



## Kiln Operator I

### Recruitment #24-5025-001

Date Opened 3/4/2024 09:00:00 AM

Close Date 4/7/2024 11:59:00 PM

Salary \$22.70 per hour (Grade 115)

Department Water

Job Type Promotional and Open Competitive



Examination Date

**Week of April 22, 2024**  
Civil Service Board Office  
371 West Second Street, Lower Level  
Dayton, Ohio 45402

***\*Certified candidates will be sent an email containing specific exam details at a later date.***

### Responsibilities

Responsible for ensuring trouble-free operation of the kiln feed end by checking belts, bearings, pump packings, thickener basins, recarbonation basins, carbon dioxide bleeder lines/blowers and material pumps. Performs preventive maintenance or emergency repair work as needed. Collects samples, processes materials

and determines the operational quality. Performs laboratory analysis and records test results. Reads and records data from SCADA, meters and gauges. May be assigned to full-time maintenance work. Must have a working knowledge of the occupational hazards connected with the kiln processes and its related equipment as well as necessary safety procedures.

## **Minimum Qualifications**

### **Education**

Graduation from high school (or G.E.D.).

### **Experience**

Must have six months experience in the operation of mechanical equipment, preferably components of kilns;  
**OR** experience working with sampling protocols and pump operations.

## **License Requirements**

Must possess a valid driver's license at the time of appointment and maintain thereafter as a term and condition of continued employment.

## **Special Requirements**

Must not be colorblind.

## **Promotional Qualifications**

Must be a full-time permanent or part-time permanent employee in pay grade 114 (Wage) or below, pay grade 24 (Clerical) or below, or equivalent, and been employed for 6 consecutive months by the City of Dayton in a classified Civil Service position. Identical scores will be broken by (1) seniority and (2) random selection method.

## **Open Competitive Applicants**

Final appointment is contingent upon the applicant passing a job-related medical examination and providing documentary evidence of Employment Authorization and Identity. Identical scores will be broken by a random selection method.

## **Notes**

Examination dates and times are subject to change. Calculators will be provided for the Civil Service examination. Applicants appearing on the Promotional eligible list shall be considered for appointment prior to those on the Open Competitive list. Applicants are responsible for providing all necessary employment dates, experience, training, or any other requirements as stated in the Exam Announcement, in order for their application to be considered for certification and admittance to the examination process.

## **Background Check**

A background investigation is required prior to employment. All candidates must pass any level of background investigation applicable to the position, including current city employees seeking transfer, promotion, demotion, etc. into a classified position.

## **Drug and Nicotine Testing**

Final appointment is contingent upon the applicant passing a drug screen. Applicants offered employment with the City will be required to pass a nicotine screening. Newly hired employees must remain tobacco and nicotine free as a condition of continued employment. The Tobacco and Nicotine Free Hiring Policy does not apply to current City employees.