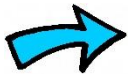




## **Career Opportunity**

### **Environmental Planner/Project Manager – Pacific Northwest**

### **Work in Spokane, Lacey, Everett or Wenatchee, Washington**



For more information and to apply, visit our career website at

<https://www.tierra-row.com/index.php/careers>

#### **About Us:**

Tierra Right of Way Services has been conducting cultural resource projects since 1993 and environmental compliance since 2000. We are committed to meeting our customer's land service needs in the highest quality manner, delivered with the highest ethical and professional standards.

#### **Benefits:**

We offer competitive compensation and a comprehensive benefits package including medical, dental and vision insurance, 9 paid holidays annually, paid sick leave, PTO, 100% company-paid life insurance and disability insurance, pet insurance and much more. In addition, all employees are eligible to participate in our 401(k) plan with a generous company match after only 30 days of employment!

#### **Position Summary:**

This position serves a dual role as an Environmental Planner and Project Manager. The incumbent will work closely with an interdisciplinary team to analyze project related impacts to the human and natural environments and take the lead on the development of complex regulatory analysis for NEPA driven documents such as Environmental Assessments and Environmental Impact Statements. As the Project Manager, he or she will also be responsible for directing the business aspects of environmental planning projects.

**Essential Functions and General Responsibilities:**

- Coordinates with regulatory agencies to manage permitting issues; ensures compliance with the National Environmental Policy Act (NEPA) and all federal, state, and local environmental regulations.
- Prepares environmental impact statements, environmental assessments, categorical exclusions, and responses to requests for proposals.
- Administers project timelines and budgets.
- Ensures compliance with all required regulations including Section 106, Section 7 and associated federal and state laws and regulations.
- Markets to existing and new clients by developing marketing proposals, attending marketing functions, and maintaining client relationships.
- Interfaces with government agencies regarding project regulatory compliance.
- Prepares scopes of work and budgets.
- Coordinates with clients and staff to ensure that project goals are met.
- Plans, directs, and coordinates work activities and schedules.
- Performs other related responsibilities as needed.

**Knowledge, Skills, and Abilities:**

- Ability to maintain confidentiality.
- Strong communication skills
- Strong interpersonal skills, including the ability to interact and collaborate with all levels of management and staff
- Ability to work as a team player
- Attention to organization, detail and accuracy
- Ability to maintain regular attendance and be punctual.
- Knowledge of federal and state environmental regulations such as NEPA
- Knowledge of utilizing MS Word, Excel, and Outlook applications
- Ability to plan, organize, and prioritize work
- Ability to work independently and apply decision-making skills
- Ability to work under pressure and meet deadlines

**Minimum Qualifications:**

- Bachelor's degree in environmental science or closely related field
- Five (5) years related experience.
- Valid Driver's License

*Tierra Right of Way is proud to be an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex (including pregnancy), national origin, sexual orientation, gender identity, genetic information, veteran or disability status. We are committed to the principle of equal employment opportunity for all applicants and employees and to providing employees with a work environment free of discrimination and harassment.*

*Tierra is committed to the full inclusion of all qualified individuals. As part of this commitment, we will ensure that persons with disabilities are provided reasonable accommodations. If reasonable accommodation is needed to participate in the job application or interview process, contact our Human Resources Department at (520) 319-2106.*