

Room Hire

Affordable Workspace for Locals

The BASE provides accessible, flexible and affordable workspace for individuals and organisations who need a professional place to work, meet or create.

Our spaces are ideal for:

- Local small businesses and sole traders
 - Students and recent graduates
 - Startups and early-stage enterprises
- Creatives, consultants and remote workers
 - Community groups and project teams

Benefits of workspace hire include:

- ✓ Affordable rates designed for local use
- ✓ Flexible hire options – casual, short-term or ongoing
 - ✓ A professional environment close to home
- ✓ Opportunities to connect with like-minded locals
- ✓ Reduced overheads compared to commercial offices
 - ✓ A supportive, community-focused atmosphere

By working locally, you save time, reduce travel and become part of a connected regional network.

Supporting Students & Startups

The BASE is a launchpad for new ideas.

We actively support:

- Students developing skills or projects
- Startups testing concepts and building networks
- Entrepreneurs seeking guidance and community

Through access to workspace, mentoring and local connections, The BASE helps emerging businesses gain confidence, capability and visibility.

Business Services

Business Services that Support Growth

The BASE offers a practical range of business and professional services, helping local enterprises, startups and students turn ideas into action.

Services may include:

- Business mentoring and advice
- Marketing and communications support
 - Content creation and storytelling
- Collaboration and referral opportunities

Our services are designed to be approachable, affordable and relevant, supporting businesses at every stage of their journey.

Printing, photocopying & laminating

The BASE provides low cost document services, making it easy to prepare professional materials without needing external suppliers.

Available services include:

- A4 & A3 Black & white and colour photocopying
 - Booklet printing
 - Laminating
 - Guillotining
 - Wirebinding

B&W A4 - 5 cents single side, 10cents double sided
Colour A3 - 25 cents single side, 50 cents double sided

B&W A3 - 10 cents single side, 20 cents double sided
Colour A3 - 30 cents single side, 60 cents double sided

Laminating - A4 25 cents each, A3 45 cents each

Wirebinding - A4 & A3 short edge \$1 per documents

Guillotining - Donation

Rates

Meeting Room Hire

Half Day CASUAL USER

8am to 12pm or 12pm to 4pm \$75 plus gst

Half Day REGULAR USER

8am to 12pm or 12pm to 4pm \$50 plus gst

Half Day COMMUNITY GROUP

8am to 12pm or 12pm to 4pm \$40 plus gst

Full Day CASUAL USER

8am to 4pm \$150 plus gst

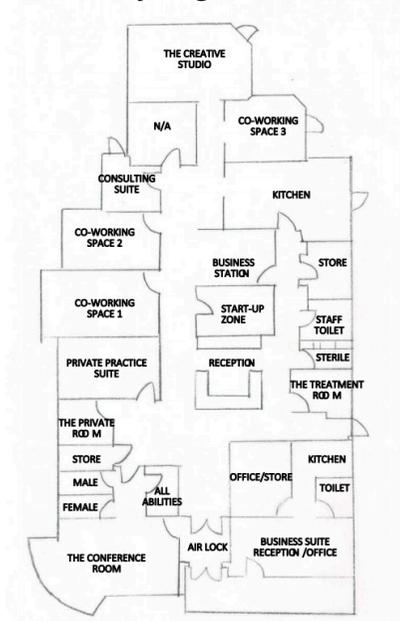
Full Day REGULAR USER

8am to 4pm \$100 plus gst

Full Day COMMUNITY GROUP

8am to 4pm \$80 plus gst

Regular & long-term users including evening hours are by negotiation.





What We Do

Connect

We bring together businesses, creatives and community groups to foster collaboration and shared opportunities.

Promote

Through digital platforms and partnerships, we showcase local businesses, experiences and events.

Advocate

Working alongside EDRA and regional partners, we support sustainable development and community-led growth.

Who It's For

- Local businesses
- Creatives, artists and makers
- Tourism and hospitality operators
- Students, startups and entrepreneurs
 - Community groups
 - The local community

If you live, study or work in the Eastern Dandenong Ranges, The BASE is here for you.

Be Part of Something Bigger

By engaging with The BASE, you're contributing to a resilient local economy that values collaboration, sustainability and community wellbeing.

The BASE

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The BASE is managed by an EDRA Subcommittee comprising EDRA, Hills Arts Alliance, Emerald & District Lions and Hills Community Gardens.



Welcome to The BASE

Affordable workspace - Practical support -
Stronger local business.



The BASE (a **B**usiness, & **A**rts **S**ocial **E**nterprise) is a collaborative hub for the Eastern Dandenong Ranges.

We exist to support, connect and promote the businesses, people, the arts, community groups and tourism initiatives that make our region such a special place to live, work and visit.

From affordable workspace and practical business services to regional promotion and collaboration, The BASE is designed to help ideas grow and for our local community to thrive.

Explore workspace options, discover business services, and connect with your local business community.

THE BASE

Where ideas take root and local business grows.

edrabase.org.au