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## NEPA Project Manager

US-AZ-Phoenix

**Requisition Number** 2018-10232    **# of Openings** 1    **Program** Natural Resources/Biology/Ecology

**Hire Type** Regular    **Hourly/Salary** Salary

### About the opportunity

SWCA Environmental Consultants has an exciting opportunity for a NEPA Project Manager / Environmental Planner with experience assisting applicants and federal agencies in managing the preparation of environmental documents across the company. This is a regular, salaried position based in our Phoenix office for someone looking for a great, career growth opportunity to join SWCA's expanding practice.

### What you will accomplish

- The role will serve as a Project Manager having the responsibility to coordinate and/or assist in the preparation of NEPA documents for a variety of federal agencies.
- You will lead the marketing efforts in Arizona to include business development, client outreach, preparing proposals, and conducting interviews and presentations.
- Write various sections of environmental documents and review and edit other sections prepared by technical specialists.
- Provide advice and guidance on complex federal regulatory issues for projects across Arizona.
- Ensure project quality, scheduling, and budget objectives are clear and met.
- Take initiative, resolve problems, and identify improved procedures to assure client needs are met effectively
- Work closely with project managers, directors, and principals throughout the company to promote SWCA's business interests in adherence to its mission, vision, and values.
- Willingness to learn, have fun, and grow into increased management and leadership responsibilities.

### Experience and qualifications for success

- Bachelor's degree in environmental planning, environmental science, or a related field. Master's degree a plus.
- At least five (5) years of progressively responsible and applicable experience preparing NEPA documents.
- Working knowledge of NEPA other state and federal environmental laws and regulations.
- Excellent communication skills both written and verbal.
- Strong analytical skills with the ability to take a logical approach to tasks.
- Demonstrated organizational, analytical, and document management skills with the ability to work in a team environment with strong multi-tasking skills able to work on more than one project at a time, meeting tight deadlines.
- Clean driving record required.
- Ability to travel as needed for projects throughout Arizona and the southwest.

#### Preferred qualifications:

- Experience working with local, state and federal agencies in Arizona.
- Business development experience in a lead or support role.
- Working knowledge of Clean Water Act, Endangered Species Act, National Historic Preservation Act, and other federal regulations.

SWCA Environmental Consultants is a growing employee-owned firm, providing a full spectrum of environmental services. With offices across the United States, SWCA is one of the largest environmental compliance firms and ranks among *Engineering News-Record's* Top 200 Environmental Firms.

If you would like to contact SWCA regarding the accessibility of our website or need assistance completing the online application process due to a disability, please email [accommodations@swca.com](mailto:accommodations@swca.com) or call 800-828-8517. This contact information is for disability accommodation requests only. All other inquiries will not receive a response.

*EOE - women, minorities, individuals with disabilities and veterans are encouraged to apply.*

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#### Project Archaeologist

SWCA Environmental Consultants has an opportunity for an Archaeologist for our Houston, TX office. Your role will be to assist Project Managers and Principal Investigators with the planning and execution of field

**EEO Policy** (/sites/default/files/eo\_policy.pdf) | **Pay Transparency Policy Statement**

(/sites/default/files/pay\_transparency\_policy\_statement\_jan\_2016.pdf)

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