

Kaufman County Emergency Service District #5

Meeting Minutes April 16, 2026

David Campbell called to order the regular meeting of the Kaufman County Emergency Service District #5 on April 16, 2026 at 7:01 PM at the Scurry Fire Station on FM 148, Scurry, Texas.

The meeting was recorded by voice recorder.

Board members Present: David Campbell, Jonathan Leyva, Mark Gray, and Stuart Andrus

1. The board read the **previous meeting minutes**. David Campbell made a motion to accept the minutes as prepared. Mark Gray seconded the motion. Motion passed 4-0.

2. Financial Report

- The **financial report** prepared by Annette Pritchard was presented. David Campbell made a motion to accept the financial report as prepared. Stuart Andrus seconded the motion. Motion passed 4-0

3. Old business and actions, pay bills, etc.

- **Reviewed 12.0 Conducting a Regular ESD Meeting.** David Campbell presented the completed flowchart with the service area maps, mutual aide agreements, and apparatus list for each station. David Campbell made a motion to accept current version of flowchart with the understanding a few items will be added to the appendices and exhibits. Mark Gray seconded the motion. The motion passed 4-0.
- **Reviewed 13.0 Renew Contract with Bookkeeper process.** David Campbell presented the 13.0 flowchart and discussed the elements within it. David Campbell made a motion to accept 13.0. Stuart Andrus seconded the motion. The motion passed 4-0

4. New Business

- **Reviewed Open Records Request.** David Campbell reviewed the request from a company from Florida asking for a list of employees for the ESD. David, with guidance from Steve Howie, responded to the request. With no employees, the KESD #5 had no information to share. The email response was discussed in case future requests are made to the ESD.

5. Reports from Fire Departments.

- Reports from both departments were turned in.

6. At 7:51 pm David Campbell made a motion to **adjourn** the meeting. Mark Gray seconded the motion. Motion passed 4-0.

Minutes were prepared by Secretary Jonathan Leyva.