



Gila Watershed Partnership of Arizona (GWP) Position Description

Title: Habitat Restoration Manager

Reports to: Executive Director

Manages: Restoration Field Coordinator, Biological Science Technician

Status: Full-Time Salaried Employee

Organizational mission:

To improve the water quality and ecosystem condition of the Upper Gila Watershed while enriching the local community through education and economic opportunity.

Position Summary:

The Habitat Restoration Manager is responsible for operating and refining the GWP's restoration program. The position includes planning and supervising restoration projects, managing contracts, collecting monitoring data, analyzing results, and communicating lessons learned to the broader scientific and management community. The Habitat Restoration Manager will work locally with contractors, landowners, partners and stakeholders to accomplish restoration goals, report progress, use outcomes to improve future planning, and revise protocols as needed to ensure successful project completion. There is potential for growth and development of this position and program.

Duties & Responsibilities:

Science

- Use best available science, management plans, and best practices to develop and execute restoration projects
- Analyze, interpret, and share monitoring data to inform adaptive management and communicate lessons learned
- Regularly strive to improve project efforts via adaptive management
- Explore potential for the inclusion of experimental studies within restoration projects

Communication

- Develop and communicate work plans to contractors and GWP staff to ensure that projects are completed in a safe and effective manner

- Coordinate between contractors, public land managers, and private landowners to promote and implement collaborative projects
- Attend regular organizational and educational meetings to provide updates to project partners and the public
- Work collaboratively with other GWP staff and partners to promote a coordinated approach to progress
- Present at scientific and management related conferences and meetings

Planning/Operations

- Work with Executive Director, GWP board, and staff to develop and update the strategic plan
- Work with Science and Technical Committee and partners to develop strategy and move GWP initiatives forward
- Develop and communicate work plans to contractors and GWP staff to ensure that projects are completed in a safe and effective manner

Administrative

- Manage ArcGIS files and a geospatial database
- Manage restoration project budgets and report monthly to Executive Director
- Provide project narratives for, and review of relevant funding proposals

Leadership

- Provide or organize technical training in restoration techniques, safety and scientific monitoring to GWP staff and volunteers as needed
- Provide oversight of field staff to maintain a safe and successful work environment
- Explore opportunities to advance the mission of the organization through additional conservation projects within the watershed

Required qualifications:

- Master's Degree in Biology, Conservation, Ecology, or related field, or a bachelor's degree in the same with experience leading projects from beginning to end.
- Positive attitude and ability to inspire and motivate team members
- Strong interpersonal skills and an ability to interact with a wide variety of constituents through meetings, presentation, and writing
- Three years minimum applied field experience in the field of habitat restoration
- Demonstrated successful experience leading and managing field crews or teams
- Proficient in ArcGIS suite
- Proven ability to manage and maintain relationships with a wide variety of stakeholders. Should be a good listener.
- Demonstrated management skills related to planning, organization, team-building and follow-up.
- Experience synthesizing and interpret ecological monitoring data

- General computer skills including Microsoft Office and data management
- A valid state driver's license

Desired qualifications

- Knowledge of environmental permitting laws and process
- Experience driving 4-wheel drive vehicles and transporting trailers
- Working knowledge of machinery and tools used in large-scale tree removal and restoration projects
- Experience with non-profit organizations, either as an employee, volunteer, or partner
- Herbicide application permit or ability to obtain one

Work Environment

- Work schedule involves occasional outdoor work in extreme temperatures
- Work requires safe use of hand tools, herbicide application equipment, power tools, and heavy machinery
- Additional safety equipment and risk management training will be provided if needed
- Significant travel is required to inspect and work at field locations and to attend conferences, outreach, and community events. Some weekend or evening work may be required for important events or activities.
- This is a salaried, professional position where the work load is driven by the annual work plan and organizational mission objectives. Candidate must be willing to reside in the Upper Gila River watershed, and to relocate if not already in the region.

Compensation and Benefits:

- \$35,000-\$40,000 depending on experience
- Paid time off, Health Insurance, and cell phone reimbursement
- Family friendly work environment
- Opportunity for personal and professional growth

Location:

The Gila Watershed Partnership offices are located in Safford, Arizona, a small, friendly city on the edge of the Sonoran Desert and nestled in the shadow of Mount Graham. Safford and the Gila Valley offer numerous outdoor recreation opportunities, natural hot springs, vibrant local festivals, and reasonable cost of living.

To apply, please send cover letter, resume, and 3 references to Melanie Tluczek, Executive Director at melanie@gwpaz.org by July 10, 2018.