

Kaufman County Emergency Service District #5

Meeting Minutes March 19, 2026

David Campbell called to order the regular meeting of the Kaufman County Emergency Service District #5 on March 19, 2026 at 7:00 PM at the Scurry Fire Station on FM 148, Scurry, Texas.

The meeting was recorded by voice recorder.

Board members Present: David Campbell, Jonathan Leyva, Mike Covington and Mark Gray

1. The board read the **previous meeting minutes**. David Campbell made a motion to accept the minutes as prepared. Mike Covington seconded the motion. Motion passed 4-0.

2. Financial Report

- The **financial report** prepared by Annette Pritchard was presented. Mike Covington made a motion to accept the financial report as prepared. Mark Gray seconded the motion. Motion passed 4-0

3. Old business and actions, pay bills, etc.

- Reviewed 2.0 Conducting a Regular ESD Meeting. David Campbell Gave an update on the posting of the meeting date. Due to the updated policy David will post a week in advance to make sure we are in accordance with the policy. We will no longer send email to district clerk's office because posting the meeting notice to our website will be satisfactory to current policy. David made a motion to accept the updated process flow chart. Mike Covington seconded the motion. The motion passed 4-0.
- Review 12.0 Renew Contracts with VFDs process. David Campbell showed progress on the process and will add appropriate maps to the process when he has them in his possession along with mission statements and mutual aid agreements. David also is in the process of inventorying the equipment for each department.
- Review 16.0 Renew VFIS Property & Casualty Insurance Policy. David Campbell went over and explained the Insurance policy and how it is renewed. David made a motion to approve the process and Mark Gray seconded the motion. The motion passed 4-0.

4. New Business

- Surety Bond for Bookkeeper—David Campbell showed the board the bond for the Bookkeeper that was voted in during the last meeting. Annette will sign soon and David will get the documents notarized.

5. Reports from Fire Departments.

- Reports from both departments were turned in.

6. At 7:37pm Mike Covington made a motion to **adjourn** the meeting. Mark Gray seconded the motion. Motion passed 4-0.

Minutes were prepared by Secretary Jonathan Leyva.