

SUWANNEE VALLEY UNSOLVED

Board of Directors Meeting Agenda for March 25th, 2024

7:00PM (1900 hrs), Teen Town Community Center

Lake City, Columbia County, Florida

1. OPENING
 - a. Pledge of Allegiance
 - b. Roll Call-Secretary Wayne Kelly
 - c. Thanks
2. REPORTS
 - a. Secretary Reports
 - i. Review Prior Meeting Minutes
 - b. Treasurer's Report
 - c. Executive Director's Report
3. ANNOUNCEMENTS
4. UNFINISHED BUSINESS
 - a. Special Election: Confirming the Chairman of the Board of Directors (*See Organization Bylaws, Article 3, Section 2, Subsec. 4*)
 - i. Declarations of Candidacy/Presenting Candidates
 - ii. Voting via Discreet Ballot (Board to choose Election Supervisor)
 - iii. Declaration of Victory
5. SPECIAL ORDERS
 - a. Jackson Koon, Applicant for Board of Directors- Review and Vote for Approval
6. NEW BUSINESS
 - a. Open Discussion Regarding Board Responsibilities
 - b. Basket Fundraiser for April 20th at Lake City Multicultural Festival-Patty Koon
7. ADJOURNMENT
 - a. Date and time of Next Meeting to be determined for May 4th, 2024 at Suwannee County Emergency Management Office, 617 SW Ontario Avenue, Live Oak, FL 32064
 - b. Meeting Adjourned

Relevant Information Regarding Special Election

Organization Bylaws Article III, Section 2, Subsection 4—Paragraph 4 & 5

“In the event the Board Chairperson should resign from their role, notice should be given to the Board Secretary outlining their expected date of resignation and why such resignation is taking place.

It is requested that should such a resignation take place; ample time should be given to organize a special election to appoint a new Board Chairperson. On the date that the resignation is to be executed, the Vice Board Chairperson shall become the successor to the Chairperson on an interim basis until such time a special election should be held.”

SPECIAL ELECTION RULES

1. Candidates wishing to be on the ballot or Nominate a Candidate must report to the Secretary no later than Friday, March 22nd, 2024 no later than noon. (Contact: Wayne Kelly 386-292-5134). Secretary will report to the Interim Chairman with a list of candidates wishing to be considered.
2. Candidates declaring at the meeting will be on the ballot as a write in.
3. The Interim Chairman will declare that the election is open, and that voting shall begin.
4. This will be discreet balloting. The board must nominate a person to supervise the election to ensure a fair election process.
5. The ballot will be issued to all board members. Board members must not write their names on the ballot, only check the box next to the candidate's name.
6. The board member will vote at the voting booth established. The ballot will be dropped in the box and the board member will return to their seat. The supervisor will check the box when the board member returns to their seat to ensure that one ballot was cast.
7. The supervisor and one witness will count the ballot. When all ballots are counted, a winner will be declared and the winner will take their place as Chairman of the Board following the election before business is continued.
8. **IN THE EVENT THE INTERIM CHAIR IS THE SOLE DECLARED CANDIDATE, A MOTION WILL BE MADE TO CONFIRM THE CHAIR AS THE CHAIRMAN OF THE BOARD FOR THE REMAINDER OF THE BOARD YEAR. THE MOTION WILL CARRY WITH TWO-THIRDS VOTE AND THE INTERIM ROLE WILL BE REMOVED.**

MEETING MINUTES

SUWANNEE VALLEY UNSOLVED

Organized 2023

Jason Futch, Executive Director/Chairman of the Board
Greg Burnsed, Vice-Chairman of the Board
Wayne Kelly, Secretary



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MEETING MINUTES SUWANNEE VALLEY UNSOLVED BOARD OF DIRECTORS January 20th, 2024 6:00PM (1800 Hrs.) @ Luraville, FL Community Center Luraville, Suwannee County, FL

Board Chairman Jason Futch called to order the Meeting of the Suwannee Valley Unsolved Board of Directors at 6:15PM. A roll call was performed, and the following Board Members were present:

Jason Futch
Greg Burnsed
Wayne Kelly
Chuck Tompkins
Hedimarie Snipes
Heather Williams
Kalesin Brown
Katie Jeffries

Randy Roberts was absent from this board meeting due to family illness.

After roll call, the Pledge of Allegiance was recited by the board.

Following the pledge, the prior SVU Meeting Minutes were reviewed, and voted on, unanimously being approved.

Chairman Jason Futch discussed issues with the board's TD Bank Account and the lack of activity which closed the account. The board voted on and unanimously agreed to re-open or open a new TD Bank account for SVU.

The board discussed the Missing Persons Initiative Order and unanimously agreed to table the idea indefinitely.

The board discussed and agreed to allowing "County Delegates" to represent SVU across the Suwannee Valley Area. A motion was made to name Tammy Mobley as a delegate and the motion was seconded and was unanimously approved.

Due to potential conflicts of interest, it was discussed that Chairman Jason Futch step down as Chairman, so he did not hold the title of Chairman and Executive Director. The motion was seconded and was unanimously approved. Greg Burnsed will act as the Chairman until a special election can be held by the board.

The bylaws of the organization were voted on and the motion was seconded and was unanimously approved.

Kalesia Brown and Wayne Kelly discussed potential fundraiser ideas with the board to include Relay Events, Cooking Events, Raffles, etc.... The board unanimously agreed to begin hosting fundraisers and working together to create dates for events. The board also spoke about opportunities among local events and setting up a booth at events to further raise awareness and educate citizens about the abilities of SVU.


Discussion regarding applicants for Board of Directors. A motion was made to approve Donna Koon and Larry Mason and placed them on the SVU Board. The motion was seconded and was unanimously approved. Donna and Larry were Welcomed to the Board!

The next board meeting was tentatively set for March 30, 2024, and a motion was made and seconded. The motion was unanimously approved. The March meeting location will be determined later.

The meeting was adjourned at approximately 7:55PM.

Minutes Submitted By: Sec. Wayne Kelly

Date: 01/20/2024.


These minutes have been reviewed and certified on 19th (Day) of February (Month), 2024 at 11:30 am (Time)



Board Chairman



Board Secretary



Board Witness

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