: none"> <li>- Pancake making on tin can stoves</li> <li>- Astronomy</li> <li>- Sewing</li> <li>- Mothers' day gifts</li> <li>- Personal Challenges</li> </ul>	
<p><b>10. Summer Camp</b>  This will be discussed at our next meeting as SE has not heard from Blandford Scouts about their plans to go to Scotland, or Peter Haines and his Charlton Marshall Summer Camp plans.</p>	
<p><b>11. Training: John Kerley</b>  JK referred to email sent to us all by Tom Kidd, following the tragic death of an Explorer Scout on a scouting expedition. As a direct result of this:</p> <ul style="list-style-type: none"> <li>- <b>All Executive Committee members</b> need to complete Safety and Safeguarding Training in addition to the existing online modules ;</li> <li>- <b>Section Leaders and GSLs</b> must ensure:</li> <li>- they have clear maps and detailed information about the whereabouts of all the young people ;</li> <li>- Clear risk assessments are compiled and available. These need to include a generic risk assessment for indoor games and activities, as well as bespoke risk assessments for outside activities. There is guidance for this on the Scouting website through the Adventurous Activities Directory. Risk Assessments should be made available each term on OSM alongside the term's programme of activities.</li> <li>- Emergency Plans are in place and communicated.</li> </ul> <p><b>As well as being vitally important for the safety of the young people, JK emphasised that these measures need to be in place to protect the accountability of all Leaders.</b></p> <ul style="list-style-type: none"> <li>- Module 7 covers risk assessment</li> <li>- AW suggested Safety and Safeguarding are agenda items for every Executive Officer and Leader meeting agenda to show our commitment to this essential aspect of our responsibility.</li> </ul>	<p><b>All</b></p> <p><b>SE, SM, DS, PA, KK</b></p> <p><b>AW</b></p>
<p><b>12. General Business:</b>  <b>PA</b> – asked if SE had managed to procure more woggles</p> <ul style="list-style-type: none"> <li>- Requested funding for an Easter egg for all the young people</li> <li>- Requested cover for Scouts on 28.02.2020 due to a family party. JK offered to help KK.</li> </ul> <p>AW- raised the issue of additional helper(s) for Cubs. At present this role is being covered by a team of volunteer parents.</p>	<p><b>JK</b></p>
<p><b>13. Date and venue of next meeting:</b>  21<sup>st</sup> April 2020 at 7:30 pm    Rose Tree Cottage, Winterborne Stickland DT11 0NW</p> <p><b>Following meetings:</b>  2<sup>nd</sup> June 2020 at 7:30pm                      Rose Tree Cottage, Winterborne Stickland DT11 0NW  <b>26<sup>th</sup> June 2020 at 6:30pm                      AGM at Milborne St Andrew's Sports Pavilion</b></p>	

Meeting closed at 8:39 pm



## GROUP SCOUT LEADERS' REPORT

25th February 2020 by Sam Elliott

### BEAVERS - 5 (Possibly 7)

- Jo completed First Aid Course 9th February
- We have 1 Beaver transfer from Blandford
- Two new young people came along to the last meeting 'Bring a friend'. I have sent the parents the link to the parent portal
- Working on International & Cook Activity Badges

### CUBS - 16 (7 move to Scouts??)

- Finally received correct arm sash badges
- Attendance up-to-date & great
- Also working on International & Cook Activity Badges
- 1 Invested (since last meeting)

### SCOUTS - 9

- Paul - work on training - modules to complete - See attached!!
- Paul - access to OSM? added number & email
- Added Sebastian to OSM - do we take off George Miller?
- Emailed Poppy Stevens parent portal link to add emergency details
- Parent Portal Settings - 'Personal Details' all boxes need to be editable & 'Programme' fields need to stay switched on for parents to view. Emailed all parents the link.

### GROUP ACTIVITIES

- St Georges Day - 26th April 2020  
See attached...  
I have shared & sent invites out to all sections apart from Scouts - this needs doing accepting by admin

### GROUP DEVELOPMENT PLAN

- Badge Design - Approval from County given 22 January 2020.  
I have emailed Tolley Badges, MBC & One Stop Scouting for prices - see attached
- Waiting List has been added to Facebook page - will share to local Groups once the Group Page is live (30 ish days)
- Have applied for Milborne St Andrew Parish Council Grant Application form OFF - 04/02/20
- Sent advert to milborne reporter - paid for by MSA Sports Club

### COMMITTEE MEETINGS:

21st April 2020 19:30 Pams House

2nd June 2020 19:30 Anna's House

### AGM

26th June 2020 19:30 Milborne St Andrew Pavilion



# PAUL ANDREWS - MEMBER NUMBER 00889150

<https://www.dorsetscouts.org.uk/training-calendar>

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Fundamentals & Delivering a Quality Programme (5/12a)

Scouting for All & Administration (7/11)

**Sat, 28 March 2020**

09:00 – 12:30 / 13:30 – 17:00

Programme Planning & International (12b/19)

Supporting Young People & Working with Adults (14/9)

**Sun, 29 March 2020**

09:00 – 12:30 / 13:30 – 16:00

Denis Gooding Scout Centre, Layton Road, Poole, BH12 2BJ

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Promoting Positive Behaviour (15)

Skills of Leadership & Growing the Section (8/13)

**Sat, 16 May 2020**

09:00 – 12:30 / 12:30 – 17:30

2nd Corfe Mullen HQ

Corfe Mullen Recreation Ground, Badbury View Road, Corfe Mullen, Wimborne, BH21 3HU

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Camping Skills (17/18/16 & 38)

**Sat, 27 Jun 2020, 10:00 – Sun, 28 Jun 2020, 16:00**

Blandford Scout HQ

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Fundamentals & Delivering a Quality Programme (5/12a)

Scouting for All & Administration (7/11)

**Sun, 20 September 2020**

09:00 – 12:30 / 13:30 – 17:00

Central Dorchester HQ, Sawmills Lane, Dorchester, DT6 5BW

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Programme Planning & International (12b/19)

Supporting Young People & Working with Adults (14/9)

**Sat, 10 October 2020**

09:00 – 12:30 / 13:30 – 16:00

Christchurch Scout Centre, Beauchamp Place, Christchurch, BH23 2BS

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**AND MORE ON WEBSITE - CHECK IT OUT**

## **North Dorset St Georges Day Celebrations**

**This years St Georges Day Celebrations will be held at Shaftesbury on the 26th April 2020.**

**We will assemble in Coppice Street from 14.00hrs, please ask parents to park and then walk to assembly point.**

**The parade will move off at 14.40hrs in sections, Beavers, Cubs, Scouts, Explorers. Shaftesbury Town band will lead the parade along Coppice Street, through the High Street, turn left into Bimport past Trinity then turning into Abbey Walk.**

**We will form up along the Abbey wall with standards opposite.**

**Shaftesbury Band will play the National Anthem and then be dismissed.**

**Renewal of Promises will be lead by**

**Beavers Jenny**

**Cubs John**

**Scouts Suzi**

**Explorers Lionel**

**Leaders Simon**

**After, we have all including Parents been invited to Trinity for refreshments, if the weather is kind a BBQ and maybe a camp fire, there will also be games.**

# Tolley Badges Ltd

Good morning Sammi

Thank you for your enquiry, please find prices below based on your design.

When you are ready to order please complete the attached order form and email it back to us.

If you order, we would be pleased to send you our finished artwork, based on your design, for your approval, before commencing production. Our design team will use their expertise and base your artwork around your requirements, making adjustments and simplifications where necessary to ensure the best possible look within the size and production limitations.

## Quotation and Payment Information:

**EMBROIDERED BADGES, 70mm x 55mm rectangle, includes up to 9 colours, finished with an overlocked edge**  
**“THE WINTERBORNES”**

**100 @ £1.19 each; 200 @ 79p each**

**HIGH DEFINITION WOVEN BADGES, 60mm x 50mm rectangle, prices include up to 9 colours, finished with an overlocked edge**

**“THE WINTERBORNES”**

**100 @ £1.52 each; 200 @ 94p each**

**All prices plus p&p plus VAT.**

**Above prices are valid until 29/02/20**

Delivery: is currently running at approximately 4/5 weeks from receipt of order. (excluding factory closure for machine maintenance 21 January 2020 – 4 February 2020).

\* Please note that our machines will undergo annual maintenance work in January. Although we quote delivery at around 4/5 weeks, this is very approximate and varies on a day to day basis. Deadline dates sooner than our quoted times can only be accepted by prior arrangement.

Special Terms: 30 days credit from date of invoice. No deposit required, and you have 30 days from receipt of your badges to settle payment (excluding overseas customers, please enquire for appropriate terms).

Please note, there are no further charges, we do not charge for origination, or patterns etc.

IMPORTANT! If you are comparing quotations please remember we are quoting for a top quality cloth badge. Our reputation for quality has been built over the past 50 years and is second to none in the UK; there are many suppliers quoting for a quality that we would consider substandard and our quality control team would relegate to the rejects bin. We are confident that our prices are competitive and offer a “Price Promise” to guarantee to match any like for like quotation (please check our website for full information).

If you order, we would be pleased to send you our finished artwork, based on your design, for your approval, before commencing production. To assist our artwork team and to ensure your finished badge is as attractive as possible, could you please forward your design in its original editable format i.e. coreldraw, illustrator, eps, or pdf (saved for pc if using mac).

When you are ready to order please complete the attached order form and email it back to us. If you are unable to open the attached order form, please click [here](#) and complete our online order form. Alternatively please telephone and a member of our staff will be pleased to take all the information required over the phone. As a signature will be required when your order is delivered you may wish to give a delivery address that is different from the invoice address. By completing our order form you are agreeing to our Terms & Conditions, full details of these can be found on our website: <http://www.tolleybadges.co.uk/terms.htm>.

Due to the worldwide risk of emails not reaching their destination, if you do not receive an order acknowledgement within 2 days we have not received your order. If you do not wish to order by email, please complete the order form, print and return through the post.

You may also be interested in our new Adapt-A-Badge range where you can choose from 100's of predefined templates and personalise with your own wording. This works out cheaper than our fully bespoke prices quoted and is available via our website: Adapt-a-Badge.

We hope this information is helpful but if you have any further questions please do not hesitate to ask.

We look forward to hearing from you.

Kind Regards  
Carole Ellis

Tolley Badges Ltd, 51-55 Enville Road, Kinver, Stourbridge, West Midlands DY7 6BX  
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# MBC Badge Company

Hi Sammi

Please find attached artwork for your approval.

I can confirm a unit cost of £1.09 each plus VAT for a quantity of 100 pieces.

If you require any further information then please do not hesitate to contact me.

Regards

Lesley

Lesley Cutcliffe  
MBC Badge Company

01384 74500 (ex 203)  
[lesley@badges.org.uk](mailto:lesley@badges.org.uk)