



JOB POSTING WATER SUPERINTENDENT

Department: Service
Location: Water Plant
Hours: 7AM to 4PM

Division: Water Filtration/Distribution
Classification: Exempt
Salary Range: \$70,000. To \$90,000.

GENERAL PURPOSE: To manage, operate, and maintain a public water system in a way that provides the general public and community with a reliable and affordable product that is both potable and palatable.

SUPERVISION RECEIVED: Works under the general supervision of the Services Director and/or City Manager.

SUPERVISION EXERCISED: Supervises the Chief Operator, Distribution Foreman, and Maintenance Workers responsible for Plant Operations and Water Distribution line maintenance.

ESSENTIAL FUNCTIONS: Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions:

- Responsible for proper operation of the Water Plant and Distribution System, including monitoring water treatment, repair of water lines, repair of treatment plant processes, water tank maintenance, performing tests, and laboratory work
- Responsible for meeting regulatory agency requirements (Ohio EPA, Federal EPA, Health Dept.) on a daily basis
- Prepares annual budgetary requests and monitors expenditures to ensure expenses do not exceed budgetary appropriations
- Recommends capital improvement projects within the Treatment Plant and Distribution System Maintains quality control activities, such as testing of the water supply
- Establishes standards and issues general instructions for operational activities
- Provides necessary services for the water system to be self-sustaining
- Daily contact with the public, including customer problems and/or complaints
- Responsible for taking immediate corrective action when necessary
- Schedules meter placement, customer taps, and repair of water lines
- Maintains inventory of supplies and parts, orders needed parts, materials, and chemicals
- Responsible for providing for and maintaining an infrastructure that will maintain the integrity of the system as well as promote future growth
- Responsible for providing the necessary staffing and scheduling to see that the system functions and operates as a Public Water System (PWS)
- Maintains a variety of records relating to inspections, maintenance activity, water supply, and water consumption
- Maintains a variety of treatment plant systems including metering pumps, chemical tanks, mixers, agitators, pipelines, pumps, and motors
- Implements new technology to improve water quality and treatment plant efficiency
- Implements and manages water asset inventory management via GIS
- Maintains an active set of Standard Operating Procedures (SOP's) related to filtration plant practices
- Maintains a Backflow and Cross Connection Control program to safeguard the Water Distribution System from possible contamination

- Identifies applicable grants as well as low to 0% interest loan opportunities in order to fund capital expenses or other needs as determined by the administration
- Prepares draft applications for loans, grants, and other agreements as it relates to projects in the Water Filtration Plant or Water Distribution System
- Maintains recurring dialogue and relationship with wholesale water customers, pursues potential new wholesale water customers when applicable
- Provide administrative support to the Service Director as required, including presence at Utility Committee, City Council, and other meetings as requested by the Service Director
- Provides input during union negotiations as desired by the Director
- Direct and organize public tours of the Water Filtration Plant when requested
- Maintains communication with the assigned Ohio EPA NW District Representative
- Act as primary Operator of Record (ORC) for the Water Filtration Plant and Distribution System
- Assist operators in achieving required and additional licensure for professional growth

REQUIRED QUALIFICATIONS AND SKILLS:

- High School graduate or GED equivalent, supplemented by an additional two-year degree in environmental technology or closely related field or equivalent combination of education and experience
- Minimum two (2) years' experience in supervisory position in a Class IV or a minimum of three (3) years' experience in a supervisory position.
- Valid Ohio Driver's License
- Ability to exercise independent judgment regarding the immediate correction of problems
- Knowledge of EPA and Ohio Department of Health standards and regulations
- Ability to obtain Ohio EPA laboratory certification within six months from date of hire
- Class IV Water Supply certification from the Ohio EPA or the ability to obtain within twelve months from date of hire
- Ability to effectively communicate both verbally and in writing
- Ability to give clear and concise directions
- Ability to gather, analyze, and prepare data for reports to City officials, government organizations, and the public
- Thorough knowledge of safety rules and regulations, OSHA procedures, water chemistry and laboratory work
- Thorough knowledge of modern water treatment equipment, bacteriology, and laboratory testing techniques
- Ability to plan and supervise work for others
- Ability to create and maintain effective working relationships.
- Basic knowledge of execution systems including PLC's, Totalizers, Inline Water Analytical Meters, and SCADA systems
- Functional knowledge of GIS
- Microsoft Office Skills

PREFERRED QUALIFICATIONS AND SKILLS:

- Commercial Driver's License

It is the policy of the City of Huron to seek and employ the best-qualified individuals for all positions, to provide equal opportunity for the advancement of employees, including upgrading, promotion and training: and to administer these activities in a manner that will not discriminate against any person because of race, color, religion, sex/gender, national origin, age, ancestry, disability, sexual orientation or gender expression, genetic information, military status or veteran status.

QUESTIONS REGARDING THIS POSITION MAY BE DIRECTED TO:

Andrea Rocco, Personnel

(419) 433-5000 x1103

andrea.rocco@huronohio.us

[APPLY NOW](#)

Huron Municipal Building • 417 Main St., Huron, OH 44839 • 419-433-5000 • F: 419-433-5120 • www.cityofhuron.org

Huron Municipal Building • 417 Main Street • Huron, Ohio 44839 • 419-433-5000 • Fax: 419-433-5120
www.cityofhuron.org