



RECRUITMENT ANNOUNCEMENT
PART-TIME GROUNDSKEEPERS & LABORERS
PUBLIC WORKS & LEISURE SERVICES DEPARTMENTS

DUTIES & REQUIREMENTS:

The city of Oakwood is currently accepting applications for year-round, part-time positions including Groundskeeper in the Leisure Services Department and Laborer in the Public Works Department. Groundskeeper position responsibilities include mowing, grounds maintenance in city parks & boulevards, painting & other routine maintenance duties as needed. Laborer position responsibilities include brush trimming, debris removal, leaf collection, and other miscellaneous maintenance duties.

Qualified applicants must be in good physical condition and able to lift up to 50 lbs., able to work/stand for extended periods, and tolerate all types of weather conditions.

Applicants must have a high school diploma or GED and a valid driver's license.

The work schedule is approximately 29 hours/week between the hours of 7:30 a.m. – 4:00 p.m., Monday through Friday.

COMPENSATION:

Current pay range is \$14.00/hr. to \$16.00/hr. Entry rate is contingent upon applicant's skills, knowledge and abilities. Other benefits include pro-rated sick leave, vacation & holidays, and membership in the Public Employees Retirement System of Ohio (OPERS).

TO APPLY:

Submit Application as soon as possible:

- in drop box located at 30 Park Avenue lobby, or
- by mail to: Personnel Director, City of Oakwood, 30 Park Avenue, Oakwood, Ohio 45419; or
- by email to: personnel@oakwood.oh.us, or
- by fax to (937) 297-2940.

HIRING PROCESS:

Selected applicants meeting the above requirements will be invited to participate in a competitive interview process. The successful candidate will be required to complete a thorough background process, including a criminal check, physical exam and drug screen.

Equal Opportunity Employer