



# Jose's Closet Member Information & Shopping Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Knowing if we serve low-income families helps us meet program requirements to maintain our non-profit status and be approved as a Qualified Foster Care Charitable Organization in the state of Arizona, as well as being eligible for grants and other programs. If your household qualifies for TANF (Temporary Assistance for Needy Families), for free school lunches, or is considered at 150% or lower of the federal poverty level, you may be considered low-income. (We are not asking if you receive any of these programs; we only need to know if you qualify.)

**Before receiving any benefits, does your family qualify as low-income?**                      **Yes**      **No**      **Not Sure**

## Jose's Closet Liability Waiver

Jose's Closet is a nonprofit 501(c)3 charitable organization. We receive many donations from various community partners and from the general public. These donations are then passed on to our members, some for a small donation, intending to help ease the expense of raising Arizona Foster Children. We do not and cannot guarantee any equipment or goods that come to Jose's Closet. They are distributed "as is" and are intended for use with safety in mind.

*I understand that any equipment, toys, formula, or other items received from Jose's Closet were purchased for or gifted to me "as is". I will not hold Jose's Closet responsible for any liability. Jose's Closet Board reserves the right to accept or decline new/renewal memberships.*

Initial: \_\_\_\_\_

## Jose's Closet Member Policies

Jose's Closet has created Member Policies intended to help members understand what offerings are available, to outline how Jose's Closet operates, and to explain why data is collected.

*I agree to follow Jose's Closet Member Policies. I understand that updates to the policy will be sent to the email address I have listed above, which I will keep current.*

Initial: \_\_\_\_\_

## Jose's Closet Check-In & Check-Out Procedures

When arriving at Jose's Closet, members will find their information sheet and complete the following:

- Check that member information on file is correct.
- Check that dependent information is correct, including arrival / departure dates of the children in the household.
- Members should check in the volunteer in charge upon arrival and check out with them upon leaving.

*I understand and agree to follow Check-In / Check-Out Procedures.*

Initial: \_\_\_\_\_

***I have completed this form to the best of my knowledge and will keep the information on it up to date.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only, To Be Completed by Jose's Closet Staff / Volunteers

New Member / Renewal                      Rec'd By: \_\_\_\_\_                      Form Received on: \_\_\_\_\_

Payment Method: cash / check                      Check #: \_\_\_\_\_                      Receipt #: \_\_\_\_\_                      Receipt Date: \_\_\_\_\_

Member Name:

Renews on:

Please list all children currently part of your household. This form will be kept at Jose’s Closet and should be updated at each visit.

Child’s Full Name Please include all children in the home up to age 21 years.	Birthday (mm/dd/yy)	Gender	Relationship	Physically Disabled, Chronically Ill, Ongoing Medical Care? (Y/N)*	Ethnicity/Race (list all that apply)	Complete for all children In Care		
						Date Entered Home MM-YY	Date Left Home MM-YY	Child’s Case ID # or CMDP # or Caseworker Name & Phone #

Relationship – please choose: AS: Adopted, with Subsidy AW: Adopted, no Subsidy B: Biological Child C: In Care (Foster or Kinship Placement)

Ethnicity/Race (include all that apply): A: Asian B: Black/African American H: Hispanic/Latino N: Native American P: Pacific Islander W: White/Caucasian O: Other (please note)

Knowing the demographics of the children we serve, including gender, ethnicity/race, disability status, and income levels, allows us to qualify for funding sources such as the Arizona QFCO Tax Credit, grants, and other aid. This information is used to calculate total population served, not in an individual way.

TO BE COMPLETED BY JOSE’S CLOSET STAFF														
	Shopping Visit 1	Shopping Visit 2	Shopping Visit 3	Shopping Visit 4	Shopping Visit 5	Shopping Visit 6	Shopping Visit 7	Shopping Visit 8	Spring Event	Back to School Event	Fall Event	Winter Event	Special Event	Other
Enter visit date														
Food Bank Visits	Visit 1	Visit 2	Visit 3	Visit 4	Visit 5	Visit 6	Visit 7	Visit 8	Visit 9	Visit 10	Visit 11	Visit 12		
Volunteer Shifts Date														
Volunteer Shift Hours Worked														

Member Name:

Renews on: