



THE BANFF-LEDBURY \$1,500 BURSARY OPPORTUNITY

The Banff Avenue Community House is committed to providing equitable opportunities to low-income students residing in Ottawa Community Housing neighbourhoods of Banff-Ledbury or Heatherington.

This year, **three successful Bursary recipients will be awarded \$1500 each** to apply towards their educational expenses such as; tuition fees, books, or other costs related to their studies. We encourage past Banff-Ledbury Bursary recipients to also re-apply each year.

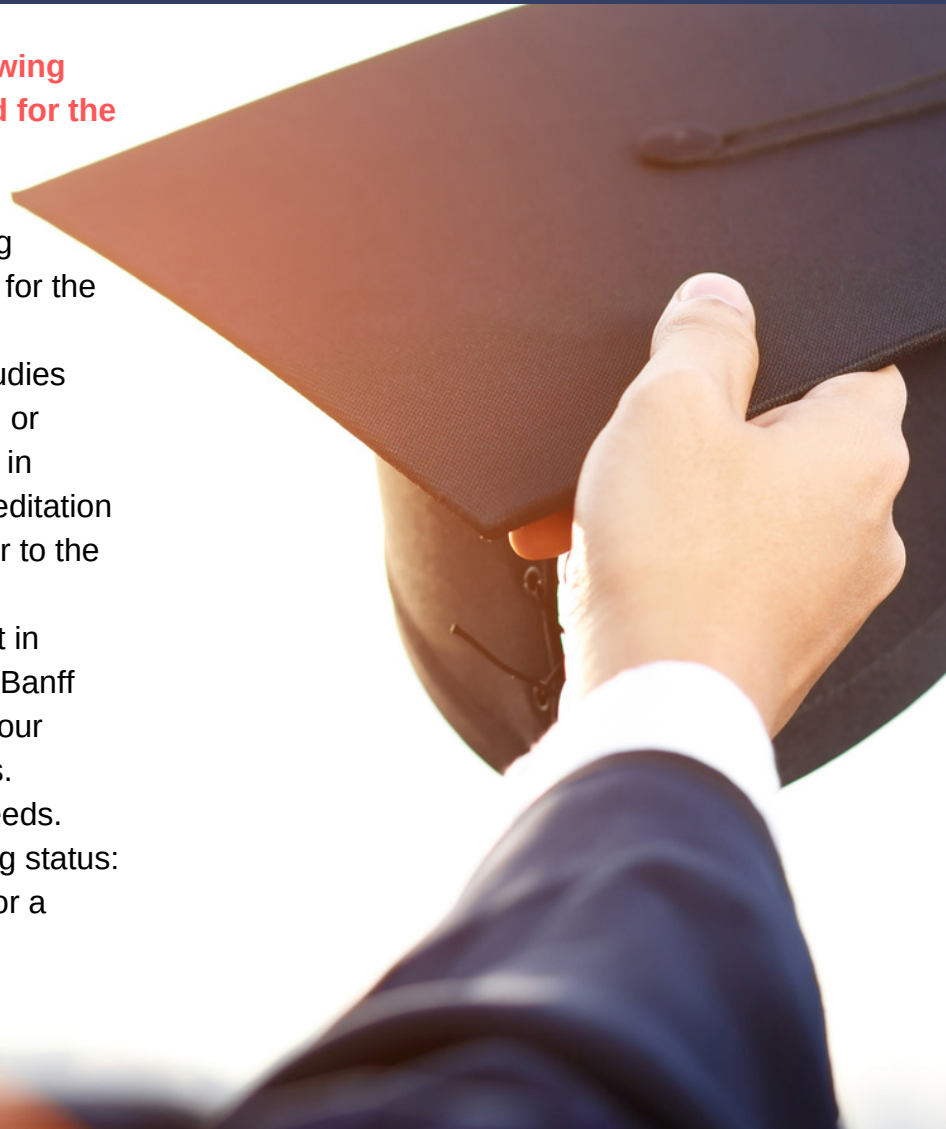
The eligibility criteria as well as the expectations of the application are outlined in this package.

Once the eligibility requirements are met, students can take advantage of this opportunity by applying for the Banff-Ledbury Bursary by **4:00pm on Wednesday June 29, 2022.**

ELIGIBILITY REQUIREMENTS

Applicants must meet all of the following eligibility requirements to be considered for the Banff-Ledbury Bursary.

- Applicants must meet all of the following eligibility requirements to be considered for the Banff- Ledbury Bursary.
- Applicants must be pursuing full time studies leading to a degree, diploma, certificate, or apprenticeship at an accredited institute in Canada. For information about the accreditation of post-secondary institutes, please refer to the Canadian Information Centre.
- Applicants must be a registered resident in Ottawa Community Housing in Ledbury/Banff Avenue, or Heatherington Road area. Your address must be one of these two areas.
- Applicant must demonstrate financial needs.
- We accept applications with the following status: landed immigrant, permanent resident, or a Canadian citizen.





\$1,500 BURSARY OPPORTUNITY APPLICATION INFORMATION

The application questions can be reviewed below to prepare you before you start your online application. You are welcome to pick up a hard copy at the office at the Banff Avenue Community House or complete the online application form directly from our website.

Please refer to the selection process for specifics to be included in your application.

Please submit the completed application form by completing it directly from the website, or drop the hardcopy at the office, or mail the application, or email it to info@banffcomhouse.ca.

Be sure to attach or upload all the required documentation no later than June 29, 2022 at 4 p.m.

The Banff Avenue Community House
Banff-Ledbury Bursary
c/o Sylvie Manser, Executive Director
2084 A-B Banff Avenue Ottawa, ON, K1V 7X9

The application's key components for the best possible outcomes:

- A legible, completed application form in English or French
- A typed personal essay (500+ words) outlining the following:
 1. Educational goals and personal aspirations (career, travel etc.)
 2. Involvement in community services, student service hours or volunteer experience
 3. Demonstrate financial need (personal and economic circumstances)
 4. Any information you feel may be relevant to your application.
- Include one reference letter and proof of enrollment into a full time program at a accredited institution

Decision Process

- A panel of a minimum of three persons associated with the Banff Avenue Community House will review, rate applications, and award the bursaries.
- The chosen recipients will be notified via email no later than the 1st week of August.
- An acknowledgment ceremony will be held in the 3rd Thurs of August to officially announce and provide the financial award to the Bursary recipients.



**APPLICATION
DEADLINE:
JUNE 29, 2022**



\$1,500 BURSARY OPPORTUNITY APPLICATION FORM

The Banff Avenue Community House is committed to providing equitable opportunities to low-income students living in the Banff-Ledbury or Heatherington Ottawa Community Housing neighbourhoods.

This year, three (3) successful Bursary recipients will be awarded \$1,500 each to apply towards their educational expenses such as; tuition fees, books, or other costs related to their studies.

Should you meet all eligibility requirements, we encourage you to submit your application before
June 29th, 2022 at 4 p.m.

We encourage past Banff-Ledbury and Heatherington bursary recipients to re-apply each year!

PERSONAL INFORMATION

First Name

Last Name

Preferred Gender Pronoun

Date of Birth

ADDRESS

Street No.

Street Name

Apt No.

City

Province

Country

Postal Code

PLEASE NOTE:

You must be a tenant of Ottawa Community Housing in the area of Banff-Ledbury or Heatherington to be eligible to apply. If you are not or are unsure, please contact us for additional information.

CONTACT INFORMATION

Telephone Number

Email Address

Have you received a Banff-Ledbury Bursary in the past?

YES NO

If YES, please indicate which year? (e.g. 2017)

POST-SECONDARY INFORMATION

Name(s) of Post-Secondary School(s) Applied To:

Name(s) of Program(s):

Expected Start Date (MM/YY)

Are you completing full-time studies?

YES NO

How did you learn about this Bursary opportunity?

EMPLOYMENT STATUS

Are you currently employed?

YES NO

Type of Employment (if applicable)

Full-Time Part-Time Casual

Are you planning to work while attending school?

YES NO

Where will you be residing during the school year?

At Home On Campus Other

FINANCIAL INFORMATION

Please complete this section as accurately as possible.

Note:

1. All income and expenses should be the anticipated total amount for the upcoming school year, **September 2022 to June 2023.**
2. Under “Other Scholarships or Bursaries” do not include this bursary.
3. Ensure that student loans are reported as an expense, not as an income.

Expected Income (for the upcoming school year)		Expected Expenses (for the upcoming school year)	
Personal Savings	<input type="text"/>	Tuition & Fees	<input type="text"/>
Employment Income (Estimated)	<input type="text"/>	Books, Equipment & Supplies	<input type="text"/>
Family Contributions	<input type="text"/>	Living Accomodations	<input type="text"/>
Other (specify)	<input type="text"/>	OSAP	<input type="text"/>
<input type="text"/>		Other (specify below)	<input type="text"/>
		<input type="text"/>	
Total Income (Box A)	<input type="text"/>	Total Expenses (Box B)	<input type="text"/>
Total (Box C) =Box A Box B		<input type="text"/>	

Required documents (Please upload or attach)

- **Confirmation of acceptance into a full time:** Please upload your confirmation of acceptance into a full time accredited post-secondary institution with your application. *This could be your letter of acceptance, or tuition invoice, or class schedule.*
- **References:** Please provide one signed letter of reference to complete the application. Your reference should be someone (other than family or friends) with a professional designation, (e.g. school principal, teacher, guidance counsellor, current or previous employer, volunteer supervisor, or a personal mentor). Ensure the letter reference is signed with date and contact information.
- **Personal Essay:** Please type an essay (approx. 500+ words) and upload/attach to your completed application form. *Applications received without an essay will not be considered. We are here to assist you with completion of your application, contact us at 613-739-5702 to schedule an appointment.

PERSONAL ESSAY

1. Tell us about yourself, your background, your educational goals and any future aspirations (personal goals, travel or career plans, etc.)
2. Tell us why you chose this field of study
3. Describe your involvement in your community and/or experiences related to community services, co-op, or student service hours. Be sure to include any experiences you may have with a Community House and/or local social service agencies.
4. Please share with us about your financial needs and how you would use the bursary funds should it be granted.

Feel free to include any additional information you feel may be relevant in the assessment of your application. The essay is an important component in the assessment process, therefore be thorough when composing it and ensure it has a minimum of 500 words

CONSENT

I attest that the information provided is true, accurate and complete. I understand and accept the conditions and requirements related to this application.

Name (Print)

Signature

Date (DD/MM/YY)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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AUTHORIZATION OF PHOTO/VIDEO RELEASE

If I am awarded a bursary, I authorize the Banff Avenue Community House to publish my name, and photo/video for promotional and reporting purposes. This includes but are not limited to our website, donor reports and social media platforms

YES, I consent.

NO, I do not consent.

CHECKLIST

- Reviewed the bursary package.
- Meet the eligibility requirements.
- Completed all sections of the Banff-Ledbury Bursary Application Form.
- Attached all of the necessary supporting documentation:
 - Proof of enrollment in a full-time post-secondary program
 - Letter of reference
 - Your personal essay (500+ words)
- Application signed and dated in all required areas.

THANK YOU FOR YOUR INTEREST AND GOOD LUCK!