



Suwannee Valley Unsolved, Inc. Volunteer Application

Thank you for your interest in serving our community as a Volunteer for Suwannee Valley Unsolved, Inc!

Please fill out this form below and read over the volunteer work description carefully. When finished, please scan application and send it to info@SuwanneeValleyUnsolved.org. You may also present your application to the Executive Director directly.

Name _____ Date of Application ____/____/____

Address _____

City _____ State FL ZIP _____

Phone ____ - ____ - _____ Email _____

Position Applied For **VOLUNTEER**

Do you have prior experience in the following?

- ☐ Victim Advocacy
- ☐ Law Enforcement
- ☐ Judicial Services
- ☐ Counseling Services
- ☐ Other

IF OTHER, PLEASE EXPLAIN _____

Are you able to provide time to our organization with no issues? ☐ Yes ☐ No

Are you able to attend board meetings with no issues? ☐ Yes ☐ No

Do you need any assistance with carrying out your duties as a delegate? ☐ Yes ☐ No

Have you been arrested OR convicted of a crime or have any issues that may prevent you from serving as a volunteer?
☐ Yes ☐ No

What made you choose to apply for the role of volunteer?

How will Suwannee Valley Unsolved, Inc. benefit from your service as a volunteer?

How will you benefit as a volunteer for Suwannee Valley Unsolved, Inc.?

List any further qualifications you have that makes you eligible to serve as a volunteer for Suwannee Valley Unsolved, Inc.

PLEASE LIST THREE REFERENCES

Name _____ Relationship _____

Address _____

Phone Number ____ - ____ - ____

Name _____ Relationship _____

Address _____

Phone Number ____ - ____ - ____

Name _____ Relationship _____

Address _____

Phone Number ____ - ____ - ____

I affirm that the information provided above is true and correct, and that this application is ready for review.

Signature

____/____/____
Date



SUWANNEE VALLEY UNSOLVED, INC. VOLUNTEER DESCRIPTION

Thank you for your interest in volunteering with Suwannee Valley Unsolved, Inc.! We rely on dedicated volunteers to grow and serve our community as needs arise.

Volunteer Responsibilities:

- Represent Suwannee Valley Unsolved, Inc. at public events with a positive and informative attitude, answering questions from the community.
- Set up, break down, and maintain informational booths at community events.
- Usher attendees at public events hosted by the organization.
- Provide information about Suwannee Valley Unsolved, Inc. to interested individuals.
- Assist the Victims Advocate with assignments as needed. (COCS Volunteers not qualified)

Volunteer Qualifications:

- Minimum age of 18 with a High School Diploma or equivalency (16 years old with parental consent and a demonstrated career path in law enforcement or criminal justice may be considered).
- Prior volunteer experience is preferred.
- Residency within the counties we serve is required.
- Ability to communicate effectively with the volunteer coordinator and group leaders during events.
- Clean criminal background and good standing within the community.
- **For Court Ordered Community Service (COCS) hours: No violent criminal record or convictions that would preclude volunteer work. COCS volunteers must report to the designated team leader or Executive Director for verification of service hours. Probation Officer documentation on official letterhead outlining required service hours is mandatory.**

Background Check:

Due to the nature of the volunteer responsibilities, a background check is required for all applicants. Ensure you consent to the background check prior to submitting the application.

COCS Volunteers: Please have your probation officer provide us with details regarding your community service requirements, including the total number of hours needed for completion. COCS Volunteers are not qualified to assist in Victims Advocate-related assignments due to the sensitivity of information. The background fee is waived for COCS Volunteers as background information should be provided by probation officer.

We look forward to your service! If you have any questions, please don't hesitate to contact Suwannee Valley Unsolved, Inc. at 253-246-9334 or Info@SuwanneeValleyUnsolved.Org.



CONSENT TO BACKGROUND CHECK

Suwannee Valley Unsolved, Inc. is committed to fostering a safe and secure environment for both volunteers and the community we serve. To achieve this goal, we conduct background checks on all volunteer applicants to ensure a good fit for everyone involved. **The background checks will consist of the following, but not limited to:**

- Criminal Background Checks - These are generally at the state, federal and county levels.
- Sex Offender Checks
- Watch List
- Identity Theft
- Government Document
- Motor Vehicle Checks (if applicable)

Internal Affairs Committee:

The Suwannee Valley Unsolved, Inc. Internal Affairs Committee will review the results of the background check to determine eligibility for volunteerism. The Suwannee Valley Unsolved, Inc. Board of Directors will make final determination for accepting an application.

Disclosure and Disqualification:

Withholding requested information that is later discovered may result in disqualification from the application process and potential future applications.

Purpose of Background Check:

Background checks ensure our volunteer team upholds the standards set forth in our bylaws and general rules. Volunteers with good moral character are vital to our mission. We interact with law enforcement and survivors who entrust us with their support, and we strive to extend that trust to our volunteers who interact with these individuals.

Next Steps:

Before we can process your volunteer application, you will need to complete a background check. Please note that your application won't be considered until both the background check is complete.

I have read this information and agree to the above information.

Signature _____ Date ____/____/____