



Useless Bay Colony Board of Directors 2023 - 2024 Annual Meeting

Bob Bagshaw – President
Jerry McKenna – Vice President
Susanne Hollyfield – Secretary
Bob Stewart – Treasurer
Jake Mast – Architectural Review
– Ambassador Program
David Berkey – Roads, Culverts & Grounds
Anne Preston – Legal Aspects
Janet Raulerson – Communications
John Zevenbergen - Organization

USELESS BAY COLONY ASSOCIATION

Board Meeting, 17 October 2024 @ 7pm
Revised 18 Oct 2024

1. President Bob Bagshaw called the regular Board meeting to order at 7pm.
2. **Roll Call:**
 - a. Board Members Present – Bob Bagshaw, David Berkey (arrived at 7:06, left at 8:10), Susanne Hollyfield, Jerry McKenna, Anne Preston, Janet Raulerson, Bob Stewart, John Zevenbergen (joined at 7:20).
 - b. Absent – Jake Mast, Christina Rhoades, Windermere Property Management
3. Minutes approval for September taken by John Zevenbergen – these need to be distributed and approved online.
4. **Financial Report – Bob Stewart** – Vendor payment schedule – Vendors must now be licensed, bonded, and insured if they are going to do work for the Colony, per Windermere policy.

CD Rollover – People's Bank does this routinely. The Board agreed that Stewart would make the decision to have People's Bank hold the Colony CDs.

Delinquencies – This is a work in progress.

Legal Expenses – Anomalies were initiated work by prior Board president, Christina explained. Going forward, Bagshaw or Preston will authorize legal work to be done.



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Reserve report – This is being recast and reworked, an ongoing project.

Audit – Two-year audit may or may not be done in time for Annual Meeting.

Dues – We need to address a decision about uncollected dues. This will be a separate meeting. ('23-'24 dues were not paid nor collected.)

Financial Information – Board discussed a shortened form of monthly financials. The Board needs to see current invoices so we can vote to pay them.

Website – Board needs to update with Webmaster Jana regularly.

Insurance renewal – We need to verify if that payment was made. Bagshaw will call Stefania at Windermere to confirm it.

Roads and Culverts – David Berkey – Payment was made on culvert project. Two speedbumps on Shore were painted, three to go.

Architecture – Nace Soundview property is a designated wetland, per county.

Fairway One Place – There was a gravel cul-de-sac there which needs maintenance, per owner. County says it is wetland. The land is owned by another party.

Dukes Place – Overgrowth is the issue. Resolution is still in process.

Legal – Anne Preston – There have been no updates on outstanding matters.



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Technical – John Zevenbergen – We need a way to manage projects and communication. Durability, accessibility, and transferability are his major criteria.

He supports using Windermere's Basecamp, with the addition of our documents. Portability is also possible this way. Additionally, he will check out Freecamp.

Security measures were discussed, no conclusions.

Monthly financials need to be coordinated between Jana and Christina for posting. Paulson is pursuing this.

Agreement Team – Internal meeting to discuss plan going forward.
Discussions will be restarted.

The next Board meeting will be **Tuesday, 19 November 2024, at 6pm PST**.
(December Tuesday, 17 December, if necessary. Jan. 21, Feb18, Mar,18, etc., following the pattern of the first Tuesday after the 15th of the month.)

This meeting was adjourned.
Susanne Hollyfield
Secretary