

SINGLE FAMILY OWNERS ASSOCIATION

Board of Directors Meeting Minutes

August 3, 2022 7:30 to 8:30 PM

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/86330184782?pwd=WS9ScmdrQ3ZvRnZMN0FHUTQzRlV6dz09>

Meeting began at 7:33 pm

Donna Grauer, Wendy Jonan, Anne Grice, Doreen Dunlap, Amanda Gaube in attendance

- 1) Approved agenda
- 2) Approved [minutes](#) from June 2th Board Meeting.
- 3) Financial Report
 - a) [Accounts Receivable as of 8/2/22](#)
 - i) Review A/R aging summary report
 - b) [Discuss any budget changes/cash in bank](#)
- 4) Landscape and [Tree Update](#) from Anne
 - a) Reviewed Ken's estimate for removal and additions
 - b) Discussed approval of tree planning Fall 2022 at annual meeting
 - i) Bring up in New Business
 - c) Discussion on Ptarmigan Tree
 - i) Discussed the two opinions around the Ptarmigan cottonwood
 - (1) Unanimous vote to mitigate cottonwood tree with cables
- 5) Annual Meeting Planning
 - a) Basalt Library Sept 22 at 5:30-6:30pm -Community Room- Charge \$25/hour \$100 deposit.
 - b) How noticed
 - i) Email notice
 - ii) Proxy vote document via email
 - c) Board election not necessary now unless someone resigns
Terms of office
Amanda – expires at 2023 Annual meeting
Wendy and Donna = 3 years – expires mid 2024
 - d) [Minutes](#) from 2021 meeting
 - e) Agenda – [Sample agenda from 2021](#)
[Proposed Agenda topics](#)
 - i) Budget process
 - ii) Beverages and snacks will be provided
 - iii) Amanda created Sign in form
- 6) Homeowner issues(need pix) & HOA Rules
 - a) What are the “RULES” - [link to draft Rules and REGS](#) -
 - i) Discussed reviewing the Rules/Regs as well as revising
 - ii) Possible committee of homeowners to review
 - b) Woodpile on Kiln Court - Anne
 - i) No action taken on this - discussed notifying owner of possible covenant violation
 - c) Geraldi Fence - Anne

- i) Doreen to talk to neighbor
 - d) Other issues (need some pix)
 - e) License
- 7) Old Business on Homeowner Correspondence and Concerns
 - a) Request from Anne Grice regarding reminding owners to be mindful and take care of our open spaces.
 - b) Request from Doreen asking us to discuss common areas along Elk Run Drive and the improvements needed
 - i) Doreen to discuss with Mike Coyle
 - c) Wendy to review licensing agreements and to engage lawyer to clarify licensing
 - d) Newsletter to homeowner's Memory Lane ...[2020 Homeowner Survey Results](#) and [March 2020 Newsletter on survey](#)
- 8) Other Business?
- 9) Next Meeting ?
- 10) Adjourn