



DOCUMENTS REQUIRED – REFINANCE

Please provide our office with the following information so we may process your application in a timely manner. **PLEASE READ CAREFULLY AND FOLLOW INSTRUCTIONS IN ORDER TO PREVENT DELAYS.**

SALARIED EMPLOYEES:

- ___ Last 2 years W-2's.
- ___ Pay stubs covering the last 30-day period.
- ___ Tax Returns last two years **(SIGNED)**

ASSETS:

Please provide copies of the last 2 months:

- ___ Checking and savings bank statements (INCLUDE ALL PAGES).
- ___ Other statements for brokerage accounts, retirement accounts, and/or annuities (INCLUDE ALL PAGES)

OTHER DOCUMENTATION:

- ___ Copy of Survey (if applicable)
- ___ Copy of Owner's Title Policy, Homeowners and Flood Insurance Declaration page.
- ___ Copy of current mortgage statement.
- ___ If you own additional real estate, please provide:
 - Lease Agreement
 - Mortgage Statement
 - Homeowners & Flood Insurance Declarations Page
 - HOA Fee Statement
- ___ Copy of the following:
 - Driver's License
 - Passport
 - Social Security Card
 - Resident Alien (if applicable)
- ___ Please complete Uniform Residential Loan Application and Disclosures VIA THE LINK PROVIDED:
<https://glc.zipforhome.com/>
- ___ Check payable to Global Lending Corp. for application fee \$250.00. The application fee is non-refundable should you not close, however it is credited towards your closing costs at closing. The application fee is only given at the time it is determined that you are pre-approved by the loan officer and all requested documentation has been provided.