

CITY OF HURON JOB POSTING

POSITION: Maintenance Worker III (Full-time)

DEPARTMENT: Water Filtration

SALARY: \$45,302.40 - \$53,102.40

POSTING DATE: 8:00 a.m., Friday, January 15, 2021

CLOSING DATE: 4:00 p.m., Friday, January 29, 2021

This posting is made in compliance with Article 14, §14.01 of the Collective Bargaining Agreement between the City of Huron and AFSCME OC/Local 2024

MINIMUM REQUIREMENTS:

Education and Experience.

High School graduate or GED equivalent, vocational or technical education in facilities maintenance, mechanics, or related field; B. Minimum one (1) year related experience; C. Equivalent combination of education and experience.

Necessary Knowledge, Skills, and Abilities:

Ability to exercise independent judgment regarding the immediate correction of problems or errors; B. Ability to work independently and for extended periods of time without supervisor direction; C. Ability to create and maintain working relationships with other employees, supervisors, and the general public; D. Skilled in operating listed tools and equipment; E. Ability to meet special requirements:

- Valid Driver's License
- Commercial Driver's License preferred
- **Ohio EPA laboratory certification within six (6) months**
- **Class I Water Supply certification from the Ohio EPA within two (2) years**

Pre-employment testing required.

An in-depth job description can be reviewed at the City Manager's Office at 417 Main Street, Huron, Ohio 44839 and on the City's website at: <https://www.cityofhuron.org/government/employment>

**Qualified applicants apply at the City Manager's Office for the City of Huron, 417 Main Street Huron, Ohio 44839. A completed City of Huron application must be received by 4:00 p.m., January 29, 2021.
EOE/AA/ADA**

Approved for Content_____

Approved for Posting_____

CITY OF HURON JOB OPENING ANNOUNCEMENT

Where Applications Taken:

City of Huron
417 Main Street, Huron, Ohio 44839

Where Postings Sent:

Newspaper, Websites

Office Hours:

8:00 a.m. till 4:00 p.m.
Monday through Friday

Applications are available at City Hall, 417 Main Street, Huron, OH ; or online at the city's website under the employment tab at <http://www.cityofhuron.org/huron/employment>.

CITY OF HURON IS AN EQUAL OPPORTUNITY EMPLOYER

The City Huron does not discriminate on the basis of race, color, national origin, sex, religion, age and handicapped status in employment or the provision of services.

DEPARTMENT:	Water	POSITION:	Maintenance Worker III
POSTING DATE:	8:00 a.m., Friday January 15, 2021	LOCATION:	417 Main Street Huron, Ohio 44839
CLOSING DATE:	4:00 p.m., Friday January 29, 2021	WORKING HOURS:	Varies by Shift
EFFECTIVE DATE:	As Soon As Possible	SALARY:	\$45,302.40- \$53,102.40

POSITION DESCRIPTION

Class Title:	Maintenance Worker III	Job Code Number:	
Department:	Services	Grade Number:	
Division:	Water Filtration	Union Status:	AFSCME
Date:	July 2013	Location:	Water Plant

GENERAL PURPOSE:

Performs a variety of general service duties in repair, maintenance, and tracking of the public water system in a way that provides the general public and community with a reliable and affordable product that is both potable and palatable.

SUPERVISION RECEIVED:

Works under the general supervision of the Water Superintendent, Services Director, and City Manager. Works under the general advisement of the Huron Police Department.

SUPERVISION EXERCISED:

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Performs routine inspections and preventative maintenance on assigned equipment and refers defects or repairs to supervisors. Maintains clean working areas and cleans equipment.
- Assists in the proper operation of the water plant, including monitoring water treatment, performing tests and lab work.
- Performs quality control activities, such as testing of water supply; provides necessary services for the water system to be self-sustaining.
- Assists in the reporting, tracking and complying of data related to the water system.
- Makes recommendations for needed supplies and equipment, pick-up equipment and supplies, and advise external vendors as needed or when problems arise.
- Other duties as required or assigned.

DESIRED MINIMUM QUALIFICATIONS:

Education and Experience:

- A. High School graduate or GED equivalent, vocational or technical education in facilities maintenance, mechanics, or related field
- B. Minimum one (1) year related experience
- C. Equivalent combination of education and experience

Necessary Knowledge, Skills, and Abilities:

- A. Ability to exercise independent judgment regarding the immediate correction of problems or errors
- B. Ability to work independently and for extended periods of time without supervisor direction
- C. Ability to create and maintain working relationships with other employees, supervisors, and the general public
- D. Skilled in operating listed tools and equipment
- E. Ability to meet special requirements:
 - Valid Driver's License

- Commercial Driver's License preferred
- Ohio EPA laboratory certification within six (6) months
- Class I Water Supply certification from the Ohio EPA within two (2) years

TOOLS AND EQUIPMENT USED:

Knowledge of operation and use of the following tools and equipment, including but not limited to: City owned vehicles, hand tools, laboratory and water testing equipment, maintenance equipment, personal computer, radio, and telephone.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential job functions of the position. Reasonable accommodations, as prescribed by the Americans with Disabilities Act, may be made to enable individuals with disabilities to perform the essential job functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is frequently required to walk, stoop, use arms and/or hands to reach, and use hands and fingers to handle or feel objects, controls, or tools. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, peripheral vision, color vision, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations, as prescribed by the Americans with Disabilities Act, may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is often required to work in undesirable weather conditions including, but not limited to extreme heat, extreme cold, rain, snow, and high winds. The employee is occasionally required to work below ground. The noise level in the work environment is varied and may include undesirable noises such as grinding, grating, or extreme loudness. The employee frequently works near moving mechanical parts, in high and precarious places, exposure to fumes or airborne particles, above and below ground, and vibration. The employee in this position may experience varied degrees of occasional stress.

SELECTION GUIDELINES:

The Maintenance Worker III will be selected after a formal application, education and experience rating, reference check, and oral interview. Other job-related tests may be required.

APPROVAL:

The duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and the employee, and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____	Approval: _____
City Manager	Appointing Authority
Effective Date: _____	
Revision _____	
History: _____	