

# Winterborne Whitechurch & Milborne St Andrew Group Executive Committee/Leaders' Meeting.

## Executive Officer and Leader Meeting

Thursday April 30th 2020

### Minutes

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| <p><b>1. Present:</b><br/>John Kerley (JK) Sam Elliott (SE) Paul Andrews (PA) Anna Way (AW) Nicky Lindley (NL)<br/>Pam Thornton (PT)</p>  |  |
| <p><b>2. Apologies:</b> Richard Wilson</p>  |  |
| <p><b>3. Correspondence:</b> None received</p>  |  |
| <p><b>4. Minutes of previous meeting:</b><br/>AW apologised for omitting PT from the list of those attending and amended the minutes accordingly. As the meeting took place via "Zoom" JK gave AW permission to sign the minutes on his behalf so they could be added to the official file.</p>   | <b>AW</b>  |
| <p><b>5. Group Section Leader's Report : Sam Elliott</b></p> <ul style="list-style-type: none"> <li>• All families of all sections have details of how to access activities and badges to do at home;</li> <li>• Parents need to update details on OSM so that badges etc can be sent out.</li> </ul> <p>AW congratulated SE on the excellent video she compiled to celebrate St George's Day.</p>  |  |
| <p><b>6. Financial Report – Nicky Lindley:</b></p> <ul style="list-style-type: none"> <li>• It has been difficult to record the financial position before 01.10.2019 as the bank accounts have changed;</li> <li>• SE asked for a list of income and outgoings for the AGM. NL agreed to try to do this;</li> <li>• A discussion about charging subs over lockdown followed. As they make up a large part of the Group budget it is a concern. However SE and AW both felt uncomfortable about charging for the term when activities and meetings were not going ahead. We are not paying hall fees etc whilst the country is in lockdown.</li> </ul> <p>PT suggested contacting parents to explain the situation to see if anyone would like to contribute to group funds despite no formal meeting programmes going ahead . SE agreed to do this;</p> <ul style="list-style-type: none"> <li>• There are still a lot of overdue subscriptions from previous terms;</li> <li>• NL explained there were still some outstanding payments:<br/>£38 for raffle tickets<br/>£2.50 for the Winterbornes' waiting list<br/>£15 for badges.</li> </ul> | <b>NL</b><br><br><br><br><br><br><br><br><br><br><b>SE</b> |
| <p><b>7. Beaver Section Report – Sam Elliott:</b></p> <ul style="list-style-type: none"> <li>• Beavers not paying rent at the moment</li> <li>• Invited to join in with virtual VE day activities and online meetings</li> </ul>  |  |

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| <p><b>8. Cubs' Section Report: Denise Saunders</b></p> <ul style="list-style-type: none"> <li>• Cubs not paying rent at the moment;</li> <li>• Invited to join in with virtual VE day activities and online meetings.</li> </ul>   |    |
| <p><b>9. Scouts' Section Report: Paul Andrews</b></p> <ul style="list-style-type: none"> <li>• PA will put the termly programme on OSM</li> <li>• Happy to try online activities and videos etc.</li> </ul>  | PA |
| <p><b>10. Online Activities</b></p> <p>We discussed online activities for the Group. The two parents of cubs and scouts present were concerned about the challenging amount of virtual schooling the children are getting at the moment and felt that it would be beneficial to support the young people with outdoor activities rather than too much focussed around the screen of an electronic device.</p> <p>It was emphasised that online activities would be short, straightforward and voluntary.</p> <p>NL concerned that some young people might not be managing to complete many badges at home (especially those with parents needing to work from home). Will they feel left behind?</p> |    |
| <p><b>11. Summer Camp</b></p> <ul style="list-style-type: none"> <li>• PA reported that no providers are taking bookings at the moment.</li> <li>• PT felt it was important not to raise expectations as it may not be possible to have a summer camp this year.</li> </ul>  |    |
| <p><b>12. Training:</b></p> <ul style="list-style-type: none"> <li>• JK congratulated PA for completing his Wood Badge. All training now up-to-date.</li> <li>• JK reminded all Executive Committee members that their training modules must all be completed;</li> <li>• PT felt that that the generic health and safety training needed to be adapted to suit the role of the trainees. As an Executive Committee member and NOT an active scouter she felt that the level of detailed knowledge expected was unrealistic.</li> </ul>  | JK |
| <p><b>7:55 pm</b></p> <p>There was a short break in the meeting at this point to allow us to go outside to clap for carers.</p>  |    |
| <p><b>13. AGM:</b></p> <ul style="list-style-type: none"> <li>• To be held virtually, via Zoom;</li> <li>• Accounts to be audited by Colin Westbrook from Gillingham.</li> <li>• NL queried the need for the real receipts to be passed on to be audited alongside the accounts. She has photographs of 12 receipts provided by the Beavers. ( Since the meeting NL has forwarded these to AW who has printed them off and filed them with these minutes. The auditor did not need to see paper copies.)</li> </ul>  |    |
| <p><b>14. Health and Safety and Safeguarding</b></p> <p>JK reminded everybody of the need to keep up-to-date with the new training modules.</p>  |    |

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| <p><b>15. A.O.B</b></p> <ul style="list-style-type: none"> <li>SE is still finalising the closing of the previous bank account with our previous treasurer. It has been difficult to communicate and she is looking into legal advice to support a speedier resolution to the issue so the Group can move on.</li> </ul> <p>NL volunteered to ask Blanchards Bailey for a free half hour consultation.<br/>AW offered to write to Elizabeth Poppitt , the secretary of Dorset Scouts, to complain about the lack of support we have received over this matter.</p> <ul style="list-style-type: none"> <li>PA knows a gentleman in Sturminster Newton who might be interested in running a group</li> <li>Kevin Elliott has been helping Denise with Cubs.</li> </ul> <p><b>Following meetings:</b><br/> 2<sup>nd</sup> June 2020 at 7:30pm                      Rose Tree Cottage, Winterborne Stickland DT11 0NW<br/> Since the meeting, this has been adjourned to 16<sup>th</sup> June at 7:30 pm, via Zoom</p> <p><b>26<sup>th</sup> June 2020 at 6:30pm                      AGM</b></p> | <p><b>NL</b><br/><b>AW</b></p> |
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**Meeting closed at 8:36 pm**