

Kaufman County Emergency Service District #5

Meeting Minutes October 16, 2025

David Campbell called to order the regular meeting of the Kaufman County Emergency Service District #5 on October 16, 2025 at 7:00 PM at the Scurry Fire Station on FM 148, Scurry, Texas.

The meeting was recorded by voice recorder.

Board members Present: David Campbell, Mike Covington, Jonathan Leyva, Stuart Andrus and Mark Gray

1. The board read the **previous meeting minutes**. David Campbell made a motion to accept the minutes as prepared. Mike Covington seconded the motion. Motion passed 5-0

2. The **financial report** prepared by Annette Pritchard was presented. Mike Covington made a motion to accept the financial report as prepared. Mark Gray seconded the motion. Motion passed 5-0

3. Old business and actions, pay bills, etc.

- David presented flowchart 4.0 Determine Tax Revenue, Rate, and Increase Process Updates with the added dates obtained from SAFE-D website. Dave Campbell made a motion to include these date in the flowchart 4.0. Mike Covington seconded the motion. The motion passed 5-0
- David Campbell presented the 11.0 Establish SAFE-D membership process. Process was discussed but no vote or action was needed on this item.

4. New Business

- Contracts for the fiscal year for both departments were presented and signed by department chiefs and board members.
- Sales and Use Tax Adoption Expenses
 - David Campbell made a motion to accept the GIS Our Data Statement of Work. The motion was seconded by Stuart Andrus. The motion passed 5-0.
 - David Campbell made a motion to accept the Carlton Law Special Council Engagement. Mark Gray seconded the motion. The motion passed 5-0
 - David Campbell discussed the County Election Service Contract. In December or January the County will know the cost for the ESD's part for election service once a survey is done determining the number of entities on the upcoming ballot.

5. Reports from Fire Departments.

- Both departments turned in reports.

6. At 7:29pm David Campbell made a motion to **adjourn** the meeting. Mike Covington seconded the motion. Motion passed 5-0

Minutes prepared by Secretary Jonathan Leyva.