

## Environmental Quality Specialist - Office of the City Engineer

### ABOUT THIS POSITION

During the current health crisis, the majority of job interviews will be held by video or audio conference. In person recruitment and selection processes will be conducted in accordance with recommended safety guidelines (masks, social distancing, and disinfecting between candidates)

Please be aware that you may be required to undergo screening for symptoms of COVID-19 which may include answering questions regarding symptoms or having your body temperature read as part of this job. You may also be required to wear a face covering or use other personal protective equipment (PPE) related to the COVID-19 pandemic.

The Environmental Quality Specialist is assigned to the Street Transportation Department. This position will serve in the Office of the City Engineer's Environmental Services Section and ensure compliance with local, state and federal regulations for the city-wide operations. The specialist will interact with regulatory and compliance agencies and communicate requirements for City projects. This position will be responsible for overseeing professional service and contractor contracts, reviewing estimates, reviewing reports, and conducting in field project work amongst other duties. May assist in developing curriculum and training staff on regulatory compliance and reporting, interpretation of rules and policies, and compliance reviews.

The incumbent also provides consultation processes relevant to projects with federal funding, permitting, and approvals; and manages and coordinates environmental, technical and regulatory work with other City departments, regulatory agencies and other entities. Duties include implementing regulations; conducting site surveys and determining field conditions; project management; administering/managing contracts with various environmental consultants; and overseeing contracted consultant and contractors on project sites. Currently there is one vacancy in the Street Transportation Department.

This recruitment and any interview process as a result of this recruitment may be used by multiple hiring managers and multiple departments throughout the City to fill any related current or future vacancies; other recruitments and appropriate eligible lists may also be considered.

### IDEAL CANDIDATE

- Working knowledge of various environmental regulations including but not limited to the NEPA Process, ADOT coordination, understanding of federal nexus in project funding for projects.
- Understanding of 401/404, Historic Preservation, Archaeology, and Biological Species as these relate to large project funding requirements, especially when federal funding is involved.
- Knowledge of EPA AHERA, OSHA Asbestos regulations and NESHAP regulations.
- Knowledge of EPA/HUD Lead regulations
- Knowledge of Clean Air Act & Clean Water Act,

### SALARY

\$55,931 - \$85,176 annually. Candidates may be hired up to \$85,176 depending upon qualifications. Candidates may be hired above the minimum depending upon qualifications.

A comprehensive benefits package is offered which includes traditional pension with employer and employee contributions; choice of medical HMO, PPO, or HSA/HDHP plan; wellness incentive of up to \$720 annually; dental; vision; life insurance; long-term disability; 401(a) and 457 plans; medical enrollment includes a monthly \$150 City contribution to a Post-Employment Health Plan; bus/light rail pass; tuition reimbursement program; paid time off includes 11.5 paid holidays, 12 vacation days, and 15 sick days and personal leave days.

For more details, visit:

[Unit 7 – Supervisory/Professional Benefits Pension Information](#)

### MINIMUM QUALIFICATIONS

- Two years of professional level experience in the field of ground or surface water, air, or soils management.
- Bachelor's degree in hydrology, environmental engineering, geology, environmental science, hydrogeology, biology, chemistry, hazardous materials management, or a related field.
- An equivalent combination of related experience and education may be considered.
- Requires working outside in a variety of environmental extremes such as heat, cold, rain, air pollution and dust.
- The City job description can be found [here](#).
- All finalists for positions are subject to a criminal background check applicable to the department or position.

- Requires the use of personal or City vehicles on City business. Individuals must be physically capable of operating the vehicles safely, possess an appropriate valid Arizona driver's license, possess personal insurance coverage and have an acceptable driving record.
- For information regarding pre-screening and driving positions, [click here](#).

**PREFERRED QUALIFICATIONS** – The minimum qualifications listed above, plus:

- Experience writing and reviewing scopes of work, standard operating procedures, reviewing construction plans, reviewing and writing technical reports, reviewing cost estimate and invoices.
- Proficient in Adobe Acrobat, Excel, PowerPoint and Word.
- Experience with Federal NEPA Process.
- Knowledge of ATSM 1527-13.
- Certifications in asbestos.

**RECRUITMENT DATES**

Recruitment closes May 17, 2021. All materials must be received by 11:59 p.m. on this date.

**HOW TO APPLY**

Apply online by completing the required information and attaching, **as one document**, your cover letter and resume. Please include your experience as it relates to the qualifications stated above. Only the highest qualified may be posted to the eligible to hire list. The results of the resume screening process will be sent to your primary email address.

**WE ARE HERE TO HELP**

- Explore other [Employment Opportunities](#) with the City of Phoenix.
- Subscribe to receive [e-mail notifications](#) about new employment opportunities.
- Request assistance applying for this job by contacting our HR Connection Center at [\(602\) 495-5700](#).

**REFERENCE**

Environmental Quality Spec, JC: 51520, ID# 39759, 05/02/21, 6 mos., WES, Benefits: 007

City of Phoenix employees commit to Work Smart, Spend Wisely, Be Kind.

City of Phoenix is an equal opportunity employer. AmeriCorps, Peace Corps, and other national service alumni who meet the required qualifications are encouraged to apply.