

**BUTLER COUNTY COMMISSIONERS PERSONNEL OFFICE  
ANNOUNCEMENT OF VACANCY**

Posting Date: 5/15/2023

Response Deadline: 5/25/2023\*

\* RESUMES ARE ACCEPTED UNTIL THE POSITION IS FILLED.

<b>Agency:</b> Water & Sewer Department	<b>Job Title:</b> Water Line Maintenance Supervisor
<b>Classified:</b> X <b>Unclassified:</b> <input type="checkbox"/>	<b>Bargaining Unit:</b> Yes <input type="checkbox"/> No X
<b>Overtime Exempt:</b> Yes <input type="checkbox"/> No X	<b>Salary:</b> \$27.89 - \$41.87 per hour
<b>Work Location:</b> 130 High St, Hamilton, OH 45011	<b>Hours of Work:</b> M-F, 7:00a – 3:30p

**ESSENTIAL FUNCTIONS:**

**Supervision: 40%**

Under the general supervision of the Water Superintendent, direct employees and conduct performance appraisals, recommend discipline and promotions, schedule and track overtime, prepares annual and quarterly reports that detail section activities and provide for the proper training of personnel. Ensure a safe working environment.

**Equipment Operation: 30%**

Operate backhoes, power saws and other equipment used in the maintenance repair, and installation of water distribution systems, perform skilled and semiskilled tasks as needed in water distribution system installation, operation, maintenance and repair.

**System Maintenance: 30%**

Respond to customer service calls and emergency repairs; investigate nature of call or complaint and initiates repair work; inspect water distribution systems to identify existing or potential operation problems; serve as liaison with other agencies; and consult with contractors, fire department personnel, utility company representatives, etc. regarding water system maintenance and repair procedures.

**REQUIRED QUALIFICATIONS:**

Must have a high school education or the equivalent thereof. Must have a valid Ohio driver's license. Must have the ability to engage in manual labor over extended periods of time under varied field conditions and the willingness to respond to after-hours emergency situations. A class II water distribution license from the Ohio EPA is preferred.

**SELECTION PROCEDURE:** Resumes and Interviews

**SUBMIT COVER LETTER AND RESUME TO:** [resumes@bcOhio.us](mailto:resumes@bcOhio.us) (indicate job title in subject line)

**BUTLER COUNTY WILL CONSIDER INTERNAL APPLICANTS PRIOR TO EXTERNAL APPLICANTS**

Pursuant to the Americans With Disability Act of 1993, Butler County will consider all qualified applicants for employment, including persons with disabilities. The applicant must be able to perform the essential functions of this job with or without reasonable accommodation. Upon the request of any qualified applicant, this office will evaluate any reasonable accommodation that may be needed to enable a disabled person to participate in the application process or perform these essential duties.

**AN EQUAL OPPORTUNITY EMPLOYER**