



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION
333 MARKET STREET
HARRISBURG, PA 17126-0333
www.education.pa.gov

**Food Service Management Company (FSMC)
Request for Proposal (RFP) and COST REIMBURSABLE Contract**

Souderton Area School District

123-46-710-3

July 1, 2021 to June 30, 2022

Any School Food Authority (SFA) selecting to use a full-service FSMC must prepare a RFP utilizing this document which may not be re-typed or changed in any way. Addendums to the original or renewal year contract are not permitted. Should the SFA and FSMC enter into any addendum, the Division of Food and Nutrition (DFN) will not review the addendum and the language in this document prevails as binding. The standard form contract has open fields where additions can be made on the contract, itself, in lieu of attaching an addendum.

Agreement Page

The Pennsylvania Department of Education (PDE) provides this contract as a service to sponsors, therefore; PDE shall not be named as a party to this contract. The School Food Authority, hereafter referred to as the SFA, is the responsible authority, without recourse to PDE and the United States Department of Agriculture (USDA) regarding the settlement and satisfaction of all issues arising under this contract. This includes, but is not limited to, disputes, claims, protest of award or source evaluation.

The FSMC certifies that they shall operate in accordance with all applicable State and Federal regulations.

The FSMC certifies that all terms and conditions within the Bid Solicitation shall be considered a part of the contract as if incorporated therein.

This contract shall be in effect for one year starting **July 1, 2021** through **June 30, 2022** and may be renewed by mutual agreement for up to four additional one-year period(s).

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed by their duly authorized representative on the date signed.

Souderton Area School District

SFA

Compass Group USA, Inc., by and through its Chartwells Division

FSMC

Brian Pawling

Digitally signed by Brian Pawling
Date: 2021.06.07 09:18:09 -04'00'

Signature (in blue ink only) of Authorized Representative

[Redacted Signature]

Signature (in blue ink only) of Authorized Representative

Brian Pawling

Printed Name of Authorized Representative

Belinda Oakley

Printed Name of Authorized Representative

Director of Business Affairs

Title

CEO, Chartwells K12

Title

06/07/2021

Date Signed by SFA

[Redacted Date]

Date Signed by FSMC

General Information

A. Intent

This solicitation is for the purpose of entering into a contract for the operation of a food service program for Souderton Area School District, herein after referred to as the School Food Authority (SFA). The bidder is herein referred to as the Food Service Management Company (FSMC). The contract will be between the SFA and the FSMC.

B. Procurement Method

1. All procurement transactions shall be conducted in a manner that provides maximum full and open competition consistent with Title 2 CFR §200.318-§200.327.
2. This contract will be a Cost-Reimbursable contract whereas the FSMC will be paid on the basis of the direct costs (food, labor, and supplies) incurred plus fixed fees (administrative and management fees). Expenses that represent the administrative fee must be itemized. A management fee represents the profit to the FSMC.
3. The value of commodities received must be itemized in the regular monthly billing to the SFA to document savings resulting from commodity receipt. The FSMC will ensure that its system of inventory management will not result in the SFA being charged for donated foods.
4. The SFA must determine the existence of the proper pass-through value of the donated commodities; e.g., credits or reductions on the invoice in the month of receipt. The values are to be based on the values at the point the SFA receives the commodities from the Pennsylvania Department of Agriculture (PDA), and on USDA commodity prices pertinent to the time period and shall be in the meal cost that is included in the bidder's proposal.

C. Pre-Bid Meeting, Bid Submission and Award

1. Pre-Bid Meeting

- a. A meeting with interested bidders to review the specifications, to clarify any questions, and for a walk-through of the facilities with school officials will be held at Souderton Area High School, 625 Lower Road, Souderton, PA 18964. See the timeline, Section D, below for date and time. Attendance is required.
- b. FSMC may bring no more than 2 representatives.
- c. Pictures will be allowed.

2. Bid Submission and Award

- a. Proposals are to be submitted to:

Souderton Area School District

Attention: Brian Pawling

760 Lower Road

Souderton, PA 18964

Proposals are due before the start of the Public Opening. See the timeline, Section D, below for the date and time of the Public Opening. Proposals will not be accepted after this time. Proposals are to be submitted in a sealed envelope marked Food Service Management Bid.

- b. The SFA will not conduct the procurement process in a manner that uses statutorily or administratively imposed in-state or local geographic preferences in the evaluation of bids or proposals in accordance with Title 2 CFR §200.319(c).
- c. The SFA is prohibited from entering into a contract with a FSMC that provides recommendations, develops or drafts specifications, requirements, statements of work, requests for proposals, contract terms and conditions, or other documents for use in conducting procurement.

- d. The SFA reserves the right to reject any or all bids, if deemed in the best interest of the SFA.
- e. For consideration, each FSMC must submit a complete response to this solicitation using only the forms provided. No additional forms will be accepted as part of this contract. If any additional forms are used, they are not binding and DFN will not review or approve these forms.
- f. The SFA will award the contract to the most qualified and responsible FSMC whose proposal is responsive to this solicitation. A responsible FSMC is one whose financial, technical and other resources indicate an ability to perform the services required by this solicitation.
- g. FSMCs or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals; failure to do so will be at the FSMC’s own risk and cannot secure relief on the plea of error. The SFA is not liable for any cost incurred by the bidder prior to PDE Division of Food and Nutrition’s (DFN) final approval of the contract, as dated on page 1 and the signing of the contract by all parties. Paying the FSMC from Child Nutrition (CN) program funds (non-profit school food service account) is prohibited until the contract is signed by both parties and final approval is provided by DFN. DFN approval must be initialed on each page of the contract prior to both parties signing of the contract.
- h. If additional information is required, please contact Brian Pawling at 215-723-6061 ext. 10210 or at bpawling@soudertonsd.org.

D. Timeline

	Scheduled Date & Time	Postponed Date & Time ¹
Pre-Bid Meeting	03/12/2021 at 9:00 am	03/15/2021 at 9:00 am
Last Date for Questions from FSMC	03/15/2021 at 12:00 pm	03/16/2021 at 12:00 pm
SFA provides Answers to FSMC Questions by	03/16/2021 at 4:00 pm	03/17/2021 at 4:00 pm
Public Bid Opening ²	03/30/2021 at 1:00 pm	04/05/2021 at 10:00 am

¹ **Postponed date is for any weather related or other postponements from the original scheduled date.**

² **Public bid opening must be at least two weeks after the Pre-Bid meeting or the date the SFA provides answers to FSMC questions, whichever date is later. Take into account the postponed Pre-Bid Meeting date when setting the original public bid opening date.**

E. Award Criteria

The contract will be awarded to the responsible bidder whose proposal is most advantageous to the program with price and other factors considered. An evaluation committee must be comprised of at least three people. Each committee member evaluates proposals independently. Select one of the following scoring methods:

- One-Step Scoring Method: The relative value assigned to each criterion must be specified and “Cost” must be the primary factor (assigned 51% or more of the points or assigned the greatest number of points compared to other factors). Once the criterion has been evaluated and ranked, the SFA may negotiate with any bidder receiving an average of 65% or more (criteria must be consistent with the RFP and cannot add or delete specifications/requirements. i.e. the scope cannot change). At the conclusion of the negotiations the proposals are rescored and the award is made to the bidder presenting the most advantageous proposal, with price used as the primary factor.

Cost	30
Service Capability	15
Promotion of the School Food Service Program	15
Experience and References	15
Personnel Management	10
Financial Conditions/Stability, Business Practices	10
Quality Assurance	5

Total points possible: **100**

- Two-Step Scoring Method: Technical proposals are evaluated and ranked using the value assigned to each criterion before cost is considered. The SFA may negotiate with any bidder receiving an average of 0% or more (criteria must be consistent with the RFP and cannot add or delete specification/requirements. i.e. the scope cannot change). At the conclusion of the negotiation the SFA requests bidders to submit best and final price. The award is made to the bidder submitting the lowest price.

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Total points possible: **100**

F. Bid Protests

Any action which diminishes full and open competition seriously undermines the integrity of the procurement process and may subject the SFA to bid protests. Pursuant to Title 2 CFR §200.318(k), SFAs are responsible for properly responding to protests and concerns raised by potential FSMCs. SFAs must attach their bid protest procedures to this RFP. SFAs must, in all instances, disclose all information regarding a protest to DFN.

G. Bonding Requirement

Bid Guarantee: The FSMC shall submit with its proposal, a bid guarantee for at least five percent (5%) of the total bid price (Total FSMC Costs) in the form of a firm commitment such as a bid bond, postal money order, certified check, cashier's check, or irrevocable letter of credit. Bid guarantees other than bid bonds will be returned (a) to unsuccessful FSMCs as soon as practicable after the opening of bids; and (b) to the successful FSMC upon execution of such further contractual documents (i.e., insurance coverage) and bonds as required by the proposal.

H. Captions

Captions in all sections of this document are provided only as a convenience and shall not affect the interpretation of this instrument, and its attachments.

I. Contract Terms

The contract shall be for a period of one year with the school year beginning on or about **July 1, 2021**, and ending **June 30, 2022**, with up to four one-year renewals with mutual agreement between the SFA and the FSMC.

This contract cannot be effective prior to the date of final approval by DFN, as dated on page 1, and signed by both parties.

J. Employees

Retention of the current food service employees is addressed in the Standard Terms and Conditions under subsection Employees.

K. Errors or Omissions

The proposing FSMC shall not be allowed to take advantage of any errors or omissions in the RFP specifications. Where errors occur in the RFP specification, the FSMC shall promptly notify the contact person listed. Inconsistencies in the RFP specifications are to be reported prior to proposals being submitted. The SFA must communicate to all potential bidders.

L. Final Contract

The complete contract includes all documents included by the SFA in the RFP and the proposal submitted by the FSMC. No additional addendums may be added.

M. Gifts from FSMC

The SFA's officers, employees, or agents shall neither solicit nor accept gratuities, favors, nor anything of monetary value from FSMCs nor potential FSMCs. To the extent permissible under State law, rules, or regulations, such standards shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards.

N. Disqualified Bids

1. **Non-Responsive Bids** – Any FSMC that submits an incomplete proposal that fails to meet the specifications of this RFP shall not be considered in the scoring process. The FSMC may be considered non-responsive and the proposal may not be accepted. Any FSMC that submits a proposal for items or activities not requested by the SFA as specified in the RFP shall not be considered in the scoring process. In such instances, the FSMC also may be considered non-responsive and the proposal may not be accepted.
2. **Late Bids** – The SFA will not consider any bid received after the exact time specified for receipt.

O. Meal Equivalents

For the purpose of making the meal count computation, the number of meals served to children shall be determined by actual counts of reimbursable meals. The FSMC and SFA shall determine a la carte meal equivalents by dividing the a la carte revenue by the per-meal sum of the Federal and State free meal reimbursement plus the per meal value of USDA entitlement and bonus donated foods. A la carte revenue shall include adult meals and a la carte sales to students and adults. If applicable, include revenue from vending machine sales as part of the a la carte revenue.

P. Payment and Fees

The following definitions are provided to clarify what are allowable direct costs:

- Food: limited to those items purchased for use in the preparation and service of student, adult, and a la carte meals as specified under terms and conditions.
- Labor: limited to on-site employees responsible for the management, preparation, service, and clean-up of meals.
- Miscellaneous Expenses: paper supplies, equipment rental, cleaning materials, commodity handling and warehousing charges, travel as required for effective program management, uniforms, printing, taxes and licenses, insurance, and as contractually obligated herein. All expenses must be allowable and directly allocable to the food service operation.

Q. Additional Information

1. This proposal and contract are based on the SFA's 21-day menu. Please check a box below indicating whether or not additional proposals/worksheets will be considered. (Choose one)

No

Yes, the SFA will consider alternate menus when submitted with the proposal along with the Attachment CR3, Projected Operating Costs (POC), that demonstrate the cost associated with implementation of the alternate menu. The FSMC must also submit an Attachment CR3, POC, on the original menu.

2. Indicate whether or not the SFA provides meals to other sponsors and, if so, list the name of the sponsors to which the SFA provides meals. (Choose one)

No

Yes, the SFA provides/sells meals to other sponsors.

List Name of Other Sponsors:

*No FSMC employees are allowed to be onsite at these above-listed sponsors.

***Signed Sponsor to Sponsor Agreements* must be in place each year for each sponsor listed above. It is the purchasing sponsor's responsibility to submit to PDE.

3. Indicate the number of proposals to be submitted by the FSMC

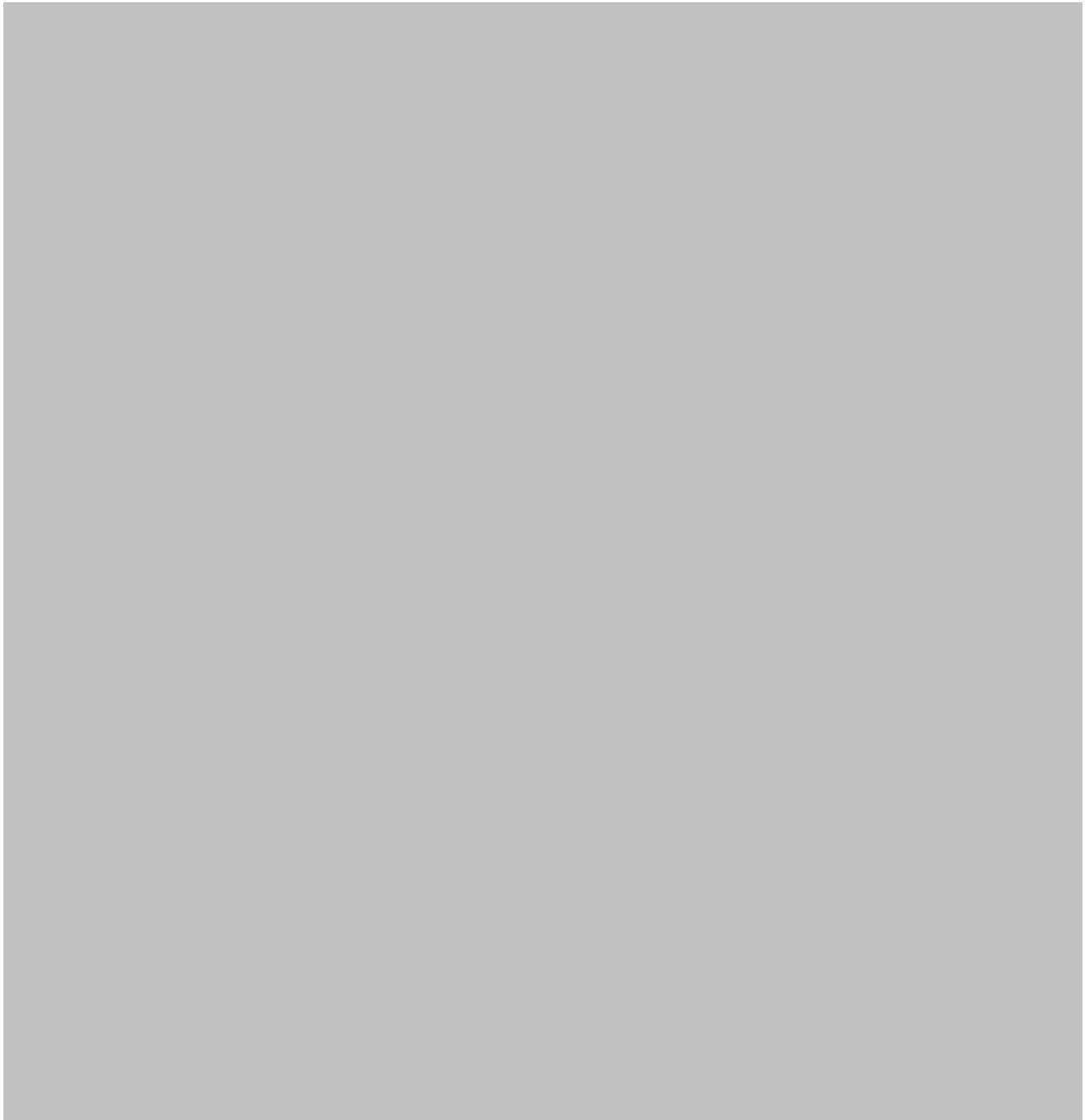
3 paper copies

1 electronic copies

4. The SFA may add any additional items that need to be covered in the RFP/original contract below. The SFA may not add additional items to the Renewal Year Contracts without rebidding unless the item constitutes an immaterial change from the original contract. PDE cannot provide an exclusive listing of which changes are material regarding the many procurement actions undertaken in CN programs. The SFA should consult with legal counsel in making those determinations. However, PDE views a change as material when, had the new term been in the solicitation and original contract, it could have affected how the bidder and other competitors responded to the RFP.

If the services of the FSMC are to begin after the start of the school year and the beginning contract term date is later than July 1 (i.e. January 1), enter the beginning contract term date under this section and include that date in the advertisement and solicitation. It must also be addressed at the walk-through. The ending contract term date will always be June 30.

Do not repeat any items/specifications outlined under General Information (A-P) or the Standard Terms & Conditions (1-29).



1. All communication and questions should be directed to Brian Pawling, Director of Business Affairs. No contact should be made by the FSMC to any members of the SFA board, administration, or staff without approval from Mr. Pawling. Violation of this will disqualify the FSMC.
2. The FSMC must provide an on-site Food Service Director working 260 days/year. The SFA will provide a Food Service Administrative Assistant and a Food Service Specialist who will be employees of the SFA to assist the Director. Those employees will be able to perform duties and tasks that the FSMC is not able to perform. A resume of the qualifications of the proposed FSMC Director including work history, education, skills, and experience. The SFA has final approval of the Food Service Director being placed by the FSMC
3. All current SFA food service employees will remain employees of the SFA. The FSMC will provide employees to fill open vacancies at the beginning of the contract and will fill existing positions currently held by SFA employees as they become vacant through attrition. The model of how vacant positions are converted from the SFA to the FSMC should be included with the proposal.
4. The SFA operates the programs specified in this proposal but retains the right to expand programs and sites in the future. The Seamless Summer Option is being used this year for all students and a SFA funded summer program was initiated in 2019 to feed students during the summer break. The SFA did not qualify for state funding and is currently being funded by donations and reserve funds from the first year of operations.
5. The SFA prefers the FSMC to have a minimum of 5 years of operating experience in PA public schools at a minimum of five locations of student enrollment of 5,000 or higher statewide. The FSMC should provide references for these locations including the name of the SFA, address, enrollment, contact information, start date of service, and how many staff are being provided to the SFA.
6. SFA prefers a minimum of two menu options available per day at the elementary and middle schools. The SFA is open to more menu options at all levels and menu options should be included in the proposal response. All menus should also provide alternative options for students with dietary restrictions.
7. The SFA's goal is to operate a profitable program where no contribution is required by the SFA's general fund. The FSMC will guarantee that the program will operate at a profitable level for each year of the contract.
8. The SFA is in need of updated equipment at various locations and an investment by the FSMC is noted in this RFP. The SFA will work with the FSMC to identify critical equipment needs or needs to enhance operations which will utilize the \$100,000 request in this proposal. The SFA has final determination of what equipment is purchased.
9. Notwithstanding the foregoing, in the event that any conflict exists between Section Q and the base contract, whichever is the most stringent shall control. However, if any sentence, clause, section or part of Section Q is for any reason found to be unconstitutional, illegal or invalid, the base contract shall be utilized in place of the unconstitutional, illegal or invalid provision. Such unconstitutionality, illegality or invalidity shall not affect or impair any of the other remaining provisions, sentences, clauses, sections or parts of Section Q. It is hereby declared as the intent of the SFA

that Section Q would have been included had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

10. Proposals should be organized consistent with the award criteria categories with one section that matches each category of the criteria and in that order.
11. Pricing should be submitted for all positions listed on schedule Attachment 6 that the District currently holds. These positions will be filled through the FSMC as vacancies occur after the contract award date. The pricing should be submitted as the hourly rate for each position and include all costs to the FSMC including but not limited to salaries and all benefits.
12. Average Daily Participation numbers have been included for the 2018-19, 2019-20, and 2020-21 YTD school years. The 2018-19 school year was the last full operational year for the program. In 2019-20, the program did not operate after March 13 due to COVID 19 except for limited remote meal servings. Numbers for the 2020-21 school year reflect a reduction of 25% in on-site enrollment due to a virtual learning option being available. Some virtual/remote learning students have been participating in twice a week meal pick up.
13. The Projected Operating Cost worksheet (CR3-POC) is a best estimate of where the program will be in the 2021-22 school year. Due to the uncertainty from COVID 19 of how schools will reopen in the fall of 2021, the SFA has made a best estimate as to how the program will operate using data from the past 3 operating years.
14. The SFA participates in an employee incentive plan with permanent employees of the Food Service Department. This plan is calculated at the end of the fiscal year through a calculation using adjusted net income and adjustments for pension expense, fund transfers, and capital contributions. This program is just for SFA employees and will not be provided to employees of the FSMC. This is provided for informational purposes so that the FSMC knows there may be an adjustment to final net income of the program once this is calculated each year.
15. The SFA upgraded its Point of Sale system in late 2019 to the Mosaic system through Heartland School Solutions and all POS terminals and pin pads were upgraded at that time. The SFA would like to continue utilizing this software moving forward.
16. The SFA operates a self-funded summer feeding program that began in the summer of 2019 through donations. The program serves meals to children in the community and is facilitated by the SFA through staff and volunteers. The program cost \$26,242 in 2019 and \$17,640 in 2020 and was offset by donations through a transfer from the general fund.
17. For Attachment 1, students at Vantage Academy are charged based on their grade level.
18. Data used for meal counts on the CR3 schedule is from the 2018-19 school year which is the last full year the SFA program had. The 2019-20 was shortened due to COVID 19 and the 2020-21 school year counts are reduced due to the number of students enrolled. We anticipate participation being back to the 2018-19 school year when all students return to school but could be reduced based on further impact from COVID 19.

Standard Terms and Conditions

1. Scope and Purpose

- A. The FSMC shall operate in conformance with the SFA's Policy Statement/Agreement with PDE.
- B. The SFA *currently operates* the programs indicated below with a checkmark:

<input checked="" type="checkbox"/>	National School Lunch Program (NSLP)	<input type="checkbox"/>	Child and Adult Care Food Program (CACFP)
<input type="checkbox"/>	Extended School Year	<input type="checkbox"/>	At-Risk Supper
<input checked="" type="checkbox"/>	School Breakfast Program (SBP)	<input type="checkbox"/>	Special Milk Program (SMP)
<input checked="" type="checkbox"/>	Afterschool Snack Program (ASP)	<input checked="" type="checkbox"/>	Vending
<input type="checkbox"/>	Summer Food Service Program (SFSP)	<input checked="" type="checkbox"/>	A la Carte
<input type="checkbox"/>	Seamless Summer Option (SSO)	<input type="checkbox"/>	Community Eligibility Provision (CEP)

Proposals must be inclusive of all of the SFA's current programs. However, the SFA reserves the right to add and/or expand the federal CN program to provide the availability of food resources to children and students that can be served through these programs. Prior approval must be obtained by the State Agency before adding a CN program and both parties must agree to the addition. The SFA also reserves the right to remove CN programs.

- C. The FSMC shall be an independent contractor and not an employee of the SFA. The employees of the FSMC are not employees of the SFA.
- D. The food service provided shall be operated and maintained as a resource to the SFA's students, faculty, and staff and not as a source of profit to the FSMC.
- E. The FSMC shall comply with the rules, regulations, policies, and instructions of PDE and USDA, and any additions or amendments thereto, including but not limited to, Title 7 CFR parts 210, 215, 220, 245, 250; Title 2 CFR part 180, 200, 417, and 418; and Title 7 CFR parts 225 (SFSP) and 226 (CACFP), as applicable.
- F. All income accruing as a result of payments by children and adults, federal and state reimbursements, and all other income from sources such as donations, special functions, grants, loans, etc., shall be deposited in the SFA's non-profit school food service account. Any profit or guaranteed return shall remain in the SFA's non-profit school food service account. If there is a guaranteed return, it can be no less frequent than yearly. This is a non-profit program and, as such, the SFA's non-profit school food service account should retain a maximum balance of three (3) months operating expenses on hand as is required under Title 7 CFR §210.9(b)(2).
- G. The SFA and the FSMC agree that this contract is neither a "cost-plus-a-percentage-of-income" nor a "cost-plus-a-percentage-of-cost" contract as required under Title 7 CFR §210.16(c).
- H. The SFA shall be legally responsible for the conduct of the non-profit school food service program and shall supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract. The SFA shall not relinquish any prohibited responsibilities to the FSMC.
- I. The SFA shall retain control of the CN program's food service account and overall financial responsibility for the CN programs.
- J. The SFA shall establish all selling prices, including price adjustments, for all reimbursable and non-reimbursable meals/milk and a la carte (including vending, adult meals, contract meals, and catering) prices. (Exception: Non-pricing programs need not establish a selling price for reimbursable meals/milk.) These prices shall not be established by the FSMC. However, the FSMC may provide recommendations.

- K. The FSMC shall provide additional school-related food service, such as banquets, parties, refreshments for meetings, etc., as requested by the SFA. The SFA or requesting organizations will be billed for the actual cost of food, supplies and labor, and the FSMC's administrative expenses if applicable to providing such service. USDA commodities shall not be used for these special functions unless the SFA's students will be primary beneficiaries.
- L. Any Guaranteed Return proposed by the FSMC must be fully described including the methodology of the formula for determining the value. The methodology, inclusive of the formula/calculation, may not change in renewal years. The documentation supporting the Guaranteed Return is to be submitted on Attachment 10, Methodology of Guarantee.
- M. The SFA reserves the right, at its sole discretion, to sell or dispense any food or beverage before or after the SFA's regularly scheduled lunch or breakfast periods, provided such is not prohibited by Local Wellness Policies and state or federal program regulations. Specially exempted fundraiser foods or beverages may only be sold at the frequency specified by DFN per Title 7 CFR §210.11(b)(4).
- N. The FSMC must not directly or indirectly restrict the sale or marketing of fluid milk at any time or in any place on school premises or at any school-sponsored event as required by Title 7 CFR §210.10(d)(4).
- O. The FSMC shall cooperate with the SFA in promoting nutrition education and coordinating the SFA's food service with classroom instruction. The FSMC shall comply with the Local Wellness Policy including the nutrition guidelines as required.
- P. The FSMC shall make modifications and substitutions in school meals for students whose disabilities restrict their diet. Meal modifications and substitutions shall be made on a case-by-case basis and must be supported by a medical statement with the required information when the modification or substitution cannot be made within the Program meal pattern. There will be no additional charge to the student for such substitutions or modifications.
- Q. The SFA is responsible for all contractual agreements the SFA enters into in connection with the CN programs.
- R. This contract shall be construed under the laws of the Commonwealth of Pennsylvania. Any action or proceeding arising out of this contract shall be heard in the appropriate courts of the Commonwealth of Pennsylvania.
- S. The FSMC shall comply with the provisions of the bid specifications, which are hereby in all respects made a part of this contract.
- T. No provision of this contract shall be assigned or subcontracted without prior written consent of the SFA and DFN.
- U. No waiver of any default shall be construed to be or constitute a waiver of any subsequent claim.
- V. This contract constitutes the entire contract between the SFA and the FSMC.
- W. Any silence, absence, or omission from the contract specifications concerning any point shall be regarded as meaning that only the best commercial practices are to prevail, and that only materials (e.g., food, supplies, etc.) and workmanship of a quality that would normally be specified by the SFA are to be used.
- X. Payments on any claim shall not preclude the SFA from making a claim for adjustment on any item found not to have been in accordance with the provisions of this contract and bid specifications.
- Y. The SFA shall be responsible for ensuring the resolution of program review and audit findings.
- Z. This contract must be reviewed and approved by DFN prior to execution, as noted in the final approval on page 1.

2. Signature Authority

- A. The SFA shall retain signature authority for the policy statement/agreement to participate in the CN programs, including but not limited to the School Nutrition Program Financial Form, the Verification Report, and the on-line submission of the sponsor application/site information and other reports, and requests to PDE to amend the application.
- B. The SFA shall retain signature authority for the Monthly Claim for Reimbursement in the CN Program Electronic Application and Reimbursement System (CN PEARS).
- C. The SFA is responsible for reviewing the data and signing the Edit Check Worksheet(s) prior to the submission of the monthly Claim for Reimbursement.
- D. The FSMC may not be given access to CN PEARS, COMPASS, or the PrimeroEdge Student Eligibility System.

3. Free and Reduced Price Meals Policy

- A. The SFA shall be responsible for the establishment and maintenance of the free and reduced price meals' eligibility roster. This may not be delegated to the FSMC.
- B. The FSMC shall implement an accurate point of service meal/milk count using the meal counting system submitted by the SFA in their application to participate in the CN programs and approved by DFN, as required under Title 7 CFR §210.8. Such meal/milk counting system must eliminate the potential for the overt identification of free and reduced price eligible students under Title 7 CFR §245.8 and prevent erroneous meal counts. The FSMC is responsible for ensuring students are not being claimed for meals when they were not in attendance at the time of the meal or did not receive a reimbursable meal. The SFA must have a system in place to monitor this.
- C. The SFA shall be responsible for the completion, distribution, and collection of the parent letter and household application for free and reduced price meals and/or free milk. This may not be delegated to the FSMC.
- D. The SFA shall be responsible for obtaining the Direct Certification List from COMPASS or PrimeroEdge (as applicable), as required throughout the school year, for use to determine eligibility for free meals without obtaining a household application for free and reduced price meals and/or free milk from parent/guardian. This may not be delegated to the FSMC.
- E. The SFA shall be responsible for the determination of eligibility for free and reduced price meals and free milk and will not disclose confidential information to the FSMC, as required under Title 7 CFR §210.16(a). The SFA will provide the FSMC with a list of children. This list must be updated by the SFA when changes occur in a student's eligibility status. These activities may not be delegated to the FSMC.
- F. The SFA shall be responsible for conducting any hearings related to determinations regarding eligibility for free and reduced price meals and free milk. This may not be delegated to the FSMC.
- G. The SFA shall be responsible for verifying household applications for free and reduced price meals and follow-up activities as required by federal regulations. The food service department administrative assistant is responsible for completing the verification process. This may not be delegated to the FSMC.

4. USDA Donated Foods

- A. The SFA shall retain title to all USDA donated foods.
- B. The FSMC is prohibited from entering into any processing contracts utilizing USDA donated foods on behalf of the SFA. All refunds received from processors must be retained by the non-profit school food service account.

- C. The FSMC shall accept liability for any negligence on its part that results in any loss of, improper use of, or damage to, USDA donated foods.
 - D. The FSMC shall select, accept and use USDA donated foods in as large quantities as may be efficiently utilized in the SFA's non-profit school food service, subject to approval of the SFA. The SFA shall consult with the FSMC in the selection of commodities; however, the final determination as to the acceptance of commodities must be made by the SFA.
 - E. The FSMC will use all donated foods or will use commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods, in the SFA's food service.
 - F. The FSMC must assure that the procurement of processed end products on behalf of the SFA, as applicable, will ensure compliance with the requirements of Title 7 CFR Part 250 subpart C, and with the provisions of distributing or recipient agency processing agreements, and will ensure crediting of the SFA for the value of donated foods contained in such end products at the processing agreement value.
 - G. The FSMC shall have records available to substantiate that the full value of all USDA donated foods is used solely for the benefit of the SFA.
 - H. The FSMC shall perform the following activities in accordance with Title 7 CFR §250.50(d): (check all that apply)
 - Preparing and serving meals using donated foods.
 - Ordering or selection of donated foods (in coordination with the SFA).
 - Storage and inventory management of donated foods.
 - Payment of processing fees or submittal of refund requests to a processor on behalf of the SFA, or remittance of refunds for the value of donated foods in processed end products to the SFA.
5. Crediting For and Use of Donated Foods
- A. The FSMC must credit the SFA for the value of all donated foods received for use in the SFA's meal service in the school year (including both entitlement and bonus foods).
 - B. The FSMC must credit the SFA for the value of donated foods contained in processed end products if the FSMC is required to:
 1. Procure processed end products on behalf of the SFA, or
 2. Act as an intermediary in passing donated food value in processed end products on to the SFA.
 - C. All crediting must be done on no less than a monthly basis.
 - D. The FSMC must provide clear documentation of the crediting showing the value received from the donated foods. As determined by PDA's Bureau of Food Assistance in accordance with Title 7 CFR §250.51(c), the following methods shall be used for valuing donated foods:
 - a. Processed donated foods are credited based on the product values stated on the USDA November Material Price List pertinent to the appropriate School Year.
 - b. All other donated foods are credited based on the product values at the time the foods are received by the SFA, using either PDA's January Commodity Price List or PDA's July Commodity Price List. (Commodity Price Lists are available on PAMeals.)
 - E. Following Title 7 CFR §210.21(f)(iv), invoices must clearly display all applicable credits to the SFA.
6. Inventory, Storage and Record Retention of USDA Donated Foods
- A. When this contract or subsequent renewals terminates, the FSMC must return all unused donated ground beef, donated ground pork and processed end products. At the termination of the contract, the SFA will retain all other unused donated foods.

- B. The FSMC will comply with the storage and inventory requirements for donated foods.
- C. The SFA, the Comptroller General, PDA, PDE, USDA, or their duly authorized representatives, may perform on-site reviews of the FSMC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of donated foods.
- D. The FSMC will maintain records to document its compliance with requirements relating to donated foods, in accordance with Title 7 CFR §250.54(b).
- E. The SFA must maintain the following records relating to the use of donated foods:
 - 1. The donated foods and processed end products received and provided to the FSMC for use in the SFA's food service.
 - 2. Documentation that the FSMC has credited the SFA for the value of all donated foods received for use in the SFA's food service in the school year, including, in accordance with the requirements in Title 7 CFR §250.51(a), the value of donated foods contained in processed end products.
 - 3. The actual donated food values used in crediting.
- F. The FSMC must maintain the following records relating to the use of donated foods:
 - 1. The donated foods and processed end products received from, or on behalf of, the SFA, for use in the SFA's food service.
 - 2. The FSMC must show documentation that it has credited the SFA for the value of all donated foods received for use in the SFA's food service in the school year, including, in accordance with the requirements in Title 7 CFR §250.51(a), the value of donated foods contained in processed end products.
 - 3. The FSMC must maintain documentation of its procurement of processed end products on behalf of the SFA, as applicable.
- G. The SFA must ensure that the FSMC is in compliance with the requirements of this part through its monitoring of the non-profit school food service operation, as required in Title 7 CFR Parts 210, 220, 225, or 226, as applicable. The food service department administrative assistant is responsible for this monitoring process.
- H. The SFA must conduct a reconciliation at least annually (and upon termination of the contract) to ensure that the FSMC has credited it for the value of all donated foods received for use in the SFA's non-profit school food service in the school year. The annual Agency Summary Report provided by PDA's Bureau of Food Assistance is the basis for the donated food values.

7. Renewal Assumptions

- A. Assumptions: Financial terms of the Agreement are based upon existing conditions and the following assumptions. If there is a material change in conditions, including, without limitations, changes to the following assumptions, this contract (1) may be terminated at the end of the current term or (2) continue under the same terms as written if the material change is outlined in Section Q and approval is granted by DFN, whichever is mutually agreed upon.

The distinction between a minor change and a material change cannot be qualified for every action undertaken in the CN programs. However, at a minimum, a change is material when, had the new term been in the solicitation and original contract, it could have affected how the bidder and other competitors responded to the RFP.

Services or features contingent on multi-year contracts are not allowable, for example equipment installation may not be stipulated for contract renewal years.

 - 1. The SFA reserves the right to expand the federal CN programs in order to provide availability of food resources to children and students that can be served through these programs so long as both parties are in agreement and prior approval is obtained by DFN.

2. The SFA's policies, practices, and service requirements shall remain materially consistent throughout the contract term and any subsequent contract renewals.
The term materially consistent shall mean that a change does not (1) materially increase FSMC's cost of providing management service or (2) materially decrease the net revenue derived from the food service operations.
3. Legislation, regulations, and reimbursement rates that create changes in the CN program shall be enforced on their effective date.
4. Usable commodities of adequate quality and variety required for the menu cycle, valued at an amount as set forth by USDA per pattern meal for the contract year will continue to be available.
5. The government reimbursement rates in effect shall remain materially consistent throughout the year.
6. Meal components and quantities required by any of the programs selected in letter B, under 1 (Scope and Purpose) of the Standard Terms and Conditions remain consistent with prior years.
7. Service hours, service requirements, and type or number of facilities selling food and/or beverages on SFA's premises shall remain materially consistent throughout the contract term and any subsequent contract renewal years.
8. The state or federal minimum wage rate and taxes in effect shall remain materially consistent throughout the year.
9. The projected number of full feeding days is: 177 and shall remain materially consistent in renewal years.
10. If participating in Seamless Summer Option (SSO), the projected number of full feeding days for SSO is: N/A and shall remain materially consistent in renewal years. If participating in Summer Food Service Program (SFSP) see Section 27.B.
11. SFA revenue credited to the food service program shall include all state and federal amounts received specifically for CN operations.

- B. Contract Cost Increase: The FSMC may negotiate at the end of each one-year contract period for a cost increase. If there is an increase in the Administrative and Management Fees, it cannot exceed the annual percentage increase of the Consumer Price Index for All Urban Consumers (CPI-U) for the preceding year. The addition of new line items to the budget is not allowable in renewal years. The CPI-U can be used as a gauge for proposed increases to operating costs. However, the SFA must be able to justify approval for operating costs exceeding the CPI-U.
- C. All contract renewals shall be for a period of one year beginning July 1 and ending June 30, with mutual agreement between the SFA and the FSMC. Renewal contracts cannot be effective prior to the final approval date by DFN and signed by both parties. Failure to have renewal contracts fully executed prior to July 1, will lapse this contract and require the SFA to re-bid the contract.
- D. Renewal year contracts are contingent upon fulfillment of all contract provisions. If DFN determines during an Administrative Review, Procurement Review, audit, etc., that the FSMC is not meeting contractual obligations and is responsible for noncompliance of program regulations, DFN may decline to approve a renewal contract until it can be demonstrated that the FSMC is capable of meeting contractual obligations and being in compliance with program regulations.

8. Health Certifications

- A. The SFA shall maintain all applicable health certifications on its facilities and shall ensure that all state and local regulations are being met by the FSMC preparing or serving meals at any SFA facility.

- B. The FSMC shall maintain state and/or local health certifications for any facility outside the SFA in which it proposes to prepare meals and shall maintain this health certification for the duration of the contract as required under Title 7 CFR §210.16(c).
- C. The FSMC shall adhere to the Food Safety Plan implemented by the SFA for all preparation and service of school meals, using a Hazard Analysis and Critical Control Point (HACCP) system as required under Public Law 108-265.
- D. The FSMC agrees to allow at least two health inspections to be conducted by the Health Department at every site involved in school meal preparation and/or service as required by Public Law 108-265.
- E. The SFA shall immediately correct any problems found as a result of a health inspection. The FSMC must support and cooperate with the necessary corrections.

9. Meals

- A. The FSMC shall serve meals on such days and at such times as requested by the SFA.
- B. The SFA shall retain control of the quality, extent, and general nature of the food service.
- C. The FSMC shall offer free, reduced price and paid reimbursable meals to all eligible children participating in the CN programs.
- D. In order for the FSMC to offer a la carte food service, the FSMC must offer free, reduced price and paid reimbursable meals to all eligible children.
- E. The FSMC shall provide meals in the CN programs that meet the requirements as established in Title 7 CFR Part 210, Part, 215, Part 220, Part 225, and Part 226.
- F. The FSMC shall provide the specified types of service in the schools/sites listed in Section 1, letter B.
- G. The FSMC shall promote maximum participation in the CN programs. Proposal shall include plan for FSMC to increase participation, if applicable, and any cost that will be incurred as a result of the plan. Any guarantee dependent on participation must identify the change to the guarantee based upon participation factors.
- H. The FSMC shall sell on the premises only those foods and beverages authorized by the SFA and only at the times and places designated by the SFA.
- I. No payment will be made to the FSMC for meals that are spoiled or unwholesome at the time of delivery, do not meet detailed specifications as developed by the SFA for each food component in the meal pattern, or do not otherwise meet the requirements of the contract.

10. Books and Records and Reports

- A. The FSMC shall maintain and provide to the SFA, on a monthly basis, detailed (itemized) documented cost records (supported by invoices, receipts, etc.). This documentation must be retained on-site by the SFA. The FSMC is required to identify the amount of each discount, rebate, and other applicable credits. All costs must be fully supported, mutually agreeable to the SFA and the FSMC and be allowed by federal regulations. The FSMC shall submit the detailed monthly documentation no later than the tenth (10th) calendar day succeeding the month in which services were rendered. Participation records shall be submitted no later than the fifth (5th) working day succeeding the month in which services were rendered. The SFA shall perform edit checks on the participation records provided by the FSMC prior to the preparation and submission on-line of the Claim for Reimbursement. The SFA shall reconcile Edit Check worksheets and daily/monthly meal counts against student attendance records and daily transaction worksheets/logs.
- B. The FSMC shall maintain records at the SFA to support all expenses and revenue appearing on the monthly operating statement attributable to the SFA. These records shall be kept at the SFA in an orderly fashion according to expense categories. This includes, but is not limited to invoices, receipts, and timesheets to support all expenses charged to the SFA.

- C. The FSMC shall provide the SFA with a year-end statement.
 - D. The SFA shall conduct an internal audit of food, labor and other large expense items quarterly, as well as performing random audits on smaller expense categories. This includes, but is not limited to conducting inventory counts and analyzing and reconciling invoices, receipts and time sheets on no less than a quarterly basis. The SFA shall maintain documentation for a period of three (3) years from the end of the contract term (including renewals) to which they pertain.
 - E. Should the SFA have any concern as to the FSMC's compliance of regulatory rules due to internal audits, monitoring, an Administrative Review, or a Procurement Review conducted by PDE, the SFA shall have the right to request an audit of the FSMC and the selection of the auditor(s) to perform the audit. The FSMC will be responsible for bearing the costs that occur as a result of this audit.
 - F. The SFA and the FSMC must provide all documents as necessary for the independent auditor to conduct the SFA's single, program, or financial audit.
 - G. Books and records of the FSMC pertaining to the CN program operations shall be made available, upon demand, in an easily accessible manner for a period of three (3) years from the end of the contract term (including renewals) to which they pertain, for audit, examination, excerpts and transcriptions by the SFA and/or any state or federal representatives and auditors.
 - H. If audit findings regarding the FSMC's records have not been resolved within the three-year period, the records must be retained beyond the three-year period for as long as required for the resolution of issues raised by the audit. (Title 2 CFR §200.334).
 - I. The FSMC shall not remove federally required records from the SFA premises. Upon contract termination, the FSMC must leave copies of the records at the SFA premises.
 - J. The SFA is responsible for ensuring resolution of program review and audit findings.
11. Employees
- A. The SFA reserves the right to interview and approve the on-site food service manager/director.
 - B. The SFA must designate if the *current* SFA employees, including site and area managers as well as any other staff, will be retained by the SFA or be subject to employment by the FSMC.
Employees will be retained by the SFA.
 - C. The SFA must have a written code of conduct for all employees, which the FSMC must uphold for all employees working with the food program. (Title 2 CFR §200.318(c)).
 - D. The FSMC shall provide the SFA with a schedule of employees, positions, assigned locations, salaries, and hours to be worked as part of the proposal. Specific locations and assignments will be provided to the SFA two full calendar weeks prior to the commencement of operation.
 - E. The FSMC must provide time sheets for each FSMC employee and indicate the pro-ration of shared employees. These time sheets must be submitted monthly with each invoice that is submitted for payment. The time sheets need to clearly indicate all locations that each employee and pro-rated employee worked and the percent of time that the employee worked in each location.
 - F. The FSMC shall comply with all wage and hours of employment requirements of federal and state laws. The FSMC shall be responsible for supervising and training personnel, including SFA employed staff. Supervision activities include employee and labor relations, personnel development, and hiring and termination of FSMC management staff except for the site manager. The FSMC shall also be responsible for the hiring and termination of non-management staff who are employees of the FSMC.
 - G. The SFA and FSMC must ensure that all food service employees meet and continue to meet all of the Professional Standards Requirements. All trainings must be documented in PrimeroEdge Teamwork.
 - H. The FSMC shall maintain its own personnel and fringe benefits policies for its employees. A copy of these

policies must be submitted with all proposal documents. These policies are subject to review by the SFA.

- I. Staffing patterns shall be mutually agreed upon.
 - J. The FSMC shall not hire employees in excess of the number required for efficient operation.
 - K. The SFA shall provide sanitary toilet and hand washing facilities for the employees of the FSMC.
 - L. The SFA may request in writing the removal of any employee of the FSMC who violates health requirements or conducts himself/herself in a manner that is detrimental to the well-being of the students.
 - M. In the event of the absence, termination, removal or suspension of any such employee, the FSMC shall immediately restructure the food service staff without disruption of service.
 - N. All SFA and/or FSMC personnel assigned to the food service operation in each school shall be instructed in the use of all emergency valves, switches, and fire and safety devices in the kitchen and cafeteria areas.
 - O. The use of student workers or students enrolled in vocational classes in the food service shall be mutually agreed upon.
 - P. The FSMC shall provide proof that each prospective employee working with children has had a Pennsylvania State Criminal History Background Check and a Federal Criminal History Record that is not more than one (1) year old. (Section 111 of the Public School Code. See Act 48 of 2003 Section 111 for specific convictions that this applies to.)
 - Q. The FSMC shall provide proof that each prospective employee working with children has had the required number of hours of approved child abuse recognition and reporting training. (Act 31 of 2014)
12. Monitoring
- A. The SFA shall monitor the food service operation of the FSMC through periodic on-site visits to ensure that the food service is in conformance with USDA program regulations per Title 7 CFR §210.16. On-site monitoring is required regardless of the number of sites for SFAs that contract with FSMCs. An On-Site Review Checklist (Monitoring Form) for monitoring can be found on PEARS/Applications/Download Forms under section SNP-Forms. Further, if there is more than one site, there is an additional requirement that the SFA conduct an on-site review of the counting and claiming system no later than February 1, of each year as required by Title 7 CFR §210.8. The food service department administrative assistant or specialist is responsible for performing all on-site reviews.
 - B. The records necessary for the SFA to complete the required monitoring activities must be maintained on-site by the FSMC under this contract, and must be made available to the Auditor General, USDA, PDE, PDA, and the SFA upon request for the purpose of auditing, examination, and review.
13. Menus/Advisory Boards
- A. The FSMC must comply with the 21-day menu developed by the SFA for the programs checked in section 1, letter B of this contract, and is included in the RFP (the exception to this would be the SFSP which only requires an 11-day menu). Minor changes made by the FSMC after the first 21-day cycle must be approved by the SFA. The SFA shall approve menus no later than two weeks prior to service. Major changes to the menu are not allowable unless included as part of the RFP process and acceptable by the SFA as indicated in Section Q. FSMC proposals must identify if they plan to change the 21-day menu included in the RFP, as indicated by the SFA in Section Q. If so, the FSMC must identify how it will change the menu and the financial impact to revenues and expenses.
 - B. The SFA is responsible for the formation and establishment of an advisory board composed of students, teachers, and parents meeting periodically to assist in menu planning and other activities related to food service. The FSMC may participate in these periodic meetings as deemed appropriate by the SFA. The food service department administrative assistant or specialist is responsible for overseeing the advisory board. The advisory board will meet bi-monthly. The establishment of the advisory board may not be delegated to the FSMC.

C. The SFA must maintain records of the advisory board including agenda, meeting minutes, and detailed sign-in sheet indicating role of attendees as either parents, teachers, or students. These records must be made available, upon request, in an easily accessible manner for a period of three (3) years from the end of the contract term (including renewals) to which they pertain, for audit, examination, excerpts and transcriptions by the SFA and/or state or federal representatives and auditors.

14. Use of Facilities, Inventory, Equipment & Storage

A. The SFA will make available, without any cost or charge to the FSMC, area(s) of the premises agreeable to both parties in which the FSMC shall render its services.

B. The SFA reserves the right, at its sole discretion, to sell or dispense food or beverages, provided such use does not interfere with the operation of the CN programs.

C. The FSMC and the SFA shall inventory the equipment and commodities owned by the SFA at the beginning of the school year, including but not limited to, silverware, trays, chinaware, glassware, and/or kitchen utensils.

D. The FSMC shall maintain the inventory of silverware, trays, chinaware, glassware, kitchen utensils, and other operating items necessary for the food service operation at the inventory level as specified by the SFA.

E. The SFA will replace expendable equipment and replace, repair and maintain non-expendable equipment except when damages result from the use of less than reasonable care by the employees of the FSMC.

F. The FSMC shall maintain adequate storage procedures, inventory, and control of USDA donated foods in conformance with the SFA's agreement with PDA.

G. The SFA shall provide the FSMC with one set of keys for all food service areas secured with locks.

H. The SFA shall provide the FSMC with local telephone service.

I. The SFA shall furnish and install any equipment and/or make any structural changes needed to comply with federal, state, or local laws, ordinances, rules and regulations.

J. Check one of the following regarding equipment:

The SFA is not requesting the FSMC to propose purchase of equipment. The FSMC may not propose purchase of equipment in proposal and equipment may not be charged, directly or indirectly, to the SFA throughout the duration of the contract.

The SFA is allowing the FSMC to propose equipment necessary for implementation or enhancement of operation. The FSMCs may recommend equipment for the SFAs food service operation in an amount not to exceed [REDACTED]. If the SFA approves the recommendation, the SFA will procure and finance the equipment.

The SFA must obtain preapproval from DFN for each item of equipment costing \$5,000 or greater through the Capital Expenditure Request process if non-profit school food service account funds are going to be used at any time during the process for the purchase.

- The SFA is allowing the FSMC to propose equipment necessary for implementation or enhancement of operation. The FSMC may finance equipment for the SFAs food service operation in an amount not to exceed \$ 100,000 , for the life of the contract including optional renewal. Any equipment not included in FSMC proposal may not be charged, directly or indirectly, to the SFA throughout the duration of the contract. **If this option is selected, the SFA may provide specifications in Section Q, Additional Information.**

The SFA must obtain preapproval from DFN for each item of equipment costing \$5,000 or greater through the Capital Expenditure Request process if non-profit school food service account funds are going to be used at any time for the purchase.

The FSMC shall be subject to the same procurement requirements to which the SFA is subject in purchasing equipment and may not serve as a vendor when purchasing equipment on behalf of the SFA. Ownership of the equipment will vest in the SFA immediately upon purchase of the equipment. The SFA shall repay the FSMC at the rate agreed upon when the equipment is purchased.

If the contract expires or is terminated prior to complete repayment of the investment, the SFA shall, on the expiration date, or within five days after receipt by either party of any notice of termination under this Contract, either (choose one)

- Retain the property and continue to make payments in accordance with the amortization/payment schedule.
- Pay the remaining balance immediately.
- Deliver the equipment or other items funded by the investment to the FSMC. Dependent upon the amount paid compared to the amortized value, one of the respective parties may be credited.

- K. The SFA shall be responsible for any losses, including USDA donated foods, which may arise due to equipment malfunction or loss of electrical power not within the control of the FSMC.
- L. All food preparation and serving equipment owned by the SFA shall remain on the premises of the SFA.
- M. The SFA shall not be responsible for loss or damage to equipment owned by the FSMC and located on the SFA premises.
- N. The FSMC shall notify the SFA of any equipment belonging to the FSMC on SFA premises within 10 days of its placement on SFA premises.
- O. The SFA shall have access, with or without notice, to all of the SFA's facilities used by the FSMC for purposes of inspection and audit.
- P. The FSMC shall not use the SFA's facilities to produce food, meals, or services for other organizations without the approval of the SFA. If such usage is mutually acceptable, there shall be a signed agreement, which stipulates the fees to be paid by the FSMC to the SFA for such facility usage.
- Q. The SFA, on the termination or expiration of the contract, shall conduct a physical inventory of all equipment and commodities owned by the SFA.
- R. The FSMC shall surrender to the SFA upon termination of the contract, all equipment, and furnishings in good repair and condition.

15. Purchases

- A. If the FSMC is procuring goods or services which are being charged to the SFA under the contract, the FSMC is acting as an agent for the SFA and must follow the same procurement rules under which the SFA must operate and that the FSMC may not serve as a vendor. Check one of the below options:
- The SFA will do all purchasing for the non-profit school food service.
 - The FSMC bills the SFA for foods when purchased. At the option of the SFA, the FSMC will purchase back unused supplies from the SFA at the termination of the contract in order to prevent overbuying.
 - The FSMC bills the SFA for food when used. At the option of the SFA, the SFA will buy the ending inventory from the FSMC.
- B. This contract shall not prevent the SFA from participating in food co-ops or purchasing food from vendors with whom the FSMC normally does not do business.
- C. Under Title 7 CFR §210.21(f)(i):
1. Only allowable costs will be paid from the non-profit school food service account to the FSMC net of all discounts, rebates and other applicable credits accruing to or received by the FSMC; to the extent, those credits are allocable to the allowable portion of the costs billed to the SFA.
 2. The FSMC must separately identify for each cost submitted for payment to the SFA the amount of each cost that is allowable and unallowable.
 3. Proprietary information, such as brand name, may be redacted, provided sufficient information is provided for SFA to reconcile monthly billing invoice against supporting documentation.
 4. The FSMC must individually identify the amount of each discount, rebate and other applicable credits on all bills and invoices presented to the SFA. In the case of other applicable credits, the nature of the credit must be identified.
 5. The FSMC must identify, on the final invoice of the school year, the method by which it will report discounts, rebates and other applicable credits allocable to the contract that cannot be reported prior to the conclusion of the contract.
 6. The FSMC must maintain documentation of costs and discounts, rebates and other applicable credits, and must furnish such documentation to the SFA and, upon request, to DFN, or USDA.
- D. No expenditure may be made from the non-profit school food service account for any cost resulting from a cost reimbursable contract that fails to include requirements of this section, nor may any expenditure be made from the non-profit school food service account that permits or results in the FSMC receiving payments in excess of the FSMC's actual, net allowable costs.
- E. P.L. 110-246, Section 4302 of the Richard B. Russell National School Lunch Act (NSLA), allows SFAs to purchase unprocessed locally grown and locally raised agricultural products. NSLA allows SFAs, if they choose to do so, to apply a geographic preference when procuring unprocessed locally grown and locally raised agricultural products. The SFA may just apply a preference, they cannot make this a requirement.

16. Nonprogram Foods

- A. Nonprogram foods include any non-reimbursable foods and beverages purchased using funds from the non-profit school food service account. This would include, but is not limited to, a la carte; catering; vending, second meals and non-reimbursable suppers.
- B. The FSMC must identify the following on the monthly invoice:
- Costs of all reimbursable meals;
 - Costs of all nonprogram foods.

C. The SFA is responsible for maintaining documentation of all revenues for reimbursable meals and all revenues for nonprogram foods.

D. Documentation to identify the separation of:

- Revenues of reimbursable meals from revenues of nonprogram foods
- Costs of reimbursable meals from costs of nonprogram foods

This documentation must be made available to the Auditor General, USDA, PDE, PDA, and the SFA upon request for the purpose of auditing, examination, and review.

17. Payment Terms/Method

A. Invoices

1. The FSMC shall invoice the SFA monthly for amounts due based on on-site records. The SFA shall make payments within 30 days of the invoiced date.
2. Invoices must be itemized by cost categories such as food, including commodities, labor, supplies, rebates, discounts, credits, etc. Detailed (itemized) cost documentation must be submitted monthly to support what the SFA is charged for each cost, charge, or expense. This documentation must be retained on-site by the SFA.
3. The FSMC is required to identify the amount of each discount, rebate, and other applicable credits on bills and invoices presented to the SFA for payment as required by Title 7 CFR §210.21(f)(iv). An example of the invoice, identifying commodities (USDA entitlement balances), discounts, rebates and credits must be included with the proposal.
4. Costs, charges, and expenses must be mutually agreeable to the SFA and the FSMC and be allowed by federal regulations.
5. The FSMC must submit a monthly reconciliation to the SFA comparing the invoice and revenue against the projected revenue and expenses. (Used in the Attachment CR3, Projected Operating Costs of the proposal.)
6. DFN may randomly request SFAs to submit copies of invoices for compliance with the above items.
7. The payment of interest and late fees from the non-profit school food service account fund is prohibited.
8. Upon termination of the Agreement, all outstanding amounts shall immediately become due and payable.

B. Advance Payment – Indicate whether or not the SFA will consider an advance payment. (Choose one)

- No, the SFA will not consider providing an advance payment to the FSMC.
- Yes, the FSMC may provide an explanation regarding the financial benefits of allowing an advance and the SFA may consider a request from the FSMC for an advance payment for operational expenses. If an advance is paid it must be reconciled by the end of the first six months from the start of each school year (July 1).

If after the SFA has considered and agreed to paying an advance, the advance will be paid (choose one):

- Using the general fund. A loan agreement between the general fund and the non-profit school food service account must be in place.
- Using the non-profit school food service account.

- C. Payment Incentives – Indicate whether or not the SFA will consider payment incentives. (Choose one)
- No, the SFA will not consider any payment incentives such as discounts or credits for prompt payment, electronic payment, etc.
 - Yes, the SFA will consider payment incentives such as discounts or credits for prompt payment, electronic payment, etc. Payment incentives only apply if the invoice is paid according to payment terms.

18. Buy American

- A. The FSMC shall purchase, to the maximum extent practicable, domestic commodities or products which are either an agricultural commodity produced in the United States (U.S.) or a food product processed in the U.S. substantially using agricultural commodities produced in the U.S.
- B. The FSMC must document and the SFA must approve any exceptions to Buy American. Exceptions are allowable when the domestic foods are not produced or manufactured in the US in sufficient and reasonably available quantities; or competitive bids reveal the costs of a US product are significantly higher than the non-domestic product.
- C. The FSMC shall certify the percentage of U.S. content in the products supplied to the SFA.
- D. The SFA reserves the right to review vendor purchase records to ensure compliance with the Buy American provision.

19. Sanitation

- A. The FSMC shall place garbage and trash in the containers in the designated areas as specified by the SFA.
- B. The SFA shall remove all garbage and trash from the designated areas.
- C. The FSMC shall clean the kitchen and dining room areas as indicated on the Attachment 2, Cost Responsibility Detail Sheet.
- D. The FSMC shall operate and care for all equipment and food service areas in a clean, safe, and healthy condition in accordance with the standards acceptable to the SFA and comply with all applicable laws, ordinances, regulations, and rules of federal, state, and local authorities, including laws related to recycling.
- E. The FSMC shall comply with all local and state sanitation requirements in the preparation of food.

20. Licenses, Fees and Taxes

- A. The FSMC shall be responsible for paying all applicable taxes and fees, including but not limited to, excise tax, state and local income tax, payroll and withholding taxes for FSMC employees; the FSMC shall hold the SFA harmless for all claims arising from payment of such taxes and fees.
- B. The FSMC shall obtain and post all licenses and permits as required by federal, state, and/or local law.
- C. The FSMC shall comply with all SFA building rules and regulations.

21. Non-Discrimination

Both the SFA and the FSMC agree that no child who participates in any of the CN programs will be discriminated against on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

22. Emergency Closing

- A. The SFA shall notify the FSMC of any interruption in utility service of which it has knowledge.
- B. The SFA shall notify the FSMC of any delay in the beginning of the school day or the closing of school(s) due to snow or other emergency situations.

23. Term and Termination

- A. The SFA or the FSMC may terminate the contract for cause or for convenience by giving 60 days written notice.
- B. At any time, because of circumstances beyond the control of the FSMC or the SFA, either party may terminate the contract by giving 10 days written notice to the other party.
- C. Force Majeure. Neither the FSMC nor the SFA shall be responsible to the other for losses should the fulfillment of the terms of the contract be delayed or prevented by causes beyond its control and without the fault or negligence of either party. Causes beyond a party's control may include, but are not limited to, wars, acts of public enemies, strikes, work stoppages, natural disasters, acts of God, civil disorders, public health crises, freight embargos, or loss or malfunctions of utilities, respectively, and which by the exercise of due diligence they were unable to prevent.
- D. The SFA is protected under the Commonwealth of Pennsylvania's Tort Claims Act (act), and as such, cannot and shall not be held responsible or otherwise liable for those actions or inactions specifically enumerated under the Act. Based on the foregoing, each party agrees to protect, indemnify, and hold harmless the other party and its agents, employees, directors, officers, affiliates, consultants, and/or contractors from and against any and all damages, injuries (including bodily injury, dismemberment, and/or death), claims, liabilities, and costs (including reasonable attorneys' fees), which arise or may be suffered or incurred in whole or in part as a result of the acts or omissions of the indemnifying party, its agents, employees, directors, officers, affiliates, consultants, and/or contractors, and whether arising under this Agreement, to the extent permitted by law.

24. Nonperformance by the FSMC

- A. The FSMC is required to provide a Performance Bond in the amount of 10% (dollar amount or percentage of the total bid price [Total FSMC Costs]) as a guarantee of performance of all terms outlined under this contract. The amount/percentage should not be unreasonable in that it would prevent full and open competition. The Performance Bond provides the SFA recourse in the event that contractual obligations are not satisfactorily performed.
- B. In the event of the FSMC's nonperformance under this contract and/or the violation or breach of the contract terms, the SFA shall have the right to pursue all administrative, contractual, and legal remedies against the FSMC and shall have the right to seek all sanctions and penalties as may be appropriate.
- C. The FSMC shall reimburse the SFA the full amount of any meal over-claims which are attributable to the FSMC's negligence, including those over-claims based on review or audit findings that occurred during the effective dates of the original and renewal contracts.
- D. The SFA shall notify DFN in the event of nonperformance by the FSMC.

25. Certifications

- A. The FSMC shall comply with Sections 3702 of the Contract Work Hours and Safety Standards Act (Act), 40 U.S.C. §3701-3708, as supplemented by the Department of Labor regulations, Title 29 CFR Part 5. Under Section 3702 of the Act, the FSMC shall be required to compute the wages of every laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible, provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of forty hours in any work week.
- B. The FSMC shall comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented in Department of Labor regulations, Title 41 CFR Part 60.
- C. The FSMC shall comply with the following civil rights laws, as amended: Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a and 15b; the Americans with Disabilities Act; the FNS

Instruction 113-1, Civil Rights Compliance and Enforcement in School Nutrition Programs.

- D. The FSMC shall comply with the Buy American provision for contracts that involve the purchase of food, Title 7 CFR §210.21(d).
- E. The FSMC shall sign (in blue ink) the Certification Regarding Debarment and Suspension, Appendix D, which is made a part of this contract. (Title 2 CFR Part 180) This certification assures the SFA that the FSMC has not been debarred from entering into contracts with the Federal Government, or any other entity receiving Federal funds, or suspended from entering contracts during a time when the FSMC is being investigated for a legal action which is being taken to debar the FSMC from contracting activities.
- F. The FSMC shall comply with all applicable standards, orders, or requirements issued under the Clean Air Act (Title 42 U.S.C. 7401-7671), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency. Violations can be reported electronically at <https://www.epa.gov/enforcement/report-environmental-violations>.
- G. The FSMC shall comply with the mandatory standards and policies relating to energy efficiency that are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).
- H. The FSMC shall sign (in blue ink) the Lobbying Certification, Appendix E, which is made a part of this contract. If applicable, the FSMC has also completed and submitted Standard Form-LLL, Disclosure of Lobbying Activities, Appendix E. If no lobbying activity occurred, the FSMC is still required to sign (in blue ink) the Disclosure of Lobbying Activities, Appendix E. (Title 2 CFR Part 418)
- I. The FSMC shall sign (in blue ink) the Certification of Independent Price Determination, Appendix F, which is incorporated herein by reference and made part of this contract.

26. Insurance

- A. The FSMC is required to be insured adequately to support the terms of the contract. The FSMC shall maintain the insurance coverage set forth below for each accident provided by insurance companies authorized to do business in the state of Pennsylvania. A Certificate of Insurance of the FSMC's insurance coverage indicating these amounts must be submitted at the time of award.
- B. The FSMC shall have in effect during all times under this agreement, comprehensive general liability insurance, including products and completed operations liability, contractual liability, and independent contractor's liability coverage and personal injury. Minimum coverage shall be \$1,000,000 per incident/per person for general liability.
 - 1. General Liability \$3,000,000
 - 2. Worker's Compensation as required by law
 - 3. Vehicle Insurance \$2,000,000
 - 4. Umbrella Liability \$10,000,000
- C. The SFA shall be named as additional insured on the General Liability and Automobile insurance policy. The FSMC must provide a waiver of subrogation in favor of the SFA for General Liability, Automobile, and Worker's Compensation.
- D. In addition, the FSMC shall provide fire and theft insurance at its own expense to cover any risk created by fire and/or theft to its property located on the premises of the SFA. The FSMC further agrees to provide all necessary fire and/or theft insurance to cover clothes, garments and other articles owned by their employees.
- E. The contract of insurance shall provide for notice to the SFA of cancellation of insurance policies 30 days before such cancellation is to take effect.

27. Summer Food Service Program (SFSP) (See letter B under 1 (Scope and Purpose) of the Standard Terms and Conditions for verification of participation)
- A. If participating, then the SFA shall offer free meals to all eligible children participating in the SFSP. If the FSMC will operate the SFSP (including the preparation, record keeping, and delivery of meals), a flat price per meal cost must be submitted as part of this RFP for the SFSP (Attachment SFSP1, SFSP Projected Operating Costs). In accordance with Title 7 CFR §225.15 the SFA cannot contract out the management responsibilities of the SFSP. The SFA shall be responsible for ensuring that the food service operation conforms to all program requirements outlined in Title 7 CFR Part 225. The SFA shall be responsible for determining eligibility for all SFSP sites. The SFA as a SFSP sponsor is responsible for conducting and documenting the required site visits of all sites for pre-approval and during operation of the program.
 - B. SFAs that contract with FSMCs for some or all aspects of the management of the food service program may allow the FSMC to conduct the same activities for SFSP that are performed for NSLP. The FSMC is prohibited from performing the same activities that are prohibited through NSLP, such as but not limited to:
 - 1. Submitting claims
 - 2. Monitoring administrative and site staff
 - 3. Determining income eligibility and maintaining individual income eligibility statements.
 - C. SFAs are reminded that although some tasks may be delegated to the FSMC, the SFA maintains responsibility for program oversight and ensuring that all SFSP requirements are met.
 - D. The SFSP will operate from [REDACTED] to [REDACTED].
28. Child and Adult Care Food Program (CACFP) (See letter B under 1 (Scope and Purpose) of the Standard Terms and Conditions for verification of participation)
- If participating, then the SFA shall offer meals to all eligible children and adults participating in the CACFP, respectively. If the FSMC will operate the CACFP (including the preparation, record keeping, and delivery of meals), a flat price per meal cost must be submitted as part of this RFP for the CACFP (Attachment CACFP1, CACFP Projected Operating Costs). In accordance with Title 7 CFR §226.15 the SFA cannot contract out the management responsibilities of the CACFP. The SFA shall be responsible for ensuring that the food service operation conforms to all program requirements outlined in Title 7 CFR Part 226.
29. Trade Secrets and Proprietary Information
- A. During the term of the contract, the FSMC may grant to the SFA a nonexclusive right to access certain proprietary materials of the FSMC, including menus, recipes, signage, food service surveys and studies, management guidelines and procedures, operating manuals, software (both owned by and licensed by the FSMC), and similar compilations regularly used in FSMC business operations (trade secrets). The SFA shall not disclose any of the FSMC's trade secrets or other confidential information, directly or indirectly, during or after the term of the contract. The SFA shall not photocopy or otherwise duplicate any such material without the prior written consent of the FSMC. All trade secrets and other confidential information shall remain the exclusive property of the FSMC and shall be returned to the FSMC immediately upon termination of the contract. The SFA shall not use any confusingly similar names, marks, systems, insignia, symbols, procedures, and methods. Without limiting the foregoing and except for software provided by the SFA, the SFA specifically agrees that all software associated with the operation of the food service, including without limitation, menu systems, food production systems, accounting systems, and other software, are owned by or licensed to the FSMC and not the SFA. Furthermore, the SFA's access or use of such software shall not create any right, title interest, or copyright in such software and the SFA shall not retain such software beyond the termination of the contract. In the event of any breach of this provision, the FSMC shall be entitled to equitable relief, including an injunction or specific performance, in addition to all other remedies otherwise available. This provision shall survive termination of the contract.

B. Any discovery, invention, software, or programs paid for by the SFA shall be the property of the SFA to which the State Agency and USDA shall have unrestricted rights.

Appendix A

SFA Certification of Acknowledgement

Initial below next to each statement certifying that you have read and fully understand the contents of this contract.

- A. I certify that I, Brian Pawling, on behalf of Souderton Area School District, have read and fully understand the contents of this contract. I understand that the SFA must maintain oversight of the food service operations and that these responsibilities will not be delegated to the FSMC. I also understand that the SFA is responsible for closely monitoring the FSMC contract and the FSMC's daily activities.

Initial Here: BP

- B. I certify that I have chosen a Cost Reimbursable contract, and will follow the respective procedures.

Initial Here: BP

- C. I certify that I will not enter into a contract with an FSMC that has a real or apparent conflict of interest. This includes FSMCs that provide recommendations, develop or draft specifications, requirements, statements of work, requests for proposals, contract terms and conditions, or other documents for use in conducting procurement.

Initial Here: BP

- D. I certify that I, nor any employees (including School Board members) of Souderton Area School District, will not solicit or accept donations, gratuities, nor favors from current or potential FSMCs (i.e. gifts, golf outings, meals, etc.).

Initial Here: BP

- E. I certify that I will appropriately and in a timely manner respond to all bid protests and concerns raised by potential FSMCs.

Initial Here: BP

- F. I certify that Souderton Area School District has a written Code of Conduct that addresses conflicts of interest and governing the performance of its employees engaged in the selection, award and administration of contracts, and will make sure all employees are aware of said standards.

Initial Here: BP

- G. I have read and understand what the allowable costs are for all of the applicable CN programs.

Initial Here: BP

- H. I certify that Souderton Area School District will be legally responsible for the conduct of the non-profit school food service program, and shall supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract.

Initial Here: BP

- I. I certify that [redacted] the food service department specialist will fulfill the SNP director responsibilities. The SNP director must be an employee of the SFA, meet the minimum Professional Standards requirements, and provide program oversight, including but not limited to, ensuring that the FSMC's food service director and all food service staff meet the Professional Standards requirements. Every person identified as a director must meet the minimum hiring standards and accrue minimum training hours yearly. Directors must also accrue eight (8) hours of food safety training upon hire and every five (5) years thereafter.
- Initial Here: [redacted] BP
- J. I certify that [redacted] Souderton Area School District shall retain control of the CN programs' non-profit school food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to CN PEARS, COMPASS, or PrimeroEdge Student Eligibility System.
- Initial Here: [redacted] BP
- K. I certify that CN programs are the responsibility of [redacted] Souderton Area School District and [redacted] Souderton Area School District is responsible for all contractual agreements entered into in connection with the CN programs.
- Initial Here: [redacted] BP
- L. I certify that [redacted] Souderton Area School District will be responsible for determining student eligibility for all applicable programs and that [redacted] Compass Group USA, Inc., by and through its Chartwells Division will have no involvement in the process.
- Initial Here: [redacted] BP
- M. I certify that [redacted] Souderton Area School District will retain all records for the current year plus three years from the end of the contract including any renewals.
- Initial Here: [redacted] BP
- N. I certify that all food will be in compliance with the current meal standards and Local Wellness Policy.
- Initial Here: [redacted] BP
- O. I certify that [redacted] Souderton Area School District will monitor [redacted] Compass Group USA, Inc., by and through its Chartwells Division in order to ensure compliance with USDA regulations.
- Initial Here: [redacted] BP
- P. I certify [redacted] Souderton Area School District will create an advisory board composed of students, teachers, and parents to assist in menu planning.
- Initial Here: [redacted] BP
- Q. I certify that [redacted] Souderton Area School District will not delegate any of the above responsibilities to the FSMC.
- Initial Here: [redacted] BP
- R. I hereby certify that neither [redacted] Souderton Area School District nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.
- Initial Here: [redacted] BP

S. I further certify that neither [Souderton Area School District] nor any of its principals/authorized representatives has a reported criminal background that would affect the receipt of Federal funds.

Initial Here: [redacted]

T. I certify that [Compass Group USA, Inc., by and through its Chartwells Division] is not a paid consultant or contractor with [Souderton Area School District] in any other capacity than for this contract.

Initial Here: [redacted]

I certify under penalty of perjury that the information on these forms is true and correct, and that I will immediately report to the state agency any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of federal funds. The state agency may verify information; and the deliberate misrepresentation of information will subject me to prosecution under applicable federal and state criminal statutes.

On behalf of [Souderton Area School District], I hereby agree to comply with all state and federal laws and regulations governing the CN programs administered by the state agency. In accordance with Federal law and USDA policy, [Souderton Area School District] does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. I will ensure that all monthly claims for reimbursement are true and correct and that records are available to support these claims.

Name of Authorized Representative [Brian Pawling]

Title of Authorized Representative [Director of Business Affairs]

Signature of Authorized Representative (in blue ink only) [Brian Pawling Digitally signed by Brian Pawling Date: 2021.06.07 09:20:33 -04'00']

Date Signed [06/07/2021]

Appendix B

FSMC Certification of Acknowledgement

Initial below next to each statement certifying that you have read and fully understand the contents of this contract.

A. I certify that I, Belinda Oakley on behalf of Compass Group USA, Inc., by and through its Chartwells Division, have read and fully understand the contents of this contract.

Initial Here:

B. I certify that I, nor any of the employees of Compass Group USA, Inc., by and through its Chartwells Division, have not received any solicitations from any Souderton Area School District employee. In addition, I certify that no gifts, donations, or anything of monetary value (i.e. golf outings, meals, etc.) have been provided.

Initial Here:

C. I certify that employees of Compass Group USA, Inc., by and through its Chartwells Division will be trained to understand and comply with all necessary trainings including the current written Code of Conduct authored by Souderton Area School District.

Initial Here:

D. I certify that all of Compass Group USA, Inc., by and through its Chartwells Division food service employees meet the minimum Professional Standards requirements.

Initial Here:

E. I certify that Souderton Area School District will be legally responsible for the conduct of the non-profit school food service program, and shall have access to all necessary documents, which will be maintained onsite, including but not limited to all contracts with vendors so that they may supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract.

Initial Here:

F. I certify that Compass Group USA, Inc., by and through its Chartwells Division will not have control of the CN programs' non-profit school food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to CN PEARS, COMPASS, or the PrimeroEdge Student Eligibility System.

Initial Here:

G. I certify that Souderton Area School District will be responsible for determining student eligibility for all applicable programs and that Compass Group USA, Inc., by and through its Chartwells Division will have no involvement in the process.

Initial Here:

H. I certify that Compass Group USA, Inc., by and through its Chartwells Division will follow the 21-day menu for the first 21-days of service, without change.

Initial Here:

I. I certify that all food will be in compliance with the current meal standards and Local Wellness Policy.

Initial Here:

J. I certify that Compass Group USA, Inc., by and through its Chartwells Division will comply with all applicable standards, orders, or requirements issued under the Clean Air Act and the Federal Water Pollution Control Act and will report violations to the Federal awarding agency and the Regional Office of the Environmental Protection Agency.

Initial Here: _____

K. I hereby certify that neither Compass Group USA, Inc., by and through its Chartwells Division nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.

Initial Here: _____

L. I further certify that neither Compass Group USA, Inc., by and through its Chartwells Division nor any of its principals/authorized representatives has a reported criminal background that would affect the involvement in CN programs.

Initial Here: _____

M. I certify that Compass Group USA, Inc., by and through its Chartwells Division is not a paid consultant or contractor with Souderton Area School District in any other capacity than for this contract.

Initial Here: _____

I certify under penalty of perjury that the information on these forms is true and correct, and that I will immediately report to the SFA any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of federal funds. The state agency may verify information; and the deliberate misrepresentation of information will subject me to prosecution under applicable federal and state criminal statutes.

On behalf of Compass Group USA, Inc., by and through its Chartwells Division, I hereby agree to comply with all state and federal laws and regulations governing the CN programs administered by the state agency. In accordance with Federal law and USDA policy, Compass Group USA, Inc., by and through its Chartwells Division does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Name of Authorized Representative Belinda Oakley

Title of Authorized Representative CEO, Chartwells K12

Signature of Authorized Representative (in blue ink only)

Date Signed _____

Acknowledgement of Personnel Relationships

Yes No, the Souderton Area School District employs the same person/people that is/are employee(s) of the Compass Group USA, Inc., by and through its Chartwells Division.

If Yes, we the undersigned certify that the employee(s):

- Does/will not have a real or apparent conflict of interest.
- Does/will not participate in the selection, award, or administration of the contract.
- Does/will not have access to or control of the food service financial account.
- Does/will not be involved in the establishment of the selling prices for all reimbursable and non-reimbursable meals, a la carte items, adult meals, catering, or vending items.
- Does/will not have access to CN PEARS, COMPASS, or the PrimeroEdge Student Eligibility System.
- Does/will not be involved in the completion, distribution or collection of the parent letters and household applications for free and reduced price meals.
- Does/will not be involved in the determination or verification of eligibility for free and reduced price meals.

Employee Name	SFA Position Title and Job Duties	FSMC Position Title and Job Duties

Souderton Area School District

SFA

Brian Pawling Digitally signed by Brian Pawling
Date: 2021.06.07 09:21:07 -04'00'

Signature (in blue ink only) of Authorized Representative

Brian Pawling

Printed Name of Authorized Representative

Director of Business Affairs

Title

06/07/2021

Date Signed

Compass Group USA, Inc., by and through its Chartwells Division

FSMC

[Redacted Signature]

Signature (in blue ink only) of Authorized Representative

Belinda Oakley

Printed Name of Authorized Representative

CEO, Chartwells K12

Title

[Redacted Date]

Date Signed

Appendix D

Certification Regarding Debarment and Suspension

This certification is required by the regulations implementing Executive Order 12549 and 12689, “Debarment and Suspension” (Title 2 CFR Part 180). These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

- (1) The prospective participant certifies, by submission of this proposal, that neither it nor its principals:
 - (a) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name of FSMC	Compass Group USA, Inc., by and through its Chartwells Division
Name of Authorized Representative	Belinda Oakley
Title of Authorized Representative	CEO, Chartwells K12
Signature of Authorized Representative (in blue ink only)	
Date Signed	

Certification Regarding Lobbying

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Name of FSMC

Compass Group USA, Inc., by and through its Chartwells Division

Name of Authorized Representative

Belinda Oakley

Title of Authorized Representative

CEO, Chartwells K12

Signature of Authorized Representative
(in blue ink only)

Date Signed

Disclosure of Lobbying Activities
 Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Applicable **Not Applicable**
 (This form must be signed regardless of Applicability)

1. Type of Federal Action: _____ a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: _____ a. bid/offer/ application b. initial award c. post-award	3. Report Type: _____ a. initial filing b. material change For Material Change Only: Year _____ Quarter _____ Date of Last Report _____
4. Name and Address of Reporting Entity: Prime Subawardee Tier, if known: Congressional District, if known:	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable:	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Entity: (last name, first name, MI) 10. b. Individuals Performing Services (including address if different from No. 10,a.) <p style="text-align: center;">(Attach Continuation Sheet(s) SF-LLL-A If Necessary) (if individual, last name, first name, middle)</p>		
11. Amount of Payment (check all that apply): \$ _____ Actual \$ _____ Planned	13. Type of payment (check all that apply): ___ a. retainer ___ b. one-time fee ___ c. commission ___ d. contingent fee ___ e. deferred ___ f. other; specify:	
12. Form of Payment (check all that apply): ___ a. cash ___ b. in-kind; specify: Nature _____ Actual _____		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or member(s) contracted for Payment indicated in Item 11: <p style="text-align: center;">(Attach Continuation Sheet(s) SF-LLL-A, if necessary)</p>		
15. Are Continuation Sheet(s) SF-LLL-A Attached: Yes _____ (Number _____) No _____		
16. Information requested through this form is authorized by Title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
Signature: (in blue ink only) _____ Name: Belinda Oakley _____ Title: CEO, Chartwells K12 _____ Telephone: _____ Date: _____		

Disclosure of Lobbying Activities
Continuation Sheet SF-LLL-A

Reporting Entity: _____ Page _____ of _____

Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use of SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee; e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state, and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) Number, Invitation for Bid (IFB) Number; grant announcement number; the contract, grant or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check all that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check all that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether a SF-LLL-A Continuation Sheet(s) is attached. List number of sheets, if yes.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget. Paperwork Reduction Project (0348-00046), Washington, DC 20503.

Independent Price Determination Certificate

Both the School Food Authority (SFA) and Food Service Management Company (offeror) shall execute this Certificate of Independent Price Determination.

Souderton Area School District
SFA

Compass Group USA, Inc., by and through its Chartwells Division
FSMC

(A) By submission of this offer, the offeror certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

- (1) The prices in this offer have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other offeror or to any competitor; and
- (3) No attempt has been made or will be made by the offeror to induce any person or firm to submit or not to submit, an offer for the purpose of restricting competition.

(B) Each person signing this offer on behalf of the Food Service Management Company certifies that:

- (1) He or she is the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein, and has not participated and will not participate in any action contrary to (A)(1) through (A)(3) above; or
- (2) He or she is not the person in offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in any action contrary to (A)(1) through (A)(3) above, and as their agent does hereby so certify and he or she has not participated and will not participate in any action contrary to (A)(1) through (A)(3) above.

To the best of my knowledge, this Food Service Management Company, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.

[Redacted Signature] Belinda Oakley [Redacted Date]

Signature (in blue ink only) of FSMC's Authorized Representative Title Date

In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred to above.

Brian Pawling Digitally signed by Brian Pawling Date: 2021.06.07 09:21:54 -04'00' Brian Pawling 06/07/2021

Signature (in blue ink only) of SFA's Authorized Representative Title Date

NOTE: ACCEPTING A BIDDER'S OFFER DOES NOT CONSTITUTE AWARD OF THE CONTRACT.

Appendix G

Sample Minimum Food Specifications

These are minimum specifications. The SFA is encouraged to provide more details that align with the 21-day menu.

Meat/Seafood

All meats, meat products, poultry, poultry products, and fish must be Government inspected.

- Beef, lamb, and veal shall be USDA Grade Choice or better.
- Pork shall be U.S. No. 1 or U.S. No. 2.
- Poultry shall be U.S. Government Grade A.
- Seafood to be top grade; frozen fish must be a nationally distributed brand, packed under continuous inspection of USDA.

Dairy Products

All dairy products must be Government inspected.

- Fresh eggs shall be USDA Grade A or equivalent, 100% candled.
- Frozen eggs must be USDA inspected.
- Milk shall be pasteurized Grade A.

Fruits and Vegetables

- Fresh fruits and vegetables selected according to written specifications for freshness, quality, and color – U.S. Grade A Fancy.
- Canned fruits and vegetables selected to requirements U.S. Grade A Choice or fancy (fruit to be packed in light syrup or natural juices).
- Frozen fruits and vegetables shall be U.S. Grade A Choice or better.

Baked Products

- Bread, rolls, cookies, pies, cakes, and pudding either prepared or baked on premises or purchased on a quality level commensurate with meeting USDA breakfast and lunch requirements as applicable.

Staple Groceries

- Staple groceries to be a quality level commensurate with previously listed standards.

What's on the Menu?

Souderton Area School District: Elementary Breakfast Menu

Monday	Tuesday	Wednesday	Thursday	Friday
Whole Grain Pancakes w/ Syrup Scrambled Eggs Cinnamon Toast Crunch Maple Cran Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple	Whole Grain French Toast Sticks w/ Syrup Scrambled Eggs Frosted Flakes Maple Cran Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese Fresh Fuji Apple 100% Fruit Juice	Whole Grain Waffles w/ Syrup Scrambled Eggs Cinnamon Toast Crunch Maple Cran Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese Fresh Fuji Apple 100% Fruit Juice	Chicken Biscuit Breakfast Sandwich Scrambled Eggs Frosted Flakes Maple Cran Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese Fresh Fuji Apple 100% Fruit Juice	Bagel w/ Light Cream Cheese Scrambled Eggs Cinnamon Toast Crunch Maple Cran Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese Fresh Fuji Apple 100% Fruit Juice
Egg & Cheese Burrito Whole Grain Iced Cinnamon Roll Fruity Cheerios Apple Cinnamon Oats Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Orange Wedge	Flaky Biscuit w/ Sausage Gravy Scrambled Eggs Cocoa Puffs Apple Cinnamon Oats Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Orange Wedge	Whole Grain Pancakes w/ Syrup Scrambled Eggs Fruity Cheerios Apple Cinnamon Oats Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Orange Wedge	Blueberry Bagel w/ Light Cream Cheese Scrambled Eggs Cocoa Puffs Apple Cinnamon Oats Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Orange Wedge	Breakfast Turkey Sausage Pizza Scrambled Eggs Fruity Cheerios Apple Cinnamon Oats Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Orange Wedge
Whole Grain Waffles w/ Syrup Scrambled Eggs Apple Cinnamon - Cheerios Peachy Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits	Egg & Cheese Sandwich French Toast Sticks Golden Grahams Peachy Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits	Whole Grain Pancakes w/ Syrup Scrambled Eggs Apple Cinnamon - Cheerios Peachy Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits	Turkey Sausage Biscuit Sandwich Scrambled Eggs Golden Grahams Peachy Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits	Blueberry Bagel w/ Light Cream Cheese Scrambled Eggs Apple Cinnamon - Cheerios Peachy Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits
Whole Grain French Toast Sticks w/ Syrup Scrambled Eggs Corn Chex Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Hard Boiled Egg 100% Fruit Juice Red Delicious Apple	Turkey Sausage Biscuit Sandwich Scrambled Eggs Multigrain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple	Whole Grain Pancakes w/ Syrup Scrambled Eggs Corn Chex Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple	Blueberry Bagel w/ Light Cream Cheese Scrambled Eggs Multigrain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple	Chicken Biscuit Breakfast Sandwich Scrambled Eggs Corn Chex Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple
Whole Grain Pancakes w/ Syrup Scrambled Eggs Cinnamon Toast Crunch Maple Cran Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple	 Vegetarian	 Locally Grown	BREAKFAST: A full student breakfast includes a choice of entree supplying grain and/or protein, two (2) fruit side dishes and choice of milk. Milk choices include 1% white and skim chocolate.	
This institution is an equal opportunity provider.				

What's on the Menu?

Souderton Area School District: Elementary Lunch Menu Week 1

Monday

Tuesday

Wednesday

Thursday

Friday

create

**Spaghetti with
Mama's Meatballs**

Traditional Italian tomato sauce, soft dinner roll

**Baja Beef
Rice Bowl**

Seasoned ground beef, brown rice, black beans, salsa, scallion, fresh cilantro, cheddar cheese

**Whole Grain
French Toast
Sticks**

Syrup, crispy tater tots

**Korean Chicken
Bulgogi**

Sesame BBQ sauce, Asian brown rice, stir fried vegetables

**Bubbly Baked
Macaroni
& Cheese**

Seasoned peas, soft dinner roll

Alternate Entrée

**Creamy
Sunflower
Sunbutter**

Crunchy carrot & sticks, warm breadstick

Garden Salad

Shredded cheddar cheese, tangy ranch dressing, soft dinner roll

**Hot Turkey &
Cheese Frenchy**

Melted cheese, turkey, French bread

Chef's Salad

Ham, turkey, tomato wedges, crisp cucumber, carrots, cheddar, soft roll, cool ranch dressing

**Ranch
Chicken Wrap**

Tomatoes, romaine, soft whole grain tortilla, cool ranch dressing

**Classic Grilled
Chicken Sandwich**

Soft whole grain roll

extra. extra.

Veggie Pasta Salad

Corn & Pepper Salad

Spicy Four Bean Salad

Corn & Pepper Salad

Veggie Pasta Salad

Chopped Romaine Salad – Homemade Mediterranean Vinaigrette

Crisp Carrot & Celery Sticks

Crisp Carrot & Celery Sticks

Crisp Carrot & Celery Sticks

Chopped Romaine Salad – Homemade Mediterranean Vinaigrette

Crunchy Broccoli Florets

Chopped Romaine Salad – Homemade Mediterranean Vinaigrette

Chopped Romaine Salad – Homemade Mediterranean Vinaigrette

Chopped Romaine Salad – Homemade Mediterranean Vinaigrette

Crunchy Broccoli Florets

Pineapple Tidbits

Fuji Apple

Pineapple Tidbits

Fuji Apple

Pineapple Tidbits

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



What's on the Menu?

Souderton Area School District: Elementary Lunch Menu Week 2

Monday	Tuesday	Wednesday	Thursday	Friday
create				
Soft Turkey Tacos Cilantro lime rice, pico de gallo, soft dinner roll	Mashed Potato & Popcorn Chicken Bowl Shredded cheddar cheese, seasoned corn, soft dinner roll	Boneless Zesty Buffalo Chicken Wings Sweet orange glazed carrots, soft dinner roll, Buffalo ranch dip	Old World Style Traditional Pepperoni Pizza Italian herbs and seasonings	Carved Oven Roasted Turkey Pan gravy, homemade mashed potatoes, soft dinner roll

Alternate Entrée

Sunbutter & Grape Jelly  Sunflower butter jelly, whole grain flour tortilla	Garden Salad  Shredded cheddar cheese, tangy ranch dressing, soft dinner roll	Ham & Cheese Bagel Melt Melty American cheese, deli ham, whole grain bagel	Mini Breaded Cheese Ravioli  Traditional marinara, soft dinner roll	Spicy Buffalo Chicken Dip Cool ranch, creamy cheese sauce, warm breadstick
Golden Crispy Chicken Tenders Orange Honey Mustard Dip	Golden Crispy Chicken Tenders Orange Honey Mustard Dip	Golden Crispy Chicken Tenders Orange Honey Mustard Dip	Golden Crispy Chicken Tenders Orange Honey Mustard Dip	Golden Crispy Chicken Tenders Sriracha Honey Mustard Dip

extra. extra

Corn & Pepper Salad	Hearty Spinach & Vegetable Salad – Light Ranch	Corn & Pepper Salad	Hearty Spinach & Vegetable Salad – Light Ranch	Corn & Pepper Salad
Red & Green Pepper Strips	Garbanzo Beans	Red & Green Pepper Strips	Garbanzo Beans	Red & Green Pepper Strips
Hearty Spinach & Vegetable Salad	Crisp Carrot & Celery Sticks	Bulgur Tabbouleh	Crisp Carrot & Celery Sticks	Bulgur Tabbouleh
Cinnamon Sugar Dusted Banana Slices	Natural Applesauce	Cinnamon Sugar Dusted Banana Slices	Natural Applesauce	Cinnamon Sugar Dusted Banana Slices

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



What's on the Menu?

Souderton Area School District: Elementary Lunch Menu Week 3

Monday

Tuesday

Wednesday

Thursday

Friday

create

Creamy Chicken Alfredo Rotini Pasta
Soft dinner roll

Beefy Cheese and Bean Burrito
Seasoned corn, low-fat sour cream, pico de gallo

Loaded Baked Potato 
Hearty veggie chili, cheese sauce, broccoli, soft dinner roll

BBQ Rib Sandwich
Sautéed peppers & onions, baked beans

Sweet & Sour Meatballs
Tangy Chinese style sauce, Asian brown rice, soft dinner roll

Alternate Entrée

Grilled Chicken Sandwich
Shredded cheddar cheese

Garden Salad 
Cheddar cheese, ranch dressing soft dinner roll

Cilantro Lime Chicken Panini
Sautéed onions, ciabatta roll

Chicken Caesar Salad
Tomatoes, cucumber, carrots,

Philly Cheesesteak Burger
Mushrooms, peppers, onions

Mozzarella & Roasted Vegetable Panini 
Zucchini, carrot, peppers, onion

Mozzarella & Roasted Vegetable Panini 
Zucchini, carrot, peppers, onion

Mozzarella & Roasted Vegetable Panini 
Zucchini, carrot, peppers, onion

Mozzarella & Roasted Vegetable Panini 
Zucchini, carrot, peppers, onion

Mozzarella & Roasted Vegetable Panini 
Zucchini, carrot, peppers, onion

extra. extra

Red & Green Bell Pepper Strips

Corn & Black Bean Salad

Red & Green Bell Pepper Strips

Corn & Black Bean Salad

Red & Green Bell Pepper Strips

Chopped Romaine – Fat Free Italian Dressing

Crunchy Broccoli Florets 

Chopped Romaine – Fat Free Italian Dressing

Pea Salad with Cheddar and Bacon

Chopped Romaine – Fat Free Italian Dressing

Crunchy Cauliflower

Chopped Romaine – Fat Free Italian Dressing

Crunchy Cauliflower

Chopped Romaine – Fat Free Italian Dressing

Crunchy Cauliflower

Apple Slices with Cinnamon

Juicy Orange Wedges

Apple Slices with Cinnamon

Juicy Orange Wedges

Apple Slices with Cinnamon

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



What's on the Menu?

Souderton Area School District: Elementary Lunch Menu Week 4

Monday

Tuesday

Wednesday

Thursday

Friday

create

Crispy Whole Grain Chicken Nuggets
Sweet honey mustard dipping sauce, sweet potato fries

Rotini Pasta
Hearty Italian meat sauce, soft dinner roll

Carne Asada Tacos
Seasoned beef, Mexicali corn, shredded cheddar cheese, pico de gallo

Old World Style Classic Cheese Pizza
Seasoned zucchini

Mini Cheese Stuffed Ravioli
Savory green beans, soft dinner roll

Alternate Entrée

Sunbutter, Carrot Sticks, Celery Sticks
Hard boiled egg

Garden Salad
Shredded cheddar cheese, tangy ranch dressing, soft dinner roll

Cilantro Lime Chicken Panini
Sautéed onions, ciabatta roll

Bagel Melt
Deli ham, melted American cheese

Mozzarella & Roasted Vegetable Panini
Zucchini, carrot, peppers, onion

Classic American Cheeseburger
American cheese

extra. extra

Pea Salad with Cheddar and Bacon

Veggie Pasta Salad

Three Bean Salad

Crunchy Broccoli Florets

Three Bean Salad

Crunchy Carrot & Celery Sticks

Crunchy Broccoli Florets

Crunchy Carrot & Celery Sticks

Crunchy Broccoli Florets

Crunchy Carrot & Celery Sticks

Chopped Romaine Salad – Balsamic Dressing

Cinnamon Sugar Dusted Banana Slices

Pineapple Tidbits

Cinnamon Sugar Dusted Banana Slices

Pineapple Tidbits

Cinnamon Sugar Dusted Banana Slices

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



What's on the Menu?

Souderton Area School District: Elementary Lunch Menu Week 5

Monday

Tuesday

Wednesday

Thursday

Friday

create

Buffalo

Chicken Dip

Spicy buffalo sauce, cool ranch, creamy cheese sauce, tortilla chips

Alternate Entrée

Garden Salad

Shredded cheddar cheese, tangy ranch dressing, soft dinner roll

Mozzarella

Smothered

Philly

Cheesesteak

Sandwich

extra.
extra.

Homemade
Potato Salad

Crisp Celery
Sticks 

Red Delicious
Apple Halve

Chopped
Romaine Salad –
Light Ranch
Dressing

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



What's on the Menu?

Souderton Area School District: High School Breakfast Menu

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Whole Grain </p> <p>Pancakes w/ Syrup Scrambled Eggs Cinnamon Toast Crunch Frosted Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>	<p>Whole Grain French </p> <p>Toast Sticks w/ Syrup Scrambled Eggs Cinnamon Toast Crunch Frosted Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>	<p>Whole Grain </p> <p>Waffles w/ Syrup Scrambled Eggs Cinnamon Toast Crunch Frosted Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>	<p>Chicken Biscuit Sandwich Scrambled Eggs Cinnamon Toast Crunch Frosted Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>	<p>Bagel w/ </p> <p>Light Cream Cheese Scrambled Eggs Cinnamon Toast Crunch Frosted Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>
<p>Southwest Egg & Cheese Sliders </p> <p>Cinnamon Roll Fruity Cheerios Bar Cocoa Puffs Apple Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Orange Wedge</p>	<p>Flaky Biscuit w/ Sausage Gravy Scrambled Eggs Fruity Cheerios Bar Cocoa Puffs Apple Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Hard Boiled Egg 100% Fruit Juice Fresh Orange Wedge</p>	<p>Whole Grain </p> <p>Pancakes w/ Syrup Scrambled Eggs Fruity Cheerios Bar Cocoa Puffs Apple Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Orange Wedge</p>	<p>Blueberry Bagel w/ </p> <p>Light Cream Cheese Scrambled Eggs Fruity Cheerios Bar Cocoa Puffs Apple Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Hard Boiled Egg 100% Fruit Juice Fresh Orange Wedge</p>	<p>Breakfast Turkey Sausage Pizza Scrambled Eggs Fruity Cheerios Bar Cocoa Puffs Apple Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Orange Wedge</p>
<p>Whole Grain </p> <p>Waffles w/ Syrup Scrambled Eggs Apple-Cinn, Cheerio Bar Golden Grahams Peachy Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits</p>	<p>Egg & Cheese Sandwich </p> <p>Scrambled Eggs Apple Cinnamon Cheerios Golden Grahams Peachy Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits</p>	<p>Whole Grain </p> <p>Pancakes w/ Syrup Scrambled Eggs Apple-Cinn, Cheerio Bar Golden Grahams Peachy Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits</p>	<p>Turkey Sausage Biscuit Sandwich Scrambled Eggs Apple Cinnamon Cheerios Golden Grahams Peachy Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits</p>	<p>Blueberry Bagel w/ </p> <p>Light Cream Cheese Scrambled Eggs Apple-Cinn, Cheerio Bar Golden Grahams Peachy Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits</p>
<p>Whole Grain French </p> <p>Toast Sticks w/ Syrup Scrambled Eggs Corn Chex Multi Grain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Hard Boiled Egg 100% Fruit Juice Red Delicious Apple</p>	<p>Turkey Sausage Biscuit Sandwich Scrambled Eggs Corn Chex Multi Grain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple</p>	<p>Whole Grain </p> <p>Pancakes w/ Syrup Scrambled Eggs Corn Chex Multi Grain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple</p>	<p>Sunbutter & Jelly Pancake Sandwich Scrambled Eggs Corn Chex Multi Grain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple</p>	<p>Egg & Cheese Muffin Sandwich Scrambled Eggs Corn Chex Multi Grain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple</p>
<p>Whole Grain </p> <p>Pancakes w/ Syrup Scrambled Eggs Cinnamon Toast Crunch Frosted Corn Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>	<p> Vegetarian  Locally Grown</p>	<p>BREAKFAST: A full student breakfast includes a choice of entree supplying grain and/or protein, two (2) fruit side dishes and choice of milk. Milk choices include 1% white and skim chocolate.</p>		
<p>This institution is an equal opportunity provider.</p>				

What's on the Menu?

Souderton Area School District: High School Lunch Menu Week 1

Monday	Tuesday	Wednesday	Thursday	Friday
create				
Spaghetti with Mama's Meatballs Traditional Italian tomato sauce, savory green beans	Loaded Baked Potato  Hearty veggie chili, cheese sauce seasoned broccoli, soft dinner roll	Buffalo Chicken Dip Spicy buffalo sauce, cool ranch, creamy cheese sauce, tortilla chips	Bubbly Baked Butternut Squash Macaroni & Cheese  Seasoned zucchini, soft dinner roll	Sweet & Sour Pierogi Stir fried vegetables
Crispy Chicken Tenders & Waffles Sweet potato fries, syrup	Tender Turkey Tikka Masala Bowl Spiced tomato sauce, chickpeas, cilantro	Loaded Three Cheese Lasagna Roasted Italian veggies, soft dinner roll	Turkey Carnitas Nachos Shredded lettuce, diced tomatoes, sliced jalapenos	Fluffy Pancakes Turkey sausage patty, home fried potatoes, syrup
mat				
Old World Style Classic Cheese Pizza 	Old World Style Classic Cheese Pizza 	Old World Style Classic Cheese Pizza 	Old World Style Classic Cheese Pizza 	Old World Style Classic Cheese Pizza 
Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza
Veggie Lover's Pizza 	Bubbly Baked Ziti 	Brooklyn Style Meatball Pizza	Broccoli & Cheese Calzone 	Cheese Stuffed Breadsticks 
grilled				
Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger
Classic Chicken Sandwich	Spicy Chicken Sandwich	Grilled Chicken Sandwich	Spicy Chicken Sandwich	Classic Chicken Sandwich
Toasty Ham & Swiss	Blazin' Ranch Chicken Quesadilla	The Roost - Cilantro Lime Chicken Panini	Blazin' Ranch Chicken Quesadilla	Toasty Ham & Swiss
Crispy Seasoned Fries	Crispy Seasoned Fries	Crispy Seasoned Fries	Crispy Seasoned Fries	Crispy Seasoned Fries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



What's on the Menu?

Souderton Area School District: High School Lunch Menu Week 1

Monday

Tuesday

Wednesday

Thursday

Friday



Custom made fresh to order daily

Daily sandwich and wrap specials, toasted to order

Whole Grain Breads:

Ciabatta, Traditional Sliced, House-Baked Sub Roll or Soft Flour Tortilla

Spreads:

Light Mayo, Yellow Mustard, House-made Hummus, House-made Mediterranean Vinaigrette or Chipotle Mayo

Meats & Cheese:

House Roasted Turkey, Sliced Deli Ham, American, Swiss or Provolone Cheeses

Veggies: Veggies:

Fresh Shredded Lettuce, Sliced Tomatoes, Black Olives, Banana Peppers and Thinly Sliced Red Onions

Monday Special

Turkey & Swiss On
A Pretzel Roll

Tuesday Special

Cajun Chicken
Salad Wrap

Wednesday Special

Vegetable Muffuletta

Thursday Special

Turkey BLT Wrap

Friday Special

Asian Chicken
Salad On A Roll



Crispy Carrot
& Celery Sticks

Spinach & Romaine
Salad – Balsamic
Vinaigrette

Crispy Carrot
& Celery Sticks

Spinach & Romaine
Salad – Balsamic
Vinaigrette

Crispy Carrot
& Celery Sticks

Crunchy Broccoli
Florets

Crispy Carrot &
Celery Sticks

Crunchy Broccoli
Florets

Crispy Carrot &
Celery Sticks

Crunchy Broccoli
Florets

Corn & Black
Bean Salad

Bulgur
Tabbouleh

Green Pea
Bacon Salad

Bulgur
Tabbouleh

Corn & Black
Bean Salad

Fresh Fuji Apple

Whole Banana

Fresh Fuji Apple

Whole Banana

Fresh Fuji Apple

Chilled Chunk
Pineapple

Chilled
Peaches

Chilled
Mixed Fruit

Chilled
Pears

Chilled
Strawberries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



Locally Grown

This institution is an equal opportunity provider.

What's on the Menu?

Souderton Area School District: High School Lunch Menu Week 2

Monday	Tuesday	Wednesday	Thursday	Friday
create				
<p>Baja Beef Rice Bowl Seasoned beef, brown rice, black beans, salsa, scallion, cilantro, Mexicali corn</p> <p>Baked Mozzarella Sticks  Marinara dipping sauce, Caesar salad</p>	<p>Smothered Chicken Philly Cheese Steak Sautéed peppers, onions and melted cheese</p> <p>Soft Fish Tacos Cilantro lime slaw</p>	<p>Teriyaki Day! Glazed Chicken Or Glazed Beef</p> <p>Stir fried brown rice, crispy vegetable egg roll</p>	<p>Tender Pulled Pork Sandwich Tender smoky pork, baked beans</p> <p>“Flexitarian” Taco Salad Pico de gallo, beef & lentil taco filling, wheat berries, sweet potatoes, cilantro lime dressing</p>	<p>Crunchy Beef Tacos Cilantro lime brown rice, shredded cheddar, pico de gallo</p> <p>Swedish Meatballs Rotini pasta, seasoned peas, soft dinner roll</p>
				
<p>Old World Style Classic Cheese Pizza </p> <p>Traditional Pepperoni Pizza</p> <p>Bacon Chicken Ranch Pizza</p>	<p>Old World Style Classic Cheese Pizza </p> <p>Traditional Pepperoni Pizza</p> <p>Cheesy Pasta Bake </p>	<p>Old World Style Classic Cheese Pizza </p> <p>Traditional Pepperoni Pizza</p> <p>BBQ Chicken Pizza</p>	<p>Old World Style Classic Cheese Pizza </p> <p>Traditional Pepperoni Pizza</p> <p>Italian Stromboli</p>	<p>Old World Style Classic Cheese Pizza </p> <p>Traditional Pepperoni Pizza</p> <p>Cheese Stuffed Breadsticks </p>
grilled				
<p>Classic American Charburger</p> <p>Classic Chicken Sandwich</p> <p>Grilled Chicken Cobb Panini</p> <p>Golden Tater Tots</p>	<p>Classic American Charburger</p> <p>Spicy Chicken Sandwich</p> <p>Turkey Frenchie</p> <p>Golden Tater Tots</p>	<p>Classic American Charburger</p> <p>Grilled Chicken Sandwich</p> <p>The Roost - Teriyaki Chicken Sandwich</p> <p>Golden Tater Tots</p>	<p>Classic American Charburger</p> <p>Spicy Chicken Sandwich</p> <p>Chicken Fajita Quesadilla</p> <p>Golden Tater Tots</p>	<p>Classic American Charburger</p> <p>Classic Chicken Sandwich</p> <p>Grilled Chicken Cobb Panini</p> <p>Golden Tater Tots</p>

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



Locally Grown

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What's on the Menu?

Souderton Area School District: High School Lunch Menu Week 2

Monday

Tuesday

Wednesday

Thursday

Friday



Custom made fresh to order daily

Daily sandwich and wrap specials, toasted to order

Whole Grain Breads:

Ciabatta, Traditional Sliced, House-Baked Sub Roll or Soft Flour Tortilla

Spreads:

Light Mayo, Yellow Mustard, House-made Hummus, House-made Mediterranean Vinaigrette or Chipotle Mayo

Meats & Cheese:

House Roasted Turkey, Sliced Deli Ham, American, Swiss or Provolone Cheeses

Veggies: Veggies:

Fresh Shredded Lettuce, Sliced Tomatoes, Black Olives, Banana Peppers and Thinly Sliced Red Onions

Monday Special

Tuesday Special

Wednesday Special

Thursday Special

Friday Special

Turkey & Swiss On
A Pretzel Roll

Cajun Chicken
Salad Wrap

Vegetable Muffuletta

Turkey BLT Wrap

Asian Chicken
Salad On A Roll



Red & Green Bell
Pepper Strips

Crispy Carrot &
Celery Sticks

Red & Green Bell
Pepper Strips

Crispy Carrot &
Celery Sticks

Red & Green Bell
Pepper Strips

Crunchy Fresh 
Broccoli Florets

Tossed Salad –
Balsamic Dressing

Crunchy Fresh 
Broccoli Florets

Tossed Salad –
Balsamic Dressing

Crunchy Fresh 
Broccoli Florets

Pickled Beet
Salad

Citrus Chickpea
Salad

Green Pea
Bacon Salad

Citrus Chickpea
Salad

Pickled Beet
Salad

Fresh Red
Delicious Apple

Fresh Juicy
Orange Wedges

Fresh Red
Delicious Apple

Fresh Juicy
Orange Wedges

Fresh Red
Delicious Apple

Chilled
Pears

Chilled
Applesauce

Cinnamon Dusted
Banana Slices

Chilled
Peaches

Pineapple
Tidbits

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



Locally Grown

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What's on the Menu?

Souderton Area School District : High School Lunch Menu Week 3

Monday Tuesday Wednesday Thursday Friday

create

Cheesy Chicken Alfredo Rotini Pasta Roasted Italian veggies, warm breadstick.	BBQ Glazed Chicken Seasoned corn, mac & cheese, seasoned pinto beans, soft dinner roll	Toasted Cheese Sandwich with Rich Tomato Soup Garlic-Parmesan roasted potatoes, soft dinner roll	Southwest Crusted Fish Pico de gallo, Dijon glazed carrots, brown rice, soft dinner roll	French Toast Sticks Home fried potatoes, turkey sausage link, syrup
Chinese Style Sweet & Sour Chicken Brown rice, sesame green beans	Cuban Mojo Pork Bowl Corn & pineapple salsa, brown rice, black beans, cheddar cheese	Turkey Taco Salad Tomatoes, cheddar, romaine, Mexicali corn, cilantro lime brown rice	Greek Gyro Ground beef, herbs & spices, tomatoes, cucumber, yogurt sauce	Crispy Golden Chicken Nuggets Brown rice, roasted spicy Buffalo cauliflower



Old World Style Classic Cheese Pizza				
Traditional Pepperoni Pizza				
Hawaiian Pizza	Bubbly Baked Ziti	Spinach & Olive Flatbread	Sausage Calzone	Cheese Stuffed Breadsticks

grilled

Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger
Classic Chicken Sandwich	Spicy Chicken Sandwich	Grilled Chicken Sandwich	Spicy Chicken Sandwich	Classic Chicken Sandwich
Little Italy Meatball Sub	Cheese Steak Sandwich	The Roost - Nashville Hot Chicken Sandwich	Cheese Steak Sandwich	Little Italy Meatball Sub

Oven Baked Fries Oven Baked Fries Oven Baked Fries Oven Baked Fries Oven Baked Fries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



This institution is an equal opportunity provider.

What's on the Menu?

Souderton Area School District: High School Lunch Menu Week 3

Monday

Tuesday

Wednesday

Thursday

Friday



Custom made fresh to order daily

Daily sandwich and wrap specials, toasted to order

Whole Grain Breads:

Ciabatta, Traditional Sliced, House-Baked Sub Roll or Soft Flour Tortilla

Spreads:

Light Mayo, Yellow Mustard, House-made Hummus, House-made Mediterranean Vinaigrette or Chipotle Mayo

Meats & Cheese:

House Roasted Turkey, Sliced Deli Ham, American, Swiss or Provolone Cheeses

Veggies: Veggies:

Fresh Shredded Lettuce, Sliced Tomatoes, Black Olives, Banana Peppers and Thinly Sliced Red Onions

Monday Special

Turkey & Swiss On
A Pretzel Roll

Tuesday Special

Cajun Chicken
Salad Wrap

Wednesday Special

Vegetable Muffuletta

Thursday Special

Turkey BLT Wrap

Friday Special

Asian Chicken
Salad On A Roll



Crispy Carrot
& Celery Sticks

Spinach & Romaine
Salad – Balsamic
Vinaigrette

Crispy Carrot
& Celery Sticks

Spinach & Romaine
Salad – Balsamic
Vinaigrette

Crispy Carrot
& Celery Sticks

Crunchy Broccoli
Florets

Crispy Carrot &
Celery Sticks

Crunchy Broccoli
Florets

Crispy Carrot &
Celery Sticks

Crunchy Broccoli
Florets

Corn & Black
Bean Salad

Bulgur
Tabbouleh

Green Pea
Bacon Salad

Bulgur
Tabbouleh

Corn & Black
Bean Salad

Fresh Fuji Apple

Whole Banana

Fresh Fuji Apple

Whole Banana

Fresh Fuji Apple

Chilled Chunk
Pineapple

Chilled
Peaches

Chilled
Mixed Fruit

Chilled
Pears

Chilled
Strawberries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



Locally Grown

This institution is an equal opportunity provider.

What's on the Menu?

Souderton Area School District: High School Lunch Menu Week 4

Monday	Tuesday	Wednesday	Thursday	Friday
create				
Holiday Style Roasted Turkey Pan gravy, homemade mashed potatoes, stuffing, warm breadstick	Rotini Pasta with a Hearty Italian Meat Sauce Balsamic roasted squash, warm breadstick	Soft Chicken Taco Mexicali corn, cilantro lime brown rice, pico de gallo	Fork Tender Chimichurri Pork Carnitas Bowl Brown rice, tomatoes, fresh lime	Loaded Denver Egg Bowl Home fried potatoes, peppers & onions, ham, cheddar, flaky biscuit
Smothered Chili Cheese Dog Boston baked beans	Thai Chicken Brain Bowl Lemongrass sauce	Soft Baja Bean Tacos Spiced beans, onions, cilantro lime brown rice	Nawlins' Style Fish Po' Boy Hoagie Lettuce, tomato, Cajun sauce	Classic Chicken Fajitas Mexicali corn, pico de gallo
grilled				
Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza
Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza
Chicken Alfredo Pizza	Cheesy Pasta Bake	Loaded Supreme Pizza	Ham & Cheese Stromboli	Cheese Stuffed Breadsticks
Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger
Classic Chicken Sandwich	Spicy Chicken Sandwich	Grilled Chicken Sandwich	Spicy Chicken Sandwich	Classic Chicken Sandwich
BBQ Cheddar Burger	Turkey & Cheese Bagel Melt	The Roost - Chicken Club Sandwich	Turkey & Cheese Bagel Melt	BBQ Cheddar Burger
Sweet Potato Fries	Sweet Potato Fries	Sweet Potato Fries	Sweet Potato Fries	Sweet Potato Fries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.

What's on the Menu?

Souderton Area School District: High School Lunch Menu Week 4

Monday

Tuesday

Wednesday

Thursday

Friday



Custom made fresh to order daily
Daily sandwich and wrap specials, toasted to order

Whole Grain Breads:

Ciabatta, Traditional Sliced, House-Baked Sub Roll or Soft Flour Tortilla

Spreads:

Light Mayo, Yellow Mustard, House-made Hummus,
 House-made Mediterranean Vinaigrette or Chipotle Mayo

Meats & Cheese:

House Roasted Turkey, Sliced Deli Ham, American, Swiss or Provolone Cheeses

Veggies: Veggies:

Fresh Shredded Lettuce, Sliced Tomatoes, Black Olives,
 Banana Peppers and Thinly Sliced Red Onions

<u>Monday Special</u>	<u>Tuesday Special</u>	<u>Wednesday Special</u>	<u>Thursday Special</u>	<u>Friday Special</u>
Turkey & Swiss On A Pretzel Roll	Cajun Chicken Salad Wrap	Vegetable Muffuletta	Turkey BLT Wrap	Asian Chicken Salad On A Roll



Red & Green Bell Pepper Strips	Crispy Carrot & Celery Sticks	Red & Green Bell Pepper Strips	Crispy Carrot & Celery Sticks	Red & Green Bell Pepper Strips
Crunchy Fresh  Broccoli Florets	Tossed Salad – Balsamic Dressing	Crunchy Fresh  Broccoli Florets	Tossed Salad – Balsamic Dressing	Crunchy Fresh  Broccoli Florets
Pickled Beet Salad	Citrus Chickpea Salad	Green Pea Bacon Salad	Citrus Chickpea Salad	Pickled Beet Salad
Fresh Red Delicious Apple	Fresh Juicy Orange Wedges	Fresh Red Delicious Apple	Fresh Juicy Orange Wedges	Fresh Red Delicious Apple
Chilled Pears	Chilled Applesauce	Cinnamon Dusted Banana Slices	Chilled Peaches	Pineapple Tidbits

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



Locally Grown

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What's on the Menu?

Souderton Area School District: High School Lunch Menu Week 5

Monday

Tuesday

Wednesday

Thursday

Friday

create

**Nawlin's Cajun
Roasted Pork Loin**

Seasoned black-eyed peas, brown rice, soft dinner roll

Kale Caesar Salad

Wheat berries & chickpeas

**Old World
Style Classic
Cheese Pizza**

**Traditional
Pepperoni Pizza**

**ALOHA!
Chicken, BBQ &
Pineapple Pizza**

grilled

**Classic American
Cheeseburger**

**Classic Chicken
Sandwich**

**Beef Gyro
Sandwich**

Seasoned Fries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



What's on the Menu?

Souderton Area School District: High School Lunch Menu Week 5

Monday

Tuesday

Wednesday

Thursday

Friday



Custom made fresh to order daily

Daily sandwich and wrap specials, toasted to order

Whole Grain Breads:

Ciabatta, Traditional Sliced, House-Baked Sub Roll or Soft Flour Tortilla

Spreads:

Light Mayo, Yellow Mustard, House-made Hummus,
House-made Mediterranean Vinaigrette or Chipotle Mayo

Meats & Cheese:

House Roasted Turkey, Sliced Deli Ham, American, Swiss or Provolone Cheeses

Veggies: Veggies:

Fresh Shredded Lettuce, Sliced Tomatoes, Black Olives,
Banana Peppers and Thinly Sliced Red Onions

Monday Special

Turkey & Swiss On
A Pretzel Roll



Crispy Carrot
& Celery Sticks

Crunchy Broccoli
Florets 

Corn & Black
Bean Salad

Fresh Fuji Apple

Chilled Chunk
Pineapple

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



Locally Grown

This institution is an equal opportunity provider.

What's on the Menu?

Souderton Area School District: Middle School Breakfast Menu

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Whole Grain </p> <p>Pancakes w/ Syrup Scrambled Eggs Cinnamon Toast Crunch Frosted Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>	<p>Whole Grain French </p> <p>Toast Sticks w/ Syrup Scrambled Eggs Cinnamon Toast Crunch Frosted Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>	<p>Whole Grain </p> <p>Waffles w/ Syrup Scrambled Eggs Cinnamon Toast Crunch Frosted Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>	<p>Chicken Biscuit Sandwich Scrambled Eggs Cinnamon Toast Crunch Frosted Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>	<p>Bagel w/ </p> <p>Light Cream Cheese Scrambled Eggs Cinnamon Toast Crunch Frosted Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>
<p>Southwest Egg & Cheese Sliders </p> <p>Cinnamon Roll Fruity Cheerios Bar Cocoa Puffs Apple Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Orange Wedge</p>	<p>Flaky Biscuit w/ Sausage Gravy Scrambled Eggs Fruity Cheerios Bar Cocoa Puffs Apple Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Hard Boiled Egg 100% Fruit Juice Fresh Orange Wedge</p>	<p>Whole Grain </p> <p>Pancakes w/ Syrup Scrambled Eggs Fruity Cheerios Bar Cocoa Puffs Apple Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Orange Wedge</p>	<p>Blueberry Bagel w/ </p> <p>Light Cream Cheese Scrambled Eggs Fruity Cheerios Bar Cocoa Puffs Apple Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Hard Boiled Egg 100% Fruit Juice Fresh Orange Wedge</p>	<p>Breakfast Turkey Sausage Pizza Scrambled Eggs Fruity Cheerios Bar Cocoa Puffs Apple Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Orange Wedge</p>
<p>Whole Grain </p> <p>Waffles w/ Syrup Scrambled Eggs Apple-Cinn, Cheerio Bar Golden Grahams Peachy Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits</p>	<p>Egg & Cheese Sandwich </p> <p>Scrambled Eggs Apple Cinnamon Cheerios Golden Grahams Peachy Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits</p>	<p>Whole Grain </p> <p>Pancakes w/ Syrup Scrambled Eggs Apple-Cinn, Cheerio Bar Golden Grahams Peachy Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits</p>	<p>Turkey Sausage Biscuit Sandwich Scrambled Eggs Apple Cinnamon Cheerios Golden Grahams Peachy Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits</p>	<p>Blueberry Bagel w/ </p> <p>Light Cream Cheese Scrambled Eggs Apple-Cinn, Cheerio Bar Golden Grahams Peachy Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Pineapple Tidbits</p>
<p>Whole Grain French </p> <p>Toast Sticks w/ Syrup Scrambled Eggs Corn Chex Multi Grain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Hard Boiled Egg 100% Fruit Juice Red Delicious Apple</p>	<p>Turkey Sausage Biscuit Sandwich Scrambled Eggs Corn Chex Multi Grain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple</p>	<p>Whole Grain </p> <p>Pancakes w/ Syrup Scrambled Eggs Corn Chex Multi Grain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple</p>	<p>Sunbutter & Jelly Pancake Sandwich Scrambled Eggs Corn Chex Multi Grain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple</p>	<p>Egg & Cheese Muffin Sandwich Scrambled Eggs Corn Chex Multi Grain Frosted Flakes Cinnamon Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Red Delicious Apple</p>
<p>Whole Grain </p> <p>Pancakes w/ Syrup Scrambled Eggs Cinnamon Toast Crunch Frosted Corn Flakes Maple Cranberry Oatmeal Turkey Sausage Patty Sliced Whole Grain Toast Low Fat String Cheese 100% Fruit Juice Fresh Fuji Apple</p>	<p> Vegetarian  Locally Grown</p>	<p>BREAKFAST: A full student breakfast includes a choice of entree supplying grain and/or protein, two (2) fruit side dishes and choice of milk. Milk choices include 1% white and skim chocolate.</p>		
<p>This institution is an equal opportunity provider.</p>				

What's on the Menu?

Souderton Area School District: Middle School Lunch Menu Week 1

Monday	Tuesday	Wednesday	Thursday	Friday
create				
Spaghetti with Mama's Meatballs Traditional Italian tomato sauce, savory green beans	Loaded Baked Potato  Hearty veggie chili, cheese sauce seasoned broccoli, soft dinner roll	Buffalo Chicken Dip Spicy buffalo sauce, cool ranch, creamy cheese sauce, tortilla chips	Bubbly Baked Butternut Squash Macaroni & Cheese  Seasoned zucchini, soft dinner roll	Sweet & Sour Pierogi Stir fried vegetables
Crispy Chicken Tenders & Waffles Sweet potato fries, syrup	Tender Turkey Tikka Masala Bowl Spiced tomato sauce, chickpeas, cilantro	Loaded Three Cheese Lasagna Roasted Italian veggies, soft dinner roll	Turkey Carnitas Nachos Shredded lettuce, diced tomatoes, sliced jalapenos	Fluffy Pancakes Turkey sausage patty, home fried potatoes, syrup
matto				
Old World Style Classic Cheese Pizza 	Old World Style Classic Cheese Pizza 	Old World Style Classic Cheese Pizza 	Old World Style Classic Cheese Pizza 	Old World Style Classic Cheese Pizza 
Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza
Veggie Lover's Pizza 	Bubbly Baked Ziti 	Brooklyn Style Meatball Pizza	Broccoli & Cheese Calzone 	Cheese Stuffed Breadsticks 
grilled				
Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger
Classic Chicken Sandwich	Spicy Chicken Sandwich	Grilled Chicken Sandwich	Spicy Chicken Sandwich	Classic Chicken Sandwich
Toasty Ham & Swiss	Blazin' Ranch Chicken Quesadilla	The Roost - Cilantro Lime Chicken Panini	Blazin' Ranch Chicken Quesadilla	Toasty Ham & Swiss
Crispy Seasoned Fries	Crispy Seasoned Fries	Crispy Seasoned Fries	Crispy Seasoned Fries	Crispy Seasoned Fries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



Locally Grown

This institution is an equal opportunity provider.

What's on the Menu?

Souderton Area School District: Middle School Lunch Menu Week 1

Monday

Tuesday

Wednesday

Thursday

Friday



Custom made fresh to order daily
Daily sandwich and wrap specials, toasted to order

Whole Grain Breads:

Ciabatta, Traditional Sliced, House-Baked Sub Roll or Soft Flour Tortilla

Spreads:

Light Mayo, Yellow Mustard, House-made Hummus,
 House-made Mediterranean Vinaigrette or Chipotle Mayo

Meats & Cheese:

House Roasted Turkey, Sliced Deli Ham, American, Swiss or Provolone Cheeses

Veggies: Veggies:

Fresh Shredded Lettuce, Sliced Tomatoes, Black Olives,
 Banana Peppers and Thinly Sliced Red Onions

Monday Special

Tuesday Special

Wednesday Special

Thursday Special

Friday Special

Turkey & Swiss On
 A Pretzel Roll

Cajun Chicken
 Salad Wrap

Vegetable Muffuletta

Turkey BLT Wrap

Asian Chicken
 Salad On A Roll



Crispy Carrot
 & Celery Sticks

Spinach & Romaine
 Salad – Balsamic
 Vinaigrette

Crispy Carrot
 & Celery Sticks

Spinach & Romaine
 Salad – Balsamic
 Vinaigrette

Crispy Carrot
 & Celery Sticks

Crunchy Broccoli
 Florets

Crispy Carrot &
 Celery Sticks

Crunchy Broccoli
 Florets

Crispy Carrot &
 Celery Sticks

Crunchy Broccoli
 Florets

Corn & Black
 Bean Salad

Bulgur
 Tabbouleh

Green Pea
 Bacon Salad

Bulgur
 Tabbouleh

Corn & Black
 Bean Salad

Fresh Fuji Apple

Whole Banana

Fresh Fuji Apple

Whole Banana

Fresh Fuji Apple

Chilled Chunk
 Pineapple

Chilled
 Peaches

Chilled
 Mixed Fruit

Chilled
 Pears

Chilled
 Strawberries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



Locally Grown

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What's on the Menu?

Souderton Area School District: Middle School Lunch Menu Week 2

Monday	Tuesday	Wednesday	Thursday	Friday
create				
<p>Baja Beef Rice Bowl Seasoned beef, brown rice, black beans, salsa, scallion, cilantro, Mexicali corn</p> <p>Baked Mozzarella Sticks Marinara dipping sauce, Caesar salad</p>	<p>Smothered Chicken Philly Cheese Steak Sautéed peppers, onions and melted cheese</p> <p>Soft Fish Tacos Cilantro lime slaw</p>	<p>Teriyaki Day! Glazed Chicken Or Glazed Beef Stir fried brown rice, crispy vegetable egg roll</p>	<p>Tender Pulled Pork Sandwich Tender smoky pork, baked beans</p> <p>“Flexitarian” Taco Salad Pico de gallo, beef & lentil taco filling, wheat berries, sweet potatoes, cilantro lime dressing</p>	<p>Crunchy Beef Tacos Cilantro lime brown rice, shredded cheddar, pico de gallo</p> <p>Swedish Meatballs Rotini pasta, seasoned peas, soft dinner roll</p>
grilled				
<p>Old World Style Classic Cheese Pizza</p> <p>Traditional Pepperoni Pizza</p> <p>Bacon Chicken Ranch Pizza</p>	<p>Old World Style Classic Cheese Pizza</p> <p>Traditional Pepperoni Pizza</p> <p>Cheesy Pasta Bake</p>	<p>Old World Style Classic Cheese Pizza</p> <p>Traditional Pepperoni Pizza</p> <p>BBQ Chicken Pizza</p>	<p>Old World Style Classic Cheese Pizza</p> <p>Traditional Pepperoni Pizza</p> <p>Italian Stromboli</p>	<p>Old World Style Classic Cheese Pizza</p> <p>Traditional Pepperoni Pizza</p> <p>Cheese Stuffed Breadsticks</p>
<p>Classic American Charburger</p> <p>Classic Chicken Sandwich</p> <p>Grilled Chicken Cobb Panini</p> <p>Golden Tater Tots</p>	<p>Classic American Charburger</p> <p>Spicy Chicken Sandwich</p> <p>Turkey Frenchie</p> <p>Golden Tater Tots</p>	<p>Classic American Charburger</p> <p>Grilled Chicken Sandwich</p> <p>The Roost - Teriyaki Chicken Sandwich</p> <p>Golden Tater Tots</p>	<p>Classic American Charburger</p> <p>Spicy Chicken Sandwich</p> <p>Chicken Fajita Quesadilla</p> <p>Golden Tater Tots</p>	<p>Classic American Charburger</p> <p>Classic Chicken Sandwich</p> <p>Grilled Chicken Cobb Panini</p> <p>Golden Tater Tots</p>

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



Locally Grown

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What's on the Menu?

Souderton Area School District: Middle School Lunch Menu Week 2

Monday

Tuesday

Wednesday

Thursday

Friday



Custom made fresh to order daily

Daily sandwich and wrap specials, toasted to order

Whole Grain Breads:

Ciabatta, Traditional Sliced, House-Baked Sub Roll or Soft Flour Tortilla

Spreads:

Light Mayo, Yellow Mustard, House-made Hummus, House-made Mediterranean Vinaigrette or Chipotle Mayo

Meats & Cheese:

House Roasted Turkey, Sliced Deli Ham, American, Swiss or Provolone Cheeses

Veggies: Veggies:

Fresh Shredded Lettuce, Sliced Tomatoes, Black Olives, Banana Peppers and Thinly Sliced Red Onions

Monday Special

Tuesday Special

Wednesday Special

Thursday Special

Friday Special

Turkey & Swiss On
A Pretzel Roll

Cajun Chicken
Salad Wrap

Vegetable Muffuletta

Turkey BLT Wrap

Asian Chicken
Salad On A Roll



Red & Green Bell
Pepper Strips

Crispy Carrot &
Celery Sticks

Red & Green Bell
Pepper Strips

Crispy Carrot &
Celery Sticks

Red & Green Bell
Pepper Strips

Crunchy Fresh 
Broccoli Florets

Tossed Salad –
Balsamic Dressing

Crunchy Fresh 
Broccoli Florets

Tossed Salad –
Balsamic Dressing

Crunchy Fresh 
Broccoli Florets

Pickled Beet
Salad

Citrus Chickpea
Salad

Green Pea
Bacon Salad

Citrus Chickpea
Salad

Pickled Beet
Salad

Fresh Red
Delicious Apple

Fresh Juicy
Orange Wedges

Fresh Red
Delicious Apple

Fresh Juicy
Orange Wedges

Fresh Red
Delicious Apple

Chilled
Pears

Chilled
Applesauce

Cinnamon Dusted
Banana Slices

Chilled
Peaches

Pineapple
Tidbits

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



Locally Grown

This institution is an equal opportunity provider.

What's on the Menu?

Souderton Area School District : Middle School Lunch Menu Week 3

Monday	Tuesday	Wednesday	Thursday	Friday
create				
Cheesy Chicken Alfredo Rotini Pasta Roasted Italian veggies, warm breadstick.	BBQ Glazed Chicken Seasoned corn, mac & cheese, seasoned pinto beans, soft dinner roll	Toasted Cheese Sandwich with Rich Tomato Soup Garlic-Parmesan roasted potatoes, soft dinner roll	Southwest Crusted Fish Pico de gallo, Dijon glazed carrots, brown rice, soft dinner roll	French Toast Sticks Home fried potatoes, turkey sausage link, syrup
Chinese Style Sweet & Sour Chicken Brown rice, sesame green beans	Cuban Mojo Pork Bowl Corn & pineapple salsa, brown rice, black beans, cheddar cheese	Turkey Taco Salad Tomatoes, cheddar, romaine, Mexicali corn, cilantro lime brown rice	Greek Gyro Ground beef, herbs & spices, tomatoes, cucumber, yogurt sauce	Crispy Golden Chicken Nuggets Brown rice, roasted spicy Buffalo cauliflower
grilled				
Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza
Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza
Hawaiian Pizza	Bubbly Baked Ziti	Spinach & Olive Flatbread	Sausage Calzone	Cheese Stuffed Breadsticks
Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger
Classic Chicken Sandwich	Spicy Chicken Sandwich	Grilled Chicken Sandwich	Spicy Chicken Sandwich	Classic Chicken Sandwich
Little Italy Meatball Sub	Cheese Steak Sandwich	The Roost - Nashville Hot Chicken Sandwich	Cheese Steak Sandwich	Little Italy Meatball Sub
Oven Baked Fries	Oven Baked Fries	Oven Baked Fries	Oven Baked Fries	Oven Baked Fries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



Locally Grown

This institution is an equal opportunity provider.

What's on the Menu?

Souderton Area School District: Middle School Lunch Menu Week 3

Monday

Tuesday

Wednesday

Thursday

Friday



Custom made fresh to order daily

Daily sandwich and wrap specials, toasted to order

Whole Grain Breads:

Ciabatta, Traditional Sliced, House-Baked Sub Roll or Soft Flour Tortilla

Spreads:

Light Mayo, Yellow Mustard, House-made Hummus, House-made Mediterranean Vinaigrette or Chipotle Mayo

Meats & Cheese:

House Roasted Turkey, Sliced Deli Ham, American, Swiss or Provolone Cheeses

Veggies: Veggies:

Fresh Shredded Lettuce, Sliced Tomatoes, Black Olives, Banana Peppers and Thinly Sliced Red Onions

Monday Special

Tuesday Special

Wednesday Special

Thursday Special

Friday Special

Turkey & Swiss On
A Pretzel Roll

Cajun Chicken
Salad Wrap

Vegetable Muffuletta

Turkey BLT Wrap

Asian Chicken
Salad On A Roll



Crispy Carrot
& Celery Sticks

Spinach & Romaine
Salad – Balsamic
Vinaigrette

Crispy Carrot
& Celery Sticks

Spinach & Romaine
Salad – Balsamic
Vinaigrette

Crispy Carrot
& Celery Sticks

Crunchy Broccoli
Florets

Crispy Carrot &
Celery Sticks

Crunchy Broccoli
Florets

Crispy Carrot &
Celery Sticks

Crunchy Broccoli
Florets

Corn & Black
Bean Salad

Bulgur
Tabbouleh

Green Pea
Bacon Salad

Bulgur
Tabbouleh

Corn & Black
Bean Salad

Fresh Fuji Apple

Whole Banana

Fresh Fuji Apple

Whole Banana

Fresh Fuji Apple

Chilled Chunk
Pineapple

Chilled
Peaches

Chilled
Mixed Fruit

Chilled
Pears

Chilled
Strawberries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



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What's on the Menu?

Souderton Area School District: Middle School Lunch Menu Week 4

Monday	Tuesday	Wednesday	Thursday	Friday
create				
Holiday Style Roasted Turkey Pan gravy, homemade mashed potatoes, stuffing, warm breadstick	Rotini Pasta with a Hearty Italian Meat Sauce Balsamic roasted squash, warm breadstick	Soft Chicken Taco Mexicali corn, cilantro lime brown rice, pico de gallo	Fork Tender Chimichurri Pork Carnitas Bowl Brown rice, tomatoes, fresh lime	Loaded Denver Egg Bowl Home fried potatoes, peppers & onions, ham, cheddar, flaky biscuit
Smothered Chili Cheese Dog Boston baked beans	Thai Chicken Brain Bowl Lemongrass sauce	Soft Baja Bean Tacos Spiced beans, onions, cilantro lime brown rice	Nawlins' Style Fish Po' Boy Hoagie Lettuce, tomato, Cajun sauce	Classic Chicken Fajitas Mexicali corn, pico de gallo
grilled				
Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza	Old World Style Classic Cheese Pizza
Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza	Traditional Pepperoni Pizza
Chicken Alfredo Pizza	Cheesy Pasta Bake	Loaded Supreme Pizza	Ham & Cheese Stromboli	Cheese Stuffed Breadsticks
Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger	Classic American Cheeseburger
Classic Chicken Sandwich	Spicy Chicken Sandwich	Grilled Chicken Sandwich	Spicy Chicken Sandwich	Classic Chicken Sandwich
BBQ Cheddar Burger	Turkey & Cheese Bagel Melt	The Roost - Chicken Club Sandwich	Turkey & Cheese Bagel Melt	BBQ Cheddar Burger
Sweet Potato Fries	Sweet Potato Fries	Sweet Potato Fries	Sweet Potato Fries	Sweet Potato Fries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.

What's on the Menu?

Souderton Area School District: Middle School Lunch Menu Week 4

Monday

Tuesday

Wednesday

Thursday

Friday



Custom made fresh to order daily
Daily sandwich and wrap specials, toasted to order

Whole Grain Breads:

Ciabatta, Traditional Sliced, House-Baked Sub Roll or Soft Flour Tortilla

Spreads:

Light Mayo, Yellow Mustard, House-made Hummus,
 House-made Mediterranean Vinaigrette or Chipotle Mayo

Meats & Cheese:

House Roasted Turkey, Sliced Deli Ham, American, Swiss or Provolone Cheeses

Veggies: Veggies:

Fresh Shredded Lettuce, Sliced Tomatoes, Black Olives,
 Banana Peppers and Thinly Sliced Red Onions

<u>Monday Special</u>	<u>Tuesday Special</u>	<u>Wednesday Special</u>	<u>Thursday Special</u>	<u>Friday Special</u>
Turkey & Swiss On A Pretzel Roll	Cajun Chicken Salad Wrap	Vegetable Muffuletta	Turkey BLT Wrap	Asian Chicken Salad On A Roll



Red & Green Bell Pepper Strips	Crispy Carrot & Celery Sticks	Red & Green Bell Pepper Strips	Crispy Carrot & Celery Sticks	Red & Green Bell Pepper Strips
Crunchy Fresh  Broccoli Florets	Tossed Salad – Balsamic Dressing	Crunchy Fresh  Broccoli Florets	Tossed Salad – Balsamic Dressing	Crunchy Fresh  Broccoli Florets
Pickled Beet Salad	Citrus Chickpea Salad	Green Pea Bacon Salad	Citrus Chickpea Salad	Pickled Beet Salad
Fresh Red Delicious Apple	Fresh Juicy Orange Wedges	Fresh Red Delicious Apple	Fresh Juicy Orange Wedges	Fresh Red Delicious Apple
Chilled Pears	Chilled Applesauce	Cinnamon Dusted Banana Slices	Chilled Peaches	Pineapple Tidbits

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



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What's on the Menu?

Souderton Area School District: Middle School Lunch Menu Week 5

Monday

Tuesday

Wednesday

Thursday

Friday

create

Nawlin's Cajun Roasted Pork Loin

Seasoned black-eyed peas, brown rice, soft dinner roll

Kale Caesar Salad

Wheat berries & chickpeas

Old World Style Classic Cheese Pizza

Traditional Pepperoni Pizza

ALOHA! Chicken, BBQ & Pineapple Pizza

grilled

Classic American Cheeseburger

Classic Chicken Sandwich

Beef Gyro Sandwich

Seasoned Fries

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



What's on the Menu?

Souderton Area School District: Middle School Lunch Menu Week 5

Monday

Tuesday

Wednesday

Thursday

Friday



Custom made fresh to order daily Daily sandwich and wrap specials, toasted to order

Whole Grain Breads:

Ciabatta, Traditional Sliced, House-Baked Sub Roll or Soft Flour Tortilla

Spreads:

Light Mayo, Yellow Mustard, House-made Hummus,
House-made Mediterranean Vinaigrette or Chipotle Mayo

Meats & Cheese:

House Roasted Turkey, Sliced Deli Ham, American, Swiss or Provolone Cheeses

Veggies: Veggies:

Fresh Shredded Lettuce, Sliced Tomatoes, Black Olives,
Banana Peppers and Thinly Sliced Red Onions

Monday Special

Turkey & Swiss On
A Pretzel Roll



Crispy Carrot
& Celery Sticks

Crunchy Broccoli
Florets 

Corn & Black
Bean Salad

Fresh Fuji Apple

Chilled Chunk
Pineapple

LUNCH. Milk choices include 1% white, fat free chocolate, and skim strawberry.



Vegetarian



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SASD BID PROTEST PROCEDURES

Procedure

A proposer protesting for any reason the RFP, an RFP procedure, the District's objection to the proposer, or a person or entity by the proposer, the award of the contract or any other aspect arising from or relating in any way to the RFP shall cause a written protest to be filed with the District within seven days of the event giving rise to the protest and in, any event, no later than seven business days after the date upon which proposals are opened (Saturday, Sunday, and legal holidays are not included). The written protest shall include the name of the protesting bidder, a detailed description of the specific grounds for protest, copies of all supporting documents and the specific relief requested. Protests shall be delivered to: Brian Pawling, Director of Business Affairs, Souderton Area School District, 760 Lower Road, Souderton, PA 18964, bpawling@soudertonsd.org

Contents

A protest must be in writing and shall state all grounds upon which the protesting party asserts the RFP or contractor selection was improper. The proposer protesting may submit any documents or information it deems relevant.

Consideration

Upon receipt of the written protest, the District will consider the protest. The District may, within 15 business days of receipt of the protest, provide any other affected proposer(s) the opportunity to respond in writing to the protest. A proposer protesting may respond to the District's reply within 10 days of the District's response. If the protest is not resolved by mutual agreement of the District and the protesting proposer, the Superintendent of the District or designee will review the issues and promptly furnish a final and binding written decision to the protesting proposer and any other affected proposer(s) within 60 business days of the District's receipt of the protest. If more than one protest is filed, the District's decision will be provided within 60 business days of the District's receipt of the last protest. If no reply is received from the District during the 60 business day period, the protest shall be deemed rejected.

Waiver

Failure to comply with these protest procedures will render a protest waived.

SNP Average Daily Participation (ADP)

SFA: Souderton Area SD - 2018/19 data

Site Name	Enrollment	Reimbursable Lunches			Selling Price		Reimbursable Breakfasts			Selling Price		Reimbursable After School Snacks			Selling Price		All other cash sales; i.e., milk, a la carte, etc. (do not include special functions)
		Paid	Free	Reduced	Student	Adult	Paid	Free	Reduced	Student	Adult	Paid	Free	Reduced	Student	Adult	
EMC ES	366	63	98	12	\$ 3.00	\$ 4.80	13	47	4	\$ 1.75	\$ 2.90						\$ 78.52
Franconia ES	485	119	82	7	\$ 3.00	\$ 4.80	14	28	1	\$ 1.75	\$ 2.90						\$ 94.28
Oak Ridge ES	498	137	60	5	\$ 3.00	\$ 4.80	9	25	1	\$ 1.75	\$ 2.90						\$ 154.74
Salford Hills ES	451	110	21	2	\$ 3.00	\$ 4.80	9	25	1	\$ 1.75	\$ 2.90						\$ 121.10
West Broad ES	437	88	83	15	\$ 3.00	\$ 4.80	12	38	5	\$ 1.75	\$ 2.90						\$ 72.61
Vernfield ES	478	117	55	7	\$ 3.00	\$ 4.80	7	17	1	\$ 1.75	\$ 2.90						\$ 163.20
Indian Valley MS	790	163	9	68	\$ 3.25	\$ 4.80	10	22	3	\$ 1.75	\$ 2.90						\$ 463.47
Indian Crest MS	722	166	162	22	\$ 3.25	\$ 4.80	11	53	4	\$ 1.75	\$ 2.90						\$ 334.95
Souderton HS	2199	368	196	32	\$ 3.60	\$ 4.80	34	61	9	\$ 1.75	\$ 2.90						\$ 1,486.52
Vantage Academy	71	12	15	3		\$ 4.80	2	5	1	\$ 1.75	\$ 2.90						\$ 91.64
TOTALS	6497	1,343	781	173			121	321	30			0	0	0	0	0	\$ 3,061.03

SNP Cost Responsibility

SFA: Souderton Area SD

The SFA has deemed the following cost responsibility schedule to be a necessary part of this bid specification. Costs that are not provided for under the standard contract terms and conditions, but are necessary for the effective on-site operation of the food service program and are directly incurred for the SFA's operation, must be assigned by the SFA prior to the bid opening and designated below:

Food:	FSMC	SFA	N/A
Food Purchases	X		
Commodity Processing Charges	X		
Processing and Payment Invoices	X		
Labor for Employees:	FSMC	SFA	N/A
Fringe Benefits and Insurance	X	X	
Payroll Taxes	X	X	
Preparation and Processing Payroll	X	X	
Retirement	X	X	
Salaries/Wages	X	X	
Unemployment Compensation	X	X	
Workers Compensation	X	X	
The items listed below with an asterisk (*) are direct cost items that may or may not apply to each SFA. At local discretion, based upon actual practice and need, the SFA should assign cost responsibility for those items applicable to their operation or designate them as not applicable (N/A).			
China/Silverware/Glassware:	FSMC	SFA	N/A
Initial Inventory		X	
Replacement During Operation		X	
Telephone:	FSMC	SFA	N/A
Local		X	
Long Distance		X	
Trash Removal:	FSMC	SFA	N/A
From Kitchen		X	
From Dining Area		X	
From Premises		X	
Equipment Replacement:	FSMC	SFA	N/A
Expendable	X	X	
Non-expendable	X	X	
Equipment Repair:	FSMC	SFA	N/A
Kitchen Equipment	X		
*Vehicle Maintenance		X	
*Storage Costs:	FSMC	SFA	N/A
Food		X	
Supplies		X	
*Employee Recruitment:	FSMC	SFA	N/A
Initial	X	X	
Replacement	X	X	
*Product and Public Liability:	FSMC	SFA	N/A
Equipment	X	X	
Insurance	X	X	

Cost Responsibility Detail Sheet for SFA: Souderton Area SD

*Taxes:	FSMC	SFA	N/A
Sales			X
Other	X		
Other Expenses:	FSMC	SFA	N/A
*Car/Truck Rental (include explanation in RFP)		X	
Cleaning/Janitorial Supplies		X	
*Courier Services (i.e., bank deposits, school deliveries)		X	
Laundry		X	
*License Fees		X	
*Linens	X		
*Office Supplies		X	
*Paper/Disposable Supplies	X		
Pest Control		X	
*Printing	X		
*Promotional Materials	X		
*Tickets/Tokens	X		
Uniforms	X		
Indirect Costs:	FSMC	SFA	N/A
Utilities		X	
Indirect Labor			X
Other: add other expenses charged to the food service account. Overhead expenses incurred by the FSMC cannot be included	FSMC	SFA	N/A
Cleaning Responsibilities:	FSMC	SFA	N/A
Cafeteria Walls		X	
Daily Routine Cleaning of Dining Tables and Chairs		X	
Dining Room Floors		X	
Duct Work		X	
Exhaust Fans		X	
Food Preparation Areas (include equipment)	X	X	
Grease Filters		X	
Grease Traps		X	
Hoods			
Kitchen Floors		X	
Kitchen Walls		X	
Light Fixtures		X	
Periodic Waxing and Buffing of Dining Room Floors		X	
Restrooms for Food Service Employees		X	
Serving Areas		X	
Thorough Cleaning of Dining Room Tables and Chairs		X	
Windows		X	
Window Coverings		X	
Other: (list)			

SNP Cost Reimbursable Projected Operating Costs

SFA : Souderton Area SD
FSMC: Chartwells School Dining Services

Contract Begin Date 07/01/2021
 Contract End Date 06/30/2022
 Days of Service 177

Section 1 - Actual "In-School" Revenue

To be completed by SFA (include SSO Reimbursements, if applicable)

<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>REVENUE</u>
Elementary Paid	11,328	\$ 1.75	\$ 19,824.00
Elementary Tiered Paid			\$ 0.00
Elementary Reduced Price	2,301	\$ 0.30	\$ 690.30
Middle Paid	3,717	\$ 1.75	\$ 6,504.75
Middle Tiered Paid			\$ 0.00
Middle Reduced Price	1,239	\$ 0.30	\$ 371.70
Secondary Paid	6,372	\$ 1.75	\$ 11,151.00
Secondary Tiered Paid			\$ 0.00
Secondary Reduced Price	1,770	\$ 0.30	\$ 531.00
Adult Paid	64	\$ 2.90	\$ 185.60
A la Carte Sales	27,199	\$ 1.00	\$ 27,199.00
Subtotal Breakfasts	26,727		\$ 66,457.35
<u>LUNCHES:</u>			
Elementary Paid	112,218	\$ 3.00	\$ 336,654.00
Elementary Tiered Paid			\$ 0.00
Elementary Reduced Price	8,496	\$ 0.40	\$ 3,398.40
Middle Paid	58,233	\$ 3.25	\$ 189,257.25
Middle Tiered Paid			\$ 0.00
Middle Reduced Price	15,930	\$ 0.40	\$ 6,372.00
Secondary Paid	67,260	\$ 3.60	\$ 242,136.00
Secondary Tiered Paid			\$ 0.00
Secondary Reduced Price	6,195	\$ 0.40	\$ 2,478.00
Adult Paid	3,419	\$ 4.80	\$ 16,411.20
A la Carte Sales	541,802	\$ 1.00	\$ 541,802.00
Subtotal Lunches	268,332		\$ 1,338,508.85
<u>SNACKS/SUPPLEMENTS:</u>			
Paid			\$ 0.00
Reduced Price			\$ 0.00
Adult Paid			\$ 0.00
A la Carte Sales			\$ 0.00
Subtotal Snacks/Supplements	0		\$ 0.00
<u>OTHER:</u>			
Special Milk			\$ 6,000.00
Vending Machine Sales			\$ 6,000.00
Special Functions (Internal)			\$ 6,000.00
Subtotal Other			\$ 6,000.00
Total "In-School" Revenue	295,059		\$ 1,410,966.20

SNP Cost Reimbursable Projected Operating Costs

SFA Name: Souderton Area SD

Contract Begin Date: 07/01/2021

Section 2 - Federal Reimbursements			
To be completed by SFA (include SSO Reimbursements, if applicable)			
<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>
Free	19,886	\$ 1.89	\$ 37,584.54
Free, Severe Need	36,931	\$ 2.26	\$ 83,464.06
Reduced	1,858	\$ 1.59	\$ 2,954.22
Reduced, Severe	3,452	\$ 1.96	\$ 6,765.92
Need Paid	21,417	\$ 0.32	\$ 6,853.44
Subtotal Breakfasts	83,544		\$ 137,622.18
<u>HIGH RATE LUNCHES:</u>			
Free		\$ 3.53	\$ 0.00
Reduced		\$ 3.13	\$ 0.00
Paid		\$ 0.35	\$ 0.00
Subtotal High Rate Lunches	0		\$ 0.00
<u>LOW RATE LUNCHES:</u>			
Free	138,237	\$ 3.51	\$ 485,211.87
Reduced	30,621	\$ 3.11	\$ 95,231.31
Paid	237,711	\$ 0.33	\$ 78,444.63
Subtotal Low Rate Lunches	406,569		\$ 658,887.81
<u>SNACKS/SUPPLEMENTS:</u>			
Free	15,122	\$ 0.96	\$ 14,517.12
Reduced		\$ 0.48	\$ 0.00
Paid		\$ 0.08	\$ 0.00
Subtotal Snacks/Supplements	15,122		\$ 14,517.12
<u>SPECIAL MILK:</u>			
Paid		\$ 0.2025	\$ 0.00
<u>Performance Based Reimbursement (if certified):</u>			
Lunches	406,569	\$ 0.07	\$ 28,459.83
Total Federal Reimbursement	490,113		\$ 839,486.94

SNP Cost Reimbursable Projected Operating Costs

SFA Name: Souderton Area SD

Contract Begin Date: 07/01/2021

Section 3 - State Reimbursements			
To be completed by SFA (include SSO Reimbursements, if applicable)			
<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>
Free	19,886	\$ 0.10	\$ 1,988.60
Free, Severe Need	36,931	\$ 0.10	\$ 3,693.10
Reduced	1,858	\$ 0.10	\$ 185.80
Reduced, Severe	3,452	\$ 0.10	\$ 345.20
Need Paid	21,417	\$ 0.10	\$ 2,141.70
Subtotal Breakfasts	83,544		\$ 8,354.40
<u>LUNCHES:</u>			
Free	138,237	\$ 0.10	\$ 13,823.70
Reduced	30,621	\$ 0.10	\$ 3,062.10
Paid	237,711	\$ 0.10	\$ 23,771.10
Additional amount for Lunch if Breakfast participation <=20%	394,331	\$ 0.02	\$ 7,886.62
Additional amount for Lunch if Breakfast participation >20%	12,238	\$ 0.04	\$ 489.52
Subtotal Lunches	406,569		\$ 49,033.04
Total State Reimbursement		490,113	\$ 57,387.44
Section 4 - Other Income			
To be completed by SFA			
Other Income: Catering (External)			\$ 135,415.35
Other Income: Sponsor to Sponsor Agreements			
Interest Income			\$ 444.00
Total Other Income			\$ 135,859.35
Revenue Summary			
Total "In-School Revenue"			\$ 1,410,966.20
Total All Reimbursements			\$ 896,874.38
Total Other Income			\$ 135,859.35
Total Revenue			\$ 2,443,699.93
Commodity Usage @	\$ 0.2450	406,569	-\$ 99,609.41

SNP Cost Reimbursable Projected Operating Costs

SFA Name: Souderton Area SD

Contract Begin Date: 07/01/2021

Section 5 - Meal Equivalents

A la Carte Meal Equivalents

Federal reimb. - free, high lunch		A la carte revenue	\$ 569,001.00
Federal reimb. - free, low lunch	\$ 3.5100	Adult meal revenue	\$ 16,596.80
Performance Based reimb.	\$ 0.0700	Vending Sales	\$ 6,000.00
State reimb. - free, lunch	\$ 0.1000		\$ 591,597.80
Commodity Usage	\$ 0.2450		
Total	\$ 3.9250	Meal Equivalents	150,726
		Reimbursable Meals	490,113
		Total Meals	640,839

Section 6 - SFA Costs

To be completed by SFA (if applicable)

EXPENSES:

TOTAL COST

Direct Labor and Benefits

SFA Labor Costs (must equal to grand total on Attachment 6)	\$ 713,711.99
SFA Fringe Costs (must equal to grand total on Attachment 7)	\$ 295,519.48

Subtotal Labor and Benefits \$ 1,009,231.47

Direct Costs (Must itemize)

Professional Services	\$ 4,000.00
Current Equipment Depreciation	\$ 60,000.00
Fees	\$ 2,000.00
	Subtotal Direct Costs \$ 66,000.00

Indirect Costs (Must Itemize)

	Subtotal Indirect Costs \$ 0.00

Subtotal SFA Costs	\$ 1,075,231.47
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SNP Cost Reimbursable Projected Operating Costs

SFA Name: Souderton Area SD

Contract Begin Date: 07/01/2021

<u>Section 7 - FSMC Costs</u>		
To be completed by FSMC		
<u>EXPENSES:</u>		<u>TOTAL COST</u>
Food Costs-Including Commodities		\$ 890,765.59
Enter the amounts of food and milk purchased and received. Include the Commodity Distribution Assessment Fee, Commodity Value and Bonus Commodity Value (Do not include rebates, discounts and credits)		
Less: Commodity Usage		-\$ 99,609.41
	Subtotal Food Costs	\$ 791,156.19
Commodity Delivery Charge		
Direct Labor and Benefits		
FSMC Labor Costs (must equal grand total on Attachment 4)		\$ 145,000.00
FSMC Fringe Costs (must equal grand total on Attachment 5)		\$ 47,852.00
	Subtotal Labor and Benefits	\$ 192,852.00
Direct Costs		
Accounting		
Background Checks, Fingerprinting, and/or Drug Testing		
Car/Truck Rental and/or Mileage		\$ 3,575.00
China, Silverware, Glassware		
Cleaning and Janitorial Supplies		\$ 15,265.00
Computer and Technology		\$ 8,515.00
Courier Services (Air & Ground)		
Dues/Subscriptions		
Employee Meals		
Employee Recruitment and Advertising		\$ 1,800.00
Equipment Depreciation/Rental/Buy Back Investment		\$ 20,000.00
Equipment Maintenance		
Equipment Repairs		\$ 8,726.71
Equipment Replacement - Expendable		\$ 6,408.35
Freight and Delivery Charges		
Insurance (Liability, Workman's Compensation, Vehicle, etc.)		\$ 9,922.00
Licenses and/or Permits		
Office Supplies and Printing		
Paper Products and Disposable Supplies		\$ 57,676.00
Payroll Processing		
Performance Bond		\$ 675.00
POS Systems, Support and Service		
Postage		\$ 1,281.68
Promotional Materials (Program Specific)		\$ 2,000.00
Smallware/Replacement Wares		\$ 14,352.00

SNP Cost Reimbursable Projected Operating Costs

SFA Name: Souderton Area SD

Contract Begin Date: 07/01/2021

Section 7 - FSMC Costs (continued)

Staff Training and Certification		\$ 1,266.00
Storage Costs (Food and/or supplies)		
Taxes (sales and other)		
Telephone, including Mobile and Internet		\$ 1,620.00
Tickets, tokens		
Trash Removal and Pest Control		
Uniforms, Linens, and Laundry		\$ 5,250.00
Vending Rental		
Wellness Programs and materials		\$ 3,150.00
Subtotal Direct Costs		\$ 161,482.74
Other Costs included in the RFP (Section Q) required of the FSMC by the SFA (Must Itemize)		
Subtotal Other Costs		\$ 0.00
Special Functions		
Catering		
Sponsor to Sponsor		
 Administrative Fee: Cannot include any costs already covered in other categories. Documentation must be provided outlining all methodologies used to calculate the Administrative Fee on Attachment 9.		
Billed Over: 10 months	Fees charged on the basis of: Flat Fees Only	
		flat fee \$ 55,000.00
		flat fee
		flat fee
		flat fee
		per-meal fee \$ 0.00
Reimb. Meals Plus Equivalents: 640,839		Subtotal Administrative Fee \$ 55,000.00
Per-Meal Rate: (if applicable) 		
Total per-meal fees: \$ 0.00		
 FSMC Management Fee (enter the fee that will be charged to manage the program)		
Billed Over: 12 months	Fees charged on the basis of: Per Meal Fees Only	
Reimb. Meals Plus Equivalents: 640,839		flat fee
Per-Meal Rate: (if applicable) \$ 0.0650		per-meal fee \$ 41,654.54
Total per-meal fees: \$ 41,654.54		Subtotal Management Fee \$ 41,654.54

SNP Cost Reimbursable Projected Operating Costs

SFA Name: Souderton Area SD

Contract Begin Date: 07/01/2021

<u>Section 7 - FSMC Costs (continued)</u>	
Subtotal FSMC Costs	\$ 1,242,145.46
Less Rebates, Discounts and Applicable Credits (Enter as a negative number)	<u>-\$ 195,140.00</u>
Total FSMC Costs	\$ 1,047,005.46
Select whether there is a Guarantee	
<div style="border: 1px solid black; background-color: #cccccc; padding: 2px; margin-bottom: 5px;">There is a Guarantee.</div>	
Guarantee to SFA - If there is a Guarantee, documentation must be provided outlining all formulas, methodologies and contingencies on Attachment; regardless of Guarantee amount.	
	<u>\$ 321,463.00</u>
<u>Section 8 - Contract Summary</u>	
	<u>SUMMARY</u>
Total Revenue	\$ 2,443,699.93
SFA Costs	\$ 1,075,231.47
Total FSMC Costs	\$ 1,047,005.46
School Nutrition Program - Profit or (Loss)	\$ 321,463.00

Summary of FSMC Labor

Enter the subtotals from the FSMC Labor Worksheets.

FSMC: Chartwells

For SFA: Souderton Area School District

Subtotal Page 1	\$ 145,000.00
Subtotal Page 2	
Subtotal Page 3	
Subtotal Page 4	
Subtotal Page 5	
Subtotal Page 6	
Subtotal Page 7	
Subtotal Page 8	
Subtotal Page 9	
Subtotal Page 10	
Subtotal Page 11	
Subtotal Page 12	
Subtotal Page 13	
Subtotal Page 14	
Subtotal Page 15	
Subtotal Page 16	
Subtotal Page 17	
Subtotal Page 18	
Subtotal Page 19	
Subtotal Page 20	

Total: \$ 145,000.00

For Fixed Price Contracts

Number of Meals

Cost Per Meal

Summary of FSMC Fringe Benefits

Enter the subtotals from the FSMC Fringe Benefits Worksheets.

FSMC: Chartwells

For SFA: Souderton Area School District

Subtotal Page 1	\$ 47,852.00
Subtotal Page 2	
Subtotal Page 3	
Subtotal Page 4	
Subtotal Page 5	
Subtotal Page 6	
Subtotal Page 7	
Subtotal Page 8	
Subtotal Page 9	
Subtotal Page 10	
Subtotal Page 11	
Subtotal Page 12	
Subtotal Page 13	
Subtotal Page 14	
Subtotal Page 15	
Subtotal Page 16	
Subtotal Page 17	
Subtotal Page 18	
Subtotal Page 19	
Subtotal Page 20	

Total: \$ 47,852.00

For Fixed Price Contracts

Number of Meals

Cost Per Meal

Summary of SFA Labor

Enter the subtotals from the SFA Labor Worksheets.

SFA: **Souderton Area SD**

Subtotal Page 1	\$ 213,625.13
Subtotal Page 2	\$ 232,977.48
Subtotal Page 3	\$ 267,109.38
Subtotal Page 4	
Subtotal Page 5	
Subtotal Page 6	
Subtotal Page 7	
Subtotal Page 8	
Subtotal Page 9	
Subtotal Page 10	
Subtotal Page 11	
Subtotal Page 12	
Subtotal Page 13	
Subtotal Page 14	
Subtotal Page 15	
Subtotal Page 16	
Subtotal Page 17	
Subtotal Page 18	
Subtotal Page 19	
Subtotal Page 20	
Total:	\$ 713,711.99

SFA Labor

**Labor to be completed by SFA for SFA Staff
Worksheet must accurately reflect any and all employees employed by the SFA**

SFA: Souderton Area SD

Site Name	Position	Hourly Rate	Daily Hours	# of Days Paid	Total Wages
High School	Manager	\$ 21.69	8.00	195	\$ 33,836.40
High School	Assistant	\$ 11.15	3.50	177	\$ 6,907.43
High School	Assistant	\$ 12.95	4.50	177	\$ 10,314.68
High School	Assistant	\$ 11.15	4.50	177	\$ 8,880.98
High School	Assistant	\$ 11.35	4.50	177	\$ 9,040.28
High School	Assistant	\$ 11.35	4.50	177	\$ 9,040.28
High School	Assistant	\$ 16.47	8.00	177	\$ 23,321.52
High School	Assistant	\$ 13.80	7.50	177	\$ 18,319.50
Indian Crest MS	Manager	\$ 16.08	8.00	195	\$ 25,084.80
Indian Crest MS	Assistant	\$ 11.15	2.00	177	\$ 3,947.10
Indian Crest MS	Assistant	\$ 11.75	4.00	177	\$ 8,319.00
Indian Crest MS	Assistant	\$ 11.15	4.50	177	\$ 8,880.98
Indian Crest MS	Assistant	\$ 11.15	6.00	177	\$ 11,841.30
Indian Valley MS	Manager	\$ 16.89	8.00	195	\$ 26,348.40
High School	Assistant	\$ 11.35	4.75	177	\$ 9,542.51

Sub Total: \$ 213,625.13

Enter on Summary of SFA Labor Benefits

SFA Labor

**Labor to be completed by SFA for SFA Staff
Worksheet must accurately reflect any and all employees employed by the SFA**

SFA: Souderton Area SD

Site Name	Position	Hourly Rate	Daily Hours	# of Days Paid	Total Wages
Indian Valley MS	Assistant	\$ 11.15	4.25	177	\$ 8,387.59
Indian Valley MS	Assistant	\$ 10.95	5.00	177	\$ 9,690.75
EMC Elementary	Manager	\$ 15.36	7.50	193	\$ 22,233.60
EMC Elementary	Assistant	\$ 11.15	4.00	177	\$ 7,894.20
Franconia Elementary	Manager	\$ 15.36	7.50	193	\$ 22,233.60
Franconia Elementary	Assistant	\$ 14.82	5.75	177	\$ 15,083.06
Oak Ridge Elementary	Manager	\$ 15.90	7.50	193	\$ 23,015.25
Oak Ridge Elementary	Assistant	\$ 13.55	4.50	177	\$ 10,792.58
Salford Hills Elementary	Manager	\$ 15.90	7.50	193	\$ 23,015.25
Salford Hills Elementary	Assistant	\$ 14.00	5.50	177	\$ 13,629.00
Vernfield Elementary	Manager	\$ 19.79	7.50	193	\$ 28,646.03
Vernfield Elementary	Assistant	\$ 13.55	4.75	177	\$ 11,392.16
West Broad Elementary	Manager	\$ 15.36	7.50	193	\$ 22,233.60
West Broad Elementary	Assistant	\$ 11.15	5.50	177	\$ 10,854.53
High School	Assistant	\$ 10.95	2.00	177	\$ 3,876.30

Sub Total: \$ 232,977.48

Enter on Summary of SFA Labor Benefits

SFA Labor
Labor to be completed by SFA for SFA Staff
Worksheet must accurately reflect any and all employees employed by the SFA

SFA: Souderton Area SD

Site Name	Position	Hourly Rate	Daily Hours	# of Days Paid	Total Wages
Indian Crest MS	Warehouse Manager	\$ 20.57	8.00	261	\$ 42,950.16
District Office	Food Service Administrative Asst.	\$ 23.80	7.50	261	\$ 46,588.50
District Office	Food Service Specialist (Interim Supervisor)	\$ 40.00	8.00	261	\$ 83,520.00
Districtwide	Substitute	\$ 10.67	4.50	177	\$ 8,498.66
Districtwide	Substitute	\$ 10.37	4.50	177	\$ 8,259.71
Districtwide	Substitute	\$ 10.67	4.50	177	\$ 8,498.66
Districtwide	Substitute	\$ 10.52	4.50	177	\$ 8,379.18
Districtwide	Substitute	\$ 10.37	4.50	177	\$ 8,259.71
Districtwide	Substitute	\$ 10.37	4.50	177	\$ 8,259.71
Districtwide	Substitute	\$ 10.37	4.50	177	\$ 8,259.71
Districtwide	Substitute	\$ 10.67	4.50	177	\$ 8,498.66
Districtwide	Substitute	\$ 10.67	4.50	177	\$ 8,498.66
Districtwide	Substitute	\$ 10.67	4.50	177	\$ 8,498.66
Districtwide	Substitute	\$ 14.50	4.50	177	\$ 11,549.25
Districtwide	Assistant	\$ 13.35	3.00	177	\$ 7,088.85
					\$ 0.00

Sub Total: \$ 267,109.38
Enter on Summary of SFA Labor Benefits

Summary of SFA Fringe Benefits

Enter the subtotals from the SFA Fringe Benefits Worksheets.

SFA: **Souderton Area SD**

Subtotal Page 1	\$ 101,057.29
Subtotal Page 2	\$ 115,864.13
Subtotal Page 3	\$ 78,598.06
Subtotal Page 4	
Subtotal Page 5	
Subtotal Page 6	
Subtotal Page 7	
Subtotal Page 8	
Subtotal Page 9	
Subtotal Page 10	
Subtotal Page 11	
Subtotal Page 12	
Subtotal Page 13	
Subtotal Page 14	
Subtotal Page 15	
Subtotal Page 16	
Subtotal Page 17	
Subtotal Page 18	
Subtotal Page 19	
Subtotal Page 20	
Total:	\$ 295,519.48

SFA Benefits

Fringe Benefits to be completed by SFA for SFA Staff
Worksheet must accurately reflect any and all employees employed by the SFA.

SFA: Souderton Area SD

Site Name	Position	PLACE AN X IN THE APPROPRIATE BOXES													Total Fringe Benefits						
		Single	Single +1	Family	Dental	Disability	Hospitalization	Life	Longevity or Annuity	Retirement	Social Security	Unemployment	Vision	Worker's Comp		Other					
High School	Manager		x		x															\$ 24,406.26	
High School	Assistant	x																			\$ 9,377.73
High School	Assistant																				\$ 2,264.59
High School	Assistant																				\$ 1,949.82
High School	Assistant																				\$ 1,984.79
High School	Assistant																				\$ 2,095.06
High School	Assistant																				\$ 1,984.79
High School	Assistant																				\$ 5,120.24
High School	Assistant																				\$ 4,022.05
Indian Crest MS	Manager			x																	\$ 26,729.00
Indian Crest MS	Assistant																				\$ 866.59
Indian Crest MS	Assistant																				\$ 1,826.44
Indian Crest MS	Assistant																				\$ 1,949.82
Indian Crest MS	Assistant																				\$ 2,599.76
Indian Valley MS	Manager	x																			\$ 13,880.35

Sub Total: \$ 101,057.29

**Enter on Summary
of SFA Fringe Benefits**

SFA Benefits

Fringe Benefits to be completed by SFA for SFA Staff
Worksheet must accurately reflect any and all employees employed by the SFA.

SFA: Souderton Area SD

Site Name	Position	PLACE AN X IN THE APPROPRIATE BOXES												Total Fringe Benefits					
		Single	Single +1	Family	Dental	Disability	Hospitalization	Life	Longevity or Annuity	Retirement	Social Security	Unemployment	Vision		Worker's Comp	Other			
Indian Valley MS	Assistant																	\$ 1,841.49	
Indian Valley MS	Assistant																		\$ 1,841.49
EMC Elementary	Manager																		\$ 4,881.39
EMC Elementary	Assistant																		\$ 1,733.17
Franconia Elementary	Manager																		\$ 6,215.91
Franconia Elementary	Assistant																		\$ 3,311.48
Oak Ridge Elementary	Manager																		\$ 26,274.76
Oak Ridge Elementary	Assistant																		\$ 2,369.51
Salford Hills Elementary	Manager																		\$ 13,541.80
Salford Hills Elementary	Assistant																		\$ 2,992.25
Vernfield Elementary	Manager																		\$ 23,266.71
Vernfield Elementary	Assistant																		\$ 2,501.15
West Broad Elementary	Manager																		\$ 21,858.87
West Broad Elementary	Assistant																		\$ 2,383.11
High School	Assistant																		\$ 851.04

Sub Total: \$ 115,864.13

Enter on Summary of SFA Fringe Benefits

SFA Benefits

Fringe Benefits to be completed by SFA for SFA Staff
Worksheet must accurately reflect any and all employees employed by the SFA.

SFA: Souderton Area SD

Site Name	Position	PLACE AN X IN THE APPROPRIATE BOXES												Total Fringe Benefits			
		Single	Single +1	Family	Dental	Disability	Hospitalization	Life	Longevity or Annuity	Retirement	Social Security	Unemployment	Vision		Worker's Comp	Other	
Indian Crest MS	Warehouse Manager	x			x							x	x	x			\$ 26,407.19
District Office	Food Service Administrative Asst.											x	x	x			\$ 10,228.51
District Office	Food Service Specialist											x	x	x			\$ 18,336.82
Districtwide	Substitute											x	x	x			\$ 2,134.86
Districtwide	Substitute											x	x	x			\$ 2,074.84
Districtwide	Substitute											x	x	x			\$ 2,134.86
Districtwide	Substitute											x	x	x			\$ 2,104.85
Districtwide	Substitute											x	x	x			\$ 2,074.84
Districtwide	Substitute											x	x	x			\$ 2,074.84
Districtwide	Substitute											x	x	x			\$ 2,074.84
Districtwide	Substitute											x	x	x			\$ 2,134.86
Districtwide	Substitute											x	x	x			\$ 2,134.86
Districtwide	Substitute											x	x	x			\$ 2,901.17
Districtwide	Assistant											x	x	x			\$ 1,780.72
												x	x	x			

Sub Total: \$ 78,598.06

Enter on Summary of SFA Fringe Benefits

SFA Site Listing General Data and Services to be Provided

SFA: Souderton Area SD

Site Name	Address	Grade Levels	Self-Prep or Satellite	# of Serving Periods (Lunch)	Meal Service Times			Services to be Provided										# of Serving Days			
					Breakfast	Lunch	After-school Snack	Meal	Offer vs. Serve	A la Carte	Adult Meals	Lunch			After School Snack	Special Milk Program					
Souderton Area HS	625 Lower Road, Souderton, PA 18964	9-12	SP	3	7:15-7:45	11:00-1:10	N/A	X	X	X	X	X	X	X	X	X	X	X	X	X	177
Indian Crest MS	139 Harleysville Pike, Souderton, PA 18964	6-8	SP	3	7:15-7:45	11:00-12:30	3:30-5:00	X	X	X	X	X	X	X	X	X	X	X	X	X	177
Indian Valley MS	130 Maple Ave, Harleysville, PA 19438	6-8	SP	3	7:15-7:45	11:00-12:30	N/A	X	X	X	X	X	X	X	X	X	X	X	X	X	177
EM Crouthamel ES	143 S School Lane, Souderton, PA 18964	K-5	SP	5	8:00-8:40	10:40-1:30	N/A	X	X	X	X	X	X	X	X	X	X	X	X	X	177
Franconia ES	366 Harleysville Pike, Souderton, PA 18964	K-5	SP	5	8:00-8:40	10:25-1:30	N/A	X	X	X	X	X	X	X	X	X	X	X	X	X	177
Oak Ridge ES	465 Moyer Road, Harleysville, PA 19438	K-5	SP	5	8:00-8:40	10:45-1:15	N/A	X	X	X	X	X	X	X	X	X	X	X	X	X	177
Salford Hills ES	2721 Barndt Rd., Harleysville, PA 19438	K-5	SP	5	8:00-8:40	10:45-1:15	N/A	X	X	X	X	X	X	X	X	X	X	X	X	X	177
Vernfield ES	960 Long Mill Rd, Telford, PA 18969	K-5	SP	5	8:00-8:40	10:40-1:30	N/A	X	X	X	X	X	X	X	X	X	X	X	X	X	177
West Broad ES	342 W Broad St, Souderton, PA 18964	K-5	SP	5	8:00-8:40	10:40-1:30	N/A	X	X	X	X	X	X	X	X	X	X	X	X	X	177
Vantage Academy	310 Schoolhouse Rd, Souderton, PA 18964	1-12	SP	1	7:15-7:45	11:00-12:30	N/A	X	X	X	X	X	X	X	X	X	X	X	X	X	177

Methodology of Administrative Fees

SFA: Souderton Area School District

FSMC: Chartwells

This methodology applies to the initial year contract and any optional renewal years.

This methodology applies to the initial year contract and any optional renewal years
FSMC shall charge the SFA an Administrative Fee of \$55,000 and a Management Fee of \$0.0650 per meal during the 2021-2022 school year.
FSMC's Administrative Fee represents its overhead expenses necessary to operate the Food Service Program including, but not limited to, area and zone supervision and general support provided by FSMC's corporate offices, including without limitation, accounting, purchasing, tax, legal, research, auditing and other related administrative functions.

Methodology of Guarantee

SFA: Souderton Area School District

FSMC: Chartwells

This methodology applies to the initial year contract and any optional renewal years.

This methodology applies to the initial year contract and any optional renewal years.

The FSMC guarantees a return of \$321,463 to the SFA for the 2021 - 2022 school year from the food service program. (exclusive of costs of equipment repairs, maintenance, replacements, and smallwares). If the annual operating statement shows a profit less than \$321,463, the FSMC will reduce its administrative and management fees to make up the shortfall, but in no event shall the reimbursement obligation exceed the value of the Administrative and Management Fees.

The guaranteed return and the FSMC's reimbursement obligations are based on the following conditions and assumptions. The Guaranteed Return to the SFA shall be reduced to account for increased cost or loss of revenue by FSMC if the following conditions are not met during the school year:

The continuing accuracy of information provided by the SFA in the RFP, including value of USDA foods; cash and/or reimbursement levels from State and Federal sponsors; the number of students eligible free and reduced price meals; and selling price of menu pattern meals and a la carte prices.

Student enrolment of at least 6,189 and annual serving days for such students of at least 177 days. No changes in legislation or regulation (e.g., minimum wages, fringe and benefits, taxes, unionization etc.) that would impact the cost of FSMC to provide the services.

No strikes, work stoppages or school closings and all make-up days due to inclement weather shall have at least equal sales revenue as a normal day of operation. Service hours, service requirements, type and number of facilities selling food and/or beverages on SFA premises remain consistent throughout the school year. SFA shall limit the expansion of competitive food sales.

Any capital commitments are utilize as proposed.

There will be no bad debts, including loss from uncontrollable accounts.

Equipment Proposals and Payment Terms/Method

SFA: Souderton Area School Distr FSMC: Chartwells

Equipment Proposals: Section 14.J of the Request for Proposal

To be completed by the SFA:	
<input type="checkbox"/>	The SFA is not requesting the FSMC to propose purchase of equipment.
<input type="checkbox"/>	The SFA is allowing the FSMC to propose equipment necessary for implementation or enhancement of operation but the SFA will purchase.
<input checked="" type="checkbox"/>	The SFA is allowing the FSMC to propose equipment necessary for implementation or enhancement of operation and the FSMC will purchase.
Equipment proposal is not to exceed: \$ 100,000.00	
The SFA must obtain preapproval from DFN for each item of equipment costing \$5,000 or greater through the Capital Expenditure Request Process if nonprofit school food service account funds are going to be used at any time during the process for the purchase.	
To be completed by FSMC:	
The FSMC must specify the equipment it proposes.	
Equipment	Cost
Kitchen and serving line equipment/smallwears	\$ 54,400.00
Turbo Chefs Ovens HS & MS's	\$ 24,000.00
Vent less pizza ovens HS & MS's	\$ 21,600.00
Total Investment Proposed: \$ 100,000.00	

Payment Terms/Method - Advance: Section 17.B of the Request for Proposal

To be completed by the SFA:	
<input checked="" type="checkbox"/>	No, the SFA will not consider providing an advance payment to the FSMC.
<input type="checkbox"/>	Yes, the SFA will consider paying the FSMC an advance on operational expenses to be reconciled by end of the first six months from the start of each school year (July1).
To be completed by the FSMC:	
The FSMC is requesting an advance of: \$ 0.00	
To be completed by the SFA (after proposal evaluation):	
Yes, after considering the advance, the SFA accepts it.	

Payment Terms/Method - Incentives: Section 17.C of the Request for Proposal

To be completed by the SFA:

- No, the SFA will not consider any payment incentives such as discounts or credits for prompt payment, electronic payment.
- Yes, the SFA will consider payment incentives such as discounts or credits for prompt payment, electronic payment.

To be completed by the FSMC:

The FSMC will offer an annual electronic payment credit off of the subsequent invoice after setup of:

The FSMC does not offer prompt payment discounts.	<input type="text" value="\$ 0.00"/>
	<input type="text" value="0.00%"/>

A prompt payment is one that is received within days of the invoice date.

PHILADELPHIA GROUP

AFFIDAVIT OF PUBLICATION
307 Derstine Avenue • Lansdale, PA 19446

SOUDERTON AREA SCHOOL DISTRICT
760 LOWER ROAD
SOUDERTON, PA 18964-2094
Attention:

**STATE OF PENNSYLVANIA,
COUNTY OF MONTGOMERY**

The undersigned Sharon Deitz, being duly sworn the he/she is the principal clerk of The Reporter, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

SOUDERTON AREA SCHOOL DISTRICT

Published in the following edition(s):

The Reporter 02/18/21
The Reporter 02/25/21
The Reporter 03/04/21

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
MAUREEN SCHMID, Notary Public
Lansdale Boro., Montgomery County
My Commission Expires March 31, 2021

Sworn to the subscribed before me this 3/8/21

Maureen Schmid

**Notary Public, State of Pennsylvania
Acting in County of Montgomery**

**ADVERTISEMENT FOR
REQUEST FOR PROPOSALS
FOR FOOD SERVICE MANAGE-
MENT COMPANY**

Notice is hereby given that the Souderton Area School District ("District") will receive sealed proposals for a Food Service Management Company ("FSMC") until 1:00 p.m., prevailing local time, March 30, 2021, to the District's administrative office, to the attention of and located at: Mr. Brian Pawling, Director of Business Affairs
Souderton Area School District
760 Lower Road
Souderton, PA 18964

Proposals will be opened on March 30, 2021. Proposals received after the receipt deadline of 1:00 p.m., prevailing local time, March 30, 2021, will not be accepted.

Copies of the Request for Proposals for Food Service Management Company (RFP) will be available after 9:00 A.M. on February 18, 2021. More information including how to secure a complete copy of the RFP can be obtained from the District website at www.soudertonsd.org/district/finance/bids.

A pre-bid meeting with interested bidders to review the specifications, to clarify any questions, and for a walk-through of the facilities with school officials will be held at the Souderton Area High School, 625 Lower Road, Souderton, PA 18964, on March 12, 2021 at 9:00 AM. Due to safety restrictions, please limit pre-bid parties to two persons.

Proposals must be submitted in the format required by the RFP and must comply with all applicable minimum qualifications, laws and regulations. Lan-Feb 18, 25, Mar 4-1a

Advertisement Information

Client Id: 881223 Ad Id: 2130720 PO: Sales Person: 093301

PHILADELPHIA GROUP

AFFIDAVIT OF PUBLICATION
307 Derstine Avenue • Lansdale, PA 19446

SOUDERTON AREA SCHOOL DISTRICT
760 LOWER ROAD
SOUDERTON, PA 18964-2094
Attention:

STATE OF PENNSYLVANIA,
COUNTY OF MONTGOMERY

The undersigned Sharon Dietz, being duly sworn the he/she is the principal clerk of Mont-Perk News Her & Souderton, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

SOUDERTON AREA SCHOOL DISTRICT

Published in the following edition(s):

- Mont-Perk News Her & Souderton 02/21/21
- Mont-Perk News Her & Souderton 02/28/21
- Mont Perk News Her & Souderton 03/07/21

COMMONWEALTH OF PENNSYLVANIA

NOTARIAL SEAL
MAUREEN SCHMID, Notary Public
Lansdale Boro., Montgomery County
My Commission Expires March 31, 2021

Sworn to the subscribed before me this 3/8/21

Maureen Schmid

Notary Public, State of Pennsylvania
Acting in County of Montgomery

**ADVERTISEMENT FOR
REQUEST FOR PROPOSALS
FOR FOOD SERVICE MANAGE-
MENT COMPANY**

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Advertisement Information

Client Id: 881223

Ad Id: 2130719

PO:

Sales Person: 093301

Souderton Area SD FSMC RFP - Message (HTML)

File Message Help Acrobat Tell me what you want to do

Ignore Delete Archive Reply Forward All Meeting Reply Forward More

Create an appo... To Manager Reply & Delete Team Email Create New Foundation Done

Rule~ Move Rule Actions~ Assign Mark Category Follow Up~ Translate~ Find~ Retried~ Select~

Speech Read Aloud Zoom Share to Teams Send to Onedrive Onedrive Insights Print Alert Report Message~

Reply Reply All Forward

Fr 2/19/2021 10:45 AM

Souderton Area SD FSMC RFP

Brian Pawling
 To: Brian Pawling, Lisa Gentile
 Bcc: Brian Pawling, McGraw, Meg, Dave Beachnik, Szaloboka, Jennifer, Ruger, Troy, Eric Gouvens

- You replied to this message on 2/22/2021 8:27 AM.
- Attachment 10.pdf 706 KB
 - Attachment 5.pdf 944 KB
 - Attachment C33 Final.pdf
 - Attachment 4.pdf 753 KB
 - Attachment 9.pdf 704 KB
 - Attachment 1 Final.pdf
 - Attachment 4 Summary.pdf 721 KB
 - Attachment CACFP.pdf 745 KB
 - Attachment 8 Final.pdf
 - Attachment 5 Summary.pdf 751 KB
 - Attachment SFSF.pdf 803 KB
 - Attachment 7 Summary.pdf

Good morning,

The Souderton Area School District is soliciting RFPs for a Food Service Management Company to provide services for the 2021-22 school year. Attached to this email are:

- FSMC RFP Document
- FSMC RFP Attachments
- SASP Menus
- SASP Bid Protest Procedures

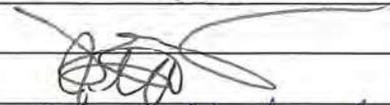
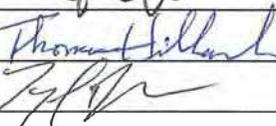
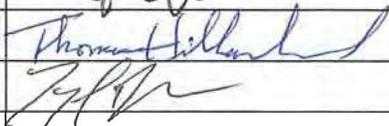
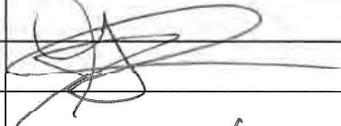
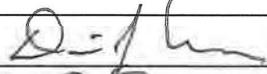
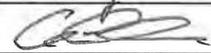
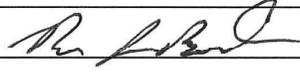
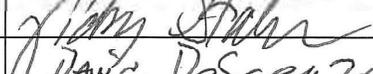
A mandatory walkthrough meeting will be on Friday, March 11 at 9:00 at Souderton Area High School. More information on the RFP is available at the following link.

<https://www.soudertonsd.org/cms/one.aspx?portalid=94382&pageid=12859058>

Thank you for your interest in participating and please let me know if you have any questions.

Brian R. Pawling
 Director of Business Affairs
 Souderton Area School District
 760 Lower Rd.
 Souderton, PA 18964-2311
 Tel: 215-723-6061, Fax: 215-723-8897
 Twitter - @SASDBusiness

**Food Service Management Company (FSMC) RFP Sign In Sheet
3/12/2021**

Company	Name	Signature
Aramark	Jennifer Scalabrone	
	Jim Malozzi	
Chartwells (Compass)	Thomas Hillbrand	
	Troy Ruger	
Elior K12 (Preferred Meals)		
Genuine Foods LLC		
Maschio's Food Services	Jonathan Sylvester	
Metz Culinary Management	David J Pisarchik	
	Andrew Chandler	
Riviera Hospitality Group		
SFE - SW Foodservice Excellence	BRIAN BURICE	
Sodexo	Meo McGowan	
	ED Kenna	
The Nutrition Group	Jim Morrissey	
	Victor Stahr	
Whitson's Culinary Group	David Wesen	
	Craig Whitcomb	

INVOICE



Bill To: [Redacted] School District
 [Redacted]
 [Redacted] PA [Redacted]

Remit To: CHARTWELLS
 Compass Group USA
 PO Box 417632
 Boston, MA 02241-7632

Terms	Customer No.	Date	Invoice Number
Due Net 30 Days	F016300000	November, 30 2020	X016300221

For the Period 2 November, 01 2020 through November, 30 2020

Gross Product Cost	38,970.80
* Non Program Food Cost	1,521.48
Total Rebates	<u>(5,535.33)</u>
Net Product Cost	34,956.95
Total Direct Labor Cost	21,381.30
Total Supervisory & Clerical Labor Costs	8,870.72
Total Other Costs	2,081.33
Administration Fee	2,957.90
Management Fee	<u>6,423.90</u>
NET OPERATING COST	76,672.10
 TOTAL AMOUNT DUE FROM CLIENT	 76,672.10

PLEASE REMIT THE ABOVE AMOUNT

Rebates Itemized:

Cash Discounts	0.00
Cold Beverage Income	(122.74)
Ceres Invoiced	(3,403.97)
Direct Food Vending	(149.23)
Sup. Equipment and Service	(9.00)
Distribution Income	(1,656.28)
Other Purchasing	(19.76)
Off Invoice Income	0.00
VA Income Food	(147.45)
Price Audit Income	(26.90)
Total Rebates	<u>(5,535.33)</u>

Report : ZPPP-001
 User ID : BRASHA01
 Date : 01/06/2021
 Time : 10:34:40
 Page : 1 of 6
 City :
 State : PA

Compass Group USA
 Final Client Operating Statement
 Specialty P&L
 Compass Period : 2, 2021
 First Month of Client Calendar Year : 7

Profit Center/Group :
 Profile :
 Mid Atlantic K-12 Fee
 CM: Boileau, T

*** Highly Confidential Protected Data- For Limited Internal Use Only by Authorized Personnel ***
 *** Not for External Release or Review/Discussion with Unauthorized Personnel ***

	Current Period			Prior Period			Year-To-Date		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
TOTAL MEAL COUNT	24,516	100.0	100.0	28,761	100.0	100.0	89,207	100.0	100.0
700301 Reimbursement Summer	72,417.88	295.4	295.4	85,075.48	295.8	295.8	261,189.88	292.8	292.8
700310 Student Alaska	5,335.26	21.8	21.8	6,727.66	23.4	23.4	16,050.64	18.0	18.0
700320 Adult Type	656.59	2.7	2.7	803.05	2.8	2.8	2,012.01	2.3	2.3
700350 Other	1,525.70	6.2	6.2	2,231.40	7.8	7.8	6,961.84	7.8	7.8
700360 Reimbursements	508.68	2.1	2.1	1,948.61	6.8	6.8	6,107.87	6.8	6.8
GROSS SALES	80,444.11	328.1	328.1	96,786.20	336.5	336.5	292,322.24	327.7	327.7
NET SALES	80,444.11	328.1	328.1	96,786.20	336.5	336.5	292,322.24	327.7	327.7
TOTAL SALES	80,444.11	328.1	328.1	96,786.20	336.5	336.5	292,322.24	327.7	327.7
410006 Food	80.01	0.3	0.3	0	0.0	0.0	80.01	0.1	0.1
411002 Snacks - Main Program Food	1,521.48	6.2	6.2	1,751.23	6.1	6.1	3,887.22	4.4	4.4
411037 Meat/Equival	6,940.89	28.3	28.3	4,687.08	16.3	16.3	22,578.25	25.3	25.3
411038 Fish	0	0.0	0.0	245.55	0.9	0.9	491.10	0.6	0.6
411039 Storeroom	5,700.82	23.3	23.3	2,900.18	10.1	10.1	18,572.60	20.8	20.8
411048 Dairy	8,408.32	34.3	34.3	10,625.80	36.9	36.9	31,903.10	35.8	35.8
411054 Beverages	2,203.51	9.0	9.0	1,426.49	5.0	5.0	7,567.88	8.5	8.5
411061 Frozen/Ice Cream	4,713.43	19.2	19.2	2,996.48	10.4	10.4	13,329.12	14.9	14.9
411071 Meat & Cheese	(1,511.64)	(6.2)	(6.2)	13,067.73	45.4	45.4	(432.11)	(0.5)	(0.5)
411072 Bakery	4,995.61	20.4	20.4	3,295.92	11.5	11.5	12,975.99	14.5	14.5
411080 Prepared Foods	735.72	3.0	3.0	516.87	1.8	1.8	6,057.75	6.8	6.8
411085 Fresh Produce/Salad	3,362.17	13.7	13.7	3,285.40	11.4	11.4	15,347.19	17.2	17.2
411096 Other Products	214.22	0.9	0.9	(0.18)	(0.0)	(0.0)	213.72	0.2	0.2
790088 Client Products	(8,000.00)	(32.6)	(32.6)	(10,000.00)	(34.8)	(34.8)	(28,000.00)	(31.4)	(31.4)
PRODUCT COST	29,364.54	119.8	119.8	24,798.55	121.0	121.0	104,571.82	117.2	117.2
411075 Paper Supplies	3,127.74	12.8	12.8	4,252.91	14.8	14.8	9,925.12	11.1	11.1
PAPER COST	3,127.74	12.8	12.8	4,252.91	14.8	14.8	9,925.12	11.1	11.1
PRODUCT & PAPER COST	32,492.28	132.5	132.5	39,051.46	135.8	135.8	114,496.94	128.3	128.3

Certificate of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/17/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, INC. TWO ALLIANCE CENTER 3560 LENOX ROAD, SUITE 2400 ATLANTA, GA 30326 CN102832071-Compa-UMB10-20-21	CONTACT NAME: Randi K. Nowell, CPCU, ARM PHONE (A/C, No, Ext): 404-995-3102 E-MAIL ADDRESS: Compasscerts@Marsh.com	FAX (A/C, No):													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : National Union Fire Ins Co. of Pittsburgh PA</td> <td>19445</td> </tr> <tr> <td>INSURER B : AIU Insurance Co</td> <td>19399</td> </tr> <tr> <td>INSURER C : ACE Property And Casualty Ins Co</td> <td>20699</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : National Union Fire Ins Co. of Pittsburgh PA	19445	INSURER B : AIU Insurance Co	19399	INSURER C : ACE Property And Casualty Ins Co	20699	INSURER D :		INSURER E :		INSURER F :
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INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES **CERTIFICATE NUMBER:** ATL-005108727-01 **REVISION NUMBER:** 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL ISUBR	INSUR WVRD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> SIR: \$1,000,000 <input checked="" type="checkbox"/> Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GL 1728994	09/30/2020	09/30/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> AUTOS ONLY <input checked="" type="checkbox"/>			CA 4594426 (AOS) CA 4594429 (VA) CA 4594427 (MA) CA4594431 (Garage Liability) Self Insured for Physical Damage	09/30/2020 09/30/2020 09/30/2020 09/30/2020	09/30/2021 09/30/2021 09/30/2021 09/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			XOO G27738631	09/30/2020	09/30/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC 045886802 (AOS) WC 045886807 (CA) WC 045886803 (FL) WC 045886808 (NY)	09/30/2020 09/30/2020 09/30/2020 09/30/2020	09/30/2021 09/30/2021 09/30/2021 09/30/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
A	Liquor Liability			GL1728990 SIR: \$1,000,000	09/30/2020	09/30/2021	Each Common Cause \$ 1,000,000 Aggregate \$ 10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Compass Group USA 2400 Yorkmont Avenue Charlotte, NC 28217	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
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 ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD

AGENCY CUSTOMER ID: CN102832071

LOC #: Atlanta



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY MARSH USA, INC.		NAMED INSURED Compass Group USA, Inc. 2400 Yorkmont Road Charlotte, NC 282174611	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Workers Compensation Continued:
 Carrier: New Hampshire Insurance Company
 Policy Number: WC 045886804
 Effective Date: 09/30/2020
 Expiration Date: 09/30/2021
 Policy Covers States of: MA, WI,
 Stop Gap Coverage: ND, OH, WA, WY.
 Limit:
 E.L. Each Accident: \$2,000,000
 E.L. Disease-Policy: \$2,000,000
 E.L. Disease Each Employee: \$2,000,000

Workers Compensation Continued:
 Carrier: National Union Fire Ins. Co. of PA
 Policy Number: XW C6559404
 Effective Date: 09/30/2020
 Expiration Date: 09/30/2021
 Policy Covers States of: OH (Excess WC)
 Limit:
 E.L. Each Accident: \$2,000,000
 E.L. Disease-Policy: \$2,000,000
 E.L. Disease Each Employee: \$2,000,000

ADDITIONAL INFORMATION

Umbrella Liability policy provides additional limits and follows the Additional Insured and Waiver of Subrogation provision of the above captioned underlying policies as shown, if required by written contract and permitted by law.

Workers Compensation Policy #WC045886802 (AOS POLICY) Covers the States of:
AK,AL,AR,AZ,CO,CT,DC,DE,GA,HI,IA,ID,IL,IN,KS,KY,LA,MD,ME,MI,MN,MO,MS,MT,NC,NE,NH,NJ,NM,NV,OK,OR,PA,RI,SC,SD,TN,TX,UT,VA,VT,WV

ACORD 101 (2008/01)

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