

Next Hui Agenda:

DATE: 12th of January

TIME: 7:09PM

KARAKIA TIMATANGA: Te Hirea Doherty

Present: Bailey Lacey-Rameka (Bailey L.R), Te Oranoa Matthews (Te Oranoa M), Selwyn Te Paa (Selwyn T.P), Te Hirea Doherty (Te Hirea D), Brooke Bridges (Brooke B), Nic Sinnott (Nic S), Jackie Katipa-Maikuku (Jackie K.M), Jessie Parr (Jessie P)

- a. **APOLOGIES** - Issac Samuels, Nadine Houia-Ashwell (Selwyn T.P moved, Te Hirea D. seconded)
- b. **AROUND THE TABLE - How's the Mauri out of 10?**
- c. **MINUTES FROM PREVIOUS MEETING:**

Motion to accept December Minutes

Move: That the minutes from the Te Oranga Executive meeting held in December 2022 be taken as a true and correct record given the corrections are made.

Moved by Nic Sinnott
Seconded by Te Hirea Doherty

- d. **FINANCIAL REPORT** - No kaiputea

Selwyn T.P:

- Still in the process of trying to sign off the previous tumuaki. Hoping to get it done in the next 2 weeks. Once a new kaiputea is on board, we will sign them on.

- e. **QUICK REPORT BACKS**

1. **Ōtepoti**

Te Hirea D:

- We have just received a list of the candidates for the Otago Medical School Dean. Prof. Joanne Baxter is one of them, which is incredibly exciting. The email has just come through, looking forward to the interview and keen to provide a student voice on that panel.
- Still planning for freshers which is coming up soon.

Nic S:

- Have set up dates for Te Reo Kia Ora using the exec excel calendar. Have penciled in a Semester 1: 8-week course and a Semester 2: 8-week course. However, a lot of it will be based on numbers

and interests. I think it'll have the same numbers as last year, but I want to check so that we don't waste resources if the interest isn't there.

2. Ōtautahi

Jackie K.M:

- Not a lot of change since the last exec meeting. We have elected another member called for the Position of Te Whirikā - Sam Cameron Dunn. He expressed interest for the position. He will sit in on CMSA meetings as an additional voice for us.

3. Pōneke

Selwyn T.P:

- Still in process of establishing a Te Oranga branch for Pōneke. Te Oranga ki Pōneke is the interim name for now. We're wanting to set up for continuity of the events that we plan on holding, but it's been a bit slow since we have to write up a constitution from scratch.

4. Te Puku

- No report back

5. Tāmaki

Te Oranoa M:

- Similar to what Selwyn mentioned, we're also in the process of setting up a Te Oranga branch here in Tāmaki for engagement. Student engagement has been quiet up here for the last few years and we're keen to set something up. We've been chatting about what that would look like and whether it'll be a completely new exec or an exec pulled together by pre-existing members.

6. Whangārei

- No report back

7. NZMSA

Bailey L.R:

- We have our first official meeting tomorrow night, which is just planning for the face-to-face next weekend. I have also made another email, to not overcrowd the main exec email or the secretary one either. teorangamangai@gmail.com

8. Te ORA

- No report back

9. ACE (Advanced Choice of Employment)

- No report back

f. EVALUATION OF PREVIOUS ACTION POINTS

- i. Knocking out SGM - deciding what to add to that hui - $\frac{3}{4}$ **completed**
- ii. Hold our hui before then - **completed**
- iii. Ora to send Te Hira the doc for F2F - **completed**
- iv. next hui date to be sent out - **completed**
- v. minutes to be sent to exec - **completed**

g. CURRENT BUSINESS

i. SGM

1. Re-Elections

Selwyn T.P:

- 2 people going for treasurer: Te Rina and Abby
- 1 person for Whangārei: Nico
- No nominations for Tāmaki Teina
- Voting will close the night before the SGM

2. Constitutional Changes

Selwyn T.P:

- Apologies for not allowing the standard 2 weeks notice for constitutional changes. We just have to make an apology for this as this is a breach, but can be approved if done in good faith.
- The majority of changes made are in formatting and how it is presented. I am wanting to save the major wording changes for the AGM, so that it is done correctly.
- Summarized formatting changes.
- Summarized Translation changes. These changes were made with Nic.

Summary of changes attached at the end of these minutes.

General Comments about the proposed changes:

Te Oranoa M:

- I think there's a need to define Executive resolution. This term comes up a few times throughout the constitution.
- Maybe changing 'winding up' to 'disbandment', so that it's clear what we mean.

Selwyn T.P:

- I'm happy to add that now [disbandment suggestion], since it'll sound a lot more professional compared to 'winding up'.
- By definition, whenever the exec makes a vote that is an executive resolution?

Te Oranoa M:

- Sweet, but I'd like it if it were more specific. So is it if $\frac{3}{4}$ of us are happy with a decision then that makes it an executive resolution? Or if you and I decide on our own about something does that make it an exec resolution? Just wanting it to be clear what that is and how we can use that, because there's actions that can come from an executive resolution.

Selwyn T.P:

- Agreed, this needs to be better defined.

- I'd also like for us to eventually move to a consensus driven voting. I feel like that's the more Māori way of doing things. It'll be hard to do over zoom, but I think that's something we should work on.

Brooke B:

- Just want to talk about how voting is taking place (12.12). In the constitution it is by show of hands, all in favor say I etc. Is show of hands what we actually use? And are we using it properly?

Selwyn T.P:

- Sounds good. It sounds super outdated. So what should we change 'show of hands' to? Maybe change it to 'resolution'. Resolution to be defined better later. AGMs used to be held in-person, so that's probably why it was a show of hands.

Te Oranoa M:

- Sorry just going back to definitions. I think we should change the definition of 'rohe'. At the moment rohe only include auckland, dunedin, wellington, and christchurch, but then by this definition Whangārei and Te Puku aren't rohe, so technically anyone can vote on these positions.
- Also if we're going to include MAPAS, we should state that they are a faculty-led group that oversees all health careers for Māori, but isn't medical student specific.
- This will be good because then we can see why there's a clear need to have a medical student association set up there. Since nothing is there for them specifically.

Selwyn T.P:

- Seeing as MAPAS isn't a student association, I think it should be removed. Seeing as Te Oranga doesn't have an MOU with them either.

Te Oranoa M:

- I agree. I think it used to be there because there used to be a MAPAS student exec but that was disbanded a few years ago.

Selwyn T.P:

- Sweet, I'm happy to have them removed. Anything else?

Te Oranoa M:

- Yep (8.5), did we want to include in the constitution that we have the power to elect internally, just so people are aware that we can elect internally if necessary. This can link into our definition of executive resolution i.e if a position isn't filled through general voting, then the exec has the power to elect someone through executive resolution?

Selwyn T.P:

- Yep, I agree.

Te Oranoa M:

- 15.1 just around the logo/letterhead. In the constitution it says it should be kept solely by the secretary, but at the moment it's sitting in the exec drive. Should I remove it from the exec drive just so we're acting on our constitution properly?

Selwyn T.P:

- Yep, I'm happy with that. Remove it and just hit up the secretary if you need it for anything. Plus we haven't been treating it as a common seal. It's on our facebook page etc... and there's colors involved too. You're doing some rangahau on history at the moment aren't you?

Te Oranoa M:

- Yeah I have a document set up for that. Feel free to add to it [everyone] as you hear things, it's up on the exec drive.

Selwyn T.P:

- Let's have a quick break and come back at 7:52PM.

Break taken at 7:47PM to 7:52PM

Jessie P Entered 7:52PM

Selwyn T.P:

- Summarized wording changes.
- Summarized further changes to be made for the constitution at the AGM, including role descriptions etc...

3. Agenda

Selwyn T.P:

- Anything anyone wants to bring up?

Te Oranoa M:

- Just an emphasis on how Tāmaki teina will be voted internally seeing as no one has applied for the position through our nomination process.

ii. Calendar

Selwyn T.P:

- Are there any date clashes yet? If not, it would be great to get a head start on planning for the events especially taking place in the earlier part of the year. What about WAT?

Brooke B:

- Yeah, I'm keen for it to be in Christchurch (July 1-3rd) in the Onuku area. Did you block out Thursday-Saturday?

Selwyn T.P:

- It'll likely be a Friday-Sunday block.

Brooke B:

- Anyone have any objections to those dates?

Selwyn T.P:

- Nope.

Jackie K.M:

- Akaroa is right on the beach. It's spacious too, like otakou marae.

Brooke B:

- How far is it from the airport?

Jackie K.M:

- One hour and twenty mins from the airport

Selwyn T.P:

- Sweet, as an action point you can start revising dates for WAT. And start the conversations around speakers etc ...
- My dad works in the Māori Health Authority, so if we can sort dates then hes keen to have some of the people involved in his mahi come as speakers.

Te Hirea D:

- In terms of flights, should the students in the dunner's car pool to Christchurch to save money?

Selwyn T.P:

- That's a great idea, it'll be way cheaper and make our flight money go further.

Nic S:

- Are we still keen to alternate the locations of the events? WAT in the south and reo wa in north?

Selwyn T.P:

- Yeah, that would be ideal. I'm keen to have it at my old school, it has accom, classrooms etc... very convenient.

Nic S:

- If you've already got all the connections and the set up is great for Reo Wa, then as long as we can sort transport that'd be mean.
- Would there be kaiako there that would be keen to teach us or would we need to bring our own?

Selwyn T.P:

- Yes, they could accommodate that too. They have an old network of boys who are teachers.
- There's no cap on how many people can attend and could potentially include Te Ora members too.
- 2-4th of Sep as potential dates?

Nic S:

- Yeah, it looks good. I just need to check my placements. I should be free though.

Selwyn T.P:

- Action point to discuss that further around dates, set up, transport etc...

Jessie P:

- Sorry, before we leave that point I just wanna add that those on placements constantly have their breaks changing. I was just thinking that with 2021 WAT, some students couldn't make their flights because the flight was in the AM, but that werent available til the PM of that day if they had a long day.

Te Oranoa M:

- I can speak a little bit about that. We were cut throat about that last year with planning, because our whakaaro was that if you couldn't make it to the whakatau you couldn't come. Neither Laura or I were from the marae that was being used, so thought this would be best.

Nic S:

- I think it just depends on the venue. If they are happy to welcome our kaupapa onto the venue or just the individuals.

Selwyn T.P:

- We're [HP Boys High] pretty chill and could probably work around that.

Te Hirea D:

- Will it be during the school holidays?

Selwyn T.P:

- They have the capacity to host during school holidays and cater for us if we need. We have the option to decide on that closer to it.

iii. Portfolios

Selwyn T.P:

- Any updates?

Te Hirea D:

- I have a question about face-to-face since I'm planning it for being pretty early in the year. But in terms of bookings and things, will I have to liaise with the kaitiaki putea around prices and accomodation?
- And I am looking for around February, just as an FYI.

Jackie K.M:

- Just personally, February is quite booked for me. Apologies.

Te Hirea D:

- Yeah, if people can point out when their schedules are generally free so I can start planning that would be great.
- I would also like to extend on what the last exec wanted, to extend it to 2 days rather than just one day.

Selwyn T.P:

- I'll send the calendar for the chat for people to start chucking their personal availability down.
- Anyone else?

Te Hirea D:

- Another question, did we want for all of us to stay in the same facility or for those of us who live in Dunedin to go home and come back in the morning?

Jackie K.M:

- I may have a whare for us to use, but I'll get back to you.

Selwyn T.P:

- No further changes with portfolios?

Jessie P:

- Yes. Did we want one offs or general merch that we can roll out throughout the year?
- I liked the idea that you could attend an event and get a shirt. But it would be cool to be able to get Te Oranga MERCH, just on its own. I was thinking shirts for the Wananga, but smaller merch throughout the year.

Nic S:

- Shirts and Hoodies for the general merch, but smaller stuff for the wananga. It is a lot of admin though. I remember in school we would get little taonga as a take home.

Te Hirea D:

- Would tote bags and masks be cheaper for the events? Almost like a little goodie bag.

Jessie P:

- I think for Reo Wa maybe like a book for people to use.

Selwyn T.P:

- Sweet. Kua mana. Your portfolio has changed from Merch to Taonga as well.

Te Oranoa M:

- On the note of taonga, I was thinking it would be great if we could have a physical taonga for the Manaaki Tauira Awards. Like with a plaque and everything. I'm happy to sort that if everyone is keen. I can get someone up north to make it.

Selwyn T.P:

- I think that's cool. It'll bring a lot more mana to that taonga.

Jessie P:

- I just want to ask, if we have Reo Wa at your kura, is it a reo-only whenua? I'm just trying to think about those who aren't that strong with their reo.

Selwyn T.P:

- No. It's not a full immersion school.

h. NEW BUSINESS

i. Te Kauae Paraoa

Te Hirea D:

- Submissions have gone through, but no update yet, will send through as it progresses...

ii. Reo classes in med school

Nic S:

- Still extending our curriculum, so if anyone has anything that they would like to add in terms of things you wish you could say on clinical runs. Chuck it to me.
- Just putting the akiaki (encouragement) out to you guys, to find people for paid work to teach the curriculum.

Jackie K.M:

- Here in Otautahi, we have a glossary for different things we ask that I can send to you.

Nic S:

- Have you got my email? Send that through to me.
- What about Tāmaki?

Te Oranoa M:

- I'll ask around, let me get back to you.

Nic S:

- Don't want to pressure you? But do you think that there would be interest in your rohe (Tāmaki)
- I'm also trying to think about funding, because we get funded down here but I don't want to get their hopes up since I don't know how funding will look for your region.

Te Oranoa M:

- Let me get back to you on kaiako and jessie get back on interest.

Selwyn T.P:

- I think this is definitely one of the basic things we should be providing for our Taurira as Te Oranga. I'm keen for people to be using social media to gauge interests, it might make it easier to secure funding if we could say that x amount of people are interested in it.

Nic S:

- So maybe action points for everyone to find a Te Reo Teacher.

iii. Website Update

Te Oranoa M:

- Not much of an update. I haven't got the link to allow me to log in, but it will be finished by the next exec hui.

iv. Te ORA webinar

Selwyn T.P:

- We have two 45 mins presentations to give. One potentially on Te Reo in Med School. I'm keen to jump on that with Nic. But that otherwise was maybe covid? Ora?

Te Oranoa M:

- Yeah. I'm keen to talk about covid seeing as that's where i've been working for the last 8 months, especially with Omicron Planning. Keen to just share a student perspective on Covid. How covid has affected studies etc ...

Selwyn T.P:

- Cool. Sounds mean. We will talk further about who will be jumping on, but for now Nic and Selwyn for Te Reo in Med School and Ora for Covid Response.

v. Punch List/Manual

Selwyn T.P

- It'll be good to start a manual. Document everything we do and the way we do it so that we can hand it over to the next exec as a legacy project. Write a list in a word doc, however you need to do it just so we have something concrete to handover to the next exec.
- Just a note that this is something that I'd like brewing in the background.

vi. Whakatauki/mission statement

Selwyn T.P:

- What is our mission statement? What is our goal? What do we want to have achieved by the end of the year? We have our general statements and values, but nothing about what our exec wants to achieve.

Te Oranoa M:

- This came from when I set up the website last year. It had relapsed by the time I got to it, so I made it from scratch and included that 'Imagine Māori Doctors everywhere' statement after watching that music video from that Takuta in the army. So i'd be great to have a saying that everyone has agreed on, rather than something i just came up with.
- I just thought a mission statement would be better than a set whakatauki because then that would be used every year, but a mission statement can be changed with every new exec.

Selwyn T.P:

- Anyone got any suggestions just off the cuff?
- Neither. Let's make an action point of that. Everyone come to the next hui with an idea.
- Only action left is to pick the next date: 26th of January (Quick informal one)

i. LIST OF ACTION POINTS

- Transparency about how Tāmaki teina will now be elected internally
- Start conversation around planning WAT (speakers, marae booking etc...)
- Discuss location of Reo Wananga in the north island
- Planning around Te Oranga presentations at Te Ora conference (Topics: Te Reo in Med School and Covid Response)
- Think over our potential mission statement for exec
- Plan next date of hui at informal welcome

Next Te Oranga Hui/ Handover: 26th of January 2022, time TBC

Next Kaikarakia: Jackie Katipa-Maikuku
KARAKIA WHAKAMUTUNGA: Te Hirea Doherty

Next Hui Agenda:

DATE: 26th of January 2022

TIME: TBC

KARAKIA TIMATANGA: Jackie Katipa-Maikuku

- a. APOLOGIES -
- b. AROUND THE TABLE - How's the Mauri out of 10?
- c. MINUTES FROM PREVIOUS MEETING:

Motion to accept January Minutes

Move: That the minutes from the Te Oranga Executive meeting held in January 2022 be taken as a true and correct record given the corrections are made.

Moved by
Seconded by

d. FINANCIAL REPORT

e. QUICK REPORT BACKS

1. Ōtepoti
2. Ōtautahi
3. Pōneke
4. Te Puku
5. Tāmaki
6. Whangārei
7. NZMSA
8. Te ORA
9. ACE (Advanced Choice of Employment)

f. EVALUATION OF PREVIOUS ACTION POINTS

- i. Transparency about how Tāmaki teina will now be Selwynected internally
- ii. Start conversation around planning WAT (speakers, marae booking etc...)
- iii. Discuss location of Reo Wananga in the north island
- iv. Planning around Te Oranga presentations at Te Ora conference (Topics: Te Reo in Med School and Covid Response)

- v. Think over our potential mission statement for exec
- vi. Plan next date of hui at informal welcome

g. CURRENT BUSINESS

- i. Calendar
- ii. Portfolios
- iii. Te Kauae Paraoa
- iv. Reo classes in med school
- v. Punch List/Manual
- vi. Te ORA Webinar

h. NEW BUSINESS

i. LIST OF ACTION POINTS

Next Te Oranga Hui/ Handover:

Next Kaikarakia:

KARAKIA WHAKAMUTUNGA:

List of Proposed changes
Te Oranga SGM – January 19th 2022

Formatting Changes

- Changed the font from ‘Calibri body’ to ‘Times New Roman’
- Increased the font size of the headings from ‘11pt’ to ‘12pt’
- Capitalised the headings
- Changed the alignment from ‘Align Left’ to ‘Justify’
- Added an indent to every sub-section (e.g 4.1.1 is indented)
- Re-organised section 4.0 so that the relevant sentences about the constitution not being subject to the constitution and rules of another party are subsections of it’s relevant part, this means that
 - o There is no longer a 4.4, 4.5, 4.6 as these have been moved
 - § 4.4 is now 4.1.1
 - § 4.2 has been split to separate the section outlining the Ōtepoti teina and tuakana election process so is now 4.2 and 4.2.1
 - § 4.5 is now sub-section 4.2.2.
 - § 4.6 is now sub-section 4.3.1.
- Split section 8 into two sections 8.0 Executive and 9.0 Executive Hui
 - o Re-organised section 8 so that each executive position wasn’t it’s own section, but rather a sub-section of 8.1
 - o This also means that each subsequent Section has been increased by one (e.g 8 becomes 9, section 9 becomes 10 etc.)
- Changed 10.2a and 10.2b to 10.2.1 and 10.2.12 as this is the convention
- Made 12.7 and 12.8 sub-sections of 12.6.
 - o 12.7 became 12.6.1.
 - o 12.8 became 12.6.2.
 - o This then reduced the following sections by two (12.9 became 12.7, 12.10 became 12.8 etc.)

Translation changes

- Added Te Reo translations to all the headings
- In-text, bracketed, translations as opposed to translations being explained in the definitions and interpretations sections
 - o This meant removing sections 2.7 through to 2.24 and making these in-text translations these included (This also changed 2.25, 2.26 to 2.7, 2.8)
 - o A list of all the words that have been changed to in-text translations
 - § ‘Hui-ā-Tau’ means the Annual General Meeting of the association.
 - § ‘Hui’ means a general meeting of the members of the association and can include the Hui-ā-Tau.
 - § ‘Wānanga-ā-tau’ means the annual Te Oranga Māori Medical Students’ conference.
 - § ‘Te ORA Hui-ā-Tau’ means the Annual General Meeting of Te ORA.
 - § ‘Tūmuaki’ means the President of Te Oranga.
 - § ‘Tūmuaki Tuarua’ means the Vice President of Te Oranga.

- § ‘Kaitiaki Pūtea’ means the Treasurer of Te Oranga.
- § ‘Hēkeretari’ means the Secretary of Te Oranga.
- § ‘NZMSA Māngai’ means the NZMSA Representative of Te Oranga who is a member of the Te Oranga Executive and the NZMSA Executive.
- § ‘Tāmaki Makaurau Teina’ means the Auckland Pre-Clinical Representative of Te Oranga.
- § ‘Tāmaki Makaurau Tuakana’ means the Auckland Clinical Representative of Te Oranga.
- § ‘Te Puku o Te Ika Tuakana’ means the Clinical Representative of the Waikato, Bay of Plenty Taranaki and Lakes DHB
- § ‘Whangārei Tuakana’ means the Auckland Clinical Representative of Te Oranga based in Whangārei.
- § ‘Te Whanganui-a-Tara Tuakana’ means the University of Otago Wellington Campus Clinical Representative of Te Oranga.
- § ‘Ōtautahi Tuakana’ means the Christchurch Clinical Representative of Te Oranga.
- § ‘Ōtepoti Teina’ means the Dunedin Pre-Clinical Representative of Te Oranga.
- § ‘Ōtepoti Tuakana’ means the Dunedin Clinical Representative of Te Oranga and ALM Representative on TOKO
 - The translation of ‘Executive Hui’ means a meeting of the elected representatives of the association. was removed

Wording Changes – According to the new format of the sections

- 2.5. Removed MAPAS from the definitions and interpretations section
- 3.3. Changed wording from ‘To organise and facilitate events which promote whakawhanaungatanga between members while encouraging and enabling effective networking and communication within and between different rohe’
 - o To ‘To organise and facilitate events which promote whakawhanaungatanga between members.’
- 4.0 ‘Affiliation’ to ‘Affiliations’
- 4.2.1 removing the ‘and will’ from the sentence
- 4.2.2. added ‘with TOKO’ to the end of the sentence
- 4.3.1. added ‘with NZMSA’ to the end of the sentence
- 5.1. Changed ‘deem’ to ‘deems’
- 6.1. “Membership is open to Māori students studying towards a degree of Bachelor of Medicine and Bachelor of Surgery at a New Zealand Medical School, including any individual who is on a period of approved academic leave”
 - o Removed the ‘a degree of’ and changed it to just ‘a’
 - o And adding ‘(MBCChB) degree’ after Bachelor of Medicine and Bachelor of Surgery
- 6.2. changing ‘criteria is met’ to ‘criteria are met’
- 6.3 changing ‘ceases to’ to ‘does not’
- 8.1.5. Changed the name of Hēkeretari to Kaituhi

- This is also changed in 2.15, 6.4, 8.1.4, 9.5, 11.5, 12.3, 12.5, 12.9, 15.1
- 8.1.10. Changed the description of the Pōneke tuakana from ‘the University of Otago Wellington Campus Clinical Representative of Te Oranga’ to ‘Wellington Clinical Representative of Te Oranga’
- 8.5.1. Added that ‘This process can be settled either internally or externally by the executive’
- 9.4. changed ‘makes this not feasible’ to ‘mean this is not feasible’
- 10.1.4. changed ‘Māori Medical Students’ to Māori medical students’
- 12.10. Changed ‘voting is to be done by show of hands’ to ‘any method deemed appropriate by the executive’
- 19. Changed ‘Winding up’ to ‘Disbandment’
 - This is also changed in 19.1, 19.2, 19.3, 19.4

Further Ideas for addition at the AGM

- Adding the explanation of the roles to the constitution
- Adding an explanation of the tohu to the constitution
- Adding a paragraph on our roopus whakapapa