

## Beaver Lake Yacht Club (BLYC)

### Commercial Vendor & Commercial Contractor Launch Site Access Policy - Effective: April 1, 2024.

This policy is for managing access, safety, and commercial use of the BLYC launch. Vendors using the BLYC launch typically provide boat porter delivery, seasonal pier installation and removal, shoreline restoration, and other contracted marine services for the Beaver Lake property owners and Members.

BLYC uses an electronic lock box on the main BLYC gate for access into the BLYC property. Once approved, access is granted to BLYC Members and approved “**Commercial Vendors**” and “**Commercial Contractors.**” This policy outlines how vendors should apply for seasonal BLYC launch site access privileges, and how all BLYC approved vendors are expected to operate while on Beaver Lake and on the BLYC property.

**For BLYC Members - When escorting any Vendor on to the BLYC launch site for access.** When a BLYC member meets a vendor at the BLYC site to open the gate for the vendor, using the BLYC Member’s Master Lock access privileges, then no annual fee will be charged to the vendor. However, all vendors will still be required to provide BLYC with a Certificate of Insurance (“COI”) annually showing the required insurance coverage as outlined below.

**“Commercial Vendors” - Boat Porters, Marinas & Seasonal Pier Installation Contractors: an annual Commercial Vendor fee of \$500 will be charged.** This applies to any boat porter, marine vendor or seasonal pier installation company desiring direct access to the BLYC site, without an escort from a BLYC Member.

After payment of fees and receipt of a COI, BLYC will issue each Commercial Vendor the ability to install the Master Lock Vault App on up to 3 Bluetooth enabled smart phones. The vendor must provide the first name, last name, an email address, and cell # for each employee/user they desire access privileges granted to.

**“Commercial Contractors” - Companies with large barges, trailers, or equipment over 30’ or 8,000 pounds: an annual Commercial Contractor fee of \$1,500 will be charged.** This applies to any shoreline, permanent pier contractor or special use contractor that requests special access to the BLYC site. This fee will apply to any Commercial Vendor or Commercial Contractor with equipment exceeding 30’ - or with equipment exceeding 8,000 pounds – even if this equipment is used to perform seasonal pier installations or take-outs, or even if a member is used to escort this type of Vendor, Contractor, or equipment onto BLYC property.

After payment of fees, and receipt of a COI, BLYC will issue each Commercial Vendor access instructions for how to install the Master Lock Vault App on up to 2 Bluetooth enabled smart phones. The vendor must provide the first name, last name, an email address, and cell # for each employee/user they desire access privileges granted to. Additional access codes for up to 3 additional Bluetooth smartphone users may be issued for an additional \$500.

Commercial Contractors must provide a copy of their COI along with their initial annual fee payment. They must also provide written notice of the work they intend to perform at least 48 hours prior to commencing any project by providing: a) the BLYC Member’s name and address, b) the date of the 1<sup>st</sup> delivery to, or use of, the BLYC launch, c) the dates and duration of the project, and d) detailed information regarding the scope of work and types and amounts of items which will generally be transported from the BLYC launch, and e) information on how many delivery days and launch-site visits are anticipated for each job.

Upon receipt of a COI (that names BLYC with specific “**Additional Insured**” language (see attached)), and applicable fee(s), BLYC will issue each vendor their unique gate access lockbox code(s) from Master Lock.

Vendors must review the items outlined below and submit the applicable fee(s) along with the attached Launch Access Application Form for approval. Approved vendor Access Applications will be valid through November of the applicable calendar year.

**Regulatory Policies & Rules:** After applying for and having access privileges granted, Commercial Vendors and Commercial Contractors will have direct and immediate launch site access. A list of “Authorized Vendors” will periodically be published on the BLYC website: (<http://www.beaverlakeyachtclub.org/>)

Additional rules for Authorized Vendors using the BLYC site:

1. The electric gate is to remain closed while vendor crews are on the BLYC property, while on the lake, and upon exiting BLYC property. The gate may not be overridden or forced to remain open. Infractions shall result in a fine and the possible suspension of all access rights for the rest of the calendar year.
2. Only authorized and registered vendor crew members shall have BLYC access.
3. “Power Loading” of boats and barges onto trailers on the ramp is strictly prohibited.
4. Those who do not comply with these rules or provide a complete list of resident clients in advance of desired service, may have access privileges revoked or restricted.
5. Overnight parking or mooring of lifts, trailers, barges, materials, equipment, or vehicles on the BLYC grounds is not permitted. All vendor equipment must be removed from BLYC property by sunset of each day unless special advance permission is granted in writing by the BLYC Commodore or Rear Commodore.
6. Commercial Contractors - with 30’ or greater or 8,000 pound barges – may not use the BLYC site on Fridays, Saturdays or Sundays in July and August.
7. The BLYC property is monitored by video surveillance to ensure safety and compliance.
8. All wake traffic is to operate at least 250’ from shore. (i.e. No Wake within 250’ shoreline)
9. It is a recommended best practice that watercraft be out of other waterways for at least seven (7) days or have been power washed, with all ballasts purged, prior to launching. Follow the Wisconsin DNR Invasive Species signs and the Friends of Beaver Lake (“FOBL”) & BLYC signs onsite.
10. An Aquatic Invasive Species (“AIS”) Removal Station has been established at the BLYC site. Any vehicle with a trailer coming from another lake is expected to stop, inspect, and remove any weeds from the boat, barge, or trailer before launching or re-loading.

**BLYC Launch will be closed to approved commercial vendors on the following dates in 2024**

- December 1 to March 31 and all Sundays
- Sat May 25 through Monday May 27 (Memorial Day Weekend)
- Wed July 3 through Sunday July 7 (4<sup>th</sup> of July Weekend)
- Sat Aug 31 through Monday Sept 2 (Labor Day Weekend)
- All Fridays, Saturdays, and Sundays in July & August - for Commercial Contractors with 30’ Barges.
- High-Water Alerts per Town of Merton slow-no-wake policy as published on the Town of Merton website. (Red buoy alert placed in middle of the lake).

We would like to thank the BLYC Members and our vendor partners for helping to respect and honor these policies. The BLYC Commercial Vendors play a valuable role in preserving the valuable resources we share in protecting. Thank you!

If you have any questions or concerns, please feel free to contact us by phone or by email.

**Rick Stallé, Commodore 414-397-9734, email: [rstalle@kw.com](mailto:rstalle@kw.com)**

**Bill Lewis, Rear Commodore 630-269-7700, email: [blewisspm@yahoo.com](mailto:blewisspm@yahoo.com)**

**Beaver Lake Yacht Club – Authorized Vendor Launch Site Application**

I acknowledge receipt to the BLYC Launch Site Access Policy and attest that our business and employees will comply with the policies and procedures as outlined herein.

Commercial Vendor’s Company Name: \_\_\_\_\_

Corporate Officer or Owner’s Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Corporate Officer or Manager’s Cell #: \_\_\_\_\_ Email: \_\_\_\_\_

Company Mailing Address: \_\_\_\_\_

Check all that apply:

- ( ) Commercial Vendor = \$500 Fee. We provide boat portering or seasonal pier installation or fall take-out service using barges less than 30’ or weighing less than 8,000 pounds.
- ( ) Commercial Contractor = \$1,500 Fee. We provide contracting services for permanent or seasonal piers or shoreline restoration services using barges or equipment longer than 30’ or weighing more than 8,000 pounds.
- ( ) \$1,500 Fee. We provide both types of services listed above.

a. Main Contact – Smartphone user #1:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email: \_\_\_\_\_ Cell #: \_\_\_\_\_

b. Additional Contact – Smartphone user #2:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email: \_\_\_\_\_ Cell #: \_\_\_\_\_

c. Additional Contact – Smartphone user #3:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email: \_\_\_\_\_ Cell #: \_\_\_\_\_

d. Other Smartphone users: Provide an additional sheet as necessary.

The required information listed above will be used by BLYC to issue each user instructions on how to download the “Master Lock Vault” commercial app on a Bluetooth enabled smart phone. Each user’s registered cell phone will allow access to the BLYC launch site.

All vendors with equipment over 30’ or weighing over 8,000 pounds must provide Beaver Lake Yacht Club with a Certificate of Insurance (“COI”) showing that: **“Beaver Lake Yacht Club and its Members are hereby named as an Additional Insured on a Primary and Non-contributory basis including a Waiver of Subrogation (for Workers Comp & General Liability) in favor of the same”**. Each COI must show General Liability and Umbrella Coverages of \$1 million minimum and show Workers Comp & Longshore/Maritime coverage.

Commercial Contractors with barges exceeding 30’ or 8,000 pounds must provide written notice – **PROVIDED BY OR FORWARDED FROM THE BLYC MEMBER** – relating to any project work that they intend to perform, and at least 48 hours prior to the commencement of any project, by providing a letter stating: a) the BLYC Member’s name and address, b) the date of the 1st delivery to, or use of, the BLYC launch, c) the dates and duration of the project, d) additional information regarding the scope of work, and e) information on how many delivery days and launch-site visits are anticipated for each job, and f) information as to why the Member’s personal property can not be utilized for construction deliveries.

Email COI, along with this completed form to: [beaverlakeyachtclub@gmail.com](mailto:beaverlakeyachtclub@gmail.com), and to [rstalle@kw.com](mailto:rstalle@kw.com).

**Mail COI’s along with fees to:** BLYC Treasurer, PO Box 213, Hartland, WI 53029. For additional Info: [www.beaverlakeyachtclub.org](http://www.beaverlakeyachtclub.org)