



## Internal/External Job Posting

---

|                              |   |
|------------------------------|---|
| <b>Position title:</b>       | <b>Program Tutor Leader-English</b>                             |
| <b>Type:</b>                 | Part Time, term contract -September 20 to June 13, 2025         |
| <b>Schedule:</b>             | Tuesday and Wednesday 4-6pm (4-8hrs/wk pending on availability) |
| <b>Compensation:</b>         | \$19-\$25 per hour and 4% in lieu of vacation                   |
| <b>Position start date:</b>  | September 16, 2024  |
| <b>Reports to:</b>           | Executive Director  |
| <b>Application Deadline:</b> | September 3, 2024   |

### About Banff Avenue Community House (BACH):

Banff Avenue Community House is a non-profit organization situated in the heart of a low-income social housing neighborhood in South-East Ottawa. The Community House's overarching goal is to offer a safe, inclusive space where individuals, children/youth and families can gather, connect, and access a variety of supportive programs and services that are beneficial to the community in which we serve.

### Position Details:

The **Program Tutor Leader** is responsible for delivering academic support to High students. The Program Tutor Leader will be a leader in innovation and constructing creative ways to engage, stimulate and empower learning afterschool for students 13 years of age and up.

In addition, this position requires you to implement individual goals and program plans for each student to reach their personal success. Research and implement grade level literacy and numeracy activities that aligned directly with program expectations and students goals

### Requirements

- University Degree and/or College Diploma in Education, Child/Youth Studies, Social Work, and/or equivalent experience in the field.
- A minimum of 2 years previous experience tutoring children in numeracy and/or literacy. Able to respond to students' individual learning styles.
- Familiar with grade level expectations in the Ontario Curriculum
- Possess a strong understanding of the barriers marginalized, racialized, and/or at-risk clients may face in society.
- Certified or willing to obtain certification in Standard First-Aid/CPR mandatory.
- A vulnerable sector police reference check is mandatory.
- Strong oral and written communication skills
- Ability to plan and implement engaging activities that align with the program's objectives and promote learning and development.
- Solid computer proficiency in a wide range of applications and platforms required
- Work collaboratively with all members of the Community House and the community to support a holistic approach to supporting vulnerable children, youth and their families
- A strong knowledge of an Anti-oppressive approach and understand the lived realities of the community served.



**BACH is an inclusive workplace and encourages qualified candidates from diverse backgrounds and abilities to please apply. If at any stage in the selection process you require any accommodation due to disability, please let us know at the time of the interview the nature of the required accommodation.**

If you are highly motivated to demonstrate program impacts, please send your resume and an introductory email outlining the position you are applying to, your availability and your key strengths as a strong candidate for this position, to:

**Sylvie Manser**, Executive Director

[info@banffcomhouse.ca](mailto:info@banffcomhouse.ca)

We appreciate your interest in applying and only those selected for an interview will be contacted.

Please no phone inquiries.