



CITY OF KENT, OHIO

CIVIL SERVICE COMMISSION ■ 930 OVERHOLT RD. ■ KENT, OHIO 44240 ■ 330-678-8101

THE KENT CIVIL SERVICE COMMISSION ANNOUNCES AN OPENING FOR THE POSITION OF **Senior Engineer**

Salary Range:**\$87,458 - \$109,723**

The Senior Engineer must possess registration as a Professional Engineer by the State of Ohio Board of Registration for Professional Engineers.

Application: Applications and information are available online at: <http://www.kentohio.org/jobs>
Applications, resume, and cover letter may be emailed to Dominique.bollenbacher@kentohio.gov or returned via mail to Kent Service Administration Complex, Attn: Civil Service, 930 Overholt Road, Kent, OH 44240. *Please note:* that in the event of tie scores on the examination, priority on the eligible list shall be determined by date and time application was filed with the Commission.

Summary: Under the direction of the Director of Public Service, through the supervision of the Deputy Service Director/Superintendent of Engineering, the Senior Engineer is responsible for managing, coordinating, and performing engineering functions including, but not limited to, the planning, design and construction of public improvement projects of both in-house and consultant design; reviewing of subdivisions and site plans; and preparation of feasibility analysis, cost estimates and reports. Performs supervisory and/or administrative duties, and other functions related to the normal operation of the Engineering Division as required. May be designated to act on behalf of the Superintendent of Engineering in his/her absence.

Essential Duties and Responsibilities: Acts as Project Coordinator/Contract Manager for capital improvement projects by overseeing and facilitating projects through various phases of development, such as planning, design, bidding, construction, and post-construction follow-up. Ensures that requirements imposed by state law, City Charter, and funding agencies are met. Controls expenditures within limitations of project budget. Resolves issues and problems throughout the life of the project and coordinates distribution of information to interested parties, such as city staff from various departments, City Council, citizens, funding agencies, construction contractors, testing consultants, inspectors, design consultants, utility company representatives.