

Wastewater Plant Manager

Belmont County Water and Sewer District - Saint Clairsville, OH 43950

Job Description

Position: Wastewater Plant Manager
Starting Salary: \$30.25 Hour
Department: Wastewater Treatment Plant

Job Duties:

Maintains a safe and secure work environment. Perform various unskilled and skilled tasks, including but not limited to: assist responsibilities of Chief Wastewater Plant Operator, maintain inventories, schedule minor and major repairs, maintain maintenance program, prepare work shift scheduling as needed, supervise and educate staff on current EPA requirements. Manage sewage collection system. Update management on: employee staffing requirements, equipment replacement, and plant production. Recommendations on proper plant operations and procedures. Performs other related work as required.

Major Work Characteristics:

Essential employee, mandatory overtime, knowledge of safe work practices. Good computer skills, ability to understand plant drawings, lab procedures, equipment manuals, etc. Maintain cooperative working relations with general public. Good organizational and record keeping skills; must be able to plan in advance, ability to train and educate employees. Understand and carryout complex written and/or verbal directions. Maintain accurate work duty log and notes. Recognizes safety warnings.

Physical Requirements:

See Belmont County Water and Sewer District Functional Job Analysis by Working Options.

Minimum Qualifications:

High school education, valid driver's license, Class II Ohio EPA Wastewater Operating Certification. Five (5) year operating experience, at least one (1) year of operating experience as a Class I Operator. Knowledge of Standard Methods procedures for Wastewater testing and sampling.

Unusual Work Conditions:

Exposed to raw sewage, tolerance to odor. Exposed to hazardous chemicals. May be exposed to dangerous power equipment. May be exposed to various extreme weather conditions. May be exposed to general outside hazards (poison ivy or oak, etc.). May work weekend shifts.

Work Hours: Monday – Friday with evening and weekend on call availability.

County benefits including medical, dental, vision, county funded retirement, and many more available.

To apply, submit resume to
becca.hughes@belmontcountywater.com or cstock@belmontcountyohio.org.