



GUIDELINES FOR SUBORDINATE CHAPTERS

Christian Scholarship Program

Duties of the Subordinate Chapters

- **Distribute applications:** Application forms should be secured by the Chapter and passed on to the applicant in November. Completed forms and required documents should be turned in to the Chapter no later than January 1.
- **Meet the submission deadline:** Applications for Christian Scholarship must be postmarked to the Grand Committee no later than February 1. The Grand Chapter Committee will then meet and select the recipients. The names of scholarship recipients will be announced at Grand Chapter.
- **Investigate the applicant:** The Chapter's Christian Scholarship Committee should assume responsibility for investigating the applicant before the application goes to the Grand Chapter Committee under the seal of the Chapter.
- **Review before voting:** A Chapter cannot vote to sponsor an applicant until all required information and completed forms are received and presented to the membership.

Required Submission After a Favorable Vote

If there is a favorable vote to sponsor the candidate, send the following to the Grand Chapter Committee:

- Completed application form (2023 revision; no blanks unless the item does not apply - use N/A)
- Letter from the applicant outlining previous education and career goals
- Transcript of the latest grades available
- Letter of recommendation from the applicant's pastor or immediate supervising pastor
- Copy of the Investigation Committee's report
- Letter from the Chapter bearing the Chapter Seal

DONATIONS: Make all donation checks payable to TN Grand Chapter for Christian Scholarship and mail them to the Grand Secretary. Memorial cards will be sent to bereaved families and those honored when the contributor includes the name and address with the check. Individual or Chapter contributions will not otherwise be recognized by a card.

Qualifications of the Applicant

- Must be a permanent resident of Tennessee.
- Must be preparing for full-time Christian service, such as minister, missionary, director of church music, director of religious education, or director of youth leadership. All directors must be full-time employees of a church.
- Must be attending an accredited college of their choice: a minimum of 12 hours of undergraduate on-campus classes, 9 hours of graduate classes, or 6 hours of doctoral classes, unless otherwise limited by the college. Include a letter from the registrar confirming the limitation.
- Must be sponsored by a Subordinate Chapter and have a proven financial need.
- A Masonic relationship is not required.
- First consideration will be given to renewals and to students entering seminary or college seniors whose plans are well established. Only juniors, seniors, or students above that level are eligible for scholarship consideration.

Scholarship Award Considerations

- Qualifications of the student
- Financial need of the student
- Renewal application and need for continuing aid
- Applicant currently enrolled in seminary and need for aid
- Amount of funds available

IMPORTANT

Only one award per school year is granted to a student and is subject to renewal. DO NOT APPLY FOR BOTH YOUTH AND CHRISTIAN SCHOLARSHIPS. Renewal applications must be submitted in exactly the same manner as new applications. Be sure to mark whether the application is new or a renewal.

Payment of awards: All awarded scholarships are sent directly to the school to be applied to the applicant's tuition and books.