



Minutes committee meeting 28th July 2020 7:30pm
Meeting held digitally on Zoom

Present; Billy Maddock(BM), Sam Elliott(SE), Jonathan Bowell(JB), Rebecca Rodwell(RR), Amy Dennis(AD),

Apologies; Christine Minchella(CM), Francesca Bethell(FB), Shelley Gamble(SG).

Review last minutes; We have not heard from Pete Warrington with regards to continuing as Group President, we will wait until the Covid situation settles down before following up in case he is shielding.

RR;Just Giving page - this had been delayed because of confusion with the account name but this has now been resolved.

An extended discussion around reopening the hut to hirers as Covid restrictions are relaxed continued throughout the whole meeting. Before opening up for hire we need to include the maximum capacity of the hut in our Covid risk assessment and complete the general safety risk assessment and tick list as provided by the Scout Association. These both need to be saved locally and supplied to north Dorset District Scouts.

In our Covid risk assessment we will state the areas that we are actively going to clean for hirers and which areas are out of bounds. We also need to advise people to refer to the current Government guidance for the activity that they are planning to undertake.

The government guidance does leave the discretion of hiring a facility with the executive committee so we can refuse anyone if we so desire but it was agreed that we need to be consistent with how we hire.

Currently we believe that we can hire to clubs but not to private social functions. As such we cannot currently accept booking for private parties or BBQ's.

We have received a risk assessment from the Railway Club but we have concerns that it covers areas that we have not included in our Covid risk assessment and are therefore out of bounds to hirers. This includes the storage areas, loft, offices, Cub and Scout rooms. Once we have identified our maximum capacity, we need to discuss a way to move forward in a way that is Covid secure and allows the Railway Club to get what they need out of the hut.

In the kitchen we will need to zip tie close all cupboards and draws to ensure there is no contamination of shared cutlery and crockery and advise hirers that they will need to bring anything they need.

We will also need to advise the Muslim group that they will be unable to store their belongings in the hut for the foreseeable future. (Further discussion happened after the meeting and it has been agreed that as long as all items are locked away from any other hirers and the Muslim group take responsibility for ensuring the safety of their use that would be adequate risk mitigation.).

Deeds; We still haven't heard back from national Scouts but we did have an amount of files left at the hut. These included some deeds and history. As far as JB can see we have freehold of the site but this still needs to be confirmed. We do also own a small triangle of trees to the left of the gate on entry.

Hut replacement; Discussion of a strategy for the future of the site will be discussed at a future meeting, possibly September.

Treasurers Report; Very little to say. Great weekender badges need to be allocated to the correct groups, SE to advise.

GSL Report; Attached.

Firepit to be relocated to the other end of the site and current pit filled in. This is to move smoke, fire and noise away from residential properties.

Financial regulations approval; The proposal was discussed and approved with limits set on expenditure and reserves.

Hut; A great amount of work has been done in and around the hut during lockdown, our thanks go to everyone who has been involved. Some outstanding jobs still need to be completed, these include painting the toilets, repairing and painting the windows outside. SE and BM will take pictures to show the work that has been done and will post them on Facebook with thanks.

Hut hire terms and conditions; We need to amend the terms and conditions to make it a non-smoking site, to be discussed at the next meeting.

Hut hire; Price increase to be discussed in September's meeting.

Group Paypal account; SE suggested that we should set up a Paypal account as a portal to allow ad-hoc payments and donations to the Scouting Account. This was approved.

AOB; BM to be added as signatory for the Scouts accounts, approved.

NHS have booked in one hire day in September, risk assessment has been submitted and approved.

Next meeting; 29th September

Meeting closed at 10:04pm

