



NOTICE

The City of Ashland has an opening for a **Superintendent** in our Wastewater Treatment Plant, Division of City Utilities, Michael Hunter, Director

Job Responsibilities may include, but are not limited to:

- **Supervises plant staff:** assign responsibilities to staff, ensure tasks are completed safely, correctly, and in a timely manner; enforces all applicable rules, regulations, policies and procedures; trains, coaches, mentors, and develops plant staff; participate in disciplinary actions; interviews, hires, and trains new staff
- **Assumes responsibility for and oversees the operation of the City's wastewater treatment plant:** ensures plant operation meets all Ohio EPA and City of Ashland rules, regulations, guidelines, or policies; reviews daily operational data; ensures defective equipment is properly repaired; confers with lab staff to determine operational direction; orders chemicals and other supplies; ensures proper adherence with quality control procedures; determines scheduling for management of bio solids; confers with contractors, state inspectors, and citizens
- Prepares and maintains records, reports, and other operational documentation; signs and submits monthly OH EPA reports
- Demonstrates regular and predictable attendance
- Conducts facility tours
- Miscellaneous duties as assigned or required to ensure efficient plant operation

Qualifications experience and education equivalent to:

- Completion of secondary education & some college, plus 5 years of experience with wastewater treatment plant operations
- Additional supervisory, management, or leadership experience or training, preferred

Licensure/ Certifications

- Must possess a valid Class IV Wastewater Operator's License from the State of Ohio
- Must possess a valid Driver License from the State of Ohio
- Must be insurable under the City's vehicle insurance policy

Pay range: \$49,000-\$67,000 annually, commensurate with experience and internal equity

**Contract/
Ordinance:** 100-19, Unclassified Administrative Support Salary Employees

For more information or to apply visit: www-ashland-ohio.com

Equal Opportunity Employer