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NEPA Technician

Request NWR-03:SK0419
Company North Wind Resource Consulting
Location Phoenix, AZ
Job Type Full Time
Date 4/8/2019

Job Description

North Wind Resource Consulting is seeking a junior/mid-level National Environmental Policy Act (NEPA) Technician to assist with projects predominately in the AZ, NM, NV, CA, and UT region.

The position will require working with interdisciplinary teams supporting the preparation of NEPA documentation through the direction of the Project Manager. Work will be conducted primarily in an office setting.

The position requires the ability for some limited travel. Per diem and lodging are provided for all project work requiring overnight stays away from employee's home office.

Plans and coordinates NEPA efforts ensuring documentation meets prescribed quality standards and is in compliance with NEPA and CEQ regulations and agency policy and guidelines.

Develops project schedules to track the NEPA process and assist with the public involvement process.

Coordinates identification of inventory and data collection/analysis needed to conduct NEPA decision-making efforts.

Supports the agency spokesperson for the NEPA planning efforts and assists in public contact, including: scheduling interagency and public meetings, recording comments, initiating responses and systematically ensuring that the NEPA process meets specified public involvement regulations.

Ensures that the NEPA process is implemented so as to conform to other agency planning documents and supports coordination with other federal, state, and local agencies, tribal governments and public interest groups.

Will prepare NEPA documents and participate with interdisciplinary team specialists.

Qualifications

Degree in a natural resource or closely related field.

Four to five years' experience coordinating and writing NEPA compliance documents including Environmental Assessments (EAs) and Categorical Exclusions (CEs).

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Experience in supporting technical reports for NEPA compliance including biological assessments and cultural resource reports and working with regulatory agencies such as the U.S. Fish and Wildlife Service (USFWS) and State Historic Preservation Office(r) (SHPO).

Experience with CWA Section 404 analysis and permitting is a plus.

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions. The nature of those accommodations will be determined on a case-by-case basis. If you are an individual with a disability and require a reasonable accommodation to complete any part of the application process, or are limited in the ability or unable to access or use this online application process and need an alternative method for applying, you may contact our Helpline +1.208.528.8714 or e-mail hr@northwindgrp.com for assistance.

North Wind Group is an Equal Employment Opportunity (EEO) employer and welcomes all qualified applicants. Applicants will receive fair and impartial consideration without regard to race, sex, color, religion, national origin, age, disability, veteran status, genetic data, religion or other legally protected status. All qualified applicants will receive consideration for employment without regard to their protected veteran status and will not be discriminated against on the basis of disability.



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