
ENVIRONMENTAL PLANNING MANAGER(Job Id 47555)

Post Date: 06/13/2019

Close Date: 06/24/2019

Category: AIR / ENVIRONMENT

Grade: 21

Location: PHOENIX

Salary: 50,773.00-64,000.00

Description

ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT)

Driving the future of transportation with a diverse and innovative team

To learn more about our team [CLICK HERE](#)

All Arizona State employees operate within the Arizona Management System (AMS), an intentional, results-driven approach for doing the work of state government whereby every employee reflects on performance, reduces waste, and commits to continuous improvement with sustainable progress. Through AMS, every state employee seeks to understand customer needs, identify problems, improve processes, and measure results. State employees are highly engaged, collaborative and embrace a culture of public service.

Environmental Planning (EP)

ENVIRONMENTAL PLANNING MANAGER

(3 available positions)

Anticipated Salary: \$59,000

To learn more about Environmental Planning

Click Here

Connect with us on [LinkedIn](#)

LOCATION

1611 W. Jackson Street, Phoenix, AZ

JOB SUMMARY

The Environmental Project Manager:

Has sole legal NEPA decision making authority and approval responsibility for ADOT highway development projects

Uses specialized environmental expertise, reviews and comments on environmental reports to ensure legally-defensible compliance of federal (including United States Code and Code of Federal Regulations), state including Arizona Revised Statutes), and local ordinances to protect ADOT from risk and litigation. Documents preparation for in-house Environmental and NEPA clearance documents and associated reports, analyses and permits

Provides project-specific knowledge and serves as the environmental expert throughout the project development process

Coordinates concerns and issues with project team members, stakeholders and agencies and negotiate resolutions.

Assists in the development of ADOT planning studies, serves on technical advisory committees and assists in education outreach efforts to other groups within ADOT

Reviews project engineering plans, project assessments, design concept reports, project specifications, and other civil/roadway engineering documents for environmental and NEPA compliance

Reviews Clean Water Act permits for compliance, constructability, and content accuracy and submit to the appropriate authorizing agency on

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behalf of the District Engineers

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

Environmental regulations, laws and ordinances and a strong understanding of the NEPA process and other environmental laws and regulations

Organizational structure and hierarchy of various federal, state and local agencies and have experience in effectively and professionally coordinating project details, expediting project reviews/approval and the use of appropriate escalation process

Skills in:

Experience in Environmental/NEPA Project Management or Environmental Planning, or a combination of education and experience that suggests the ability to successfully manage multiple projects for environmental compliance

Problem solving, analytical process, and have interpretive skills to understand and maximize application of complex environmental laws and regulations, planning and organizational skills to conduct research, analyze and synthesize data, and prepare reports and ensure deliverables meet schedules

Current office automation skills to prepare correspondence, spreadsheets, documents and update multiple databases

Must be able to interpret highway plans and specifications to ensure integration of all project environmental measures in the plans, specifications and estimates

Ability to:

Prepare Environmental Impact Statement (EIS), Environmental Assessment (EA),Categorical Exclusion (CE) NEPA documents, or similar environmental documents

Speak Publicly, Small Group Communications, Negotiate, Problem Solve

Make timely adjustments within work tasks as conditions demand

Make on-the-spot decisions which may cause high dollar impacts or significant schedule impacts on projects

Multi-task and prioritize management of the environmental and NEPA clearance for dozens of multi-million dollar construction projects

Manage numerous projects

PREFERRED REQUIREMENTS

Bachelor's (BA/BS) degree or higher in an environmental discipline, planning, public management, environmental or related field and related professional experience.

Direct Environmental/NEPA Planning experience is preferred. Public sector experience is a plus. A Master's degree or Master's certificate in related field is desirable.

BENEFITS

The State of Arizona provides an excellent comprehensive benefits package including:

Affordable medical, dental, life, and short-term disability insurance plans

Top-ranked retirement and long-term disability plans

Accrued vacation at 4.00 hours bi-weekly for the first 3 years

sick days at 3.70 hours bi-weekly

10 paid holidays per year

Deferred compensation plan

Wellness plans

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Please visit http://www.azdot.gov/Inside_ADOT/HR/Employment.asp to learn more about benefits given to ADOT employees.

All newly hired employees will be subject to the E-Verify Employment Eligibility Verification Program. *ADOT supports a diverse multi-cultural workforce that reflects the community, promotes equal opportunity at all levels of the Agency, and creates an inclusive work environment that enables all individuals to perform to their fullest potential free from discrimination.*

To submit your resume click the "APPLY NOW" button below

Having trouble applying for this position?

Email HRIShelpdesk@azdoa.gov or call (602) 542-4700 for assistance.

ADOT