



DOCUMENTS REQUIRED – PURCHASE

Please provide our office with the following information so we may process your application in a timely manner. **PLEASE READ CAREFULLY AND FOLLOW INSTRUCTIONS IN ORDER TO PREVENT DELAYS**

SALARIED EMPLOYEES:

- ___ W-2's for the last two years
- ___ Pay stubs covering the last 30-day period (LAST 2 PAYSTUBS)
- ___ Last two years Tax Returns (MUST BE SIGNED)
- ___ Order Tax Transcripts for 2020, 2021, & 2022. Call: 800 908 9946 to order and follow instructions given by phone and have Transcripts mailed to you. You can also order online and get transcript by mail: <https://www.irs.gov/individuals/get-transcript>.

ASSETS:

Please provide copies of the last 2 months:

- ___ Checking and savings bank statements (PLEASE INCLUDE ALL PAGES).
- ___ Other statements for brokerage accounts, retirement accounts, and/or annuities (PLEASE INCLUDE ALL PAGES)

OTHER DOCUMENTATION:

- ___ Copy of PURCHASE CONTRACT
- ___ Copy of CANCELED DEPOSIT CHECK FRONT AND BACK SHOWING IT CLEARED THE BANK
- ___ Copy of BANK STATEMENT showing the down payment cleared the account in addition to the canceled check
- ___ If you own additional real estate, please provide Mortgage Statements and Insurance Declarations Page
- ___ Copy of Rental Lease Agreement for any rental property you own or if you rent please provide a current lease Agreement.
- ___ If applicable, copy of Resident Alien Card (front and back).
- ___ Copy of Driver's License, Passport, Social Security Card.
- ___ Please complete Loan Application on our website: <http://www.global-lending.us>
- ___ Check payable to Global Lending Corp. for application fee \$250.00. The application fee is non-refundable should you not close, however it is credited towards your closing costs at closing. The application fee is only given at the time it is determined that you are pre-approved by the loan officer and all requested documentation has been provided.